

REQUEST FOR PROPOSAL
RFP #2016-002-IT
Professional Design Publication, Printing and Mailing Services

AMENDMENT #1

The following questions were received in response to the above RFP. The answers follow in red.

- 1) Does the Miami Shores Village have a permit of their own or will you be using the awarded vendors?

Miami Shores Village does NOT have a permit of their own. The awarded vendor will have to make arrangements for permit use.

- 2) If you have your own permit, do you deposit money into your account as you do each mailing or do you have an account with the post office that drafts the postage from your bank account?

Not applicable.

- 3) Is there a date each month that you want the newsletter in the mail by?

The newsletter should arrive in the mail to the recipients the week before the 1st of the month. However, this may vary in some months when an event is scheduled the first week of the month.

- 4) In the proposal it is asking for pricing on #110 Gloss text paper stock, regular and recycled, #110 Gloss is 10% recycled... it is the only way it comes.

The request was to allow for other options that may be available that are more environmentally friendly.