

FACILITY RENTAL INFO

305-758-8103

Community Center Facility Rentals

Rentals are available to

Miami Shores Village Residents only

Rentals are based on availability.

The Community Center has three rooms available for rentals, the Auditorium, the Royal Palm Room, and the Queen Palm Room.

General Rules:

- ✓ Rental must be a 4 hour minimum.
- ✓ Proof of residency of Miami Shores Village is required.
- ✓ All rentals must end at 12 midnight. Facility renters may clean up until 12:30 a.m.
- ✓ No Alcohol permitted.
- ✓ Fee includes set-up of tables and chairs. Round tables are not available, however you may bring them in from an outside vendor. Facility renters are responsible for set-up of outside equipment.
- ✓ Facility Renters are permitted to hire outside disc jockeys, bands, and caterers, but NO FOG Machines are permitted.
- ✓ Rental fee also includes the use of the kitchen facilities for reheating and refrigeration.
- ✓ Facility renters staying past their rental times will be charged an additional fee. This fee will be deducted from the security deposit.
- ✓ Decorations: Facility renters are permitted to use decorations, but all decorations must be taken down. **ABSOLUTELY, NO CONFETTI ALLOWED.**

Clean-Up: Facility needs to be left clean. All food and garbage needs to be tied up in plastic bags and left on the outside patio. Any food or drink needs to be cleaned up from tables, chairs and floors.

Damages: All facility renters will be charged for any damages done to the rooms, kitchen and bathrooms which have occurred during the rental.

Damage Deposit: All facility renters will be charged a security deposit. If any damage occurs to the rooms, kitchen and/or bathrooms, damages will be deducted from the deposit.

FEES:

Auditorium: Capacity: No more than 150
\$425./ 4 hours \$65./Each additional hour
\$40./Stage Area if needed. (flat fee)
\$200./ damage deposit

Royal Palm Room: Capacity: No more than 80
\$275./ 4 hours \$50./Each additional hour
\$200./ damage deposit

Queen Palm Room: Capacity: No more than 25
\$150./ 4 hours \$25./Each additional hour
\$100./ damage deposit

Tot lot

(305) 758-8103



Located at Park Drive
and NE 101st Street

Hours

Monday-Saturday
9:00 a.m. - Sunset

Sunday

12 Noon-Sunset

This facility is available for use by Miami Shores residents. It was built and is maintained to provide a fun and safe play area for children. Children must be supervised at all times. Please bring proof of residency.

TOT LOT PAVILION RESERVATIONS

The Tot Lot Pavilion is available for rentals to residents for birthday parties or picnics. The Tot Lot area will be open to the public. No alcoholic beverages are permitted.

Resident Rates: \$12./hour

TOT LOT RESERVATIONS CAN BE MADE AT THE
COMMUNITY CENTER.