

DATE: April 27, 2016

RFP NO. 2016-04-01

REQUEST FOR PROPOSALS

ALL INTERESTED PARTIES:

The Village of Miami Shores, Florida, hereinafter referred to as THE VILLAGE, will receive sealed Proposals at the office of the Village Clerk, Village Hall, 10050 NE 2nd Avenue, Miami Shores, Florida 33138, for furnishing the services described below:

POLICE UNIFORMS

Sealed Proposals must be received and time stamped in by the Village Clerk, either by mail or hand delivery, no later than (5:00 pm/close of business) local time on (05/31/2016). A public opening will take place at or before (9:00 am) in the Council Chambers located at Village Hall on (06/01/2016). Any Proposals received after (5:00 pm/close of business) local time on said date will not be accepted under any circumstances. Any uncertainty regarding the time a Proposal is received will be resolved against the Offeror.

Proposals are subject to the attached Standard Terms and Conditions contained in the Instructions to Offerors.

THE VILLAGE reserves the right to reject any or all Proposals, to waive any informalities or irregularities in any Proposals received, to re-advertise for Proposals, to award in whole or in part to one or more offeror's, or take any other such actions that may be deemed to be in the best interests of THE VILLAGE.

Eddie Ramos
A/Lieutenant

I. SCOPE OF SERVICES

Furnish and supply uniforms required by the Miami Shores Police Department on an as needed basis. Successful Offeror must be able to provide complete fitting and alteration services for all uniforms at a local location. To be considered a local location, the facility must be within 15 miles of the Village.

This is a two (2) year term contract with two (2) additional two (2) year renewal options.

II. PROPOSAL REQUIREMENTS

1. Scope of Services Proposed

Clearly describe the proposed scope of services to meet the requirements in Attachment "A", Specifications and Requirements. Include details of your approach and work plans. A brief statement must be included which explains why your approach and plan would be the most effective and beneficial to the Village of Miami Shores.

The proposal must address a commitment to and timetable for the furnishing of uniforms after request by the Village.

2. Firm Qualifications

This section of the Proposal should give a description of the firm, including the size, range of activities, etc. Particular emphasis should be given as to how the firm-wide experience and expertise in the area of providing uniforms for similar government entities will be brought to bear on the proposed work.

This section must also identify the contact person (supervisory personnel) who will work on the project.

3. References

Provide a list and description of other government entities where your company has provided uniforms within the past two (2) years. For each engagement listed, include the name and telephone number of a representative for whom the engagement was undertaken who can verify satisfactory performance.

4. Price Proposal

Submit your signed, firm, fixed fee performance-based price proposal for providing all services, materials, etc., required for furnishing of uniforms and completion of services in accordance with your technical proposal.

5. Proposal Copies

Submission of one original, three copies and one electronic copy (on CD or thumb drive) should be submitted to the Village of Miami Shores, Village Hall, 10050 NE 2 Avenue, Miami Shores, Florida 33138, attention of Mrs. Barbara Estep, Village Clerk.

6. Addenda, Additional Information

Any addenda or answers to written questions supplied by the Village to participating Offeror's become part of this Request for Proposal and the resulting contract. This Proposal form shall be signed by an authorized company representative, dated and returned with the Proposal.

No negotiations, decisions or actions shall be initiated or executed by the Offeror as a result of any discussions with any Village employee. Only those communications that are in writing from the Village Clerk may be considered as a duly authorized expression. Also, only communications from Offerors that are signed and in writing will be recognized by THE VILLAGE as duly authorized expressions on behalf of the Offeror.

IV. EVALUATION OF PROPOSALS

Evaluation Method and Criteria

Proposals will be evaluated in accordance with weighted criteria listed below:

	<u>POINT RANGE</u>
Scope of Services Proposed	0-40
Firm Qualifications	0-20
References	0-10
Price	<u>0-30</u>
	100

Vendors are not required to propose on all the items to be considered for award but preference will be given to those vendors that can provide all items listed on the price sheet.

These weighted criteria are provided to assist the proposers in the allocation of their time and efforts during the submission process. The criteria also guides the Selection Committee during the short-listing and final ranking of proposers by establishing a general frame work for those deliberations.

Short listed proposals may be selected for an interview prior to a recommendation being presented to the Village Council. As the best interest of THE VILLAGE may require, the right is reserved to reject any and all proposals or waive any minor irregularity or technicality in proposals received. Proposers are cautioned to make no assumptions unless their proposal has been evaluated as being responsive.

The successful proposer may be required to execute a Village contract covering the scope of services to be provided and setting forth the duties, rights and responsibilities of the parties. This contract must be executed by the successful proposer prior to recommendation of award and presentation to the Village Council.

V. SCHEDULE OF EVENTS

The schedule of events, relative to the procurement shall be as follows:

<u>Event</u>	<u>Date</u>
1. Issuance of Request for Proposals	05/31/2016
2. Opening of Proposals	06/01/2016
3. Proposal Evaluations	Week of June 6th
4. Interviews	Week of June 13th
5. Award of Contract	Next Council Meeting, as available.

THE VILLAGE reserves the right to delay scheduled dates

VI. SUMMARY OF DOCUMENTS TO BE SUBMITTED WITH PROPOSALS

Samples of the following documents (except the Certificate of Insurance), are attached and shall be executed as a condition to this offer:

Proposal and Offeror's Certification
Certified Resolution
Qualifications Statement
Non-Collusive Affidavit
Offeror's Corporate Statement
Certificate(s) of Insurance if required by the Special Conditions to the Instructions to Offerors.

VII. AWARD OF CONTRACT

The contract or contracts shall be awarded to the responsible Offeror(s) whose Proposal(s) is/are determined to be the most advantageous to THE VILLAGE, taking into consideration the evaluation factors and criteria set forth in the Request for Proposals.

Be advised that THE VILLAGE reserves the right to award this contract to more than one vendor as THE VILLAGE deems in its best interests.

VIII. INSURANCE

PLEASE HAVE YOUR INSURANCE REPRESENTATIVE CAREFULLY REVIEW ANY INSURANCE COVERAGES AND CONDITIONS PRIOR TO SUBMITTING YOUR PROPOSAL TO ENSURE COMPLIANCE WITH THE INSURANCE REQUIREMENTS OF THE INSTRUCTIONS TO OFFERORS.

RFP 2016-04-01
POLICE UNIFORMS

INSTRUCTIONS TO OFFERORS
STANDARD TERMS AND CONDITIONS

1. DEFINED TERMS

1.1 Terms used in these Instructions to Offerors are defined and have the meaning assigned to them. The term "Offeror" means one who submits a Proposal directly to THE VILLAGE as distinct from a Sub-Offeror, who submits a Proposal to the Offeror. The term "Successful Offeror" means the qualified, responsible and responsive Offeror to whom THE VILLAGE (on the basis of THE VILLAGE'S evaluation as hereinafter provided) makes an award. The term "THE VILLAGE" refers to the Village of Miami Shores, a municipal corporation of the State of Florida. The term "Proposal Documents" includes the Request for Proposals, Instructions to Offerors, Proposal, Qualifications Statement, Non-Collusive Affidavit, Corporate Resolution or Letter of Transmittal, Proposal Security and Specifications, if any, and the proposed Contract Documents, if any, (including all Addenda issued prior to receipt of Proposals). The term "CONTRACTOR" shall mean the individual(s) or firm(s) to whom the award is made and who executes the Contract Documents.

2. SPECIAL CONDITIONS

2.1 Any and all Special Conditions that may vary from the General Conditions shall have precedence.

3. EXAMINATION OF CONTRACT DOCUMENTS

3.1 Before submitting a Proposal, each Offeror must (a) consider federal, state and local laws, ordinances, rules and regulations that may in any manner affect cost, or performance of the work, (b) study and carefully correlate the Offeror's observations with the Proposal Documents; and (c) notify the Village Clerk of all conflicts, errors and discrepancies, if any, in the Proposal Documents.

4. SPECIFICATIONS

4.1 The apparent silence of the Specifications as to any detail, or the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practice is to prevail and that only material and workmanship of the finest quality are to be used. All interpretations of the Specifications shall be made on the basis of this statement.

4.2 For the purpose of evaluation, the Offeror must indicate any variance or exceptions to the stated Specifications, no matter how slight. Deviations should be explained in detail. Absence of variations and/or corrections will be interpreted to mean that the Offeror meets all the Specifications in every respect.

4.3 *Any manufacturers' names, trade names, brand names, information and/or catalog numbers used herein are for the purpose of describing and establishing a minimum standard of quality, performance and characteristics and are not intended to limit or restrict competition.* The Offeror may offer any brand which meets or exceeds the specifications for any item(s). If a Proposal is based on equivalent products, indicate on the Proposal the manufacturer's name and catalog number. Offeror shall submit with his Proposal complete, descriptive literature and/or specifications. The Offeror should also explain in detail the reason(s) why and submit proof that the proposed equivalent will meet the specifications and not be considered an exception thereto. The determination of equivalency shall rest solely with THE VILLAGE. If Offeror fails to name a substitute, it will be assumed that he is bidding on and he will be required to furnish goods identical to Proposal standards. *The specifications shown for each item are the minimum requirements for that item. Proposers must meet these minimum requirements.*

4.4 Samples of uniforms, if requested by the Village must be made available. All samples will be returned to the Offeror.

5. INTERPRETATIONS AND ADDENDA

5.1 If the Offeror should be in doubt as to the meaning of any of the Proposal Documents, is of the opinion that the Conditions and Specifications contain errors or contradictions or reflect omissions, or has any question concerning the conditions and specifications, he shall submit a written request directed to the Village Clerk for interpretation or clarification. Such request must reference the date of Proposal opening and Proposal number and should be received by the Village Clerk at least ten (10) calendar days before the date of the formal opening of the Proposals. Questions received less than ten (10) calendar days prior to the Proposal opening shall not be answered. Interpretations or clarifications in response to such questions will be issued in the form of written addenda and shall be mailed to all parties recorded by THE VILLAGE'S Clerk as having received the Proposal Documents. The issuance of a written addendum shall be the only official method whereby such an interpretation or clarification will be made.

6. PRICES PROPOSED

6.1 Prices shall be shown in both unit amounts and extensions whenever applicable. In the event of discrepancies existing between unit amounts and extensions or totals, unit amounts shall govern.

6.2 All prices and costs for items shall remain firm and fixed for acceptance for ninety (90) calendar days after the day of the Proposal opening.

6.3 The Proposal Prices shall include all permit fees, royalties, license fees and other costs arising from the use by such design, equipment and/or materials in any way involved in the work as well as all costs of uniform alterations, packaging, transporting and delivery to the designated location within the Village of Miami Shores.

7. NON-COLLUSIVE AFFIDAVIT

7.1 Each Offeror shall complete the Non-Collusive Affidavit Form and shall submit the form with the Proposal. THE VILLAGE considers the failure of the Offeror to submit this document to be a major irregularity and may be cause for rejection of the Proposal.

8. PUBLIC ENTITY CRIMES INFORMATION STATEMENT

8.1 A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

9. CONFLICT OF INTEREST

9.1 The award of any contract hereunder is subject to the provisions of Chapter 112, Florida Statutes. Offerors must disclose with their Proposal the name of any officer, director, partner, proprietor, associate or agent who is also an officer or employee of THE VILLAGE or any of its agencies. Further, all Offerors must disclose the name of any officer or employee of THE VILLAGE who owns, directly or indirectly, an interest of five percent (5%) or more in the Offeror's firm or any of its branches or affiliate companies.

10. SUMMARY OF DOCUMENTS TO BE SUBMITTED WITH PROPOSALS

10.1 The following is a summary of documents, which are to be submitted by the Offerors:

- Proposal and Offeror's Certification
- Certified Resolution
- Qualifications Statement
- Non-Collusive Affidavit
- Offeror's Corporate Statement
- Certificate(s) of Insurance if required by the Special Conditions to the Instructions to Offerors.

11. SUBMISSION OF PROPOSALS

11.1 Proposals must be typed or printed in ink. Use of erasable ink is not permitted. All corrections to prices made by the Offeror must be initialed.

11.2 Proposals must contain a manual signature of the authorized representative of the Offeror. Proposals shall contain an acknowledgment of receipt of all Addenda. The address and telephone number for communications regarding the Proposal must be shown.

11.3 Proposals by corporations must be executed in the corporate name by the President or other corporate officer accompanied by evidence of authority to sign. The corporate address and state of incorporation must be shown below the signature.

11.4 Proposals by partnerships must be executed in the partnership name and signed by a partner, whose title must appear under the signature and the official address of the partnership must be shown below the signature.

11.5 Proposals shall be submitted at or before the time and at the place indicated in the Request for Proposals and shall be submitted in a sealed envelope (faxed proposals will not be accepted under any circumstances). The envelope shall be clearly marked on the exterior "PROPOSAL FOR POLICE UNIFORMS. MIAMI SHORES VILLAGE, FLORIDA," and shall state the name and address of the Offeror and shall be accompanied by any other required documents. No responsibility will attach to the Village Clerk's Office for the premature opening of a Proposal not properly addressed and identified.

11.6 In accordance with Chapter 119 of the Florida Statutes (Public Records Law) and except as may be provided by other applicable state and federal law, the Request for Proposal and the responses thereto are in the public domain. However, the Offerors are requested to identify specifically any information contained in their Proposals which they consider confidential and/or proprietary and which they believe to be exempt from disclosure, citing specifically the applicable exempting law.

11.7 All Proposals received from Offerors in response to the Request for Proposal will become the property of THE VILLAGE and will not be returned to the Offerors. In the event of Contract award, all documentation produced as part of the Contract shall become the exclusive property of THE VILLAGE.

12. MODIFICATION AND WITHDRAWAL OF PROPOSALS

12.1 Proposals may be modified or withdrawn by an appropriate document duly executed (in the manner that a Proposal must be executed) and delivered to the place where Proposals are to be submitted at any time prior to the deadline for submitting Proposals. A request for withdrawal or a modification must be in writing and signed by a person duly authorized to do so. Evidence of such authority must accompany the request for withdrawal or modification. Withdrawal of a Proposal will not prejudice the rights of an Offeror to submit a new Proposal prior to the Proposal opening date and time. After expiration of the period for receiving Proposals, no Proposal may be withdrawn or modified.

12.2 If, within twenty-four (24) hours after Proposals are opened, any Offeror files a duly signed, written notice with THE VILLAGE and within five (5) calendar days thereafter demonstrates to the reasonable satisfaction of THE VILLAGE by clear and convincing evidence there was a material and substantial mistake in the preparation of its Proposal, or that the mistake is clearly evident on the face of the Proposal but the intended correct Proposal is not similarly evident, then Offeror may withdraw its Proposal. Thereafter, the Offeror will be disqualified from further bidding on the subject Contract.

13. REJECTION OF PROPOSALS

13.1 To the extent permitted by applicable state and federal laws and regulations, THE VILLAGE reserves the right to reject any and all Proposals, to waive any and all informalities not involving price, time or changes in the work with the Successful Offeror, and the right to disregard all nonconforming, non-responsive, unbalanced or conditional Proposals. Proposal will be considered irregular and may be rejected, if they show serious omissions, alterations in form, additions not called for, conditions or unauthorized alterations, or irregularities of any kind.

13.2 THE VILLAGE reserves the right to reject the Proposal of any Offeror if THE VILLAGE believes that it would not be in the best interest of THE VILLAGE to make an award to that Offeror, whether because the Proposal is not responsive or the Offeror is unqualified or of doubtful financial ability or fails to meet any other pertinent standard or criteria established by THE VILLAGE.

14. AWARD OF CONTRACT

14.1 The Contract shall be awarded by THE VILLAGE'S Council to the most responsible and responsive Offeror(s) for the Proposal(s) whose evaluation by THE VILLAGE indicates to THE VILLAGE that the award will be in the best interests of THE VILLAGE and not necessarily to the lowest Offeror.

14.2 The Offeror to whom award is being considered shall, if requested by THE VILLAGE, execute a written contract within fourteen (14) calendar days after written request by THE VILLAGE. If the first Offeror fails to enter into a contract as herein provided, the contract will be left to another Offeror who is responsible and responsive in the opinion of THE VILLAGE. Such Offeror shall fulfill every stipulation embraced herein as if he were the original party to whom the award was made.

SPECIAL CONDITIONS TO INSTRUCTIONS TO OFFERORS

15. QUALIFICATIONS TO OFFERORS

15.1 Each Offeror shall complete the Qualifications Statement and submit the same with his Proposal. Failure to submit the Qualifications Statement and the documents required there under with the Proposal may constitute grounds for rejection of the Proposal.

15.2 As a part of the Proposal evaluation process, THE VILLAGE may conduct a background investigation, including a records check by the Miami Shores Police Department, of Offeror. Offeror's submission of a Proposal constitutes acknowledgment of the process and consent to such investigation.

15.3 No proposal shall be accepted from, nor will any contract be awarded to, any person, who is in arrears to THE VILLAGE, upon any debt or contract, or who is a defaulter, as surety or otherwise, upon any obligation to THE VILLAGE, or who is deemed irresponsible or unreliable by THE VILLAGE.

15.4 THE VILLAGE reserves the right to make a pre-award inspection of the Offeror's facilities and equipment prior to award of Contract.

16. ENVIRONMENTAL REGULATIONS

16.1 Not applicable for this RFP solicitation.

17. INSURANCE

17.1 Offeror shall submit a certificate(s) of insurance evidencing the required insurance together with the Proposal. Failure to do so may cause rejection of the Proposal.

17.2 Prior to Award and in any event prior to commencing work, the Successful Offeror shall provide THE VILLAGE with certified copies of insurance policies providing coverage *as* required by these Special Conditions.

17.3 The Successful Offeror shall secure and maintain, at its own expense, and keep in effect during the full period of the contract a policy or policies of insurance, which must include the following coverages and minimum limits of liability:

Worker's Compensation and Employer's Liability Insurance for all employees of the Successful Offeror engaged in work under the Contract in accordance with the laws of the State of Florida. The Successful Offeror shall agree to be responsible for the employment, control and conduct of its employees and for any injury sustained by such employees in the course of their employment.

Comprehensive General Liability Insurance with the following minimum limits of liability:

\$500,000 Combined Single Limit, Bodily Injury and Property Damage Liability per occurrence

Coverage shall specifically include the following minimum limits not less than those required for Bodily Injury Liability and Property Damage:

\$500,000 Combined Single Limit, Bodily Injury and Property Damage Liability per occurrence

Premises and Operations;
Independent Contractors;
Products and Completed Operations;
Broad Form Property Damage;
Broad Form Contractual Coverage applicable to the Contract and specifically confirming the indemnification and hold harmless agreement in the Contract;
Personal Injury Coverage with employment and contractual exclusions removed and deleted.

Comprehensive Automobile Liability Insurance for all owned, non-owned and hired automobiles and other vehicles used by Successful Offeror in the performance of the work with the following minimum limits of liability:

\$500,000 Combined Single Limit, Bodily Injury and Property Damage Liability per occurrence

17.4 ALL LIABILITY INSURANCE POLICIES SHALL SPECIFICALLY PROVIDE THAT THE VILLAGE OF MIAMI SHORES IS AN ADDITIONAL NAMED INSURED OR ADDITIONAL INSURED WITH RESPECT TO THE REQUIRED COVERAGES AND THE OPERATIONS OF THE CONTRACTOR UNDER THE CONTRACT INSURANCE. Companies selected must be acceptable to THE VILLAGE. All of the policies of insurance so required to be purchased and maintained shall contain a provision or endorsement that the coverage afforded shall not be canceled, materially changed or renewal refused until at least thirty (30) calendar days written notice has been given to THE VILLAGE by certified mail.

17.5 The required insurance coverage shall be issued by an insurance company duly authorized and licensed to do business in the State of Florida with the following minimum qualifications in accordance with the latest edition of A.M. Best's Insurance Guide:

Financial Stability B+ to A+

17.6 All required insurance policies shall preclude any underwriter's rights of recovery or subrogation against THE VILLAGE with the express intention of the parties being that the required insurance coverages protect both parties as the primary coverages for any and all losses covered by the above described insurance.

17.7 The Successful Offeror shall ensure that any company issuing insurance to cover the requirements contained in this Contract agrees that they shall have no recourse against THE VILLAGE for payment or assessments in any form on any policy of insurance.

17.8 The clauses "Other Insurance Provisions" and "Insured Duties in the Event of an Occurrence, Claim or Suit" as it appears in any policy of insurance in which THE VILLAGE is named as an additional named insured shall not apply to THE VILLAGE. THE VILLAGE shall provide written notice of occurrence within fifteen (15) working days of THE VILLAGE'S actual notice of such an event.

17.9 The Successful Offeror shall not commence work under the Contract until after he has obtained all of the minimum insurance herein described.

17.10 The Successful Offeror agrees to perform the work under the Contract as an independent contractor, and not as a subcontractor, agent or employee of THE VILLAGE.

17.11 Violation of the terms of Paragraph 5 and its sub-parts shall constitute a breach of the Contract and THE VILLAGE, at its sole discretion, may cancel the Contract and all rights, title and interest of the Successful Offeror shall thereupon cease and terminate.

18. INDEMNIFICATION

18.1 GENERAL INDEMNIFICATION: To the fullest extent permitted by laws and regulations, Successful Offeror shall indemnify, defend, save and hold harmless THE

VILLAGE, its officers, agents and employees, harmless from any and all claims, damages, losses, liabilities and expenses, direct, indirect or consequential arising out of or in consequential arising out of or alleged to have arisen out of or in consequence of the products, goods or services furnished by or operations of the Successful Offeror or his subcontractors, agents, officers, employees or independent contractors pursuant to or in the performance of the Contract.

18.2 **PATENT AND COPYRIGHT INDEMNIFICATION:** Successful Offeror agrees to indemnify, defend, save and hold harmless THE VILLAGE, its officers, agents and employees, from all claims, damages, losses, liabilities and expenses arising out of any alleged infringement of copyrights, patent rights and/or the unauthorized or unlicensed use of any invention, process, material, property or other work manufactured or used in connection with the performance of the Contract, including its use by THE VILLAGE.

18.3 The Successful Offeror shall pay all claims, losses, liens, settlements or judgments of any nature whatsoever in connection with the foregoing indemnifications including, but not limited to, reasonable attorney's fees (including appellate attorney's fees) and costs.

18.4 THE VILLAGE reserves the right to select its own legal counsel to conduct any defense in any such proceeding and all costs and fees associated therewith shall be the responsibility of Successful Offeror under the indemnification agreement. Nothing contained herein is intended nor shall it be construed to waive THE VILLAGE'S rights and immunities under the common law or Florida Statute 768.28 as amended from time to time.

19. RISK OF LOSS

19.1 The risk of loss, injury or destruction, regardless of the cause of the casualty, shall be carried by Successful Offeror until the delivery of the uniforms to THE VILLAGE'S premises, and inspection and acceptance of the uniforms by THE VILLAGE. Title to items shall pass to THE VILLAGE upon acceptance by THE VILLAGE.

20. WARRANTIES

20.1 Warranty of Merchantability: Successful Offeror warrants that all equipment and materials to be supplied pursuant to the Agreement will be merchantable, of good quality and free from defects, whether patent or latent in material or workmanship.

20.2 Warranty of Material and Workmanship: Successful Offeror warrants all material and workmanship for a minimum of one (1) year from date of completion and acceptance by THE VILLAGE. If within one (1) year after acceptance by THE VILLAGE, or within such larger period of time as may be prescribed by law any of the work is found to be defective or not in accordance with the Contract documents, Successful Offeror shall promptly after receipt of a written notice from THE VILLAGE to do so, promptly correct the work unless THE VILLAGE has previously given Successful Offeror a written acceptance of such condition. This obligation shall survive termination of the Contract.

20.3 Warranty of Title: Successful Offeror warrants that all items be delivered under the contract shall be of new manufacture and that Successful Offeror possesses good and clear

title to said items and there are no pending liens, claims or encumbrances whatsoever against said items.

20.4 Successful Offeror warrants that there has been no violation of copyrights, patent rights or licensing agreements in connection with the work of the contract.

20.5 Successful Offeror warrants to THE VILLAGE that the consummation of the work provided for in the Contract documents will not result in the breach of any term or provision of, or constitute a default under any indenture, mortgage, contract, or agreement to which Successful Offeror is a party.

20.6 Successful Offeror warrants to THE VILLAGE that it is not insolvent, it is not in bankruptcy proceedings or receivership, nor is it engaged in or threatened with any litigation, arbitration or other legal or administrative proceedings or investigations of any kind which would have an adverse effect on its ability to perform its obligations under the Contract.

20.7 Successful Offeror warrants to THE VILLAGE that it will comply with all applicable federal, state and local laws, regulations and orders in carrying out its obligations under the Contract.

20.8 All warranties made by Successful Offeror together with service warranties and guaranties shall run to THE VILLAGE and the successors and assigns of THE VILLAGE.

21. NONDISCRIMINATION AND EQUAL OPPORTUNITY EMPLOYMENT

21.1 During the performance of the Contract, the Successful Offeror shall not discriminate against any employee or applicant for employment because of race, religion, color, sex or national origin. The Successful Offeror will take affirmative action to ensure that employees are treated during employment, without regard to their race, creed, color, or national origin. Such action must include, but not be limited to, the following: employment, upgrading; demotion or transfer; recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Successful Offeror(s) shall agree to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

22. TAXES

22.1 Successful Offeror shall pay all applicable sales, consumer use and other similar taxes required by law.

23. TERMINATION FOR CAUSE AND DEFAULT

23.1 In the event Successful Offeror shall default in any of the terms, obligations, restrictions or conditions in any of the Proposal documents, THE VILLAGE shall give written notice by certified mail, return receipt requested to Successful Offeror of the default and that such default shall be corrected or actions taken to correct such default shall be commenced within seven (7) calendar days thereof. In the event Successful Offeror has failed to correct the conditions of default or the default is not remedied to the satisfaction and approval of THE VILLAGE, THE VILLAGE shall have all legal remedies available to it, including, but not limited to termination of the Contract in which case Successful Offeror shall be liable for all procurement and re-procurement costs and any and all damages permitted by law arising from the default and breach of the Contract.

24. TERMINATION FOR CONVENIENCE OF THE VILLAGE

24.1 Upon seven (7) calendar days written notice delivered by certified mail, return receipt request to Successful Offeror, THE VILLAGE may without cause and without prejudice to - any other right or remedy, terminate the agreement for THE VILLAGE's convenience whenever THE VILLAGE determines that such termination is in the best interests of THE VILLAGE. Where the agreement is terminated for the convenience of THE VILLAGE, the notice of termination to Successful Offeror must state that the Contract is being terminated for the convenience of THE VILLAGE under the termination clause and the extent of termination. Upon receipt of the notice of termination for convenience, Successful Offeror shall promptly discontinue all work at the time and to the extent indicated on the notice of termination, terminate all outstanding subcontractors and purchase orders to the extent that they relate to the terminated portion of the Contract and refrain from placing further orders and subcontracts except as they may be necessary, and complete any continued portions of the work.

25. AUDIT RIGHTS

25.1 THE VILLAGE reserves the right to audit the records of Successful Offeror at any time during the performance and term of the Contract and for a period of three (3) years after completion and acceptance by THE VILLAGE. If required by THE VILLAGE, Successful Offeror shall agree to submit to an audit by an independent certified public account selected by THE VILLAGE. Successful Offeror shall allow THE VILLAGE to inspect, examine and review the records of Successful Offeror at any and all times during normal business hours during the term of the Contract.

26. ASSIGNMENT

26.1 Successful Offeror shall not assign, transfer or subject the Contract or its rights, title or interests or obligations therein without THE VILLAGE'S prior written approval.

26.2 Violation of the terms of this paragraph shall constitute a breach of the Contract by Successful Offeror and THE VILLAGE may, at its discretion, cancel the Contract and all rights, title and interest of Successful Offeror shall thereupon cease and terminate.

27. GOVERNING LAWS: This RFP/Agreement shall be governed by and construed in accordance with the laws of the State of Florida without regard to principles of conflicts of laws thereof.

28. VENUE: Any litigation arising out of this RFP/Agreement shall be brought in the Circuit Court of the Eleventh Judicial Circuit of Florida, in and for Miami-Dade County.

29. COST ADJUSTMENTS

29.1 The costs shall remain firm for the initial two (2) year contract term. Costs for any extension term shall be subject to adjustment only if increases occur in the industry. Such increases shall not exceed 5% or, whichever is greater, the latest yearly percentage increase in All Urban Consumers Price Index (CPI-U) as published by the Bureau of Labor Statistics, U.S. Department of Labor. The yearly increase or decrease, in the CPI shall be the latest index published and available ninety (90) days prior to the end of the contract year then in effect compared to the index for the comparable month one year prior. Any requested cost increase shall be fully documented and submitted to THE VILLAGE at least sixty (60) days prior to the contract anniversary date. Any approved cost adjustments shall become effective upon the anniversary date of the contract. In the event the CPI or the industry costs decline, THE VILLAGE shall receive, from the Contractor, a reduction in costs, in accordance with the terms and conditions for adjustments detailed above.

**ATTACHMENT "A" SPECIFICATIONS AND REQUIREMENTS
POLICE UNIFORMS
RFP 2016-04-01**

SCOPE

Miami Shores Village is interested in obtaining firm pricing for the purchase of Police Department personnel uniforms. The successful bidder shall supply the required uniforms, and provide all required alterations when needed. The term of this contract will be for two (2) years, renewable for two (2) additional two (2) year time periods at the same terms, conditions, and requirements.

REQUIREMENTS

Any uniforms to be delivered will be mailed to the following location:

Miami Shores Police Dept. 9990 NE 2 nd Avenue Miami Shores, FL 33138

Inside the package, written on the invoice or packing slip, **and** on the item packaging itself, must be shown the person's name that the uniform belongs to, (i.e. John Smith)

Occasionally uniforms may be picked up at the firm's place of business. Vendor needs to specify the turnaround time from when order is received until delivery or pick-up time.

The successful bidder must keep an adequate stock of uniforms in inventory, especially the most popular items such as men's pants and shirts and women's pants and shirts.

Any item not in stock at time of request must be made available within ten (10) days of initial order.

Measurements and Alterations:

When necessary, police personnel may be required to visit the firm to be properly fitted with the correct size uniforms.

It will be the responsibility of the successful bidder to properly measure each officer or provide sample sizing line

Successful bidder must have the capability to do basic alterations (i.e. hemming) at the time the person is at the company to be fitted. A full time alteration person must be available at firm.

All alterations will be completed at no charge to Miami Shores Village.

Any alterations that cannot be completed while the person is on the premises, must be completed no later than five (5) working days after initial visit.

Visits to company for measurement, fittings, and alterations will be done on an as needed basis with no advance notice given to company. THE VILLAGE also expects that the person will be serviced in a prompt efficient manner.

Out of stock conditions that occur on a recurring basis will be grounds for termination of the contract. The Village reserves the right to purchase uniforms from other vendors if the garments are not available from contract vendor.

The Village reserves the right to reject any uniform for poor quality conditions or appearance. For uniforms that are all one (1) color (i.e.: pants and shirts-midnight navy) the cloth color of the shirt must be the same color as the pants. No variations in color, no matter how slight, will be accepted.

All shirts, coats, and jackets must be delivered with the proper insignia patches, emblems stitched on the garment in the proper location and quantity.

The Village will supply the Miami Shores Police Department patches. The vendor will be responsible for supplying any Striping, Reflective Tape, Hash marks, or Collar Brass insignia/patches.

The Village will supply the Miami Shores Police Department shoulder patch, FTO patch, and badge patches. The vendor will be responsible for supplying Sergeant Chevrons, gold hash marks and will sew them on at no additional cost

No seconds or irregular garments will be accepted. Only new, first quality garments will be accepted. The Village reserves the right to conduct a random quality control check on the items being provided under this contract.

Samples may be requested as part of the evaluation of this bid, and prior to award of contract. Any sample must be provided at no cost to the Village. All samples will be returned at bidder's expense. Samples of garments must be supplied to the Village within five (5) days after request is made.

The Village does not guarantee the purchase of any garment in the quantities shown in the pricing section of the bid form. The quantities shown are estimates based on previous years' purchases. Purchases will be made on an as-needed basis only, throughout the year. Purchases at any one (1) time may be for one (1) or two (2) garments only.

SPECIFICATIONS

POLICE UNIFORMS

RFP 2016-04-01

The following pages describe the individual item specifications for the clothes required by the Village's police personnel.

Any brand names or manufacturers names shown on the following specifications are done so for comparison purposes only, and to inform bidders of what type uniforms the City is currently purchasing. Other brands of equal or better quality will be considered in the bid evaluation. The specifications shown for each item are the minimum requirements for that item. Proposers must meet these minimum requirements.

The Police Department plans on using the same basic style, color, and fabric of clothes that are currently in use. Any significant variations to the current style, color, or fabric of any garments will not be acceptable and The VILLAGE reserves the right to reject any proposal for these reasons. Minor variations to any of the specifications shown on the following pages must be explained in writing on the last page of the specifications section of this RFP (Titled: Variations to Specifications).

It is highly recommended that bidders visit the Miami Shores Police Dept., 9990 NE 2nd Avenue Miami Shores, FL 33138, to inspect the uniforms that are currently in use by Police personnel. Set up all visitations with Jon Hughes (305) 759-2468.

POLICE DEPARTMENT
UNIFORMS & ACCESSORIES

STYLE E314
ELBECO MALE TEX-TROP2 TROUSER

- Fabric:** To insure permanent moisture control, superior breathability, soil resistance, easy care, wrinkle resistance, color matching, and color retention the fabric is to be 11.5 to 12 ounce per linear yard, gabardine weave with mechanical stretch, 100% texturized polyester with NANO-DRY technology by Burlington-Raeford. Color: Dark Navy Blue. There must be a Kaumograph on the inner face of the fabric to insure NANO-DRY authenticity.
- Style:** Shall be made on a uniform pattern, having a plain front with quarter top front pockets 7/8" belt loops and two back pockets. Elbeco Tex-Trop2 brand or pre-approved equal only.
- Pockets:** The front pocket opening will be a minimum 6 1/2" and be 6" deep from the bottom of the opening. Pockets shall be stitched, turned, and re-stitched. The inside front pocket facing shall be a separate piece of self-material finishing no less than 1 1/4" wide. The back pockets will have a minimum opening of 5 1/2" and be 6" deep. They shall be made with a Reese PW automatic machine and finished on the outside with an exposed top and bottom cord. The left pocket shall have a tab to button. The front pockets shall each have a straight bartack and each back pocket shall be bartacked with a triangular bartacking machine.
- Pocketing:** All pocketing shall be black 65% Polyester/35% Cotton with a minimum thread count of 68 x 54, the weight shall be 2.60 yards/lb.
- Waistband:** Must be a ComfortGrip construction for superior comfort and performance. The curtain, attached with a rocap machine, shall be made of black cotton blended twill and shall have a 3/4" wide smooth symmetrical silicone band. The waistband shall be 2" wide and shall be closed with a crush-proof hook and eye, the eye being for stability. Banrol stiffener, 3/4" in width, shall be sewn into the waistband on the front of the trouser from side seam to side seam. The finished waistband shall be set on and shall be stitched below the lower edge through the outer fabric and the waistband curtain. No alternative waistband will be acceptable.
- Inner Fly/Crotch:** The right fly and front crotch linings shall be the same fabric and color as the waistband curtain. There shall be a non-woven interlining sewn to the fly to give additional stability and strength to the fly. The right fly lining shall be sewn to the left fly below the zipper and continue centered on the join seam across the inseam and end 1" onto the back seam. A separate french fly made of the outer fabric shall be sewn to the inside right fly. There shall be a triple strength crotch reinforcement to prevent seam failure in the crotch and inseam area. The crotch shall be secured with two rows of stitching. One row is to be on the inside of the trouser, then turned and an additional row to be sewn on the outside of the trouser.

Zipper: The trousers shall be closed with a brass memory lock zipper and have a brass bottom stop at the base of the zipper chain. A straight bartack shall be sewn through from the outside of the garment to the inside at the bottom of the fly. It shall be sewn through the zipper tape, the right and left fly and the right fly lining. The right and left fly shall be joined by an additional bartack located below the bottom zipper stop on the inside of the trouser.

Belt Loops: There should be a minimum of 5 lined belt loops on waist sizes 28, 29, 30, and a minimum of 7 lined loops on all sizes over 30. Each loop is to be 7/8” wide of double thickness, with stitching on the face side 3/4” from each edge. Except for the back loop which shall be tacked on, all loops shall be sewn into the bottom of the waistband and into the rocap. They shall accommodate a 1 5/8” belt.

Seaming: The entire trouser is to be seamed with Polyester core or 100% Polyester spun thread. The seat seam shall be stitched with a tandem needle seat seaming machine.

Labels: The trouser shall have a sewn-in label giving care instructions and an outside waistband label which shall be marked with lot number, size, fiber content, and cut number. A permanent size label shall be sewn inside on the hip pocket.

UPC Identification: A printed UPC bar code tag must be attached to every garment so as to be visible in the package. The UPC bar code must identify style, color and size information so as to be incorporated into an inventory management system. Appropriate support documentation must be available to assist Agency in encoding UPC information.

Finishing & Pressing: All loose threads shall be removed. Trousers must be pressed completely and properly with side seam, inseam and seat seam pressed open. There must be a Jetclip attached to the top fly of the finished trouser.

All trousers to be made and assembled in the USA.

Finished Dimensions:

Size/Waist	28	29	30	31	32	33	34	35	36	37	38	40	42	44	46	48	50	52	54
Seat	37.4	38.3	39.25	40.2	41.1	42	43	48.9	44.75	45.6	46.5	48.25	50	51.75	53.5	55.25	57	58.75	60.75
Rise	10.4	10.5	10.6	10.8	10.9	11	11.1	11.3	11.4	11.5	11.6	11.9	12.1	12.4	12.6	12.9	13.1	13.4	13.6
Thigh	24.5	25	25.5	26	26	26.5	27	27.5	28	28.5	29	29.5	30.5	31.5	32	33	33.5	34.5	35
Knee	18.5	18.75	19	19.25	19.5	19.75	20	20.25	20.5	20.75	21	21.5	22	22.5	23	23.5	24	24.5	25

STYLE E9314
ELBECO LADIES TEX-TROP2 TROUSERS

- Fabric:** To insure permanent moisture control, superior breathability, soil resistance, easy care, wrinkle resistance, color matching, and color retention the fabric is to be 11.5 to 12 ounce per linear yard, gabardine weave with mechanical stretch, 100% texturized polyester with NANO-DRY technology by Burlington-Raeford. Color: Dark Navy Blue. There must be a Kaumograph on the inner face of the fabric to insure NANO-DRY authenticity.
- Style:** Shall be made on a modified ladies uniform pattern, with a plain front, quarter top front pockets, two back pockets, 7/8" belt loops and elastic side panels.
- Pockets:** The front pocket opening will be a minimum 6" and be 5 1/2" deep from the bottom of the opening. They shall be stitched, turned, and re-stitched. The inside front pocket facing shall be a separate piece of self-material finishing no less than 1 3/4" wide. There shall be a non-woven interlining fused to the front pocket facing to give additional stability and strength to the pocket. The back pockets will have a minimum opening of 4 3/4" and be 6" deep on size 14 and up. They shall be made with a Reese PW automatic machine and finished on the outside with an exposed top and bottom cord. The left pocket shall have a tab to button. The front pockets shall have straight bartacks and the back pockets shall be bartacked with a triangular bartacking machine.
- Pocketing:** All pocketing shall be black 65% Polyester/35% Cotton with a minimum thread count of 68 x 54, the weight shall be 2.60 yards/lb.
- Waistband:** Must be a ComfortGrip construction for superior comfort and performance. The curtain, attached with a rocap machine, shall be made of black cotton blended twill and shall have a 3/4" wide smooth symmetrical silicone band. The waistband shall be 2" wide and shall be closed with a crush-proof hook and eye, the eye being bartacked for stability. There shall be 4" elastic sewn into each side of the waistband for superior fit. The finished waistband shall be set on and shall be stitched below the lower edge through the outer fabric and the waistband curtain. No alternative waistband will be acceptable.
- Inside Trim:** The right fly and front crotch linings shall be the same fabric and color as the waistband curtain. There should be a non-woven interlining fused to the fly to give additional stability and strength. The right fly lining shall be sewn to the left fly below the zipper. The crotch lining shall be surged to each front.
- Zipper:** The trousers shall be closed with a brass memory lock zipper and have a brass bottom stop at the base of the zipper chain. A straight bartack shall be sewn through from the outside of the garment to the inside at the bottom of the fly. It shall be sewn through the zipper tape, the right and left fly and

the right fly lining. The right and left fly shall be joined by an additional bartack located below the bottom zipper stop on the inside of the trouser.

Belt Loops: There should be a minimum of 5 lined belt loops on waist sizes 12 and down, and a minimum of 7 on all sizes over 14. Each loop is to be lined and 7/8” wide with stitching on the face side 3/4” from each edge. Except for the back loop, which shall be tacked on, all loops shall be sewn into the rocap at the top and sewn into the bottom of the waistband. They shall accommodate a 1 5/8” belt.

Seaming: The entire trouser is to be seamed with Polyester core or 100% Polyester spun thread. The seat seam shall be stitched with a tandem needle seaming machine.

Labels: The trouser shall have a sewn-in label giving care instructions and an outside waistband label which shall be marked with lot number, size, fiber content, and cut number. A permanent size label shall be sewn inside on the hip pocket.

UPC Identification: A printed UPC bar code tag must be attached to every garment so as to be visible in the package. The UPC bar code must identify style, color and size information so as to be incorporated into an inventory management system. Appropriate support documentation must be available to assist Agency in encoding UPC information.

Finishing & Pressing: All loose threads shall be removed. Trousers must be pressed completely and properly with side seam, inseam and seat seam pressed open. There must be a Jetclip attached to the top fly of the finished trouser.

All trousers to be made and assembled in the USA.

Finished Dimensions:

Size	2	4	6	8	10	12	14	16	18	20	22	24	26
Waist Relax	22.5	23.5	24.5	25.5	26.5	28	29.5	31	33	35	37	39	41
Waist Stretch	25.5	26.5	27.5	28.5	29.5	31	32.5	34	36	38	40	42	44
Front Rise	8.6	8.75	8.9	9.1	9.3	9.6	9.8	10	10.4	10.7	11	11.3	11.6
Seat	37.5	38.5	39.5	40.5	41.5	42.75	44	45.25	47.1	49	50.9	52.75	54.6
Thigh	24.6	25.3	25.9	26.5	27.1	28	28.9	29.8	30.8	31.9	32.9	34	35
Knee	17.25	17.75	18.25	18.75	19.25	19.75	20.25	20.75	21.25	21.75	22.25	22.75	23.25

STYLE Z3314
ELBECO TEX-TROP2 WITH ZIPPER
MALE SHORT SLEEVE

Style: It is the intention of this department to secure a tailored shirt equal in quality of workmanship and style to the shirt now on display as a sample. Shirts will be cut on a form-fitting line, and the shape of the general style will conform to this sample. Shirts to have permanent sewn-in military stitches.

Tailoring: It is imperative that this garment be constructed to the principles set forth in the specifications. All stitches must be of the proper tension and size so as to avoid puckering after the shirt has been laundered and to give best durable press performance. All sewing shall be with darcon core thread to match the fabric. The collar is to be single stitched ¼” from edge. The pockets and flaps shall be single stitched on the edge.

Fabric: To insure permanent moisture control, superior breathability, soil resistance, easy care, wrinkle resistance, color matching, and color retention the fabric is to be 9.5 to 10 ounce per linear yard, tropical weave with mechanical stretch, 100% texturized polyester with NANO-DRY technology by Burlington-Raeford. Style #718-07.

Creasing: Pockets and pocket flaps to be die creased to give uniform shape and size.

Collar: Convertible collar shall be one piece and to measure 3-1/4"long at points and 1-5/8" wide at back.

The collar is to be constructed of two plies of basic material and one ply of D331 top fusing lining. Collar stays shall be of good quality Stalar vinyl, 2 ¾” in length and 3/8” wide and be attached to the bottom collar. There shall be one horizontal buttonhole. The collar and inner yoke to be lined with matching 65% Dacron Polyester/35% Combed Cotton, 4.2 ounce pen- square yard, and 106 x 58. The collar lining shall be banana shaped.

Sleeves: To be straight and whole with 1” hem. These shall be graded in length so as to finish from the shoulder seam as follows:

Size	Finished Length
14 and 14 ½	9 ½”
15, 15 ½, and 16	10”
16 ½ and above	10 ½”

- Front:** The front shall have a facing 3" in width extending from neckline to the bottom of shirt provided by a turn under of material. The left front shall also have a lined box pleat 1 1/2" wide finished, running length of the shirt and shall be topstitched 1/4" from both edges.
- Zipper:** A 14" nylon zipper shall be sewn to the fronts and shall be positioned 1 1/2" below first front button and shall replace the 2nd, 3rd, 4th and 5th front buttons, which are to be sewn on the top center. The neck button, 1st front button are to be functional.
- Back:** There is to be yoke composed of an outer piece of the same material as the basic shirt, and an inner piece of poplin.
- Pockets:** To have two breast pockets with mitred corners to finish 5-5/8" wide and 6" long. The left breast pocket to have a pencil compartment about 1 1/4" wide. Both pockets to have 1 1/4" box stitching top and bottom to prevent spreading.
- To have two scalloped flaps to finish 5 3/4" in length, 2 3/4" in width at center, and 2 1/2" in width at sides. Flaps to be secured to front of shirt with two rows of stitching approximately 1/4" above top of pocket The left flap to have a pencil opening about 1 1/2" in width. Flaps to be interlined. There will be a matching button and a buttonhole sewn on the flap.
- Flap Closure:** The side points of the flaps are to be secured to the pockets by means of Velcro fasteners sewn onto the flaps and pockets.
- Badge Tab:** To be reinforced on inside of the shirt by means of a strip of material 1 1/2" wide stitched and folded so that no raw edges show. The reinforcement strip is to extend from the flap setting stitch to the joining seam at the front of the yoke. To have two small (horizontal) buttonholes, 1 1/4" apart with the bottom buttonhole 1 1/2" above top of left flap.
- Shoulder Straps:** The shoulder straps should be pointed at the end toward the neck of the shirt. The other end shall be sewn in sleeve head seam. The pointed end shall be fastened with one matching button. The straps shall measure 2" at sleeve and taper to 1 3/8". Straps to be set about 1/2" from the collar. Shoulder straps shall be box stitched to shoulders with row of cross stitching 2" from sleeve head seam.
- Permanent Creases:** Shirt to have permanent military creases. Creases to be stitched in shirt only, not through pockets and flaps. One crease in each front from hem to joining seam. Three (3) vertical creases in back; middle crease on center back line; side back creases spaced equally from center crease.
- Interlining:** Flaps to be 6800 and tack. Top center to be lined with 505 Viltec. Bands and cuffs to be 3.75 weight durapress.

UPC Identification: A printed UPC bar code tag must be attached to every garment so as to be visible in the package. The UPC bar code must identify style, color and size information so as to be incorporated into an inventory management system. Appropriate support documentation must be available to assist Agency in encoding UPC information.

Size Marking: Size shall be marked with indelible ink on a size loop attached to basic label in yoke.

Button: All buttons shall be made from high impact melamine and must match fabric.

Pressing and Packing: Shirts shall be carefully pressed by hand in first class manner and individually packed in polyethylene bags. Shirts to be shipped in strong boxes so as not to be damaged in shipment. Shirts to be packed two to a box with sizes marked on the outside of box at the one end.

All shirts to be made and assembled in the USA.

Finished Dimensions:

Size	<u>14</u>	<u>14.5</u>	<u>15</u>	<u>15.5</u>	<u>16</u>	<u>16.5</u>	<u>17</u>	<u>17.5</u>	<u>18</u>	<u>18.5</u>
Chest	39	41	43	45	47	49	51	53	55	57
Waist	34	36	38	40	42	44	46	49	52	54

STYLE Z314
ELBECO TEX-TROP2 WITH ZIPPER
MALE LONG SLEEVE

Style: It is the intention of this department to secure a tailored shirt equal in quality of workmanship and style to the shirt now on display as a sample.

Shirts will be cut on a form-fitting line, and the shape of the general style will conform to this sample. Shirts to have permanent sewn-in military stitches.

Tailoring: It is imperative that this garment be constructed to the principles set forth in the specifications. All stitches must be of the proper tension and size so as to avoid puckering after the shirt has been laundered and to give best durable press performance.

All sewing shall be with darcon core thread to match the fabric.

The collar is to be single stitched ¼” from edge. The pockets and flaps shall be single stitched on the edge.

Fabric: To insure permanent moisture control, superior breathability, soil resistance, easy care, wrinkle resistance, color matching, and color retention the fabric is to be 9.5 to 10 ounce per linear yard, tropical weave with mechanical stretch, 100% texturized polyester with NANO-DRY technology by Burlington-Raeford. Style #718-07.

Creasing: Pockets and pocket flaps to be die creased to give uniform shape and size.

Collar: The shape and style of both leaf and stand shall conform to the TT89 Collar. The points, medium spread, are to be approximately 3” in length. The back of the stand is to measure 1 ½”.

The leaf shall be made of three pieces; two pieces of self-cloth and one whole lining, which is to be fused to the top collar.

The collar stays shall be of good quality Stalar vinyl 2 ¾” in length and 3/8” wide and be attached to the bottom collar. The stand shall fasten with one button. There shall be one horizontal button hole.

Innerstand and inner yoke to be made of matching 65% Dacron Polyester/35%. Combed Cotton, 4.2 ounce per square yard, 106 x 58.

Sleeves: To be straight and whole. The cuffs are to be 2 7/8” in width and to fasten with two buttons. There is to be a single stitch 7/16” from top of cuff.

The sleeve opening shall measure 4 7/8” from top of cuff. The top facing

for this opening is to be ¼” wide and the bottom facing to finish about ½” wide. Button is to be placed on sleeve opening with corresponding buttonhole.

The sleeves must be secured to the body of the shirt by means of a merrow stitch with a safety stitch so as to properly strengthen the stitch. The same stitch must be used on the side closing seams as well.

Front: The front shall have a center facing 1 ½” wide extending from the collar stand to bottom of shirt and be made of the same material as shirt fabric with two rows of stitching 7/8” apart.

The center front shall contain six vertical buttonholes placed ¾” from edge and 3 ½” apart.

The button stand, 7/8” wide, shall be self-lined and placed on right side extending from collar stand to bottom of shirt. Buttons shall be securely attached to the button stand and shall correspond to the buttonholes on the center facing

Zipper: A 14" nylon zipper shall be sewn to the fronts and shall be positioned 1 ½” below the first front button and shall replace the 2nd, 3rd, 4th, and 5th front buttons, which are to be sewn on the top center. The neck button, 1st front button are to be functional.

Back: There is to be yoke composed of an outer piece of the same material as the basic shirt, and an inner piece of poplin.

Pockets: To have two breast pockets with mitred corners to finish 5 5/8” wide and 6" long. The left breast pocket to have a pencil compartment about 1 ¼” wide. Both pockets to have 1 ¼” box stitching top and bottom to prevent spreading.

Flaps: To have two scalloped flaps to finish 5 ¾” in length, 2 ¾” in width at center and 2 ½” in width at sides. Flaps to be secured to front of shirt with two rows of stitching approximately 1/4" above top of pocket.

The left flap to have a pencil opening about 1 ½” in width. Flaps to be interlined. There will be a matching button and a buttonhole sewn on the flap.

Flap Closure: The side points of the flaps are to be secured to the pockets by means of velcro fasteners sewn onto the flaps and pockets.

Badge Tab: To be reinforced on inside of the shirt by means of a strip of material 1 ½” in wide and stitched and folded so that no raw edges show. The reinforcement strip is to extend from the flap setting stitch to the joining seam at the front of the yoke. To have two small (horizontal) buttonholes, 1 ¼” apart with the bottom buttonhole 1 ½” above top left flap.

- Shoulder Straps:** The shoulder straps should be pointed at the end toward the neck of the shirt. The other end shall be sewn in sleeve head seam. The pointed end shall be fastened with one matching button. The straps shall measure 2” at sleeve and taper to 1 3/8”. Straps to be set about 1/2” from the collar. Shoulder straps shall be box stitched to shoulders with row of cross stitching 2” from sleeve head seam.
- Permanent Creases:** Shirt to have permanent military creases. Creases to be stitched in shirt only, not through pockets and flaps. One crease in each front from hem to joining seam. Three (3) vertical creases in back; middle crease on center back line; side back creases spaced equally from center crease.
- Interlining:** Flaps to be 6800 and tack. Top center to be lined with 505 Viltec. Bands and cuffs to be 3.75 weight durapress.
- UPC Identification:** A printed UPC bar code tag must be attached to every garment so as to be visible in the package. The UPC bar code must identify style, color and size information so as to be incorporated into an inventory management system. Appropriate support documentation must be available to assist Agency in encoding UPC information.
- Size Marking:** Size shall be marked with indelible ink on a size loop attached to basic label in yoke.
- Buttons:** All buttons shall be made from high impact melamine and must match fabric.
- Pressing & Packing:** Shirts shall be carefully pressed by hand in first class manner and individually packed in polyethylene bags. Shirts to be shipped in strong boxes so as not to be damaged in shipment. Shirts to be packed two to a box with sizes marked on the outside of box at the one end.

All shirts to be made and assembled in the USA.

Finished Dimensions:

Size	<u>14</u>	<u>14.5</u>	<u>15</u>	<u>15.5</u>	<u>16</u>	<u>16.5</u>	<u>17</u>	<u>17.5</u>	<u>18</u>	<u>18.5</u>
Chest	39	41	43	45	47	49	51	53	55	57
Waist	34	36	38	40	42	44	46	49	52	54

STYLE Z3314
ELBECO TEX-TROP2 WITH ZIPPER
FEMALE SHORT SLEEVE

- Style:** It is the intention of this department to secure a tailored shirt equal in quality of workmanship and style to the shirt now on display as a sample.
- Shirts will be cut on a form-fitting line, and the shape of the general style will conform to this sample.
- Tailoring:** Shirts to have permanent sewn-in military stitches. It is imperative that this garment be constructed to the principles set forth in the specifications. All stitches must be of the proper tension and size so as to avoid puckering after the shirt has been laundered and to give best durable press performance.
- All sewing shall be with darcon core thread to match the fabric.
- Fabric:** To insure permanent moisture control, superior breathability, soil resistance, easy care, wrinkle resistance, color matching, and color retention the fabric is to be 9.5 to 10 ounce per linear yard, tropical weave with mechanical stretch, 100% texturized polyester with NANO-DRY technology by Burlington-Raeford. Style #718-07.
- Creasing:** Pockets and pocket flaps to be die creased to give uniform shape and size.
- Sleeves:** To be straight and whole with 1" hem. These finishes shall be 9" long from shoulder seam.
- The sleeves must be secured to the body of the shirt by means of a merrow stitch with a safety stitch so as to properly strengthen the stitch. The same stitch must be used on the side closing seams as well.
- Collar:** The collar is to be single stitched ¼" from edge. The pockets and flaps shall be single stitched on the edge.
- Convertible collar shall be one piece and to measure 3 1/8" long at points and 1 5/8" wide at back. There shall be one horizontal buttonhole. The collar is to be constructed of two plies of basic material and one ply of D331 top fuse lining. Collar stays shall be of good quality Stalar vinyl, 2 ½" in length and 3/8" wide and be attached to the bottom collar.
- The collar and inner yoke to be lined with matching 65% Dacron Polyester/35% Combed cotton, 4.2 ounce per square yard, and 106 x 58. The collar lining should be banana shaped.

- Front: The front shall have a center facing 3" in width extending from neckline to the bottom of shirt provided by a turn under of material. The left front shall also have a lined box pleat 1 1/2" wide finished, running length of the shirt and shall be topstitched 1/4" from both edges.
- The center front shall contain seven (7) vertical buttonholes placed 3/4" from edge, first at neck, second 2 1/2" down, balance 3 1/2" apart.
- Zipper: A 14" nylon zipper shall be sewn to the fronts and shall be positioned 1 1/2" below first front button and shall replace the 2nd, 3rd, 4th and 5th front buttons, which are to be sewn on the top center. The neck button, 1st front button are to be functional.
- Back: There is to be yoke composed of an outer piece of the same material as the basic shirt, and an inner piece of poplin.
- Pockets: To have two breast pockets with mitred corners to finish 5" wide and 5 1/2" long. The left breast pocket to have a pencil compartment about 1 1/4" wide. Both pockets to have 1 1/4" box stitching top and bottom to prevent spreading.
- Flaps: To have two scalloped flaps to finish 5 1/4" in length, 2 3/8" in width at center, and 2 1/8" in width at sides. Flaps to be secured to front of shirt with two rows of stitching approximately 1/4" above top of pocket. The left flap to have a pencil opening about 1 1/2" in width. Flaps to be interlined. There will be a matching button and a buttonhole sewn on the flap.
- Flap Closure: The side points of the flaps are to be secured to the pockets by means of Velcro fasteners sewn onto the flaps and pockets.
- Badge Tab: To be reinforced on inside of the shirt by means of a strip of material 1 1/2" wide stitched and folded so that no raw edges show. The reinforcement strip is to extend from the flap setting stitch to the joining seam at the front of the yoke. To have two small (horizontal) buttonholes, 1 1/4" apart with the bottom buttonhole 1 1/2" above top of left flap.
- Shoulder Straps: The shoulder straps should be pointed at the end toward the neck of the shirt. The other end shall be sewn in sleeve head seam. The pointed end shall be fastened with one matching button. The straps shall measure 2" at sleeve and taper to 1 3/8". Straps to be set about 1/2" from the collar. Shoulder straps shall be boxed stitched to shoulders with row of cross stitching 2" from sleeve head seam. Permanent Creases: Shirt to have permanent military creases. Creases to be stitched in shirt only, not through pockets and flaps. One crease in each front from hem to joining seam. Three (3) vertical creases in back; middle crease on center back line; side back creases spaced equally from center crease.

Interlining: Flaps to be 6800 crease and tack. Top center to be lined with 505 Viltec. Bands and cuffs to be 3.75 weight durapress.

UPC Identification: A printed UPC bar code tag must be attached to every garment so as to be visible in the package. The UPC bar code must identify style, color and size information so as to be incorporated into an inventory management system. Appropriate support documentation must be available to assist Agency in encoding UPC information.

Size Marking: Size shall be marked with indelible ink on a size loop attached to basic label in yoke.

Buttons: All buttons shall be made from high impact melamine and must match fabric.

Pressing & Packing: Shirts shall be carefully pressed by hand in first class manner and individually packed in polyethylene bags. Shirts to be shipped in strong boxes so as not to be damaged in shipment. Shirts to be packed two to a box with sizes marked on the outside of box at the one end.

All shirts to be made and assembled in the USA.

Finished Dimensions:

Size	<u>30</u>	<u>32</u>	<u>34</u>	<u>36</u>	<u>38</u>	<u>40</u>	<u>42</u>	<u>44</u>	<u>46</u>	<u>48</u>
Bust	37	38	39.5	41	42.5	43.5	45.5	47.5	49.5	51.5
Waist	32	33	34.5	36	37.5	38.5	40.5	42.5	44.5	46.5

STYLE Z314
ELBECO TEX-TROP2 WITH ZIPPER
FEMALE LONG SLEEVE

- Style:** It is the intention of this department to secure a tailored shirt equal in quality of workmanship and style to the shirt now on display as a sample.
- Shirts will be cut on a form-fitting line, and the shape of the general style will conform to this sample.
- Shirts to have permanent sewn-in military stitches.
- Tailoring:** It is imperative that this garment be constructed to the principles set forth in the specifications. All stitches must be of the proper tension and size so as to avoid puckering after the shirt has been laundered and to give best durable press performance.
- All sewing shall be with darcon core thread to match the fabric.
- The collar is to be single stitched ¼” from edge. The pockets and flaps shall be single stitched on the edge.
- Fabric:** To insure permanent moisture control, superior breathability, soil resistance, easy care, wrinkle resistance, color matching, and color retention the fabric is to be 9.5 to 10 ounce per linear yard, tropical weave with mechanical stretch, 100% texturized polyester with NANO-DRY technology by Burlington-Raeford. Style #718-07.
- Creasing:** Pockets and pocket flaps to be die creased to give uniform shape and size.
- Collar:** The shape and style of both leaf and stand shall conform to the FX85 Collar. The points, medium spread, are to be approximately 2 7/8” in length. The back of the stand is to measure 1 ½”. There shall be one horizontal button hole.
- The collar is to be constructed of two plies of basic material and one ply of D331 top fuse lining. The collar stays shall be of good quality Stalar vinyl 2 ½” in length and 3/8" wide and be attached to the bottom collar.
- Innerstand and inner yoke to be made of matching 65% Dacron Polyester/35% Combed Cotton, 4.2 ounce per square yard, 106 x 58.
- Sleeves:** To be straight and whole. The cuffs are to be 2 5/8” in width and to fasten with two buttons. There is to be a single stitch 7/16” from top of cuff. The sleeve opening shall measure 3 7/8” from top of cuff. The top facing for this opening is to be 1 ¼” wide and the bottom facing to finish about ½” wide.

Button is to be placed on sleeve opening with corresponding buttonhole. The sleeves must be secured to the body of the shirt by means of a merrow stitch with a safety stitch so as to properly strengthen the stitch. The same stitch must be used on the side closing seams as well

Front: The front shall have a center facing 1 ½” wide extending from the collar stand to bottom of shirt and be made of the same material as shirt fabric with two rows of stitching 7/8” apart.

The center front shall contain six vertical buttonholes placed ¾” from edge and 3 ½” apart.

The button stand, 7/8” wide, shall be self-lined and placed on right side extending from collar stand to bottom of shirt. Buttons shall be securely attached to the button stand and shall correspond to the buttonholes on the center facing.

Zipper: A 14" nylon zipper shall be sewn to the fronts and shall be positioned 1 ½” below the first front button and shall replace the 2nd, 3rd, 4th, and 5th front buttons, which are to be sewn on the top center. The neck button, 1st front button are to be functional.

Back: There is to be yoke composed of an outer piece of the same material as the basic shirt, and an inner piece of poplin.

Pockets: To have two breast pockets with mitred corners to finish 5” wide and 5 ½” long. The left breast pocket to have a pencil compartment about 1 ¼” wide. Both pockets to have 1 ¼” box stitching top and bottom to prevent spreading.

Flaps: To have two scalloped flaps to finish 5 ¼” in length, 2 3/8” in width at center and 2 1/8” in width at sides. Flaps to be secured to front of shirt with two rows of stitching approximately 1/4" above top of pocket. The left flap to have a pencil opening about 1 ½” in width. Flaps to be interlined. There will be a matching button and a buttonhole sewn on the flap.

Flap Closure: The side points of the flaps are to be secured to the pockets by means of velcro fasteners sewn onto the flaps and pockets

Badge Tab: To be reinforced on inside of the shirt by means of a strip of material 1 ½” wide stitched and folded so that no raw edges show. The reinforcement strip is to extend from the flap setting stitch to the joining seam at the front of the yoke. To have two small (horizontal) buttonholes, 1 ¼” apart with the bottom buttonhole 1 ½” above top left flap.

Shoulder Straps: The shoulder straps should be pointed at the end toward the neck of the shirt. The other end shall be sewn in sleeve head seam. The pointed ends

shall be fastened with one matching button. The straps shall measure 2” at sleeve and taper to 1 3/8”. Straps to be set about 1/2” from the collar. Shoulder straps shall be box stitched to shoulders with row of cross stitching 2” from sleeve head seam.

Permanent Creases: Shirt to have permanent military creases. Creases to be stitched in shirt only, not through pockets and flaps. One crease in each front from hem to joining seam. Three (3) vertical creases in back; middle crease on center back line; side back creases spaced equally from center crease.

Interlining: Flaps to be 6800 crease and tack. Top center to be lined with 505 Viltec. Bands and cuffs to be 3.75 weight durapress.

UPC Identification: A printed UPC bar code tag must be attached to every garment so as to be visible in the package. The UPC bar code must identify style, color and size information so as to be incorporated into an inventory management system. Appropriate support documentation must be available to assist Agency in encoding UPC information.

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Pressing & Packing: Shirts shall be carefully pressed by hand in first class manner and individually packed in polyethylene bags. Shirts to be shipped in strong boxes so as not to be damaged in shipment. Shirts to be packed two to a box with sizes marked on the outside of box at the one end.

All shirts to be made and assembled in the USA.

Finished Dimensions:

Size	<u>30</u>	<u>32</u>	<u>34</u>	<u>36</u>	<u>38</u>	<u>40</u>	<u>42</u>	<u>44</u>	<u>46</u>	<u>48</u>
Bust	37	38	39.5	41	42.5	43.5	45.5	47.5	49.5	51.5
Waist	32	33	34.5	36	37.5	38.5	40.5	42.5	44.5	46.5

SPECIFICATIONS ON MOTOR BREECHES

- Fabric:** The fabric is to be 11.5 – 12 oz. per linear yard, gabardine weave with mechanical stretch, 100% texturized polyester by Burlington-Raeford.
- Waistband:** The waistband must be a minimum of 2” wide and closed with a crush-proof hook and eye, the eye being bartacked for stability. The waistband curtain shall have three strand snugtex and be 65% polyester and 35% cotton with press-to-last finish, and match the color of the pocket lining attached with a Rocap machine. Waistband stiffener ¾” in width shall be sewn into the waistband on the front of the trouser from side seam to side seam. The breeches are to have a continuous closed waistband.
- Seat:** Calvary patch, one piece from seat down to calf, reinforced
- Belt Loops:** There should be a minimum of seven (7) belt loops on all sizes over 30, with a lesser number on smaller sizes. Each loop is to be ¾” wide of double thickness, and stitched on the face side with a 2” needle machine. Except for the back belt loops which shall be tacked on. All loops shall be sewn into the waistband and shall accommodate a 1 5/8” belt.
- Pocketing:** The pocketing shall be matching 65/35 polyester/cotton material stitched, turned and top stitched. Merrowed edges (serge and sew) will not be accepted.
- Pockets:** The front pocket opener will be a minimum of 6.5” and be 6” deep from the bottom of the opening. They shall be stitched, turned and re-stitched. The inside front pocket facing shall be a separate piece of self-material finishing no less than 1 ¼” wide. The back pockets will have a minimum opening of 5.5” and be 6” deep, and be finished on the outside with an exposed top and bottom. The front pockets shall have a straight bartack and the back pockets shall be bartacked with a triangular bartacking machine.
- Bartacks:** Triangle bartacks shall be placed at each corner of the back pockets. It is to form an exact 60 degree angle at each point and each leg of the triangle is to be no more than 9/16” in length. There is to be no less than four stitches along the line of the leg and is to be repeated three times, making a total of 12 longitudinal stitches in each leg triangle. The front pockets will have a straight heavy bartack in the side seams for extra strength
- Zippers:** The breeches shall be closed with a Talon 42 Memory Lock Zipper. The zipper tape must be treated for press-to-last finishing. There shall be brass bottom stops at the base of the zipper chain. A straight bartack shall be sewn through from the outside of the garment to the inside at the bottom of the fly. It shall be sewn through the zipper tape, the right and left fly, and

the right fly lining. The right and left fly shall be joined by an additional bartack located below the bottom zipper stop on the inside of the breeched. This bartack will reduce stress on the left fly and zipper

Zippers: The breeches shall be closed with a Talon 42 Memory Lock Zipper. The zipper tape must be treated for press-to-last finishing. There shall be brass bottom stops at the base of the zipper chain. A straight bartack shall be sewn through from the outside of the garment to the inside at the bottom of the fly. It shall be sewn through the zipper tape, the right and left fly, and the right fly lining. The right and left fly shall be joined by an additional bartack located below the bottom zipper stop on the inside of the breeched. This bartack will reduce stress on the left fly and zipper.

Zipper Legs: The legs shall have a zipper leg closure using a Talon 42 Memory Lock Zipper and to be fastened at the top with a metal bottom stop. The zippers are to have 7/16" cotton tape on black number 2901 with extensions to be 3/4" AB and 1/4" BE. Velcro closure can be substituted if the department chooses.

Reinforcements: There shall be a knee and seat reinforcement of self-material on the outer side.

Serging: All serging to be done on a three-thread serging machine in a good state of adjustment. Two-thread serging will not be acceptable

Measurements: Shall be determined at a local tailoring facility

 BDU PANTS & SHIRTS 65/35 RIPSTOP

Style- F5201-38001-Pants

Style- F5254-38001-Shirts

- Fabric:** 6.4 oz. per yard - 65/35 Poly/Cotton Ripstop, to eliminate shrinkage, and reduce post-laundrying wrinkle, treated with DuPont Teflon 4 for stain resistance and color retention. 100% cotton ripstop will be cause for immediate rejection.
- Design:** The pant shall incorporate a pleated front and two top pockets, two rear pockets, secured with book and loop, straight across, (slanted slash pockets will not be acceptable), as well as two full sized inverted pleat cargo pockets. Other pocket includes one small cell phone/magazine pocket. There shall be no loose straps, which could get caught on objects during a tactical situation. Any loops or straps will be cause for immediate rejection.
- Length/Sizes:** Men's waist sizes 28"- 54" even sizes.
- Sizes 28 and 48 through 54 un-hemmed (37.5" inseam) All sizes 30"- 46" are finished in 30, 32, 34, 36 inseams.
- Women's sizes 2-24 even sizes un-hemmed (36.5" inseam)
- Pocket Design/ Construction:** Pockets shall all be secured with Double needle construction. Cargo pockets shall have mitered pocket flaps and must be lined with GST* pellow that is used in US Military Garments. Pockets shall be secured with hook and loop. Pocketing shall be produced with self-goods for strength and durability. Any product other than self-goods manufacture will be cause for immediate rejection. Inside rear pockets there shall be additional wallet pocket for ease of use.
- Waistband:** The band will be made with 1 1/2" wide elastic on each side of the waistband, allowing the waist to expand up to 3.5" in circumference for increased comfort and mobility. The waistband shall be closed with a proper snap cover and crush-proof hook and eye, or brass crimped nipple snap. The waistband shall be top and bottom-stitched for increased strength and to prevent rollover. A snap closure will be cause for rejection.
- Belt Loops:** Belt loops shall be keystone style and have a minimum opening of 2". There must be a minimum of five belt loops at the waist, 2 in front and 3 in back. There is a Brass D ring at the right front belt loop.

Labeling: Trouser must have a care label size label, fiber content label permanently attached to the garment.

Zippers: Zippers to be self-repairing YKK Brass.

Color: Black

Manufacturer: An ISO 9001 certified company must do manufacturing. ISO certificates must be available at the time of bid opening. Manufacturer must be a CURRENT supplier to the US Military, and proof of military contract must be made available at bid opening, to assure end user of consistent, availability and quality.

Approved Manufacturer: Propper International (No Substitutes)

*GST= Government Specified Trim

RAINCOATS 485SC

Rainwear:

Neese 200 denier Polyurethane coated nylon, ANSI/ISEA 107-2004 Class 3 Certified
ASTMD 6413 fire resistance

Rain Coat:

Hi-Viz Lime
48" long coat
Leaf Collar with snaps for detachable hood
Storm flap with snap closure
Badge patch on left breast
Side slash pockets (2)
2" Silver 3M Scotchlite reflective film
Available sizes small – 6x

**PROPOSAL FORM FOR POLICE UNIFORMS
REQUEST FOR PROPOSAL NO. 2016-04-01**

SUBMITTED TO: Miami Shores Village
10050 NE 2nd Avenue
Miami Shores, Florida 33138

1. The undersigned Offeror proposes and agrees, if this Proposal is accepted, to enter into an Agreement with THE VILLAGE to perform and furnish all work as specified or indicated in the Proposal and Contract Documents for the Contract price and within the Contract time indicated in the Proposal and in accordance with the other terms and conditions of the Proposal and Contract Documents.
2. Offeror accepts and hereby incorporates by reference in this Proposal Form all of the terms and conditions of the Request for Proposal and Instructions to Offerors.
3. The Offeror has become fully informed concerning the local conditions, and nature and extent of work, and has examined all Contract Documents.
4. Offeror has given the Village Clerk written notice of all conflicts, errors or discrepancies that it has discovered in the Contract and/or Proposal documents and the written resolution thereof by the Village Clerk is acceptable to Offeror.
5. Offeror proposes to furnish all product, labor, services, and supervision for the work described as follows:

FURNISH POLICE UNIFORMS

6. Offeror will provide the following uniforms and accessories for the following prices:

ITEM	DESCRIPTION	QTY	COST EACH	EXTENDED COST
1	Men's Trouser	55		
2	Women's Trouser	40		
3	Men's Short Sleeve Shirt	55		
4	Men's Long Sleeve Shirt	30		
5	Ladies Short Sleeve Shirt	30		
6	Ladies Long Sleeve Shirt	25		
7	Motor Breeches	10		
8	BDU Pants	40		
9	BDU Shirts	35		
10	Raincoat	20		
11	Nametapes	95		

7. Acknowledgment is hereby made of the following Addenda (identified by number) received since issuance of the Request for Proposal:

Addendum No. _____ Date _____
 Addendum No. _____ Date _____
 Addendum No. _____ Date _____

8. The following documents are attached to and made as a condition to this Proposal:
 - a. Proposal and Offeror's Certification
 - b. Certified Resolution
 - c. Qualifications Statement
 - d. Non-Collusive Affidavit
 - e. Offeror's Foreign (Non-Florida) Corporate Statement
 - f. Certificate(s) of Insurance if required by the Special Conditions to the Instructions to Offerors.

9. PLEASE HAVE YOUR INSURANCE REPRESENTATIVE CAREFULLY REVIEW ANY INSURANCE COVERAGES AND CONDITIONS PRIOR TO SUBMITTING YOUR PROPOSAL TO ENSURE COMPLIANCE WITH THE INSURANCE REQUIREMENTS OF THE INSTRUCTIONS TO OFFERORS.

10. THE VILLAGE reserves the right to award this contract on the basis of any combination of the above items, or all items, in which THE VILLAGE deems in its best interests.

11. The correct legal name of Offeror is:
Address:
City/State/Zip:
Telephone No.:
Fax No.:
Social Security No. or Federal I.D. No.:

12. Communications concerning this Proposal shall be addressed to _____ at the following address:
Telephone No.: _____
Fax No.: _____
Submitted on _____, 20____.

OFFEROR'S CERTIFICATION

WHEN OFFEROR IS AN INDIVIDUAL

IN WITNESS WHEREOF, the Offeror hereto has executed this Proposal Form this _____ day of _____, 20____.

By _____
Signature of Individual

Witness

Printed Name of Individual

Witness

Business Address

City/State/Zip

Business Phone Number

State of _____

County of _____

The foregoing instrument was acknowledged before me this Day of _____, 20____, by _____ who is personally known to me or who has produced as identification and who did (did not) take an oath.

WITNESS my hand and official seal.

NOTARY PUBLIC
(Name of Notary Public: Print, Stamp, or type as Commissioned)

OFFEROR'S CERTIFICATION

WHEN OFFEROR IS A SOLE PROPRIETORSHIP OR OPERATES UNDER A FICTITIOUS OR TRADE NAME

IN WITNESS WHEREOF, the Offeror hereto has executed this Proposal Form this _____ day of _____, 20____.

Printed Name of Firm

By: _____
Signature of Owner

Witness

Printed Name of Individual

Witness

Business Address

City/State/Zip

Business Phone Number

State of _____

County of _____

The foregoing instrument was acknowledged before me this Day of _____, 20____, by _____ who is personally known to me or who has produced as identification and who did (did not) take an oath.

WITNESS my hand and official seal.

NOTARY PUBLIC
(Name of Notary Public: Print, Stamp, or type as Commissioned)

OFFEROR'S CERTIFICATION

WHEN OFFEROR IS A PARTNERSHIP

IN WITNESS WHEREOF, the Offeror hereto has executed this Proposal Form this _____ day of _____, 20____.

Printed Name of Partnership

By: _____
Signature of General or Managing Partner

Witness

Printed Name of Partner

Witness

Business Address

City/State/Zip

Business Phone Number

State of Registration

State of _____

County of _____

The foregoing instrument was acknowledged before me this Day of _____, 20____,
by _____(Name), _____(Title) of
_____(Name of Company), who is personally known to me or who has
produced as identification and who did (did not) take an oath.

WITNESS my hand and official seal.

NOTARY PUBLIC
(Name of Notary Public: Print, Stamp, or type as Commissioned)

OFFEROR'S CERTIFICATION

WHEN OFFEROR IS A CORPORATION

IN WITNESS WHEREOF, the Offeror hereto has executed this Proposal Form this _____ day of _____, 20____.

Printed Name of Corporation

Printed State of Corporation

(CORPORATE SEAL)

By: _____
Signature of President/Authorized Officer

ATTEST BY:

Secretary

Printed Name of President/Authorized Officer

Witness

Business Address

City/State/Zip

Business Phone Number

State of _____

County of _____

The foregoing instrument was acknowledged before me this Day of _____, 20____, by _____(Name), _____(Title) of _____(Name of Company), who is personally known to me or who has produced as identification and who did (did not) take an oath.

WITNESS my hand and official seal.

NOTARY PUBLIC
(Name of Notary Public: Print, Stamp, or type as Commissioned)

CERTIFIED RESOLUTION

I, _____ (Name), the duly elected Secretary of _____ (Corporate Title), a corporation organized and existing under the laws of the State of do hereby certify that the following Resolution was unanimously adopted and passed by a quorum of the Board of Directors of the Said corporation at a meeting held in accordance with law and the by-laws of the said corporation.

"IT IS HEREBY RESOLVED THAT _____ (Name)" The duly elected _____(Title of Officer) of _____ (Corporate Title) be and is hereby authorized to execute and submit a Bid and Bid Bond, if such bond is required, to Miami Shores Village and such other instruments in writing as may be necessary on behalf of the said corporation; and that the Bid, Bid Bond, and other such instruments signed by him/her shall be binding upon the said corporation as its own acts and deeds. The secretary shall certify the names and signatures of those authorized to act by the foregoing resolution.

Miami Shores Village shall be fully protected in relying upon such certification of the secretary and shall be indemnified and saved harmless from any and all claims, demands, expenses, loss or damage resulting from or growing out of honoring, the signature of any person so certified or for refusing to honor any signature not so certified.

I further certify that the above resolution is in force and effect and has not been revised, revoked or rescinded.

I further certify that the following are the name, titles and official signatures of those persons authorized to act by the foregoing resolution.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Given under my hand and the Seal of the said corporation this _____ day of _____, 20_____.

(SEAL)

By: _____
Secretary

Corporate Title

NOTE:
The above is a suggested form of the type of Corporate Resolution desired. Such form need not be followed explicitly, but the Certified Resolution submitted must clearly show to the satisfaction of Miami Shores Village that the person signing the Bid and Bid Bond for the corporation has been properly empowered by the corporation to do so in its behalf.

NON-COLLUSIVE AFFIDAVIT

State of _____,

County of _____,

_____ being first duly sworn, deposes and says that:

- 1) He/she is the _____, (Owner, partner, Officer, representative or Agent) of _____, the Offeror that has submitted the attached Proposal;
- 2) He/she is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
- 3) Such Proposal is genuine and is not a collusive or sham Proposal;
- 4) Neither the said Offeror nor any of its officers, partners, owners, agents, representatives, employees or parties in interest; including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Offeror, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or to refrain from proposing in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Offeror, firm, or person to fix the price or prices in the attached Proposal or of any other Offeror, or to fix any overhead, profit, or cost elements of the Proposal price or the Proposal price of any other Offeror, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;
- 5) The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Offeror or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

Signed, sealed and delivered
In the presence of:

By: _____

(Printed Name)

(Title)

ACKNOWLEDGEMENT

State of _____

County of _____

The foregoing instrument was acknowledged before me this ____ day of _____, 20____,
by _____, who is personally known to me or who has produced
_____ as identification and who did (did not) take an oath.

WITNESS my hand and official seal

NOTARY PUBLIC

(Name of Notary Public: Print,
Stamp, or Type as Commissioned.)

QUALIFICATION STATEMENT

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

SUBMITTED TO: Miami Shores Village (Village Clerk)

ADDRESS: 10050 NE 2nd Avenue Miami Shores, Florida 33138

SUBMITTED BY: NAME: ADDRESS: TELEPHONE: FAX:

CIRCLE ONE Corporation Partnership Individual Other

1. State the true, exact, correct and complete name of the partnership, corporation, trade or fictitious name under which you do business and the address of the place of business.

The correct name of the Proposer is:

The address of the principal place of business is:

2. If Proposer is a corporation, answer the following:

- a. Date of Incorporation: b. State of Incorporation: c. President's name: d. Vice President's name: e. Secretary's name: f. Treasurer's name: g. Name and address of Resident Agent:

3. If Proposer is an individual or a partnership, answer the following:

- a. Date of organization: b. Name, address and ownership units of all partners: c. State whether general or limited partnership:

4. If Proposer is other than an individual, corporation or partnership, describe the organization and give the name and address of principals:

5. If Proposer is operating under a fictitious name, submit evidence of compliance with the Florida Fictitious Name Statute.

- 6. How many years has your organization been in business under its present business name?
 - a. Under what other former names has your organization operated?
- 7. Indicate registration, license numbers or certificate numbers for the businesses or professions which are the subject of this Bid. Please attach certificate of competency and/or state registration.
- 8. Do you have a complete set of documents, including drawings and addenda?
(Y)_____ (N) _____
- 9. Have you ever failed to complete any work awarded to you? If so, state when, where and why?

THE PROPOSER ACKNOWLEDGES AND UNDERSTANDS THAT THE INFORMATION CONTAINED IN RESPONSE TO THIS QUALIFICATIONS STATEMENT SHALL BE RELIED UPON BY OWNER IN AWARDING THE CONTRACT AND SUCH INFORMATION IS WARRANTED BY PROPOSER TO BE TRUE. THE DISCOVERY OF ANY OMISSION OR MISSTATEMENT THAT MATERIALLY AFFECTS THE PROPOSER'S QUALIFICATIONS TO PERFORM UNDER THE CONTRACT SHALL CAUSE THE OWNER TO REJECT THE BID, AND IF AFTER THE AWARD TO CANCEL AND TERMINATE THE AWARD AND/OR CONTRACT.

Signature

State of _____
County of _____

The foregoing instrument was acknowledged before me this ____ day of _____, 20____, by _____, who is personally known to me or who has produced _____ as identification and who did (did not) take an oath.

WITNESS my hand and official seal

NOTARY PUBLIC

(Name of Notary Public: Print, Stamp, or Type as Commissioned.)

REFERENCES

In order to receive consideration on the proposed RFP, it is a requirement that the following "Information Sheet" be completed and returned with your bid. This information may be used in determining the RFP Award for this contract.

BIDDER (COMPANY NAME): _____

ADDRESS: _____

TELEPHONE NO: _____

CONTACT PERSON: _____ TITLE: _____

NUMBER OF YEARS IN BUSINESS: _____ YEARS

ADDRESS OF NEAREST FACILITY: _____

LIST THREE (3) COMPANIES OR GOVERNMENT AGENCIES WHERE THESE TYPE PRODUCTS AND SERVICES HAVE BEEN PROVIDED IN THE LAST YEAR:

COMPANY NAME _____

ADDRESS _____

TELEPHONE _____

CONTACT PERSON _____ TITLE _____

DATE PRODUCTS SOLD _____

COMPANY NAME _____

ADDRESS _____

TELEPHONE _____

CONTACT PERSON _____ TITLE _____

DATE PRODUCTS SOLD _____

COMPANY NAME _____

ADDRESS _____

TELEPHONE _____

CONTACT PERSON _____ TITLE _____

DATE PRODUCTS SOLD _____

FOREIGN (NON-FLORIDA) CORPORATIONS MUST COMPLETE THIS FORM

DEPARTMENT OF STATE CORPORATE CHARTER NO. _____

If your corporation is exempt from the requirements of Section 607.1501, Florida Statutes, YOU MUST CHECK BELOW the reason(s) for the exemption. Please contact the Department of State, Division of Corporations at (850) 245-6051 for assistance with corporate registration or exemptions.

607.1501 Authority of foreign corporation to transact business required.

- 1) A foreign corporation may not transact business in this state until it obtains a certificate of authority from the Department of State.
- 2) The following activities, among others, do not constitute transacting business within the meaning of subsection (1):
 - (a) Maintaining, defending, or settling any proceeding.
 - (b) Holding meetings of the board of directors or shareholders or carrying on other activities concerning internal corporate affairs.
 - (c) Maintaining bank accounts.
 - (d) Maintaining officers or agencies for the transfer, exchange, and registration of the corporation's own securities or maintaining trustees or depositories with respect to those securities.
 - (e) Selling through independent contractors.
 - (f) Soliciting or obtaining orders, whether by mail or through employees, agents, or otherwise, if the orders require acceptance outside this state before they become contracts.
 - (g) Creating or acquiring indebtedness, mortgages and security interests in real or personal property.
 - (h) Securing or collecting debts or enforcing mortgages and security interests in property securing the debts.
 - (i) Transacting business in interstate commerce.
 - (j) Conducting an isolated transaction that is completed within 30 days and that is not one in the course of repeated transactions of a like nature.
 - (k) Owning and controlling a subsidiary corporation incorporated in or transacting business within this state or voting the stock of any corporation which it has lawfully acquired.
 - (l) Owning a limited partnership interest in a limited partnership that is doing business within this state, unless such limited partner manages or controls the partnership or exercises the powers and duties of a general partner.
 - (m) Owning, without more, real or personal property.
- 3) The list of activities in subsection (2) is not exhaustive.
- 4) This section has no application to the question of whether any foreign corporation is subject to service of process and suit in this state under any law of this state.

Please check one of the following if your firm is NOT a corporation:

- (I) _____ Partnership, Joint Venture, Estate or Trust
- (II) _____ Sole Proprietorship or Self-Employed

NOTE: This sheet MUST be enclosed with your bid if you claim an exemption or have checked I or II above. If you do not check I or II above, your firm will be considered a corporation and subject to all requirements listed herein.

BIDDER'S CORRECT LEGAL NAME

SIGNATURE OF AUTHORIZED AGENT OF BIDDER