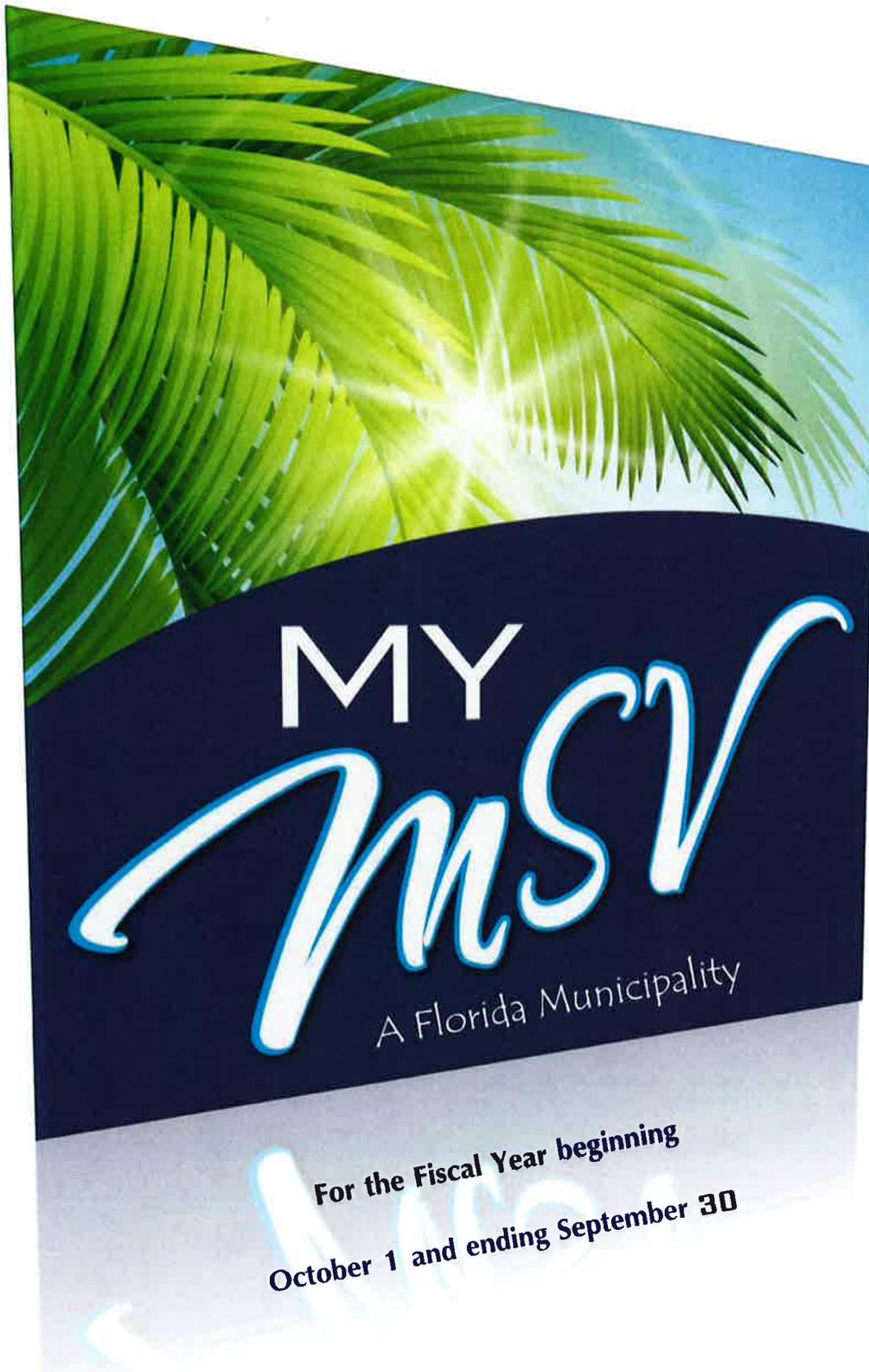


2016 - 2017



**Adopted  
Operating  
and  
Capital  
Budgets  
By  
Department  
By  
Division**

**FY 2016-2017 OPERATING & CAPITAL BUDGETS**  
**Miami Shores Village, Florida**

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# Revenue Annual Budget by Account Classification

## Detail

|   | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget      |
|---|--------------------|---------------------|-----------------------|------------------|
| <b>Fund: 001 General Fund</b>   |                    |                     |                       |                  |
| <b>Revenue</b>  |                    |                     |                       |                  |
| <u>TAXES - Taxes</u>  |                    |                     |                       |                  |
| 311 000 - Ad Valorem Taxes Current  | 6,383,317          | 6,788,095           | 6,788,095             | 7,331,246        |
| 316 100 - Local Business Tax Village  | 86,463             | 85,000              | 87,000                | 95,000           |
| <b>TAXES - Taxes Totals</b>   | <b>6,469,780</b>   | <b>6,873,095</b>    | <b>6,875,095</b>      | <b>7,426,246</b> |
| <u>PFS - Permits, Fees and Special Assessments</u>                                |                    |                     |                       |                  |
| 322 000 - Building Permits Building Permits                                       | 912,670            | 783,260             | 798,737               | 828,099          |
| 329 100 - Other Permits, Fees and Special Assessments Other Permits               | 69,553             | 53,242              | 59,051                | 60,822           |
| 329 110 - Other Permits, Fees and Special Assessments Structural Engineer Fees    | 80,580             | 62,985              | 68,985                | 71,000           |
| 329 120 - Other Permits, Fees and Special Assessments Certificate of Re-Occupancy | 13,500             | 13,520              | 13,520                | 13,800           |
| 329 130 - Other Permits, Fees and Special Assessments Notary Fees                 | 935                | -                   | 300                   | 350              |
| 329 200 - Other Permits, Fees and Special Assessments Zoning and Variance Fees    | 14,225             | 12,000              | 12,000                | 12,000           |
| 329 300 - Other Permits, Fees and Special Assessments Alarm Permits               | 35,276             | 35,000              | 33,000                | 33,000           |
| <b>PFS - Permits, Fees and Special Assessments Totals</b>                         | <b>1,126,738</b>   | <b>980,007</b>      | <b>985,593</b>        | <b>1,018,871</b> |
| <u>IGOVR - Intergovernmental Revenues</u>   |                    |                     |                       |                  |
| 335 120 - State Revenue Sharing Revenue Sharing                                   | 256,553            | 263,000             | 255,400               | 268,000          |
| 335 140 - State Revenue Sharing Mobile Home License Tax                           | 33                 | 20                  | 65                    | 65               |
| 335 150 - State Revenue Sharing Alcoholic Beverage License Tax                    | 832                | 800                 | 800                   | 825              |
| 335 180 - State Revenue Sharing Half-Cent Sales Tax                               | 805,383            | 850,500             | 835,000               | 859,000          |
| 337 700 - Grants from Other Local Units Fireworks                                 | -                  | -                   | -                     | -                |
| 338 100 - Shared Revenue From Other Local Units Local Business Tax County         | 24,233             | 25,000              | 23,000                | 25,000           |
| 338 900 - Shared Revenue From Other Local Units Crossing Guards                   | 18,149             | 17,000              | 17,000                | 17,000           |
| <b>IGOVR - Intergovernmental Revenues Totals</b>                                  | <b>1,105,183</b>   | <b>1,156,320</b>    | <b>1,131,265</b>      | <b>1,169,890</b> |
| <u>CFS - Charges for Services</u>   |                    |                     |                       |                  |
| 339 000 - Payments in Lieu of Taxes Barry Pilot Program Fee                       | 29,146             | 29,300              | 29,306                | 29,350           |
| 341 900 - General Government Services Other General Government Charges            | 16,030             | 8,000               | 6,800                 | 7,000            |
| 341 910 - General Government Services Lien Searches                               | 37,939             | 30,000              | 30,000                | 30,000           |
| 341 920 - General Government Services Property                                    | -                  | -                   | -                     | -                |
| 342 100 - Public Safety Services Police Extra Duty Pay                            | 344,998            | 376,000             | 376,000               | 360,627          |

# Revenue Annual Budget by Account Classification

## Detail

|   |           |           |           |           |
|---|-----------|-----------|-----------|-----------|
| 342 110 - Public Safety Services Police Extra Duty Surcharge                | 68,809    | 75,200    | 75,200    | 72,125    |
| 343 910 - Physical Environment Lot Clearing                                 | 51,715    | 60,000    | 20,000    | 25,000    |
| 343 920 - Physical Environment Landscape Maintenance                        | 24,771    | 5,000     | 30,000    | 25,000    |
| 344 500 - Transportation User Fees Parking Fees                             | 252       | 150       | 90        | 100       |
| 347 100 - Culture/Recreation Service Charges Library                        | 5,990     | 4,997     | 4,997     | 4,500     |
| 347 110 - Culture/Recreation Service Charges Computer Access Fees           | 1,141     | 1,359     | 1,359     | 1,200     |
| 347 120 - Culture/Recreation Service Charges Lost Books                     | 610       | 782       | 782       | 750       |
| 347 130 - Culture/Recreation Service Charges Miscellaneous - Library        | 734       | 562       | 562       | 500       |
| 347 200 - Culture/Recreation Service Charges Program Fees                   | 1,177,095 | 1,137,920 | 1,094,083 | 1,127,651 |
| 347 210 - Culture/Recreation Service Charges Non-Resident Memberships       | 17,251    | 19,500    | 16,000    | 16,000    |
| 347 220 - Culture/Recreation Service Charges Basketball Passes              | 1,512     | 1,300     | 1,518     | 1,300     |
| 347 230 - Culture/Recreation Service Charges Aquatic Admissions             | 88,598    | 83,000    | 69,000    | 117,055   |
| 347 235 - Culture/Recreation Service Charges Swim Team Registration         | 7,635     | 8,500     | 100       | -         |
| 347 240 - Culture/Recreation Service Charges Tennis Admission Fees          | 833       | 1,200     | 600       | 600       |
| 347 250 - Culture/Recreation Service Charges Recreation Program Refunds     | -         | -         | -         | -         |
| 347 260 - Culture/Recreation Service Charges Adventure Camp                 | 44,246    | 30,000    | 41,040    | 43,275    |
| 347 270 - Culture/Recreation Service Charges Fine Arts Tours                | -         | -         | -         | -         |
| 347 400 - Culture/Recreation Service Charges 5K Run                         | 8,850     | 5,000     | 7,513     | 5,200     |
| 347 410 - Culture/Recreation Service Charges Unity Day                      | 19,231    | 20,000    | 18,630    | 10,000    |
| 347 420 - Culture/Recreation Service Charges Unity Day - Wristbands         | 1,510     | 1,500     | -         | 5,000     |
| 347 430 - Culture/Recreation Service Charges Unity Day - Sponsors/Vendors   | 620       | 500       | 5,300     | 5,000     |
| 347 500 - Culture/Recreation Service Charges Facility Rental                | 75,972    | 65,000    | 62,119    | 68,438    |
| 347 510 - Culture/Recreation Service Charges Community Center Bridge Rental | 14,192    | 17,000    | 12,869    | 15,352    |
| 347 515 - Culture/Recreation Service Charges Field Rentals/Travel           | -         | -         | 10,200    | 13,000    |
| 347 520 - Culture/Recreation Service Charges Rental Staff Reimbursement     | 4,758     | 8,495     | 2,892     | 2,795     |
| 347 530 - Culture/Recreation Service Charges Umbrella Rental Admission      | 5,684     | 6,500     | 5,500     | 6,000     |
| 347 535 - Culture/Recreation Service Charges Umbrella Rental Concession     | 7,351     | 6,000     | 5,500     | 6,000     |
| 347 540 - Culture/Recreation Service Charges Swim Team Rental               | -         | -         | 4,800     | 18,000    |
| 347 910 - Culture/Recreation Service Charges Luminaries                     | 208       | 208       | 320       | 240       |
| 347 920 - Culture/Recreation Service Charges Snack Shack                    | 1,774     | 1,920     | 2,160     | 2,160     |
| 347 930 - Culture/Recreation Service Charges Pool Concessions               | 35,128    | 34,000    | 35,000    | 35,000    |

# Revenue Annual Budget by Account Classification

## Detail

|   |                  |                  |                  |                  |
|---|------------------|------------------|------------------|------------------|
| 347 940 - Culture/Recreation Service Charges Insurance Fees | 22,729           | 24,000           | 22,000           | 22,000           |
| 347 950 - Culture/Recreation Service Charges Fingerprinting | 1,412            | 1,600            | 1,300            | 1,300            |
| 349 100 - Other Service Charges Returned Check Fee          | 1,188            | 400              | 900              | 850              |
| <b>CFS - Charges for Services Totals</b>                    | <b>2,119,911</b> | <b>2,064,893</b> | <b>1,994,440</b> | <b>2,078,368</b> |

### JFF - Judgments, Fines and Forfeitures

|  |                |                |                |                |
|--|----------------|----------------|----------------|----------------|
| 351 500 - Court Ordered Judgments and Fines Traffic Fines                | 58,307         | 80,000         | 30,000         | 52,000         |
| 352 000 - Fines - Library Library  | 6,667          | 6,313          | 6,313          | 6,500          |
| 354 100 - Fines - Local Ordinance Violations Local Business Tax          | 1,943          | 2,100          | 1,600          | 1,600          |
| 354 200 - Fines - Local Ordinance Violations Code Violations             | 398,412        | 300,000        | 225,000        | 265,000        |
| 354 210 - Fines - Local Ordinance Violations Code Enforcement Admin Fees | 16,299         | 10,000         | 26,000         | 15,000         |
| <b>JFF - Judgments, Fines and Forfeitures Totals</b>                     | <b>481,628</b> | <b>398,413</b> | <b>288,913</b> | <b>340,100</b> |

### MISC - Miscellaneous

|  |                |                |                |                |
|--|----------------|----------------|----------------|----------------|
| 361 100 - Interest and Other Earnings Interest Income        | 14,281         | 4,000          | 8,000          | 8,000          |
| 362 100 - Rents and Royalties Country Club Base              | 25,077         | 25,000         | 24,925         | 25,000         |
| 362 110 - Rents and Royalties Country Club Supplemental      | 150,000        | 150,000        | 150,000        | 150,000        |
| 362 200 - Rents and Royalties Charter School                 | 180,000        | 180,000        | 90,000         | 90,000         |
| 364 100 - Disposition of Fixed Assets Sale of Surplus Assets | 28,912         | 7,000          | 40,000         | 7,000          |
| 365 000 - Sale of Surplus Materials and Scrap Recycling      | 564            | 800            | 200            | 150            |
| 366 100 - Contributions and Donations Recreation Donations   | -              | -              | -              | -              |
| 369 300 - Other Miscellaneous Revenues Settlements           | -              | -              | -              | -              |
| 369 900 - Other Miscellaneous Revenues Miscellaneous         | 4,365          | 11,000         | 2,000          | 10,000         |
| 369 910 - Other Miscellaneous Revenues Discounts             | -              | -              | -              | -              |
| <b>MISC - Miscellaneous Totals</b>                           | <b>403,199</b> | <b>377,800</b> | <b>315,125</b> | <b>290,150</b> |

### OS - Other Sources

|   |                  |                  |                  |                  |
|---|------------------|------------------|------------------|------------------|
| 381 001 - Inter-Fund Group Transfers In General Fund                        | -                | -                | -                | -                |
| 381 120 - Inter-Fund Group Transfers In Excise Tax                          | 1,897,500        | 2,425,350        | 2,512,348        | 2,693,058        |
| 381 150 - Inter-Fund Group Transfers In Grants                              | -                | -                | -                | -                |
| 381 201 - Inter-Fund Group Transfers In Debt Service                        | -                | -                | -                | -                |
| 382 000 - Contributions from Enterprise Operations Management Fees          | 400,000          | 400,000          | 395,000          | 400,000          |
| 389 900 - Proprietary Non-Operating Sources Appropriation from Fund Balance | -                | -                | -                | 350,000          |
| <b>OS - Other Sources Totals</b>  | <b>2,297,500</b> | <b>2,825,350</b> | <b>2,907,348</b> | <b>3,443,058</b> |

# Revenue Annual Budget by Account Classification

## Detail

|   |                  |                  |                  |                  |
|---|------------------|------------------|------------------|------------------|
| <b>Fund Total: General Fund</b>   | 14,003,940       | 14,655,878       | 14,497,779       | 15,766,683       |
| <b>Fund: 120 Excise Tax</b>   |                  |                  |                  |                  |
| <b>Revenue</b>  |                  |                  |                  |                  |
| <u>TAXES - Taxes</u>  |                  |                  |                  |                  |
| 314 100 - Utility Service Tax Electricity                                   | 859,197          | 850,000          | 875,500          | 950,000          |
| 314 300 - Utility Service Tax Water   | 138,964          | 144,000          | 140,000          | 140,000          |
| 314 310 - Utility Service Tax Water - North Miami                           | 11,868           | 12,000           | 11,868           | 12,050           |
| 314 400 - Utility Service Tax Gas   | 29,543           | 30,000           | 26,000           | 30,000           |
| 315 000 - Communications Services Taxes CST                                 | 460,400          | 466,000          | 434,130          | 437,000          |
| <b>TAXES - Taxes Totals</b>   | <b>1,499,971</b> | <b>1,502,000</b> | <b>1,487,498</b> | <b>1,569,050</b> |
| <u>PFS - Permits, Fees and Special Assessments</u>                          |                  |                  |                  |                  |
| 323 100 - Franchise Fees Electricity  | 665,046          | 645,000          | 645,000          | 740,000          |
| 323 400 - Franchise Fees Gas  | 13,134           | 13,500           | 14,000           | 14,500           |
| 323 700 - Franchise Fees Solid Waste  | 21,620           | 22,000           | 23,000           | 23,500           |
| <b>PFS - Permits, Fees and Special Assessments Totals</b>                   | <b>699,801</b>   | <b>680,500</b>   | <b>682,000</b>   | <b>778,000</b>   |
| <u>OS - Other Sources</u>   |                  |                  |                  |                  |
| 389 900 - Proprietary Non-Operating Sources Appropriation from Fund Balance | -                | 242,850          | 242,850          | 346,008          |
| <b>OS - Other Sources Totals</b>  | <b>-</b>         | <b>242,850</b>   | <b>242,850</b>   | <b>346,008</b>   |
| <b>Fund Total: Excise Tax</b>   | <b>2,199,771</b> | <b>2,425,350</b> | <b>2,412,348</b> | <b>2,693,058</b> |
| <b>Fund: 130 Local Option Gas Tax (LOGT)</b>                                |                  |                  |                  |                  |
| <b>Revenue</b>  |                  |                  |                  |                  |
| <u>TAXES - Taxes</u>  |                  |                  |                  |                  |
| 312 410 - Local Option Taxes First Local Option Fuel Tax                    | 195,532          | 196,000          | 195,000          | 195,000          |
| 312 420 - Local Option Taxes Second Local Option Fuel Tax                   | 75,160           | 75,000           | 75,000           | 75,000           |
| <b>TAXES - Taxes Totals</b>   | <b>270,692</b>   | <b>271,000</b>   | <b>270,000</b>   | <b>270,000</b>   |
| <u>IGOVR - Intergovernmental Revenues</u>                                   |                  |                  |                  |                  |
| 335 120 - State Revenue Sharing Revenue Sharing                             | 86,450           | 81,500           | 85,000           | 85,000           |
| 335 490 - State Revenue Sharing Fuel Tax Refunds                            | 14,065           | 14,500           | 14,000           | 14,000           |
| <b>IGOVR - Intergovernmental Revenues Totals</b>                            | <b>100,515</b>   | <b>96,000</b>    | <b>99,000</b>    | <b>99,000</b>    |
| <u>MISC - Miscellaneous</u>   |                  |                  |                  |                  |
| 361 100 - Interest and Other Earnings Interest Income                       | 1,309            | 1,300            | 1,000            | 1,100            |

# Revenue Annual Budget by Account Classification

## Detail

|   |                |                |                |                |
|---|----------------|----------------|----------------|----------------|
| MISC - Miscellaneous Totals   | 1,309          | 1,300          | 1,000          | 1,100          |
| <u>OS - Other Sources</u>   |                |                |                |                |
| 389 900 - Proprietary Non-Operating Sources Appropriation from Fund Balance | -              | 73,450         | -              | 70,120         |
| OS - Other Sources Totals   | -              | 73,450         | -              | 70,120         |
| <b>Fund Total: Local Option Gas Tax (LOGT)</b>                              | <b>372,515</b> | <b>441,750</b> | <b>370,000</b> | <b>440,220</b> |
| <b>Fund: 135 Citizens' Indep Trust (CITT)</b>                               |                |                |                |                |
| <b>Revenue</b>  |                |                |                |                |
| <u>IGOVR - Intergovernmental Revenues</u>                                   |                |                |                |                |
| 335 180 - State Revenue Sharing Half-Cent Sales Tax                         | 408,970        | 369,000        | 364,600        | 407,000        |
| IGOVR - Intergovernmental Revenues Totals                                   | 408,970        | 369,000        | 364,600        | 407,000        |
| <u>MISC - Miscellaneous</u>   |                |                |                |                |
| 361 100 - Interest and Other Earnings Interest Income                       | 1,063          | 1,000          | 800            | 900            |
| MISC - Miscellaneous Totals   | 1,063          | 1,000          | 800            | 900            |
| <u>OS - Other Sources</u>   |                |                |                |                |
| 389 900 - Proprietary Non-Operating Sources Appropriation from Fund Balance | -              | 34,625         | -              | 5,287          |
| OS - Other Sources Totals   | -              | 34,625         | -              | 5,287          |
| <b>Fund Total: Citizens' Indep Trust (CITT)</b>                             | <b>410,033</b> | <b>404,625</b> | <b>365,400</b> | <b>413,187</b> |
| <b>Fund: 201 Debt Service</b>   |                |                |                |                |
| <b>Revenue</b>  |                |                |                |                |
| <u>TAXES - Taxes</u>  |                |                |                |                |
| 311 000 - Ad Valorem Taxes Current  | 510,255        | 453,975        | 453,975        | 469,050        |
| TAXES - Taxes Totals  | 510,255        | 453,975        | 453,975        | 469,050        |
| <u>MISC - Miscellaneous</u>   |                |                |                |                |
| 361 100 - Interest and Other Earnings Interest Income                       | 3,156          | 2,000          | 2,532          | 2,500          |
| MISC - Miscellaneous Totals   | 3,156          | 2,000          | 2,532          | 2,500          |
| <u>OS - Other Sources</u>   |                |                |                |                |
| 381 001 - Inter-Fund Group Transfers In General Fund                        | 286,800        | 286,800        | 286,800        | 286,800        |
| 381 130 - Inter-Fund Group Transfers In Local Option Gas Tax (LOGT)         | 93,700         | 93,700         | 93,700         | 93,700         |
| 384 000 - Debt Proceeds Debt Proceeds                                       | 4,017,600      | -              | -              | -              |
| 389 900 - Proprietary Non-Operating Sources Appropriation from Fund Balance | -              | -              | -              | -              |
| OS - Other Sources Totals   | 4,398,100      | 380,500        | 380,500        | 380,500        |

# Revenue Annual Budget by Account Classification

## Detail

|  |                |                |                  |                |
|--|----------------|----------------|------------------|----------------|
| <b>Fund Total: Debt Service</b>  | 4,911,511      | 836,475        | 837,007          | 852,050        |
| <b>Fund: 301 Capital Projects</b>  |                |                |                  |                |
| <b>Revenue</b>   |                |                |                  |                |
| <u>MISC - Miscellaneous</u>  |                |                |                  |                |
| 361 100 - Interest and Other Earnings Interest Income                        | 355            | -              | 250              | -              |
| MISC - Miscellaneous Totals  | 355            | -              | 250              | -              |
| <u>OS - Other Sources</u>  |                |                |                  |                |
| 381 001 - Inter-Fund Group Transfers In General Fund                         | 319,700        | 259,800        | 1,329,509        | 827,296        |
| 381 161 - Inter-Fund Group Transfers In Special Purpose Revenue              | -              | -              | -                | -              |
| 381 501 - Inter-Fund Group Transfers In Risk                                 | 62,000         | -              | 62,000           | -              |
| 389 900 - Proprietary Non-Operating Sources Appropriation from Fund Balance  | -              | -              | -                | -              |
| OS - Other Sources Totals  | 381,700        | 259,800        | 1,391,509        | 827,296        |
| <b>Fund Total: Capital Projects</b>  | <b>382,055</b> | <b>259,800</b> | <b>1,391,759</b> | <b>827,296</b> |
| <b>Fund: 402 Stormwater</b>  |                |                |                  |                |
| <b>Revenue</b>   |                |                |                  |                |
| <u>CFS - Charges for Services</u>  |                |                |                  |                |
| 343 900 - Physical Environment Stormwater Fees                               | 242,690        | 246,435        | 246,435          | 246,747        |
| CFS - Charges for Services Totals  | 242,690        | 246,435        | 246,435          | 246,747        |
| <u>JFF - Judgments, Fines and Forfeitures</u>                                |                |                |                  |                |
| 354 402 - Fines - Local Ordinance Violations Stormwater Penalties            | 2,115          | 2,500          | 1,660            | 1,200          |
| JFF - Judgments, Fines and Forfeitures Totals                                | 2,115          | 2,500          | 1,660            | 1,200          |
| <u>MISC - Miscellaneous</u>  |                |                |                  |                |
| 361 100 - Interest and Other Earnings Interest Income                        | 1,111          | 1,250          | 860              | 900            |
| 369 900 - Other Miscellaneous Revenues Miscellaneous                         | -              | -              | -                | -              |
| MISC - Miscellaneous Totals  | 1,111          | 1,250          | 860              | 900            |
| <u>OS - Other Sources</u>  |                |                |                  |                |
| 389 700 - Proprietary Non-Operating Sources Contribution Other Public Source | 672,381        | -              | -                | -              |
| 389 900 - Proprietary Non-Operating Sources Appropriation from Fund Balance  | -              | 8,450          | -                | 24,841         |
| OS - Other Sources Totals  | 672,381        | 8,450          | -                | 24,841         |
| <b>Fund Total: Stormwater</b>  | <b>918,297</b> | <b>258,635</b> | <b>248,955</b>   | <b>273,688</b> |
| <b>Fund: 405 Sanitation</b>  |                |                |                  |                |

# Revenue Annual Budget by Account Classification

## Detail

Revenue

CFS - Charges for Services

|   |                  |                  |                  |                  |
|---|------------------|------------------|------------------|------------------|
| 343 400 - Physical Environment Garbage/Solid Waste Collection | 2,608,593        | 2,648,900        | 2,648,900        | 2,633,784        |
| 343 410 - Physical Environment Special Pick-Up Waste          | 450              | 1,000            | -                | -                |
| 343 420 - Physical Environment Recycling - Biscayne Park      | -                | -                | -                | -                |
| <b>CFS - Charges for Services Totals</b>                      | <b>2,609,043</b> | <b>2,649,900</b> | <b>2,648,900</b> | <b>2,633,784</b> |

JFF - Judgments, Fines and Forfeitures

|   |               |               |               |               |
|---|---------------|---------------|---------------|---------------|
| 354 405 - Fines - Local Ordinance Violations Sanitation Penalties | 30,063        | 32,500        | 27,250        | 24,000        |
| <b>JFF - Judgments, Fines and Forfeitures Totals</b>              | <b>30,063</b> | <b>32,500</b> | <b>27,250</b> | <b>24,000</b> |

MISC - Miscellaneous

|  |              |              |              |              |
|--|--------------|--------------|--------------|--------------|
| 361 100 - Interest and Other Earnings Interest Income        | 4,610        | 4,600        | 3,650        | 3,800        |
| 364 100 - Disposition of Fixed Assets Sale of Surplus Assets | -            | -            | -            | -            |
| <b>MISC - Miscellaneous Totals</b>                           | <b>4,610</b> | <b>4,600</b> | <b>3,650</b> | <b>3,800</b> |

OS - Other Sources

|   |                  |                  |                  |                  |
|---|------------------|------------------|------------------|------------------|
| 389 900 - Proprietary Non-Operating Sources Appropriation from Fund Balance | -                | 402,278          | -                | 567,638          |
| <b>OS - Other Sources Totals</b>  | <b>-</b>         | <b>402,278</b>   | <b>-</b>         | <b>567,638</b>   |
| <b>Fund Total: Sanitation</b>   | <b>2,643,716</b> | <b>3,089,278</b> | <b>2,679,800</b> | <b>3,229,222</b> |

**Fund: 410 Water & Sewer**

Revenue

PFS - Permits, Fees and Special Assessments

|   |          |          |                |                |
|---|----------|----------|----------------|----------------|
| 325 100 - Special Assessments Capital Improvements        | -        | -        | 190,000        | 190,003        |
| 325 200 - Special Assessments Maintenance Fees            | -        | -        | 11,250         | 11,112         |
| <b>PFS - Permits, Fees and Special Assessments Totals</b> | <b>-</b> | <b>-</b> | <b>201,250</b> | <b>201,115</b> |

OS - Other Sources

|  |          |          |                  |                |
|--|----------|----------|------------------|----------------|
| 381 001 - Inter-Fund Group Transfers In General Fund | -        | -        | -                | 47,181         |
| 384 000 - Debt Proceeds Debt Proceeds                | -        | -        | 2,492,366        | -              |
| <b>OS - Other Sources Totals</b>                     | <b>-</b> | <b>-</b> | <b>2,492,366</b> | <b>47,181</b>  |
| <b>Fund Total: Water &amp; Sewer</b>                 | <b>-</b> | <b>-</b> | <b>2,693,616</b> | <b>248,296</b> |

**Fund: 501 Risk Management**

Revenue

MISC - Miscellaneous

# Revenue Annual Budget by Account Classification

## Detail

|   |                |                |                |                |
|---|----------------|----------------|----------------|----------------|
| 361 100 - Interest and Other Earnings Interest Income                       | 1,524          | 1,500          | 1,300          | 1,400          |
| 369 300 - Other Miscellaneous Revenues Settlements                          | 57,408         | 649            | 6,500          | 5,000          |
| 369 900 - Other Miscellaneous Revenues Miscellaneous                        | 53,177         | -              | -              | -              |
| 369 920 - Other Miscellaneous Revenues Country Club Insurance               | 84,230         | 86,644         | 94,945         | 76,641         |
| 369 930 - Other Miscellaneous Revenues Insurance Refund                     | -              | 50,000         | 44,705         | 44,705         |
| MISC - Miscellaneous Totals   | 196,339        | 138,793        | 147,450        | 127,746        |
| <u>OS - Other Sources</u>   |                |                |                |                |
| 381 000 - Inter-Fund Group Transfers In Workers Comp                        | -              | 271,060        | 271,060        | 202,312        |
| 381 001 - Inter-Fund Group Transfers In General Fund                        | 296,589        | 235,366        | 235,366        | 290,837        |
| 381 130 - Inter-Fund Group Transfers In Local Option Gas Tax (LOGT)         | 2,457          | 1,732          | 1,732          | 3,631          |
| 381 135 - Inter-Fund Group Transfers In Citizens' Indep Trust (CITT)        | 2,718          | 1,604          | 1,604          | 3,631          |
| 381 150 - Inter-Fund Group Transfers In Grants                              | -              | -              | -              | -              |
| 381 402 - Inter-Fund Group Transfers In Stormwater                          | 2,970          | 1,721          | 1,721          | 3,631          |
| 381 405 - Inter-Fund Group Transfers In Sanitation                          | 35,655         | 11,370         | 11,370         | 24,965         |
| 381 550 - Inter-Fund Group Transfers In Fleet Maintenance                   | 95,726         | 112,906        | 112,906        | 89,384         |
| 389 900 - Proprietary Non-Operating Sources Appropriation from Fund Balance | -              | -              | -              | -              |
| OS - Other Sources Totals   | 436,115        | 635,759        | 635,759        | 618,391        |
| <b>Fund Total: Risk Management</b>  | <b>632,454</b> | <b>774,552</b> | <b>783,209</b> | <b>746,137</b> |

## Fund: 550 Fleet Maintenance

### Revenue

#### CFS - Charges for Services

|  |        |        |        |        |
|--|--------|--------|--------|--------|
| 344 900 - Transportation User Fees Mileage Reimbursement | 17,382 | 17,000 | 18,000 | 21,000 |
| CFS - Charges for Services Totals                        | 17,382 | 17,000 | 18,000 | 21,000 |

#### MISC - Miscellaneous

|   |     |     |     |       |
|---|-----|-----|-----|-------|
| 361 100 - Interest and Other Earnings Interest Income | 986 | 800 | 600 | 1,489 |
| MISC - Miscellaneous Totals                           | 986 | 800 | 600 | 1,489 |

#### OS - Other Sources

|  |         |         |         |         |
|--|---------|---------|---------|---------|
| 381 001 - Inter-Fund Group Transfers In General Fund                 | 534,577 | 563,597 | 563,597 | 605,473 |
| 381 130 - Inter-Fund Group Transfers In Local Option Gas Tax (LOGT)  | 66,985  | 78,744  | 78,744  | 82,055  |
| 381 135 - Inter-Fund Group Transfers In Citizens' Indep Trust (CITT) | 13,864  | 23,343  | 23,343  | 25,708  |
| 381 163 - Inter-Fund Group Transfers In Police Forfeiture            | -       | -       | -       | -       |

# Revenue Annual Budget by Account Classification

## Detail

|   |                   |                   |                   |                   |
|---|-------------------|-------------------|-------------------|-------------------|
| 381 301 - Inter-Fund Group Transfers In Capital Projects                        | 30,000            | -                 | -                 | -                 |
| 381 402 - Inter-Fund Group Transfers In Stormwater                              | 8,561             | 9,017             | 9,017             | 9,453             |
| 381 405 - Inter-Fund Group Transfers In Sanitation                              | 431,957           | 435,681           | 435,681           | 404,721           |
| 381 501 - Inter-Fund Group Transfers In Risk                                    | 60,000            | -                 | -                 | -                 |
| 389 700 - Proprietary Non-Operating Sources Contribution<br>Other Public Source | 122,449           | -                 | -                 | -                 |
| 389 900 - Proprietary Non-Operating Sources Appropriation<br>from Fund Balance  | -                 | 211,901           | -                 | 140,838           |
| OS - Other Sources Totals   | 1,268,393         | 1,322,283         | 1,110,382         | 1,268,248         |
| <b>Fund Total: Fleet Maintenance</b>  | <b>1,286,761</b>  | <b>1,340,083</b>  | <b>1,128,982</b>  | <b>1,290,737</b>  |
| <b>Revenue Grand Totals:</b>  | <b>27,761,053</b> | <b>24,486,426</b> | <b>27,408,855</b> | <b>26,780,574</b> |
| <b>Expenditure Grand Totals:</b>  | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>          |
| <b>Net Grand Totals:</b>  | <b>27,761,053</b> | <b>24,486,426</b> | <b>27,408,855</b> | <b>26,780,574</b> |

# Expense Annual Budget by Organization Report

## Summary

|  | 2015 Actual Amount  | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget         |
|--|---------------------|---------------------|-----------------------|---------------------|
| <b>Fund: 001 General Fund</b>                      |                     |                     |                       |                     |
| <b>Expenditures</b>                                |                     |                     |                       |                     |
| 001.10 - General Fund,Village Manager              | 225,236             | 230,175             | 233,812               | 243,268             |
| 001.11 - General Fund,Mayor & Council              | 7,332               | 15,961              | 15,041                | 22,530              |
| 001.12 - General Fund,Village Clerk                | 147,079             | 152,901             | 140,904               | 177,612             |
| 001.13 - General Fund,Finance                      | 476,459             | 601,955             | 565,173               | 643,863             |
| 001.14 - General Fund,Legal                        | 274,022             | 192,970             | 372,166               | 268,055             |
| 001.15 - General Fund,Planning & Zoning            | 155,561             | 218,398             | 324,348               | 194,414             |
| 001.19 - General Fund,Non-Departmental             | 1,288,050           | 1,249,443           | 2,283,365             | 1,438,432           |
| 001.21 - General Fund,Police                       | 6,143,320           | 6,634,454           | 6,486,581             | 6,830,835           |
| 001.24 - General Fund,Building Department          | 535,259             | 587,733             | 532,953               | 601,329             |
| 001.29 - General Fund,Code Compliance              | 174,367             | 188,177             | 176,043               | 186,857             |
| 001.39 - General Fund,Public Works                 | 1,342,604           | 1,659,847           | 1,462,583             | 1,846,033           |
| 001.71 - General Fund,Brockway Memorial Library    | 392,698             | 436,472             | 440,325               | 818,674             |
| 001.72 - General Fund,Recreation                   | 2,275,663           | 2,487,392           | 2,224,717             | 2,494,781           |
| <b>Fund Total: General Fund</b>                    | <b>(13,437,651)</b> | <b>(14,655,878)</b> | <b>(15,258,031)</b>   | <b>(15,766,683)</b> |
| <b>Fund: 120 Excise Tax</b>                        |                     |                     |                       |                     |
| <b>Expenditures</b>                                |                     |                     |                       |                     |
| 120.19 - Excise Tax,Non-Departmental               | 1,897,500           | 2,425,350           | 2,512,348             | 2,693,058           |
| <b>Fund Total: Excise Tax</b>                      | <b>(1,897,500)</b>  | <b>(2,425,350)</b>  | <b>(2,512,348)</b>    | <b>(2,693,058)</b>  |
| <b>Fund: 130 Local Option Gas Tax (LOGT)</b>       |                     |                     |                       |                     |
| <b>Expenditures</b>                                |                     |                     |                       |                     |
| 130.39 - Local Option Gas Tax (LOGT),Public Works  | 769,584             | 441,750             | 348,265               | 440,220             |
| <b>Fund Total: Local Option Gas Tax (LOGT)</b>     | <b>(769,584)</b>    | <b>(441,750)</b>    | <b>(348,265)</b>      | <b>(440,220)</b>    |
| <b>Fund: 135 Citizens' Indep Trust (CITT)</b>      |                     |                     |                       |                     |
| <b>Expenditures</b>                                |                     |                     |                       |                     |
| 135.39 - Citizens' Indep Trust (CITT),Public Works | 579,249             | 404,625             | 227,675               | 413,187             |
| <b>Fund Total: Citizens' Indep Trust (CITT)</b>    | <b>(579,249)</b>    | <b>(404,625)</b>    | <b>(227,675)</b>      | <b>(413,187)</b>    |
| <b>Fund: 201 Debt Service</b>                      |                     |                     |                       |                     |
| <b>Expenditures</b>                                |                     |                     |                       |                     |
| 201.19 - Debt Service,Non-Departmental             | 4,853,637           | 836,475             | 836,475               | 852,050             |
| <b>Fund Total: Debt Service</b>                    | <b>(4,853,637)</b>  | <b>(836,475)</b>    | <b>(836,475)</b>      | <b>(852,050)</b>    |
| <b>Fund: 301 Capital Projects</b>                  |                     |                     |                       |                     |
| <b>Expenditures</b>                                |                     |                     |                       |                     |
| 301.13 - Capital Projects,Finance                  | 33,544              | -                   | 2,850                 | -                   |
| 301.19 - Capital Projects,Non-Departmental         | 40,920              | 75,000              | 1,191,662             | 75,000              |
| 301.21 - Capital Projects,Police                   | 59,955              | 58,000              | 58,000                | 113,000             |
| 301.24 - Capital Projects,Building Department      | -                   | -                   | -                     | -                   |
| 301.39 - Capital Projects,Public Works             | 3,293,203           | 82,000              | 24,000                | 210,663             |

# Expense Annual Budget by Organization Report

## Summary

|   |              |              |              |              |
|---|--------------|--------------|--------------|--------------|
| 301.71 - Capital Projects,Brockway Memorial Library | 27,845       | -            | 4,395        | 358,333      |
| 301.72 - Capital Projects,Recreation                | 106,363      | 44,800       | 48,602       | 70,300       |
| <b>Fund Total: Capital Projects</b>                 | (3,561,830)  | (259,800)    | (1,329,509)  | (827,296)    |
| <b>Fund: 402 Stormwater</b>                         |              |              |              |              |
| <b>Expenditures</b>                                 |              |              |              |              |
| 402.39 - Stormwater,Public Works                    | 243,173      | 258,635      | 257,003      | 273,688      |
| <b>Fund Total: Stormwater</b>                       | (243,173)    | (258,635)    | (257,003)    | (273,688)    |
| <b>Fund: 405 Sanitation</b>                         |              |              |              |              |
| <b>Expenditures</b>                                 |              |              |              |              |
| 405.39 - Sanitation,Public Works                    | 3,003,767    | 3,089,278    | 3,303,581    | 3,229,222    |
| <b>Fund Total: Sanitation</b>                       | (3,003,767)  | (3,089,278)  | (3,303,581)  | (3,229,222)  |
| <b>Fund: 410 Water &amp; Sewer</b>                  |              |              |              |              |
| <b>Expenditures</b>                                 |              |              |              |              |
| 410.39 - Water & Sewer,Public Works                 | -            | -            | 30,000       | 248,296      |
| <b>Fund Total: Water &amp; Sewer</b>                | -            | -            | (30,000)     | (248,296)    |
| <b>Fund: 501 Risk Management</b>                    |              |              |              |              |
| <b>Expenditures</b>                                 |              |              |              |              |
| 501.19 - Risk Management,Non-Departmental           | 984,605      | 774,552      | 511,285      | 746,137      |
| <b>Fund Total: Risk Management</b>                  | (984,605)    | (774,552)    | (511,285)    | (746,137)    |
| <b>Fund: 550 Fleet Maintenance</b>                  |              |              |              |              |
| <b>Expenditures</b>                                 |              |              |              |              |
| 550.39 - Fleet Maintenance,Public Works             | 949,099      | 1,340,083    | 973,977      | 1,290,737    |
| <b>Fund Total: Fleet Maintenance</b>                | (949,099)    | (1,340,083)  | (973,977)    | (1,290,737)  |
| <b>Revenue Grand Totals:</b>                        |              |              |              |              |
|   | -            | -            | -            | -            |
| <b>Expenditure Grand Totals:</b>                    | 30,280,094   | 24,486,426   | 25,588,149   | 26,780,574   |
| <b>Net Grand Totals:</b>                            | (30,280,094) | (24,486,426) | (25,588,149) | (26,780,574) |



# PLANNING & ZONING ORGANIZATION CHART

PLANNING & ZONING DIRECTOR  
DAVID A. DACQUISTO

ADMINISTRATIVE  
ASSISTANT  
MARIANA GRACIA (0.5 FTE)

# PLANNING AND ZONING DEPARTMENT

## *Services, Functions and Activities*

The mission of the Planning and Zoning Department is to provide Miami Shores Village with professional, courteous and timely planning services that promote and facilitate the orderly and efficient development of the community; to protect existing neighborhoods through sound regulatory controls; and to promote development that is in conformity with the Comprehensive Plan, Village Code, Federal and State regulations.

### **BUDGET HIGHLIGHTS**

|                                       | <u>FY'16</u>      | <u>FY'17</u>     | <u>Change</u>      |
|---------------------------------------|-------------------|------------------|--------------------|
| Personnel Services.....               | \$ 154,495        | \$179,465        | \$ 24,970          |
| Operating Expenditures/Expenses ..... | <u>63,903</u>     | <u>14,949</u>    | <u>(48,954)</u>    |
| TOTAL .....                           | <u>\$ 218,398</u> | <u>\$194,414</u> | <u>\$ (23,984)</u> |

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# Expense Budget Worksheet Report

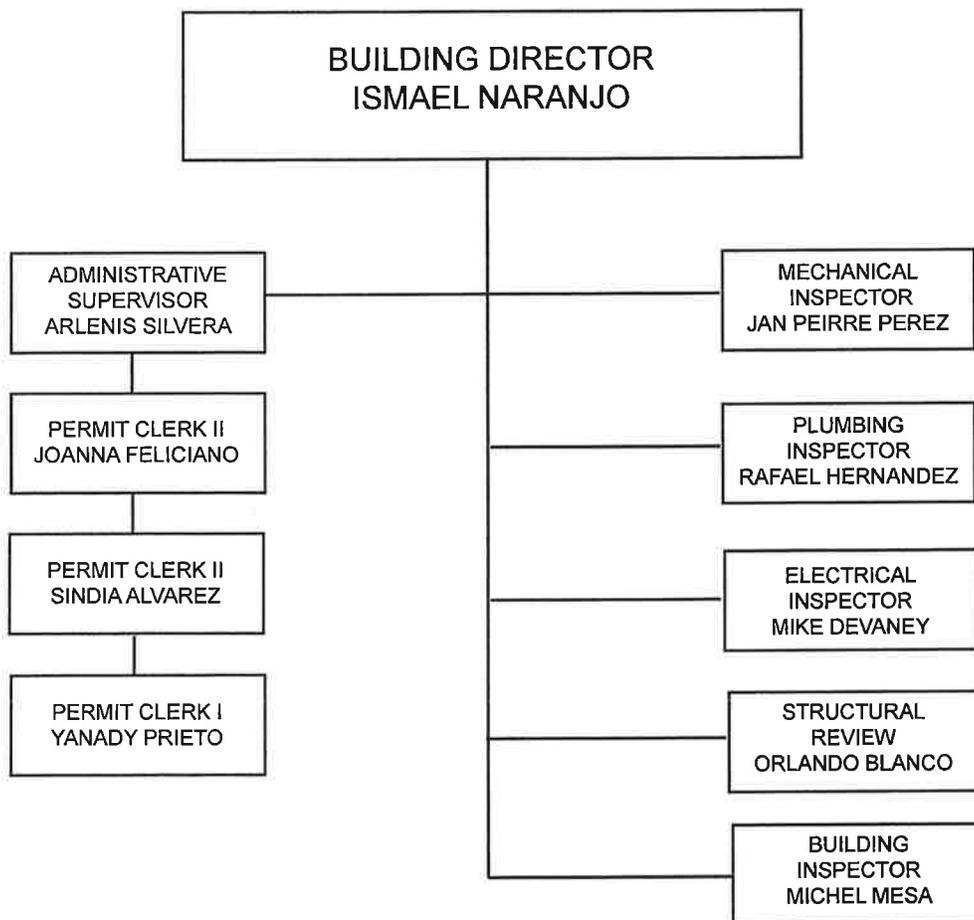
| Account Number                              | Account Description  | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments   |
|---|--|--------------------|---------------------|-----------------------|----------------|--|
| <b>Fund: 001 - General Fund</b>             |  |                    |                     |                       |                |  |
| EXPENSES                                    |  |                    |                     |                       |                |  |
| Department: 15 - Planning & Zoning          |  |                    |                     |                       |                |  |
| Division: 0450 - Planning and Zoning        |  |                    |                     |                       |                |  |
| Program: 00 - None                          |  |                    |                     |                       |                |  |
| Activity: 515 - Comprehensive Planning      |  |                    |                     |                       |                |  |
| <i>PS - Personnel Services</i>              |  |                    |                     |                       |                |  |
| 11-000                                      | Executive Salaries Salaries  | 105,647            | 109,223             | 105,858               | 130,198        | (1)Planning and Zoning Director base salary, full year<br>(1) Planning and Zoning Director base salary, 3 months   |
| 11-100                                      | Executive Salaries Executive Benefit   | 6,500              | 6,500               | 6,500                 | 8,250          | Executive Package  |
| 12-000                                      | Regular Salaries and Wages Salaries  | 9,182              | 16,165              | 15,693                | 16,546         | Administrative Assistant (50% allocated with Code Enforcement Department)  |
| 14-000                                      | Overtime Overtime  | 534                | 1,515               | 796                   | 770            | Administrative Assistant, Board Hearings and Workshops   |
| 18-100                                      | Compensated Compensatory Leave Longevity                                       | 500                | 500                 | 500                   | 500            | Benefit paid to tenured employees per policy   |
| 21-000                                      | Payroll Taxes Employer Fica and Medicare                                       | 9,286              | 10,245              | 9,857                 | 11,888         | Social Security and Medicare taxes   |
| 23-000                                      | Life and Health Insurance Health Insurance                                     | 4,526              | 9,686               | 9,531                 | 10,681         | Estimated annual employee costs for health insurance benefits  |
| 23-100                                      | Life and Health Insurance Dental   | 148                | 286                 | 222                   | 234            | Estimated annual employee costs for dental insurance benefits  |
| 23-200                                      | Life and Health Insurance Long-Term Care                                       | 91                 | 122                 | 155                   | 166            | Estimated annual employee costs for long-term care insurance benefits  |
| 24-000                                      | Workers' Compensation Workers' Compensation                                    | 1,222              | 253                 | 253                   | 232            | Allocated costs of workers compensation premiums paid to the Florida League  |
| <i>Total: PS - Personnel Services</i>       |  | <b>137,636</b>     | <b>154,495</b>      | <b>149,365</b>        | <b>179,465</b> |  |
| <i>OE - Operating Expenditures/Expenses</i> |  |                    |                     |                       |                |  |
| 31-000                                      | Professional Services Professional Services                                    | 0                  | 50,000              | 162,905               | 0              | Authorized by council 16,650 Downtown Streetscape Analysis 59,000 Downtown Architectural Design Manual 87,255 Village Wide Traffic Study The original \$50,000 was for the comprehensive plan and now staff is writing the plan instead. |
| 31-100                                      | Professional Services Technology   | 1,196              | 3,000               | 1,196                 | 1,350          | Annual maintenance fees to Energov includes possible 10% increase over last year   |
| 34-100                                      | Other Services Temporary Personnel   | 10,136             | 0                   | 0                     | 0              |  |
| 40-000                                      | Travel and Per Diem Travel   | 2,134              | 3,500               | 3,250                 | 3,500          | Travel for Conferences and Continuing Education  |
| 40-100                                      | Travel and Per Diem Per Diem Allowance   | 0                  | 0                   | 250                   | 500            |  |
| 41-100                                      | Communications Services Cellular   | 8                  | 25                  | 25                    | 25             | Cell Phone   |
| 42-000                                      | Freight and Postage Services Postage   | 49                 | 100                 | 200                   | 200            | Zoning hearing notices, certified mailings and miscellaneous correspondence  |
| 45-000                                      | Insurance ISF: Risk Management   | 1,615              | 2,581               | 2,581                 | 3,580          | Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League   |
| 46-000                                      | Repair and Maintenance Services ISF: Fleet Maintenance                         | 0                  | 950                 | 950                   | 694            | Allocated costs for operating the Village's fleet including the costs for automobile liability coverage paid to the Florida League   |
| 47-000                                      | Printing and Binding Printing  | 581                | 750                 | 500                   | 1,000          | Poster Printing  |
| 51-000                                      | Office Supplies Office Supplies  | 263                | 500                 | 500                   | 500            | General office supplies for one and one half (1.5) full-time employees   |
| 52-200                                      | Operating Supplies Other Operating Supplies                                    | 16                 | 0                   | 100                   | 100            |  |
| 54-000                                      | Books, Publications, Subscriptions, and Memberships Dues, Memberships and Subs | 683                | 747                 | 776                   | 1,500          | APA Membership for 2   |

# Expense Budget Worksheet Report

| Account Number                                      | Account Description             | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget Comments          |
|---|---------------------------------|--------------------|---------------------|-----------------------|-------------------------------|
| 55-000  | Training Training and Education | 1,245              | 1,750               | 1,750                 | 2,000 Registration & Training |
| <i>Total: OE - Operating Expenditures/Expenses</i>  |                                 | <b>17,925</b>      | <b>63,903</b>       | <b>174,983</b>        | <b>14,949</b>                 |
| <b>Total: 515 - Comprehensive Planning</b>          |                                 | <b>155,561</b>     | <b>218,398</b>      | <b>324,348</b>        | <b>194,414</b>                |
| <b>Program Total: 00 - None</b>                     |                                 | <b>155,561</b>     | <b>218,398</b>      | <b>324,348</b>        | <b>194,414</b>                |
| <b>Division Total: 0450 - Planning and Zoning</b>   |                                 | <b>155,561</b>     | <b>218,398</b>      | <b>324,348</b>        | <b>194,414</b>                |
| <b>Department Total: 15 - Planning &amp; Zoning</b> |                                 | <b>155,561</b>     | <b>218,398</b>      | <b>324,348</b>        | <b>194,414</b>                |
| EXPENSES Total                                      |                                 | <b>155,561</b>     | <b>218,398</b>      | <b>324,348</b>        | <b>194,414</b>                |
| Fund EXPENSE  | Total: 001 - General Fund       | <b>155,561</b>     | <b>218,398</b>      | <b>324,348</b>        | <b>194,414</b>                |
| EXPENSE GRAND Totals:                               |                                 | <b>155,561</b>     | <b>218,398</b>      | <b>324,348</b>        | <b>194,414</b>                |



# BUILDING DEPARTMENT ORGANIZATION CHART



# BUILDING DEPARTMENT

## *Services, Functions and Activities*

The Building Department is responsible for the administration and application of all Federal, State, County and municipal construction and building related codes in a client sensitive manner. Permit clerks intake the permit application and all pertinent submittal documents. They verify the application for completeness, verify contractor information and input the information into the permitting system prior to forwarding the documents to plans review.

Plan examiners review permit applications, plans and documents for compliance with implemented codes and regulations prior to the issuance of permits. Building inspectors ensure compliance with regulations and approved plans during the construction process. The inspectors also ensure that construction methods, materials and workmanship comply with standard practice. Upon completion of the project, the Department issues a certificate of occupancy or certificate of completion.

### **BUDGET HIGHLIGHTS**

|                                       | <u>FY'16</u>      | <u>FY'17</u>      | <u>Change</u>    |
|---------------------------------------|-------------------|-------------------|------------------|
| Personnel Services.....               | \$ 561,482        | \$ 568,219        | \$ 6,737         |
| Operating Expenditures/Expenses ..... | <u>26,251</u>     | <u>33,110</u>     | <u>6,859</u>     |
| TOTAL .....                           | <u>\$ 587,733</u> | <u>\$ 601,329</u> | <u>\$ 13,596</u> |

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# Expense Budget Worksheet Report

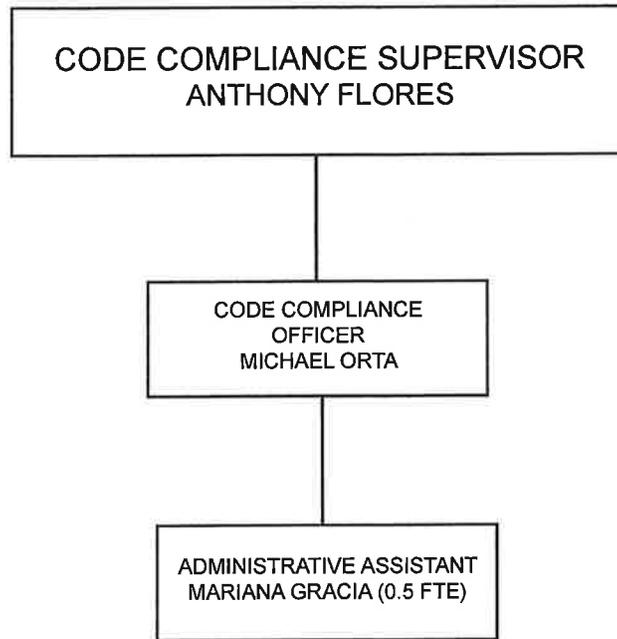
| Account Number                                     | Account Description  | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments   |
|--|--|--------------------|---------------------|-----------------------|----------------|--|
| <b>Fund: 001 - General Fund</b>                    |  |                    |                     |                       |                |  |
| <b>EXPENSES</b>                                    |  |                    |                     |                       |                |  |
| <b>Department: 24 - Building Department</b>        |  |                    |                     |                       |                |  |
| <b>Division: 0400 - Building</b>                   |  |                    |                     |                       |                |  |
| <b>Program: 00 - None</b>                          |  |                    |                     |                       |                |  |
| <b>Activity: 524 - Protective Inspections</b>      |  |                    |                     |                       |                |  |
| <i>PS - Personnel Services</i>                     |  |                    |                     |                       |                |  |
| 11-000   | Executive Salaries Salaries  | 117,759            | 121,736             | 121,736               | 124,426        | Building Director base salary  |
| 11-100   | Executive Salaries Executive Benefit   | 6,500              | 6,500               | 6,500                 | 6,625          | Executive benefit package  |
| 12-000   | Regular Salaries and Wages Salaries  | 96,506             | 133,474             | 100,139               | 137,488        | (1) Permit clerk I (2) Permit clerk II (1) Permit clerk supervisor   |
| 13-000   | Other Salaries and Wages Other Salaries  | 239,348            | 230,585             | 192,410               | 224,400        | (2) Building Inspector (1) Electrical Inspector (1) Mechanical Inspector (3) Plumbing Inspector (1) Structural Inspector           |
| 21-000   | Payroll Taxes Employer Fica and Medicare                                       | 33,848             | 36,965              | 31,903                | 36,934         | Social Security and Medicare taxes   |
| 23-000   | Life and Health Insurance Health Insurance                                     | 18,743             | 25,829              | 25,312                | 33,729         | Estimated annual employee costs for health insurance benefits  |
| 23-100   | Life and Health Insurance Dental   | 591                | 763                 | 591                   | 739            | Estimated annual employee costs for dental insurance benefits  |
| 23-200   | Life and Health Insurance Long-Term Care                                       | 161                | 152                 | 268                   | 229            | Estimated annual employee costs for long-term care insurance benefits  |
| 24-000   | Workers' Compensation Workers' Compensation                                    | 3,056              | 5,478               | 5,478                 | 3,649          | allocated cost of workers compensation premiums paid to the Florida League   |
| <i>Total: PS - Personnel Services</i>              |  | <b>516,512</b>     | <b>561,482</b>      | <b>484,337</b>        | <b>568,219</b> |  |
| <i>OE - Operating Expenditures/Expenses</i>        |  |                    |                     |                       |                |  |
| 31-100   | Professional Services Technology   | 1,050              | 0                   | 0                     | 0              |  |
| 34-100   | Other Services Temporary Personnel   | 6,103              | 0                   | 25,000                | 0              | Temporary permit clerk if needed for coverage of department  |
| 40-000   | Travel and Per Diem Travel   | 160                | 1,150               | 300                   | 1,200          | 2016 FEMA training at EMI, and the building Officials State conference   |
| 42-000   | Freight and Postage Services Postage   | 251                | 360                 | 600                   | 650            | Postage services to send notices to property owners for soon to expire permits and expired permits                                 |
| 45-000   | Insurance ISF: Risk Management   | 4,845              | 7,742               | 7,742                 | 8,403          | Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League                         |
| 46-000   | Repair and Maintenance Services ISF: Fleet Maintenance                         | 1,811              | 8,499               | 8,499                 | 7,957          | Allocated costs for operating the Village's fleet including the costs for automobile liability coverage paid to the Florida League |
| 46-200   | Repair and Maintenance Services Repairs and Maintenance                        | 296                | 300                 | 0                     | 0              | Plans perforator   |
| 47-000   | Printing and Binding Printing  | 227                | 300                 | 250                   | 300            | Business cards   |
| 49-700   | Other Current Charges and Obligations Village Permit Fees                      | 77                 | 0                   | 1,575                 | 10,000         | Village Project Permit Fees  |
| 51-000   | Office Supplies Office Supplies  | 887                | 900                 | 450                   | 900            | Pens, paper, ink and other office supplies for a one year period for (4) full time employees                                       |
| 52-200   | Operating Supplies Other Operating Supplies                                    | 1,550              | 3,800               | 2,300                 | 500            | New furniture setup for Plans examiner in the back room  |
| 54-000   | Books, Publications, Subscriptions, and Memberships Dues, Memberships and Subs | 1,134              | 2,000               | 1,700                 | 2,000          | Purchase the 5th edition of the 2014 Florida Building Code for inspectors and plans examiners                                      |
| 55-000   | Training Training and Education  | 356                | 1,200               | 200                   | 1,200          | Education Tuition Reimbursement for Arlenis Silvera  |
| <i>Total: OE - Operating Expenditures/Expenses</i> |  | <b>18,748</b>      | <b>26,251</b>       | <b>48,616</b>         | <b>33,110</b>  |  |
| <b>Total: 524 - Protective Inspections</b>         |  | <b>535,259</b>     | <b>587,733</b>      | <b>532,953</b>        | <b>601,329</b> |  |
| <b>Program Total: 00 - None</b>                    |  | <b>535,259</b>     | <b>587,733</b>      | <b>532,953</b>        | <b>601,329</b> |  |
| <b>Division Total: 0400 - Building</b>             |  | <b>535,259</b>     | <b>587,733</b>      | <b>532,953</b>        | <b>601,329</b> |  |

# Expense Budget Worksheet Report

| Account Number                                    | Account Description          | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget Comments |
|---|------------------------------|--------------------|---------------------|-----------------------|----------------------|
| <b>Department Total: 24 - Building Department</b> |                              | 535,259            | 587,733             | 532,953               | 601,329              |
|   | EXPENSES Total               | 535,259            | 587,733             | 532,953               | 601,329              |
| und EXPENSE                                       | Total: 001 - General Fund    | 535,259            | 587,733             | 532,953               | 601,329              |
|   | <b>EXPENSE GRAND Totals:</b> | <b>535,259</b>     | <b>587,733</b>      | <b>532,953</b>        | <b>601,329</b>       |



# CODE COMPLIANCE ORGANIZATION CHART



## CODE COMPLIANCE DEPARTMENT

### *Services, Functions and Activities*

The Code Compliance Department performs community-wide inspections to maintain the highest standards per the Code of Ordinances of Miami Shores Village. By forging an alliance with the community and its residents, staff is able to achieve an exceptionally high compliance percentage. Continuing violations are processed through our Code Enforcement Board which may impose fines in the form of property liens. Staff associates work closely with the Public Works, Finance and Police Departments in order to achieve Village wide community improvement programs.

### BUDGET HIGHLIGHTS

|                                       | <u>FY'16</u>      | <u>FY'17</u>      | <u>Change</u>     |
|---------------------------------------|-------------------|-------------------|-------------------|
| Personnel Services.....               | \$ 159,303        | \$ 159,628        | \$ 325            |
| Operating Expenditures/Expenses ..... | <u>28,874</u>     | <u>27,229</u>     | <u>(1,645)</u>    |
| TOTAL .....                           | <u>\$ 188,177</u> | <u>\$ 186,857</u> | <u>\$ (1,320)</u> |

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# Expense Budget Worksheet Report

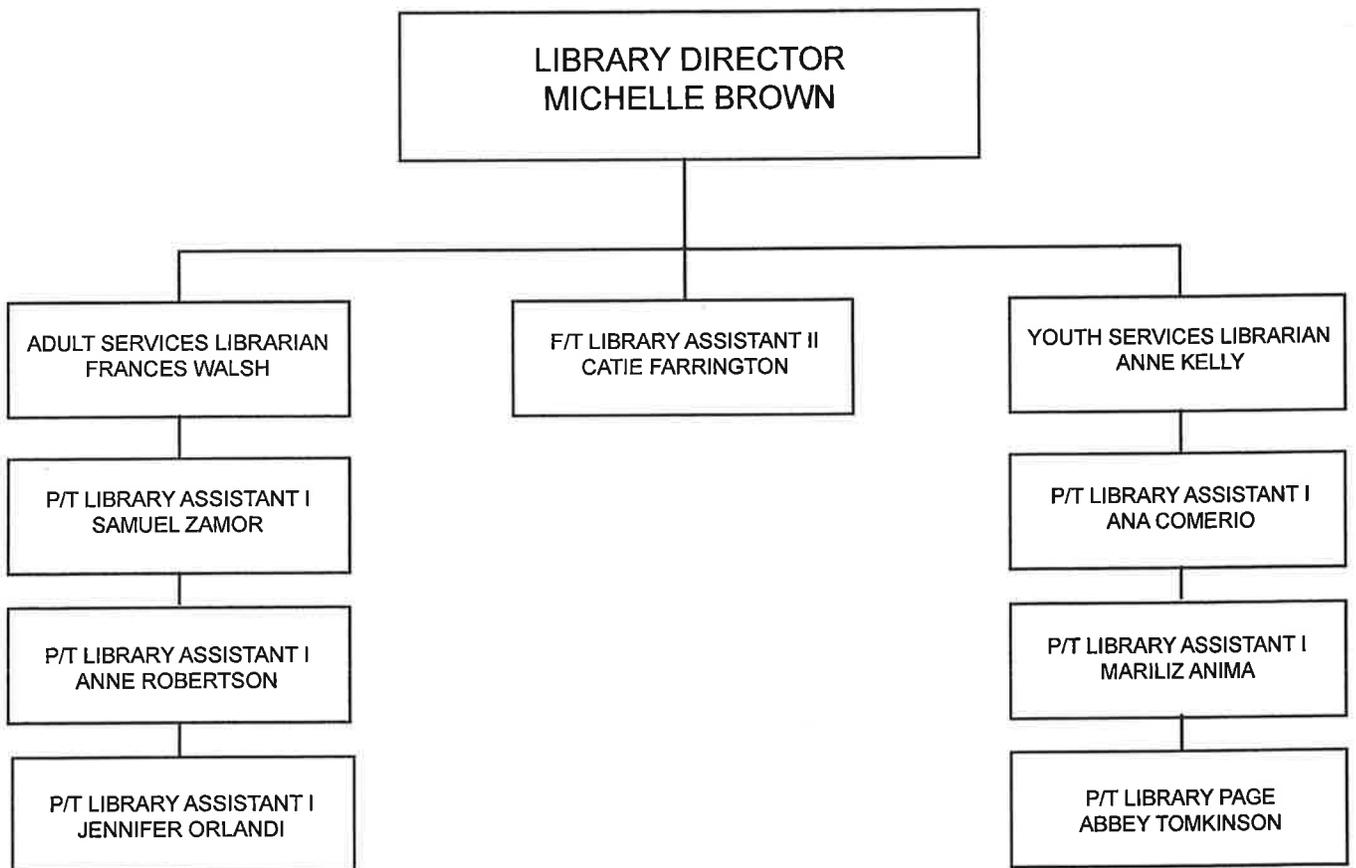
| Account Number                                     | Account Description  | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments  |
|--|--|--------------------|---------------------|-----------------------|----------------|---|
| <b>Fund: 001 - General Fund</b>                    |  |                    |                     |                       |                |   |
| <b>EXPENSES</b>                                    |  |                    |                     |                       |                |   |
| <b>Department: 29 - Code Compliance</b>            |  |                    |                     |                       |                |   |
| <b>Division: 0351 - Code Compliance</b>            |  |                    |                     |                       |                |   |
| <b>Program: 00 - None</b>                          |  |                    |                     |                       |                |   |
| <b>Activity: 529 - Other Public Safety</b>         |  |                    |                     |                       |                |   |
| <i>PS - Personnel Services</i>                     |  |                    |                     |                       |                |   |
| 12-000   | Regular Salaries and Wages Salaries  | 113,023            | 123,425             | 119,743               | 126,266        | (1) Administrative Assistant - 50% allocated with Planning & Zoning Department (2) Code Enforcement Officers  |
| 14-000   | Overtime Overtime  | 3,346              | 4,592               | 2,500                 | 3,229          | Estimated overtime costs for special enforcement efforts and attendance at board meetings under FLSA regulations                                    |
| 18-100   | Compensated Compensatory Leave Longevity                                       | 1,000              | 1,000               | 1,000                 | 1,500          | Benefits paid to tenured employees per policy   |
| 21-000   | Payroll Taxes Employer Fica and Medicare                                       | 8,873              | 9,870               | 9,428                 | 9,774          | Employee paid taxes for FICA & Medicare   |
| 23-000   | Life and Health Insurance Health Insurance                                     | 10,133             | 16,143              | 15,780                | 16,864         | Estimated annual employee costs for health insurance benefits   |
| 23-100   | Life and Health Insurance Dental   | 369                | 477                 | 368                   | 369            | Estimated annual employee costs for dental insurance benefits   |
| 23-200   | Life and Health Insurance Long-Term Care                                       | 80                 | 89                  | 218                   | 107            | Estimated annual employee cost for long-term care insurance benefits  |
| 24-000   | Workers' Compensation Workers' Compensation                                    | 1,153              | 3,707               | 3,707                 | 1,519          | Allocated cost of workers compensation premiums paid to the Florida League  |
| <i>Total: PS - Personnel Services</i>              |  | <b>137,977</b>     | <b>159,303</b>      | <b>152,744</b>        | <b>159,628</b> |   |
| <i>OE - Operating Expenditures/Expenses</i>        |  |                    |                     |                       |                |   |
| 31-100   | Professional Services Technology   | 1,596              | 1,596               | 1,596                 | 1,596          | Funding for the EnerGov program maintenance   |
| 31-100   | Other Services Temporary Personnel   | 10,118             | 0                   | 0                     | 0              | Cost associated with the hiring of temporary staff  |
| 40-000   | Travel and Per Diem Travel   | 8                  | 0                   | 0                     | 0              |   |
| 41-200   | Communications Services Internet   | 974                | 1,000               | 500                   | 1,000          | Estimated cost for mobile internet access   |
| 42-000   | Freight and Postage Services Postage   | 4,785              | 5,000               | 3,500                 | 5,000          | Correspondence and certified mail   |
| 45-000   | Insurance ISF: Risk Management   | 2,692              | 4,302               | 4,302                 | 4,384          | Allocated costs for property, casualty and general liability insurance premiums paid to the Florida league  |
| 46-000   | Repair and Maintenance Services ISF: Fleet Maintenance                         | 7,901              | 8,596               | 8,596                 | 6,249          | Allocated costs for operating the Village's fleet including the costs for automobile liability coverage paid to the Florida League                  |
| 46-200   | Repair and Maintenance Services Repairs and Maintenance                        | 0                  | 250                 | 250                   | 250            | Estimated funding requirement for repairs and maintenance to furniture, fixtures and equipment  |
| 47-000   | Printing and Binding Printing  | 661                | 700                 | 450                   | 700            | Printing of educational or advisory pamphlets, courtesy notices and business cards  |
| 49-600   | Other Current Charges and Obligations Court Filing Fees                        | 4,630              | 4,000               | 2,425                 | 4,000          | Cost to record notices, orders and lien releases  |
| 51-000   | Office Supplies Office Supplies  | 760                | 700                 | 300                   | 700            | Pens, paper, folders and other office supplies for a one year period for two and one half (2.5) full time employees and the Code Compliance program |
| 52-200   | Operating Supplies Other Operating Supplies                                    | 1,261              | 1,500               | 460                   | 2,000          | Toner for printer and special software requirements to support Code Compliance programs   |
| 52-400   | Operating Supplies Uniforms  | 202                | 250                 | 75                    | 250            | Uniform cost for the Code Compliance Supervisor and Code Compliance Officer   |
| 54-000   | Books, Publications, Subscriptions, and Memberships Dues, Memberships and Subs | 150                | 180                 | 150                   | 300            | Florida Association of Code Enforcement dues & South Florida Association of Code Enforcement dues & National Notary Association of Florida          |
| 55-000   | Training Training and Education  | 650                | 800                 | 695                   | 800            | Continuing education funding  |
| <i>Total: OE - Operating Expenditures/Expenses</i> |  | <b>36,389</b>      | <b>28,874</b>       | <b>23,299</b>         | <b>27,229</b>  |   |

# Expense Budget Worksheet Report

| Account Number | Account Description                           | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget Comments |
|----------------|---|--------------------|---------------------|-----------------------|----------------------|
|                | <b>Total: 529 - Other Public Safety</b>       | 174,367            | 188,177             | 176,043               | 186,857              |
|                | Program Total: 00 - None                      | 174,367            | 188,177             | 176,043               | 186,857              |
|                | <b>Division Total: 0351 - Code Compliance</b> | 174,367            | 188,177             | 176,043               | 186,857              |
|                | Department Total: 20 - Code Compliance        | 174,367            | 188,177             | 176,043               | 186,857              |
|                | EXPENSES Total                                | 174,367            | 188,177             | 176,043               | 186,857              |
|                | Fund EXPENSE - Total: 001 - General Fund      | 174,367            | 188,177             | 176,043               | 186,857              |
|                | EXPENSE GRAND Totals:                         | 174,367            | 188,177             | 176,043               | 186,857              |



# LIBRARY DEPARTMENT ORGANIZATION CHART



# BROCKWAY MEMORIAL LIBRARY

## *Services, Functions and Activities*

Brockway Memorial Library provides area residents with free access to library materials in a variety of formats and media. The Library staff is committed to providing patrons with a high level of personal assistance to gain access to information, meeting various personal, educational and professional needs. The Library promotes community enrichment and individual achievement through reading and cultural programs. The Library keeps its shelves filled with best sellers, latest works by popular authors, magazines, periodicals, audio books, videos, large print books and the newest addition of ebooks. The Library Budget is reviewed and approved by the Brockway Memorial Library Board of Trustees.

### **BUDGET HIGHLIGHTS**

|                                       | <b><u>FY'16</u></b> | <b><u>FY'17</u></b> | <b><u>Change</u></b> |
|---------------------------------------|---------------------|---------------------|----------------------|
| Personnel Services.....               | \$ 299,952          | \$ 318,102          | \$ 18,150            |
| Operating Expenditures/Expenses ..... | 95,100              | 98,748              | 3,648                |
| Capital Outlay .....                  | 41,420              | 43,491              | 2,071                |
| Other Uses.....                       | -                   | 358,333             | 358,333              |
| TOTAL .....                           | <u>\$ 436,472</u>   | <u>\$ 818,674</u>   | <u>\$ 382,202</u>    |

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# Expense Budget Worksheet Report

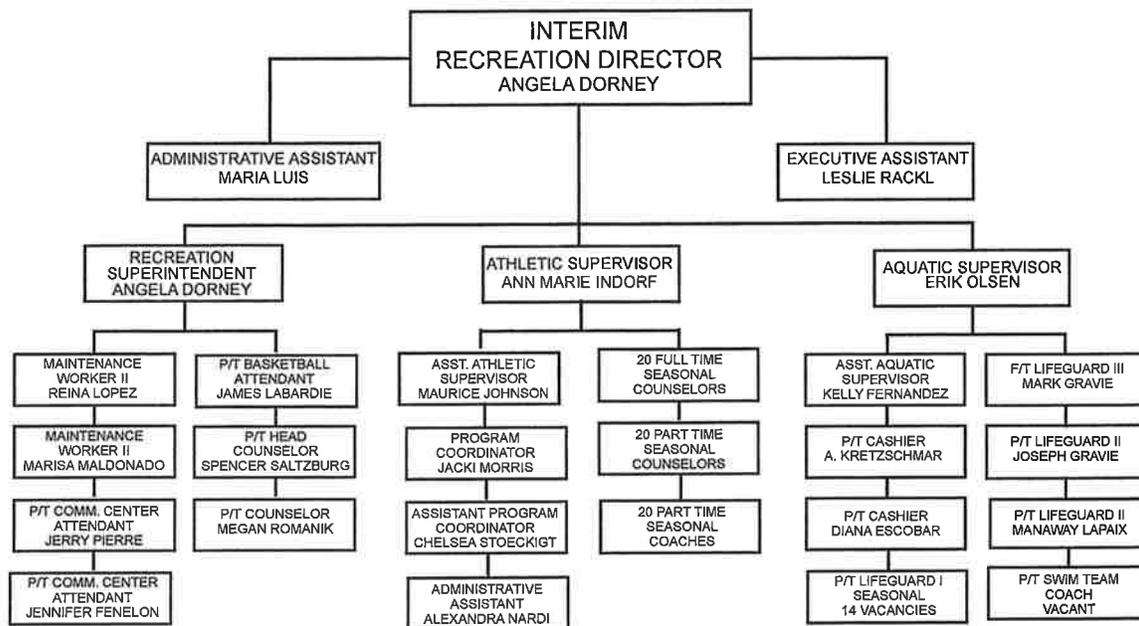
| Account Number                                    | Account Description                                     | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments  |
|---|---|--------------------|---------------------|-----------------------|----------------|---|
| <b>Fund: 001 - General Fund</b>                   |   |                    |                     |                       |                |   |
| <b>EXPENSES</b>                                   |   |                    |                     |                       |                |   |
| <b>Department: 71 - Brockway Memorial Library</b> |   |                    |                     |                       |                |   |
| <b>Division: 1500 - Library</b>                   |   |                    |                     |                       |                |   |
| <b>Program: 00 - None</b>                         |   |                    |                     |                       |                |   |
| <b>Activity: 571 - Libraries</b>                  |   |                    |                     |                       |                |   |
| <i>PS - Personnel Services</i>                    |   |                    |                     |                       |                |   |
| 11-000  | Executive Salaries Salaries                             | 74,098             | 72,710              | 72,710                | 74,318         | Library Director base salary  |
| 11-100  | Executive Salaries Executive Benefit                    | 6,500              | 6,500               | 6,500                 | 6,625          | Executive benefit package   |
| 11-300  | Executive Salaries Executive Benefit Allowance          | 150                | 0                   | 0                     | 0              | Funding for car allowance   |
| 12-000  | Regular Salaries and Wages Salaries                     | 163,403            | 177,034             | 177,034               | 177,738        | (1) Adult Services Librarian (full time) (5) Library Assistant I (part time) (1) Library Assistant II (full time) (1) Library Page (part time) (1) Youth Services Librarian (full time)       |
| 14-000  | Overtime Overtime                                       | 1,122              | 537                 | 1,500                 | 2,153          | Estimated overtime costs for special events and coverage  |
| 18-100  | Compensated Compensatory Leave Longevity                | 3,673              | 2,500               | 1,500                 | 3,000          | Benefit paid to tenured employees per policy  |
| 21-000  | Payroll Taxes Employer Fica and Medicare                | 19,013             | 19,836              | 19,832                | 20,019         | Social Security and Medicare Taxes  |
| 23-000  | Life and Health Insurance Health Insurance              | 10,860             | 19,372              | 19,372                | 26,983         | Estimated annual employee costs for health insurance benefits   |
| 23-100  | Life and Health Insurance Dental                        | 332                | 763                 | 763                   | 591            | Estimated annual employee costs for dental insurance benefits   |
| 23-200  | Life and Health Insurance Long-Term Care                | 112                | 209                 | 209                   | 199            | Estimated annual employee costs for long-term care insurance benefits   |
| 24-000  | Workers' Compensation Workers' Compensation             | 268                | 491                 | 491                   | 6,476          | Allocated workers compensation premiums paid to the Florida League  |
| <i>Total: PS - Personnel Services</i>             |   | <b>279,531</b>     | <b>299,952</b>      | <b>299,911</b>        | <b>318,102</b> |   |
| <i>OE - Operating Expenditures/Expenses</i>       |   |                    |                     |                       |                |   |
| 31-100  | Professional Services Technology                        | 1,274              | 4,590               | 4,590                 | 7,050          | eBook Platform Annual Fee; SEFLIN Digital Consortium Annual Fee; Follett Software Support Agreement; Follett Software Upgrade.  |
| 34-000  | Other Services Contract Services                        | 15,288             | 12,163              | 11,019                | 11,957         | Fire Alarm Maintenance; Annual Fire Inspection; Fire Equipment Maintenance; Fire Alarm Monitoring Service; ADT Alarm Monitor; Janitorial Services; Pest Control                               |
| 34-100  | Other Services Temporary Personnel                      | 0                  | 0                   | 645                   | 0              |   |
| 34-150  | Other Services Program Instructors                      | 0                  | 0                   | 0                     | 15,430         | Youth Programs (Previously listed in line 48000) MadScience for students in grades K-5; Wholesome Harmonies for Babies and Toddlers; Tangerine Bilingual Storytime                            |
| 40-000  | Travel and Per Diem Travel                              | 617                | 682                 | 682                   | 682            | Florida Library Annual Conference for 2; Lodging & per diem   |
| 42-000  | Freight and Postage Services Postage                    | 490                | 590                 | 590                   | 617            | Library correspondence and media mail   |
| 43-100  | Utility Services Electric                               | 11,728             | 14,000              | 14,000                | 14,700         | Estimated Actual + 5%   |
| 43-200  | Utility Services Water                                  | 180                | 302                 | 302                   | 378            | Estimated cost for water usage  |
| 45-000  | Insurance ISF: Risk Management                          | 20,734             | 24,758              | 24,758                | 22,886         | Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League  |
| 46-200  | Repair and Maintenance Services Repairs and Maintenance | 6,860              | 8,860               | 8,860                 | 10,154         | AC Monthly Service; AC parts not covered under contract i.e. filters, etc.; Electrical repairs, General building maintenance and repair; Plumbing; Gutters; Carpet cleaning; Furniture repair |
| 47-000  | Printing and Binding Printing                           | 359                | 960                 | 960                   | 972            | Application forms, bookmarks, brochures, envelopes, library letterhead, program advertising, etc.   |
| 48-000  | Promotional Activities Promotional Activities           | 4,527              | 18,316              | 18,316                | 1,391          | Promotional Banners; Summer and Monthly Programs for Children and Adults  |

# Expense Budget Worksheet Report

| Account Number  | Account Description  | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments  |
|---|--|--------------------|---------------------|-----------------------|----------------|---|
| 51-000  | Office Supplies Office Supplies  | 399                | 570                 | 570                   | 600            | General office supplies   |
| 72-200  | Operating Supplies Other Operating Supplies                                    | 5,043              | 5,800               | 5,800                 | 5,800          | Supplies needed for specific library functions i.e. book jackets, DVD cases, etc.   |
| 54-000  | Books, Publications, Subscriptions, and Memberships Dues, Memberships and Subs | 200                | 232                 | 232                   | 373            | Florida Library Association annual membership for 3 full-time librarians; Dade County Library Association annual membership for 3 full-time librarians  |
| 55-000  | Training Training and Education  | 170                | 3,277               | 3,275                 | 5,758          | Florida Library Annual Conference for 2: Conference registration fees; Dade County Library Association Conference for 3: Conference registration fees; Tuition reimbursement for Master of Library Science program for (1) full-time Adult Services Librarian |
| <i>Total: OE - Operating Expenditures/Expenses</i>      |  | <b>67,868</b>      | <b>95,100</b>       | <b>94,599</b>         | <b>98,748</b>  |   |
| <i>CAP - Capital Outlay</i>                             |  |                    |                     |                       |                |   |
| 66-000  | Books, Publications, and Library Materials Books and Publications              | 31,430             | 32,020              | 32,020                | 33,621         | Print Copy Books for Children and Adults; Large Print for Adults; Periodicals   |
| 66-100  | Books, Publications, and Library Materials Media                               | 7,170              | 9,400               | 9,400                 | 9,870          | Library Audiovisual Media: Books on CD, DVDs  |
| <i>Total: CAP - Capital Outlay</i>                      |  | <b>38,600</b>      | <b>41,420</b>       | <b>41,420</b>         | <b>43,491</b>  |   |
| <b>Total: 571 - Libraries</b>                           |  | <b>385,998</b>     | <b>436,472</b>      | <b>435,930</b>        | <b>460,341</b> |   |
| <b>Activity: 581 - Inter-Fund Group Transfers Out</b>   |  |                    |                     |                       |                |   |
| <i>OTH - Other Uses</i>                                 |  |                    |                     |                       |                |   |
| 91-164  | Interfund Transfers Brockway Memorial Expansion                                | 0                  | 0                   | 0                     | 350,000        | Transfer to Brockway Memorial Expansion   |
| 91-301  | Interfund Transfers Capital Projects   | 6,700              | 0                   | 4,395                 | 8,333          | Transfer to Capital Projects  |
| <i>Total: OTH - Other Uses</i>                          |  | <b>6,700</b>       | <b>0</b>            | <b>4,395</b>          | <b>358,333</b> |   |
| <b>Total: 581 - Inter-Fund Group Transfers Out</b>      |  | <b>6,700</b>       | <b>0</b>            | <b>4,395</b>          | <b>358,333</b> |   |
| <b>Program Total: 00 - None</b>                         |  | <b>392,698</b>     | <b>436,472</b>      | <b>440,325</b>        | <b>818,674</b> |   |
| <b>Division Total: 1500 - Library</b>                   |  | <b>392,698</b>     | <b>436,472</b>      | <b>440,325</b>        | <b>818,674</b> |   |
| <b>Department Total: 71 - Brockway Memorial Library</b> |  | <b>392,698</b>     | <b>436,472</b>      | <b>440,325</b>        | <b>818,674</b> |   |
| <b>EXPENSES Total</b>                                   |  | <b>392,698</b>     | <b>436,472</b>      | <b>440,325</b>        | <b>818,674</b> |   |
| <b>Fund EXPENSE Total: 001 - General Fund</b>           |  | <b>392,698</b>     | <b>436,472</b>      | <b>440,325</b>        | <b>818,674</b> |   |
| <b>EXPENSE GRAND Totals:</b>                            |  | <b>392,698</b>     | <b>436,472</b>      | <b>440,325</b>        | <b>818,674</b> |   |



# RECREATION DEPARTMENT ORGANIZATION CHART



**RECREATION DEPARTMENT**  
**Administration Division**

*Services, Functions and Activities*

The Administration Division is responsible for coordinating the highest quality of cultural and recreational programs for Village residents. This includes directing, planning, developing and implementing programs, facility maintenance and special events. The Division also oversees the preparation and administration of the annual recreation operating budget, five year capital plan, the Fine Arts programs, as well as coordinating the daily operations at each facility.

**BUDGET HIGHLIGHTS**

|                                       | <u>FY'16</u>      | <u>FY'17</u>      | <u>Change</u>   |
|---------------------------------------|-------------------|-------------------|-----------------|
| Personnel Services.....               | \$ 196,569        | \$ 197,860        | \$ 1,291        |
| Operating Expenditures/Expenses ..... | <u>69,649</u>     | <u>73,274</u>     | <u>3,625</u>    |
| TOTAL .....                           | <u>\$ 266,218</u> | <u>\$ 271,134</u> | <u>\$ 4,916</u> |

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# Expense Budget Worksheet Report

| Account Number                                    | Account Description                                     | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget Comments  |
|---|---|--------------------|---------------------|-----------------------|---|
| <b>Fund: 001 - General Fund</b>                   |   |                    |                     |                       |   |
| EXPENSES  |   |                    |                     |                       |   |
| <b>Department: 72 - Recreation</b>                |   |                    |                     |                       |   |
| <b>Division: 1401 - Recreation Administration</b> |   |                    |                     |                       |   |
| <b>Program: 00 - None</b>                         |   |                    |                     |                       |   |
| <b>Activity: 572 - Parks and Recreation</b>       |   |                    |                     |                       |   |
| <i>PS - Personnel Services</i>                    |   |                    |                     |                       |   |
| 11-000  | Executive Salaries Salaries                             | 98,860             | 102,201             | 99,053                | 104,458 Recreation Director   |
| 11-100  | Executive Salaries Executive Benefit                    | 6,500              | 6,500               | 6,500                 | 6,625 Executive benefit package   |
| 12-000  | Regular Salaries and Wages Salaries                     | 51,414             | 53,155              | 51,517                | 54,330 (1) Executive Assistant  |
| 14-000  | Overtime Overtime                                       | 3,099              | 2,682               | 2,500                 | 3,000 Funding estimate for overtime required during summer special events and Board meetings  |
| 18-100  | Compensated Compensatory Leave Longevity                | 2,000              | 2,000               | 2,000                 | 2,500 Benefit paid to tenured employees per policy  |
| 21-000  | Payroll Taxes Employer Fica and Medicare                | 12,270             | 12,740              | 12,360                | 12,845 Social Security and Medicare taxes   |
| 23-000  | Life and Health Insurance Health Insurance              | 9,052              | 12,914              | 12,656                | 13,491 Estimated annual employee costs for health insurance benefits  |
| 23-100  | Life and Health Insurance Dental                        | 295                | 381                 | 295                   | 295 Estimated annual employee costs for dental insurance benefits   |
| 23-200  | Life and Health Insurance Long-Term Care                | 82                 | 92                  | 138                   | 92 Estimated annual employee costs for long-term care insurance benefits  |
| 24-000  | Workers' Compensation Workers' Compensation             | 156                | 3,904               | 3,904                 | 224 Allocated costs of workers compensation premiums paid to the Florida League   |
| <i>Total PS - Personnel Services</i>              |   | <b>183,727</b>     | <b>196,569</b>      | <b>190,923</b>        | <b>197,860</b>  |
| <i>OE - Operating Expenditures/Expenses</i>       |   |                    |                     |                       |   |
| 100   | Professional Services Technology                        | 3,596              | 8,500               | 8,770                 | 10,900 Funding for the recreation Participant insurance, Rectrac and related reports  |
| 31-270  | Professional Services Pre-employment Screening          | 9,717              | 11,000              | 9,000                 | 10,000 Pre-employment screening including: Dept. of Family Services level 2 screening, drug test, Social Security report and background check |
| 34-000  | Other Services Contract Services                        | 1,604              | 3,600               | 1,500                 | 1,800 Service contract on department equipment  |
| 40-000  | Travel and Per Diem Travel                              | 0                  | 300                 | 150                   | 300 Funding to attend the FRPA conference, per diem charges and staff reimbursement for use of personal vehicle                               |
| 40-200  | Travel and Per Diem Local Mileage Reimbursement         | 0                  | 100                 | 100                   | 100 Funding to reimburse staff for use of their personal vehicles   |
| 41-100  | Communications Services Cellular                        | 8                  | 0                   | 7                     | 0   |
| 41-200  | Communications Services Internet                        | 0                  | 1,540               | 1,540                 | 1,540 Funding for internet connection   |
| 42-000  | Freight and Postage Services Postage                    | 72                 | 75                  | 75                    | 75 Department postage costs   |
| 43-200  | Utility Services Water                                  | 0                  | 75                  | 0                     | 0 Estimated funding for water consumption at Tot Lot  |
| 45-000  | Insurance ISF: Risk Management                          | 2,791              | 4,078               | 4,078                 | 4,728 Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League                              |
| 45-200  | Insurance Premium: Liability                            | 4,180              | 0                   | 0                     | 0   |
| 46-200  | Repair and Maintenance Services Repairs and Maintenance | 1,982              | 3,500               | 9,500                 | 6,500 General repair cost for items not under maintenance or warranty agreements. Tot lot repairs and replacement of damaged equipment        |
| 00  | Printing and Binding Printing                           | 0                  | 250                 | 155                   | 250 Funding for publication of Recreation programs and events   |
| 48-000  | Promotional Activities Promotional Activities           | 0                  | 150                 | 0                     | 150 Annual funding for advertisements for special events  |

# Expense Budget Worksheet Report

| Account Number  | Account Description   | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments   |
|---|---|--------------------|---------------------|-----------------------|----------------|--|
| 220   | Other Current Charges and Obligations<br>Special Events - Fine Arts               | 6,436              | 8,000               | 7,500                 | 8,000          | Funding for the Fine Arts Commission to provide art exhibits, educational programs and concerts    |
| 49-230  | Other Current Charges and Obligations<br>Special Events - MSV Band                | 2,180              | 2,181               | 2,181                 | 2,181          | Annual funding for band appearances at Village sponsored events and other related community events |
| 49-800  | Other Current Charges and Obligations<br>Licenses and Permits                     | 346                | 350                 | 336                   | 800            | ASCAP music license fee  |
| 51-000  | Office Supplies Office Supplies   | 1,030              | 1,000               | 1,000                 | 1,000          | General office supplies for the department   |
| 52-200  | Operating Supplies Other Operating Supplies                                       | 967                | 1,700               | 1,000                 | 1,700          | Funding for supplies necessary to maintain the operation of the department                         |
| 52-400  | Operating Supplies Uniforms   | 81                 | 300                 | 300                   | 300            | Funding to provide uniforms to staff   |
| 54-000  | Books, Publications, Subscriptions, and<br>Memberships Dues, Memberships and Subs | 515                | 600                 | 550                   | 600            | Annual funding for FRPA and NRPA membership  |
| 55-000  | Training Training and Education   | 60                 | 350                 | 350                   | 350            | Estimated funding for staff to attend training   |
| <i>Total: OE - Operating Expenditures/Expenses</i>      |   | <b>35,566</b>      | <b>47,649</b>       | <b>48,092</b>         | <b>51,274</b>  |  |
| <b>Total: 572 - Parks and Recreation</b>                |   | <b>219,293</b>     | <b>244,218</b>      | <b>239,015</b>        | <b>249,134</b> |  |
| <b>Activity: 581 - Inter-Fund Group Transfers Out</b>   |   |                    |                     |                       |                |  |
| <i>OTH - Other Uses</i>                                 |   |                    |                     |                       |                |  |
| 91-301  | Interfund Transfers Capital Projects  | 28,000             | 0                   | 0                     | 0              | Transfer to Capital Projects   |
| <i>Total: OTH - Other Uses</i>                          |   | <b>28,000</b>      | <b>0</b>            | <b>0</b>              | <b>0</b>       |  |
| <b>Total: 581 - Inter-Fund Group Transfers Out</b>      |   | <b>28,000</b>      | <b>0</b>            | <b>0</b>              | <b>0</b>       |  |
| <b>Program Total: 00 - None</b>                         |   | <b>247,293</b>     | <b>244,218</b>      | <b>239,015</b>        | <b>249,134</b> |  |
| <b>Program: 20 - Unity Day</b>                          |   |                    |                     |                       |                |  |
| <b>Activity: 572 - Parks and Recreation</b>             |   |                    |                     |                       |                |  |
| <i>OE - Operating Expenditures/Expenses</i>             |   |                    |                     |                       |                |  |
| 49-210  | Other Current Charges and Obligations<br>Special Events - Unity Day               | 17,913             | 22,000              | 19,380                | 22,000         |  |
| <i>Total: OE - Operating Expenditures/Expenses</i>      |   | <b>17,913</b>      | <b>22,000</b>       | <b>19,380</b>         | <b>22,000</b>  |  |
| <b>Total: 572 - Parks and Recreation</b>                |   | <b>17,913</b>      | <b>22,000</b>       | <b>19,380</b>         | <b>22,000</b>  |  |
| <b>Program Total: 20 - Unity Day</b>                    |   | <b>17,913</b>      | <b>22,000</b>       | <b>19,380</b>         | <b>22,000</b>  |  |
| <b>Division Total: 1401 - Recreation Administration</b> |   | <b>265,206</b>     | <b>266,218</b>      | <b>258,395</b>        | <b>271,134</b> |  |
| <b>Department Total: 72 - Recreation</b>                |   | <b>265,206</b>     | <b>266,218</b>      | <b>258,395</b>        | <b>271,134</b> |  |
| EXPENSES Total  |   | <b>265,206</b>     | <b>266,218</b>      | <b>258,395</b>        | <b>271,134</b> |  |
| Fund EXPENSE  | Total: 001 - General Fund   | <b>265,206</b>     | <b>266,218</b>      | <b>258,395</b>        | <b>271,134</b> |  |
| EXPENSE GRAND Totals:                                   |   | <b>265,206</b>     | <b>266,218</b>      | <b>258,395</b>        | <b>271,134</b> |  |

**RECREATION DEPARTMENT**  
**Athletics Division**

*Services, Functions and Activities*

The Athletics Division of the Miami Shores Recreation Department is responsible for the sports, after school care and summer camp programs. The Athletics Division is managed directly by the Athletic Supervisor with assistance from the Assistant Athletic Supervisor and the Program Director.

The sports program runs all year round and offers intramural soccer, intramural basketball, intramural baseball, softball and flag football. The intramural programs average 250 participants per sport. The after school care program runs from August to June with an average of 70 children a week. The program hires an average of seven counselors throughout the year. The summer camp program runs from mid-June to mid-August with a maximum of 150 participants each week. We staff an average of 18 counselors each week with 4 supervisors who monitor the pool, field trips, arts and crafts, and facilities. Athletics also runs an average of 15 specialty sports camps throughout the year.

**BUDGET HIGHLIGHTS**

|                                       | <u>FY'16</u>      | <u>FY'17</u>      | <u>Change</u>   |
|---------------------------------------|-------------------|-------------------|-----------------|
| Personnel Services.....               | \$ 529,569        | \$ 535,537        | \$ 5,968        |
| Operating Expenditures/Expenses ..... | 280,152           | 253,253           | (26,899)        |
| Other Uses.....                       | <u>9,500</u>      | <u>35,500</u>     | <u>26,000</u>   |
| TOTAL .....                           | <u>\$ 819,221</u> | <u>\$ 824,290</u> | <u>\$ 5,069</u> |

# Expense Budget Worksheet Report

| Account Number                              | Account Description                                     | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments   |
|---|---|--------------------|---------------------|-----------------------|----------------|--|
| <b>Fund: 001 - General Fund</b>             |   |                    |                     |                       |                |  |
| <b>EXPENSES</b>                             |   |                    |                     |                       |                |  |
| <b>Department: 72 - Recreation</b>          |   |                    |                     |                       |                |  |
| <b>Division: 1402 - Athletics</b>           |   |                    |                     |                       |                |  |
| <b>Program: 00 - None</b>                   |   |                    |                     |                       |                |  |
| <b>Activity: 572 - Parks and Recreation</b> |   |                    |                     |                       |                |  |
| <i>PS - Personnel Services</i>              |   |                    |                     |                       |                |  |
| 12-000                                      | Regular Salaries and Wages Salaries                     | 188,795            | 210,562             | 203,786               | 216,129        | (1) Administrative Assistant (1) Assistant Athletics Supervisor (1) Assistant Program Coordinator (1) Athletics Supervisor (1) Program Coordinator |
| 13-000                                      | Other Salaries and Wages Other Salaries                 | 11,063             | 6,700               | 5,448                 | 7,050          | Employees who cover facility rental Athletic Field Monitors  |
| 13-100                                      | Other Salaries and Wages Rental                         | 605                | 0                   | 360                   | 0              |  |
| 14-000                                      | Overtime Overtime                                       | 5,420              | 4,632               | 3,500                 | 1,615          | Funding estimate for overtime required during summer and special events  |
| 18-100                                      | Compensated Compensatory Leave Longevity                | 1,500              | 2,000               | 1,500                 | 1,500          | Benefit paid to tenured employees per policy   |
| 21-000                                      | Payroll Taxes Employer Fica and Medicare                | 15,595             | 17,126              | 16,480                | 17,186         | Social Security and Medicare taxes   |
| 23-000                                      | Life and Health Insurance Health Insurance              | 17,673             | 32,285              | 24,648                | 33,729         | Estimated annual employee costs for health insurance benefits  |
| 23-100                                      | Life and Health Insurance Dental                        | 603                | 953                 | 449                   | 591            | Estimated annual employee costs for dental insurance benefits  |
| 23-200                                      | Life and Health Insurance Long-Term Care                | 132                | 165                 | 193                   | 152            | Estimated annual employee costs for long-term care insurance benefits  |
| 24-000                                      | Workers' Compensation Workers' Compensation             | 3,231              | 6,682               | 6,682                 | 5,592          | Allocated cost of workers compensation premiums paid to the Florida League   |
| <i>Total: PS - Personnel Services</i>       |   | <b>244,617</b>     | <b>281,105</b>      | <b>263,046</b>        | <b>283,544</b> |  |
| <i>OE - Operating Expenditures/Expenses</i> |   |                    |                     |                       |                |  |
| 34-000                                      | Other Services Contract Services                        | 4,834              | 7,000               | 6,700                 | 7,100          | Funding for annual service agreements on athletic equipment and sport official fees  |
| 34-150                                      | Other Services Program Instructors                      | 56,316             | 26,000              | 24,000                | 26,000         | Funding for specialty camp instructors not engaged as employees  |
| 34-400                                      | Other Services Field Trips                              | 592                | 0                   | 0                     | 0              |  |
| 40-000                                      | Travel and Per Diem Travel                              | 47                 | 95                  | 95                    | 95             | Funding to attend the FRPA Conference  |
| 40-200                                      | Travel and Per Diem Local Mileage Reimbursement         | 163                | 50                  | 150                   | 150            | Funding to reimburse staff for use of their personal vehicle   |
| 41-100                                      | Communications Services Cellular                        | 165                | 0                   | 360                   | 1,920          | Funding for AT&T cellular phones   |
| 42-000                                      | Freight and Postage Services Postage                    | 10                 | 15                  | 0                     | 0              | Funding for special mailings   |
| 43-100                                      | Utility Services Electric                               | 8,943              | 9,100               | 7,386                 | 9,100          | Estimated annual cost for electrical services based on current actual FPL usage  |
| 43-200                                      | Utility Services Water                                  | 238                | 450                 | 350                   | 450            | Annual funding for water consumption   |
| 45-000                                      | Insurance ISF: Risk Management                          | 3,797              | 6,373               | 6,373                 | 18,116         | Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League   |
| 46-000                                      | Repair and Maintenance Services ISF: Fleet Maintenance  | 15,935             | 28,204              | 28,204                | 25,542         | Allocated costs for operating the Village's fleet including the costs for automobile liability coverage paid to the Florida League                 |
| 46-200                                      | Repair and Maintenance Services Repairs and Maintenance | 7,409              | 7,000               | 6,544                 | 7,000          | Funding to maintain and repair athletic equipment and the facility   |
| J00   | Printing and Binding Printing                           | 0                  | 400                 | 345                   | 400            | Funding for special printing   |

# Expense Budget Worksheet Report

| Account Number  | Account Description  | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments  |
|---|--|--------------------|---------------------|-----------------------|----------------|---|
| 51-000  | Office Supplies Office Supplies  | 1,373              | 1,600               | 1,480                 | 1,600          | Funding for general office supplies for four staff members including pens, pencils, etc |
| 0   | Operating Supplies Other Operating Supplies                                    | 6,521              | 6,200               | 6,120                 | 6,200          | Funding for supplies used by participants and equipment needs                           |
| 52-400  | Operating Supplies Uniforms  | 629                | 750                 | 750                   | 810            | Funding for staff uniforms and uniforms for special camp programs                       |
| 54-000  | Books, Publications, Subscriptions, and Memberships Dues, Memberships and Subs | 0                  | 350                 | 350                   | 350            | Funding for FRPA and NRPA memberships   |
| 55-000  | Training Training and Education  | 115                | 250                 | 250                   | 250            | Funding to send staff to FRPA Training  |
| <i>Total: OE - Operating Expenditures/Expenses</i>    |  | <b>107,087</b>     | <b>93,837</b>       | <b>89,457</b>         | <b>105,083</b> |   |
| <b>Total: 572 - Parks and Recreation</b>              |  | <b>351,704</b>     | <b>374,942</b>      | <b>352,503</b>        | <b>388,627</b> |   |
| <b>Activity: 581 - Inter-Fund Group Transfers Out</b> |  |                    |                     |                       |                |   |
| <i>OTH - Other Uses</i>                               |  |                    |                     |                       |                |   |
| 91-301  | Interfund Transfers Capital Projects   | 13,000             | 9,500               | 13,302                | 35,500         | Transfer to Capital Projects  |
| <i>Total: OTH - Other Uses</i>                        |  | <b>13,000</b>      | <b>9,500</b>        | <b>13,302</b>         | <b>35,500</b>  |   |
| <b>Total: 581 - Inter-Fund Group Transfers Out</b>    |  | <b>13,000</b>      | <b>9,500</b>        | <b>13,302</b>         | <b>35,500</b>  |   |
| <b>Program Total: 00 - None</b>                       |  | <b>364,704</b>     | <b>384,442</b>      | <b>365,805</b>        | <b>424,127</b> |   |
| <b>Division Total: 1402 - Athletics</b>               |  | <b>364,704</b>     | <b>384,442</b>      | <b>365,805</b>        | <b>424,127</b> |   |
| <b>Department Total: 72 - Recreation</b>              |  | <b>364,704</b>     | <b>384,442</b>      | <b>365,805</b>        | <b>424,127</b> |   |
| <b>EXPENSES Total</b>                                 |  | <b>364,704</b>     | <b>384,442</b>      | <b>365,805</b>        | <b>424,127</b> |   |
| <b>Fund EXPENSE</b>                                   | <b>Total: 001 - General Fund</b>   | <b>364,704</b>     | <b>384,442</b>      | <b>365,805</b>        | <b>424,127</b> |   |
| <b>EXPENSE GRAND Totals:</b>                          |  | <b>364,704</b>     | <b>384,442</b>      | <b>365,805</b>        | <b>424,127</b> |   |

# Expense Budget Worksheet Report

| Account Number                                     | Account Description                         | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments   |
|--|---|--------------------|---------------------|-----------------------|----------------|--|
| <b>Fund: 001 - General Fund</b>                    |   |                    |                     |                       |                |  |
| EXPENSES   |   |                    |                     |                       |                |  |
| Department: 72 - Recreation                        |   |                    |                     |                       |                |  |
| Division: 1402 - Athletics                         |   |                    |                     |                       |                |  |
| Program: 10 - Afterschool                          |   |                    |                     |                       |                |  |
| Activity: 572 - Parks and Recreation               |   |                    |                     |                       |                |  |
| PS - Personnel Services                            |   |                    |                     |                       |                |  |
| 13-000   | Other Salaries and Wages Other Salaries     | 67,599             | 85,000              | 76,725                | 85,002         | Part-time seasonal counselors  |
| 14-000   | Overtime Overtime                           | 3                  | 0                   | 220                   | 430            |  |
| 21-000   | Payroll Taxes Employer Fica and Medicare    | 5,171              | 6,503               | 5,886                 | 6,503          | Social Security and Medicare taxes   |
| 24-000   | Workers' Compensation Workers' Compensation | 1,319              | 2,949               | 2,949                 | 2,104          | Allocated cost of workers compensation premiums paid to the Florida League                                 |
| <i>Total: PS - Personnel Services</i>              |   | <b>74,093</b>      | <b>94,452</b>       | <b>85,780</b>         | <b>94,039</b>  |  |
| OE - Operating Expenditures/Expenses               |   |                    |                     |                       |                |  |
| 34-000   | Other Services Contract Services            | 3,840              | 7,250               | 7,223                 | 7,400          | Funding to special instructors and teachers  |
| 34-150   | Other Services Program Instructors          | 878                | 0                   | 0                     | 0              |  |
| 34-400   | Other Services Field Trips                  | 13,445             | 16,300              | 9,600                 | 12,800         | Funding for events and trips sponsored during kids day off programs  |
| 34-500   | Other Services Transport Services           | 400                | 0                   | 0                     | 0              |  |
| 45-000   | Insurance ISF: Risk Management              | 0                  | 5,721               | 5,721                 | 1,786          | Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League |
| 50   | Office Supplies Office Supplies             | 122                | 200                 | 200                   | 200            | General office supplies for staff  |
| 52-200   | Operating Supplies Other Operating Supplies | 7,196              | 9,500               | 8,200                 | 9,000          | Supplies used for program  |
| 52-400   | Operating Supplies Uniforms                 | 782                | 600                 | 775                   | 980            | Funding for counselor uniforms   |
| <i>Total: OE - Operating Expenditures/Expenses</i> |   | <b>26,663</b>      | <b>39,571</b>       | <b>31,719</b>         | <b>32,166</b>  |  |
| <b>Total: 572 - Parks and Recreation</b>           |   | <b>100,756</b>     | <b>134,023</b>      | <b>117,499</b>        | <b>126,205</b> |  |
| <b>Program Total: 10 - Afterschool</b>             |   | <b>100,756</b>     | <b>134,023</b>      | <b>117,499</b>        | <b>126,205</b> |  |
| <b>Division Total: 1402 - Athletics</b>            |   | <b>100,756</b>     | <b>134,023</b>      | <b>117,499</b>        | <b>126,205</b> |  |
| <b>Department Total: 72 - Recreation</b>           |   | <b>100,756</b>     | <b>134,023</b>      | <b>117,499</b>        | <b>126,205</b> |  |
| EXPENSES Total                                     |   | <b>100,756</b>     | <b>134,023</b>      | <b>117,499</b>        | <b>126,205</b> |  |
| Fund EXPENSE                                       | Total: 001 - General Fund                   | <b>100,756</b>     | <b>134,023</b>      | <b>117,499</b>        | <b>126,205</b> |  |
| EXPENSE GRAND Totals:                              |   | <b>100,756</b>     | <b>134,023</b>      | <b>117,499</b>        | <b>126,205</b> |  |

# Expense Budget Worksheet Report

| Account Number                                     | Account Description                           | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget Comments   |
|--|---|--------------------|---------------------|-----------------------|--|
| <b>Fund: 001 - General Fund</b>                    |   |                    |                     |                       |  |
| ISES   |   |                    |                     |                       |  |
| <b>Department: 72 - Recreation</b>                 |   |                    |                     |                       |  |
| <b>Division: 1402 - Athletics</b>                  |   |                    |                     |                       |  |
| <b>Program: 11 - Summer Camp</b>                   |   |                    |                     |                       |  |
| <b>Activity: 572 - Parks and Recreation</b>        |   |                    |                     |                       |  |
| <i>PS - Personnel Services</i>                     |   |                    |                     |                       |  |
| 13-000   | Other Salaries and Wages Other Salaries       | 80,945             | 83,600              | 83,000                | 94,431 (1) Bus Driver PT Funding for Seasonal Counselors   |
| 14-000   | Overtime Overtime                             | 353                | 0                   | 0                     | 0 Funding estimate for overtime required during summer camp and special events                                   |
| 21-000   | Payroll Taxes Employer Fica and Medicare      | 6,212              | 6,395               | 6,350                 | 7,225 Social Security and Medicare taxes   |
| 24-000   | Workers' Compensation Workers' Compensation   | 1,068              | 2,901               | 2,901                 | 2,337 Allocated cost of workers compensation premiums paid to the Florida League                                 |
| <i>Total: PS - Personnel Services</i>              |   | <b>88,579</b>      | <b>92,896</b>       | <b>92,251</b>         | <b>103,993</b>   |
| <i>OE - Operating Expenditures/Expenses</i>        |   |                    |                     |                       |  |
| 34-150   | Other Services Program Instructors            | 13,365             | 0                   | 0                     | 0  |
| 34-400   | Other Services Field Trips                    | 23,363             | 22,500              | 21,000                | 22,000 Funding for events and trips sponsored by the summer camp program   |
| 34-500   | Other Services Transport Services             | 11,050             | 23,500              | 23,500                | 24,200 Funding for the payment of transportation and special programs assigned to outside vendors                |
| 44-000   | Rentals and Leases Equipment Rental           | 1,749              | 2,000               | 2,000                 | 2,200 Rental of equipment/supplies for program   |
| 45-000   | Insurance ISF: Risk Management                | 0                  | 12,587              | 12,587                | 1,984 Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League |
| 000  | Printing and Binding Printing                 | 0                  | 250                 | 250                   | 250 Registration forms, flyers and posters for summer camp   |
| 48-000   | Promotional Activities Promotional Activities | 150                | 200                 | 200                   | 250 Estimated annual funding for advertisements and events for the department                                    |
| 51-000   | Office Supplies Office Supplies               | 0                  | 100                 | 100                   | 210 General office supplies for staff  |
| 52-200   | Operating Supplies Other Operating Supplies   | 7,034              | 6,200               | 6,200                 | 6,800 Art supplies, board games, balls, program supplies and equipment used for program                          |
| 52-400   | Operating Supplies Uniforms                   | 3,140              | 3,280               | 3,280                 | 3,600 Funding for uniform costs for staff, participants and CITs   |
| <i>Total: OE - Operating Expenditures/Expenses</i> |   | <b>59,851</b>      | <b>70,617</b>       | <b>69,117</b>         | <b>61,494</b>  |
| <b>Total: 572 - Parks and Recreation</b>           |   | <b>148,430</b>     | <b>163,513</b>      | <b>161,368</b>        | <b>165,487</b>   |
| <b>Program Total: 11 - Summer Camp</b>             |   | <b>148,430</b>     | <b>163,513</b>      | <b>161,368</b>        | <b>165,487</b>   |
| <b>Division Total: 1402 - Athletics</b>            |   | <b>148,430</b>     | <b>163,513</b>      | <b>161,368</b>        | <b>165,487</b>   |
| <b>Department Total: 72 - Recreation</b>           |   | <b>148,430</b>     | <b>163,513</b>      | <b>161,368</b>        | <b>165,487</b>   |
| <b>EXPENSES Total</b>                              |   | <b>148,430</b>     | <b>163,513</b>      | <b>161,368</b>        | <b>165,487</b>   |
| Fund EXPENSE                                       | Total: 001 - General Fund                     | <b>148,430</b>     | <b>163,513</b>      | <b>161,368</b>        | <b>165,487</b>   |
| <b>EXPENSE GRAND Totals:</b>                       |   | <b>148,430</b>     | <b>163,513</b>      | <b>161,368</b>        | <b>165,487</b>   |

# Expense Budget Worksheet Report

| Account Number                                     | Account Description                         | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget   | Comments   |
|--|---|--------------------|---------------------|-----------------------|---------------|--|
| <b>Fund: 001 - General Fund</b>                    |   |                    |                     |                       |               |  |
| NSES   |   |                    |                     |                       |               |  |
| <b>Department: 72 - Recreation</b>                 |   |                    |                     |                       |               |  |
| <b>Division: 1402 - Athletics</b>                  |   |                    |                     |                       |               |  |
| <b>Program: 12 - Soccer</b>                        |   |                    |                     |                       |               |  |
| <b>Activity: 572 - Parks and Recreation</b>        |   |                    |                     |                       |               |  |
| <i>PS - Personnel Services</i>                     |   |                    |                     |                       |               |  |
| 13-000   | Other Salaries and Wages Other Salaries     | 11,381             | 12,600              | 12,186                | 12,000        | Funding for seasonal coaches   |
| 21-000   | Payroll Taxes Employer Fica and Medicare    | 871                | 964                 | 932                   | 918           | Social Security and Medicare taxes   |
| 24-000   | Workers' Compensation Workers' Compensation | 188                | 437                 | 437                   | 297           | Allocated cost of workers compensation premiums paid to the Florida League                                 |
| <i>Total: PS - Personnel Services</i>              |   | <b>12,440</b>      | <b>14,001</b>       | <b>13,555</b>         | <b>13,215</b> |  |
| <i>OE - Operating Expenditures/Expenses</i>        |   |                    |                     |                       |               |  |
| 34-000   | Other Services Contract Services            | 155                | 165                 | 520                   | 660           | Funding for referee payments   |
| 45-000   | Insurance ISF: Risk Management              | 0                  | 5,721               | 5,721                 | 252           | Allocated costs for property, casualty and general liability Insurance premiums paid to the Florida League |
| 52-200   | Operating Supplies Other Operating Supplies | 6,616              | 11,400              | 6,700                 | 8,600         | Equipment, trophies and supplies   |
| 52-400   | Operating Supplies Uniforms                 | 4,765              | 5,500               | 4,700                 | 5,500         | Funding for uniform costs for participants and coaches   |
| <i>Total: OE - Operating Expenditures/Expenses</i> |   | <b>11,536</b>      | <b>22,786</b>       | <b>17,641</b>         | <b>15,012</b> |  |
| <b>Total: 572 - Parks and Recreation</b>           |   | <b>23,975</b>      | <b>36,787</b>       | <b>31,196</b>         | <b>28,227</b> |  |
| <b>Program Total: 12 - Soccer</b>                  |   | <b>23,975</b>      | <b>36,787</b>       | <b>31,196</b>         | <b>28,227</b> |  |
| <b>Division Total: 1402 - Athletics</b>            |   | <b>23,975</b>      | <b>36,787</b>       | <b>31,196</b>         | <b>28,227</b> |  |
| <b>Department Total: 72 - Recreation</b>           |   | <b>23,975</b>      | <b>36,787</b>       | <b>31,196</b>         | <b>28,227</b> |  |
| <b>EXPENSES Total</b>                              |   | <b>23,975</b>      | <b>36,787</b>       | <b>31,196</b>         | <b>28,227</b> |  |
| Fund EXPENSE                                       | Total: 001 - General Fund                   | <b>23,975</b>      | <b>36,787</b>       | <b>31,196</b>         | <b>28,227</b> |  |
| <b>EXPENSE GRAND Totals:</b>                       |   | <b>23,975</b>      | <b>36,787</b>       | <b>31,196</b>         | <b>28,227</b> |  |

# Expense Budget Worksheet Report

| Account Number                                     | Account Description                         | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget   | Comments   |
|--|---|--------------------|---------------------|-----------------------|---------------|--|
| <b>Fund: 001 - General Fund</b>                    |   |                    |                     |                       |               |  |
| <b>EXPENSES</b>                                    |   |                    |                     |                       |               |  |
| <b>Department: 72 - Recreation</b>                 |   |                    |                     |                       |               |  |
| <b>Division: 1402 - Athletics</b>                  |   |                    |                     |                       |               |  |
| <b>Program: 13 - Basketball</b>                    |   |                    |                     |                       |               |  |
| <b>Activity: 572 - Parks and Recreation</b>        |   |                    |                     |                       |               |  |
| <i>PS - Personnel Services</i>                     |   |                    |                     |                       |               |  |
| 13-000   | Other Salaries and Wages Other Salaries     | 20,213             | 20,900              | 14,000                | 20,000        | Funding for Seasonal Coaches   |
| 14-000   | Overtime Overtime                           | 101                | 0                   | 0                     | 0             |  |
| 21-000   | Payroll Taxes Employer Fica and Medicare    | 1,554              | 1,599               | 1,071                 | 1,530         | Social Security and Medicare taxes   |
| 24-000   | Workers' Compensation Workers' Compensation | 314                | 725                 | 725                   | 495           | Allocated cost of workers compensation premiums paid to the Florida League                                 |
| <i>Total: PS - Personnel Services</i>              |   | <b>22,182</b>      | <b>23,224</b>       | <b>15,796</b>         | <b>22,025</b> |  |
| <i>OE - Operating Expenditures/Expenses</i>        |   |                    |                     |                       |               |  |
| 34-000   | Other Services Contract Services            | 1,215              | 1,215               | 2,015                 | 2,100         | Funding for referee payments   |
| 45-000   | Insurance ISF: Risk Management              | 0                  | 5,721               | 5,721                 | 420           | Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League |
| 52-200   | Operating Supplies Other Operating Supplies | 5,965              | 5,500               | 6,031                 | 6,300         | Equipment, trophies and supplies used for program  |
| 52-400   | Operating Supplies Uniforms                 | 4,486              | 4,500               | 4,200                 | 4,725         | Funding for uniform costs for participants and coaches   |
| <i>Total: OE - Operating Expenditures/Expenses</i> |   | <b>11,666</b>      | <b>16,936</b>       | <b>17,967</b>         | <b>13,545</b> |  |
| <b>Total: 572 - Parks and Recreation</b>           |   | <b>33,848</b>      | <b>40,160</b>       | <b>33,763</b>         | <b>35,570</b> |  |
| <b>Program Total: 13 - Basketball</b>              |   | <b>33,848</b>      | <b>40,160</b>       | <b>33,763</b>         | <b>35,570</b> |  |
| <b>Division Total: 1402 - Athletics</b>            |   | <b>33,848</b>      | <b>40,160</b>       | <b>33,763</b>         | <b>35,570</b> |  |
| <b>Department Total: 72 - Recreation</b>           |   | <b>33,848</b>      | <b>40,160</b>       | <b>33,763</b>         | <b>35,570</b> |  |
| <b>EXPENSES Total</b>                              |   | <b>33,848</b>      | <b>40,160</b>       | <b>33,763</b>         | <b>35,570</b> |  |
| <b>Fund EXPENSES Total: 001 - General Fund</b>     |   | <b>33,848</b>      | <b>40,160</b>       | <b>33,763</b>         | <b>35,570</b> |  |
| <b>EXPENSE GRAND Totals:</b>                       |   | <b>33,848</b>      | <b>40,160</b>       | <b>33,763</b>         | <b>35,570</b> |  |

# Expense Budget Worksheet Report

| Account Number                                     | Account Description                         | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget   | Comments   |
|--|---|--------------------|---------------------|-----------------------|---------------|--|
| <b>Fund: 001 - General Fund</b>                    |   |                    |                     |                       |               |  |
| <b>EXPENSES</b>                                    |   |                    |                     |                       |               |  |
| <b>Department: 72 - Recreation</b>                 |   |                    |                     |                       |               |  |
| <b>Division: 1402 - Athletics</b>                  |   |                    |                     |                       |               |  |
| <b>Program: 14 - Baseball</b>                      |   |                    |                     |                       |               |  |
| <b>Activity: 572 - Parks and Recreation</b>        |   |                    |                     |                       |               |  |
| <i>PS - Personnel Services</i>                     |   |                    |                     |                       |               |  |
| 13-000   | Other Salaries and Wages Other Salaries     | 15,315             | 13,500              | 9,200                 | 8,900         | Funding for seasonal coaches   |
| 21-000   | Payroll Taxes Employer Fica and Medicare    | 1,171              | 1,033               | 704                   | 681           | Social Security and Medicare taxes   |
| 24-000   | Workers' Compensation Workers' Compensation | 217                | 468                 | 468                   | 220           | Allocated cost of workers compensation premiums paid to the Florida League                                 |
| <i>Total: PS - Personnel Services</i>              |   | <b>16,703</b>      | <b>15,001</b>       | <b>10,372</b>         | <b>9,801</b>  |  |
| <i>OE - Operating Expenditures/Expenses</i>        |   |                    |                     |                       |               |  |
| 34-000   | Other Services Contract Services            | 1,305              | 1,700               | 1,700                 | 2,100         | Funding for umpire payments  |
| 45-000   | Insurance ISF: Risk Management              | 0                  | 5,721               | 5,721                 | 187           | Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League |
| 52-200   | Operating Supplies Other Operating Supplies | 5,680              | 3,200               | 3,240                 | 3,300         | Equipment, trophies and supplies used for program  |
| 52-400   | Operating Supplies Uniforms                 | 7,087              | 7,580               | 6,800                 | 7,220         | Funding for uniform costs for participants and coaches   |
| <i>Total: OE - Operating Expenditures/Expenses</i> |   | <b>14,073</b>      | <b>18,201</b>       | <b>17,461</b>         | <b>12,807</b> |  |
| <b>Total: 572 - Parks and Recreation</b>           |   | <b>30,776</b>      | <b>33,202</b>       | <b>27,833</b>         | <b>22,608</b> |  |
| <b>Program Total: 14 - Baseball</b>                |   | <b>30,776</b>      | <b>33,202</b>       | <b>27,833</b>         | <b>22,608</b> |  |
| <b>Division Total: 1402 - Athletics</b>            |   | <b>30,776</b>      | <b>33,202</b>       | <b>27,833</b>         | <b>22,608</b> |  |
| <b>Department Total: 72 - Recreation</b>           |   | <b>30,776</b>      | <b>33,202</b>       | <b>27,833</b>         | <b>22,608</b> |  |
| <b>EXPENSES Total</b>                              |   | <b>30,776</b>      | <b>33,202</b>       | <b>27,833</b>         | <b>22,608</b> |  |
| <b>Fund EXPENSE Total: 001 - General Fund</b>      |   | <b>30,776</b>      | <b>33,202</b>       | <b>27,833</b>         | <b>22,608</b> |  |
| <b>EXPENSE GRAND Totals:</b>                       |   | <b>30,776</b>      | <b>33,202</b>       | <b>27,833</b>         | <b>22,608</b> |  |

# Expense Budget Worksheet Report

| Account Number                                     | Account Description                         | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget Comments  |
|--|---|--------------------|---------------------|-----------------------|---|
| <b>Fund: 001 - General Fund</b>                    |   |                    |                     |                       |   |
| EXPENSES   |   |                    |                     |                       |   |
| <b>Department: 72 - Recreation</b>                 |   |                    |                     |                       |   |
| <b>Division: 1402 - Athletics</b>                  |   |                    |                     |                       |   |
| <b>Program: 15 - Softball</b>                      |   |                    |                     |                       |   |
| <b>Activity: 572 - Parks and Recreation</b>        |   |                    |                     |                       |   |
| <i>PS - Personnel Services</i>                     |   |                    |                     |                       |   |
| 13-000   | Other Salaries and Wages Other Salaries     | 2,057              | 2,500               | 2,700                 | 2,600 Funding for seasonal coaches  |
| 21-000   | Payroll Taxes Employer Fica and Medicare    | 157                | 191                 | 207                   | 199 Social Security and Medicare taxes  |
| 24-000   | Workers' Compensation Workers' Compensation | 42                 | 87                  | 87                    | 64 Allocated cost of workers compensation premiums paid to the Florida League                                 |
| <i>Total: PS - Personnel Services</i>              |   | 2,256              | 2,778               | 2,994                 | 2,863   |
| <i>OE - Operating Expenditures/Expenses</i>        |   |                    |                     |                       |   |
| 34-000   | Other Services Contract Services            | 783                | 1,200               | 1,200                 | 1,200 Funding for umpire payments   |
| 45-000   | Insurance ISF: Risk Management              | 0                  | 1,159               | 1,159                 | 55 Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League |
| 52-200   | Operating Supplies Other Operating Supplies | 1,046              | 1,000               | 1,000                 | 1,300 Equipment, trophies and supplies used for program   |
| 52-400   | Operating Supplies Uniforms                 | 3,467              | 2,800               | 3,300                 | 3,500 Funding for uniform costs for participants and coaches  |
| <i>Total: OE - Operating Expenditures/Expenses</i> |   | 5,296              | 6,159               | 6,659                 | 6,055   |
| <b>Total: 572 - Parks and Recreation</b>           |   | <b>7,552</b>       | <b>8,937</b>        | <b>9,653</b>          | <b>8,918</b>  |
| <b>Program Total: 15 - Softball</b>                |   | <b>7,552</b>       | <b>8,937</b>        | <b>9,653</b>          | <b>8,918</b>  |
| <b>Division Total: 1402 - Athletics</b>            |   | <b>7,552</b>       | <b>8,937</b>        | <b>9,653</b>          | <b>8,918</b>  |
| <b>Department Total: 72 - Recreation</b>           |   | <b>7,552</b>       | <b>8,937</b>        | <b>9,653</b>          | <b>8,918</b>  |
| EXPENSES Total                                     |   | 7,552              | 8,937               | 9,653                 | 8,918   |
| Fund EXPENSE                                       | Total: 001 - General Fund                   | 7,552              | 8,937               | 9,653                 | 8,918   |
| <b>EXPENSE GRAND Totals:</b>                       |   | <b>7,552</b>       | <b>8,937</b>        | <b>9,653</b>          | <b>8,918</b>  |

# Expense Budget Worksheet Report

| Account Number                                     | Account Description  | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget Comments   |
|--|--|--------------------|---------------------|-----------------------|--|
| <b>Fund: 001 - General Fund</b>                    |  |                    |                     |                       |  |
| <b>EXPENSES</b>                                    |  |                    |                     |                       |  |
| <b>Department: 72 - Recreation</b>                 |  |                    |                     |                       |  |
| <b>Division: 1402 - Athletics</b>                  |  |                    |                     |                       |  |
| <b>Program: 16 - Flag football</b>                 |  |                    |                     |                       |  |
| <b>Activity: 572 - Parks and Recreation</b>        |  |                    |                     |                       |  |
| <i>PS - Personnel Services</i>                     |  |                    |                     |                       |  |
| 13-000   | Other Salaries and Wages Other Salaries  | 5,428              | 5,500               | 5,480                 | 5,500 Funding for seasonal coaches   |
| 21-000   | Payroll Taxes Employer Fica and Medicare                                       | 423                | 421                 | 419                   | 421 Social Security and Medicare taxes   |
| 24-000   | Workers' Compensation Workers' Compensation                                    | 86                 | 191                 | 191                   | 136 Allocated cost for workers compensation premiums paid to the Florida League                                |
| <i>Total: PS - Personnel Services</i>              |  | <b>5,936</b>       | <b>6,112</b>        | <b>6,090</b>          | <b>6,057</b>   |
| <i>OE - Operating Expenditures/Expenses</i>        |  |                    |                     |                       |  |
| 34-000   | Other Services Contract Services   | 1,800              | 2,800               | 1,600                 | 0 Funding for referee payments   |
| 45-000   | Insurance ISF: Risk Management   | 0                  | 1,145               | 1,145                 | 116 Allocated costs for property, casualty and general liability Insurance premiums paid to the Florida League |
| 52-200   | Operating Supplies Other Operating Supplies                                    | 1,480              | 1,400               | 1,400                 | 1,200 Equipment for program; including footballs, flag belts, etc.   |
| 52-400   | Operating Supplies Uniforms  | 1,367              | 1,700               | 1,640                 | 1,700 Funding for uniform cots for participants and coaches  |
| 54-000   | Books, Publications, Subscriptions, and Memberships Dues, Memberships and Subs | 3,885              | 5,000               | 4,700                 | 4,075 Fees to participate in multi-agency program  |
| <i>Total: OE - Operating Expenditures/Expenses</i> |  | <b>8,532</b>       | <b>12,045</b>       | <b>10,485</b>         | <b>7,091</b>   |
| <b>Total: 572 - Parks and Recreation</b>           |  | <b>14,468</b>      | <b>18,157</b>       | <b>16,575</b>         | <b>13,148</b>  |
| <b>Program Total: 16 - Flag football</b>           |  | <b>14,468</b>      | <b>18,157</b>       | <b>16,575</b>         | <b>13,148</b>  |
| <b>Division Total: 1402 - Athletics</b>            |  | <b>14,468</b>      | <b>18,157</b>       | <b>16,575</b>         | <b>13,148</b>  |
| <b>Department Total: 72 - Recreation</b>           |  | <b>14,468</b>      | <b>18,157</b>       | <b>16,575</b>         | <b>13,148</b>  |
| <b>EXPENSES Total</b>                              |  | <b>14,468</b>      | <b>18,157</b>       | <b>16,575</b>         | <b>13,148</b>  |
| Fund EXPENSE                                       | Total: 001 - General Fund  | 14,468             | 18,157              | 16,575                | 13,148   |
| <b>EXPENSE GRAND Totals:</b>                       |  | <b>14,468</b>      | <b>18,157</b>       | <b>16,575</b>         | <b>13,148</b>  |

**RECREATION DEPARTMENT  
Community Center Division**

*Services, Functions and Activities*

The Recreation Community Center Division runs over 40 recreation classes a week and coordinates special events throughout the year. Special events include Unity Day, Winterfest, Marshmallow Drop and Memorial Day programs.

**BUDGET HIGHLIGHTS**

|                                       | <u>FY'16</u>      | <u>FY'17</u>      | <u>Change</u>   |
|---------------------------------------|-------------------|-------------------|-----------------|
| Personnel Services.....               | \$ 289,220        | \$ 280,671        | \$ (8,549)      |
| Operating Expenditures/Expenses ..... | <u>440,299</u>    | <u>451,815</u>    | <u>11,516</u>   |
| TOTAL .....                           | <u>\$ 729,519</u> | <u>\$ 732,486</u> | <u>\$ 2,967</u> |

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# Expense Budget Worksheet Report

| Account Number                              | Account Description   | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments   |
|---|---|--------------------|---------------------|-----------------------|----------------|--|
| <b>Fund: 001 - General Fund</b>             |   |                    |                     |                       |                |  |
| <b>EXPENSES</b>                             |   |                    |                     |                       |                |  |
| <b>Department: 72 - Recreation</b>          |   |                    |                     |                       |                |  |
| <b>Division: 1403 - Community Center</b>    |   |                    |                     |                       |                |  |
| <b>Program: 00 - None</b>                   |   |                    |                     |                       |                |  |
| <b>Activity: 572 - Parks and Recreation</b> |   |                    |                     |                       |                |  |
| <i>PS - Personnel Services</i>              |   |                    |                     |                       |                |  |
| 12-000                                      | Regular Salaries and Wages Salaries                         | 150,798            | 178,636             | 178,336               | 182,578        | (1) Administrative Assistant (30 hrs) (2) Maintenance Workers II (1) Recreation Superintendent   |
| 13-000                                      | Other Salaries and Wages Other Salaries                     | 35,156             | 24,970              | 33,001                | 41,596         | (1) Basketball Attendant (3) Community Center Attendants (PT) (2) Adventure Camp Counselors  |
| 13-100                                      | Other Salaries and Wages Rental                             | 1,707              | 22,575              | 1,500                 | 0              | Reimbursement for staff working facility rentals   |
| 14-000                                      | Overtime Overtime   | 8,049              | 4,635               | 2,200                 | 2,327          | Maintenance staff overtime for facility rentals, vacations and special events  |
| 18-100                                      | Compensated Compensatory Leave Longevity                    | 3,000              | 3,000               | 3,000                 | 3,500          | Benefit paid to tenured employees per policy   |
| 21-000                                      | Payroll Taxes Employer Fica and Medicare                    | 14,543             | 17,888              | 16,680                | 17,418         | Social Security and Medicare taxes   |
| 23-000                                      | Life and Health Insurance Health Insurance                  | 13,577             | 25,828              | 18,984                | 26,983         | Estimated annual employee costs for health insurance benefits  |
| 23-100                                      | Life and Health Insurance Dental                            | 443                | 763                 | 443                   | 443            | estimated annual employee costs for dental insurance benefits  |
| 23-200                                      | Life and Health Insurance Long-Term Care                    | 122                | 138                 | 207                   | 138            | estimated annual employee costs for long-term care insurance benefits  |
| 24-000                                      | Workers' Compensation Workers' Compensation                 | 3,140              | 10,787              | 10,787                | 5,688          | Allocated cost of workers compensation premiums paid to the Florida League   |
| <i>Total: PS - Personnel Services</i>       |   | <b>230,534</b>     | <b>289,220</b>      | <b>265,138</b>        | <b>280,671</b> |  |
| <i>OE - Operating Expenditures/Expenses</i> |   |                    |                     |                       |                |  |
| 34-000                                      | Other Services Contract Services                            | 5,741              | 2,800               | 5,530                 | 5,750          | Exterminating services, ac services and alarm services   |
| 34-150                                      | Other Services Program Instructors                          | 323,314            | 325,000             | 320,956               | 323,375        | Funding for Class/Program instructors  |
| 34-400                                      | Other Services Field Trips                                  | 15,357             | 15,885              | 17,357                | 15,500         | Adventure Camp Field Trips Senior Programing Field Trips   |
| 40-000                                      | Travel and Per Diem Travel                                  | 252                | 420                 | 255                   | 275            | FRPA Annual Conference   |
| 41-100                                      | Communications Services Cellular                            | 9                  | 10                  | 4                     | 0              | Cell Phone Usage   |
| 43-100                                      | Utility Services Electric                                   | 20,352             | 24,400              | 19,370                | 19,656         | Estimated annual cost for electrical services based on current actual FPL usage  |
| 43-200                                      | Utility Services Water                                      | 2,332              | 2,000               | 1,844                 | 2,028          | Annual funding for water consumption   |
| 44-000                                      | Rentals and Leases Equipment Rental                         | 1,141              | 575                 | 1,142                 | 1,142          | Rentals and Leases/equipment Rental for Special Events and moving trucks to transport gymnastic equipment between facilities for Summer Recreation |
| 45-000                                      | Insurance ISF: Risk Management                              | 15,058             | 21,373              | 21,373                | 25,197         | Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League   |
| 46-200                                      | Repair and Maintenance Services Repairs and Maintenance     | 10,094             | 7,500               | 9,905                 | 10,093         | Funding to provide on-going maintenance and repairs to building and equipment at the Community Center  |
| 47-000                                      | Printing and Binding Printing                               | 200                | 200                 | 202                   | 202            | Funding for special flyers   |
| 48-000                                      | Promotional Activities Promotional Activities               | 10,388             | 6,300               | 7,547                 | 8,347          | Funding for promotional events/ 5K Race Shirts and Promotional Materials   |
| 00  | Promotional Activities Fireworks Display                    | 11,500             | 12,000              | 12,000                | 12,000         | Fourth of July Fireworks   |
| 49-000                                      | Other Current Charges and Obligations Other Current Charges | 466                | 497                 | 583                   | 583            | Annual fire safety permit and elevator permit  |

# Expense Budget Worksheet Report

| Account Number  | Account Description  | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments   |
|---|--|--------------------|---------------------|-----------------------|----------------|--|
| 51-000  | Office Supplies Office Supplies  | 0                  | 100                 | 0                     | 0              | General Office supplies for staff  |
| 0   | Operating Supplies Other Operating Supplies                                    | 25,998             | 19,500              | 23,174                | 25,998         | Funding for supplies for community center class and special events sponsored by the Village Additional \$2400. for new padded chairs |
| 52-400  | Operating Supplies Uniforms  | 1,092              | 870                 | 1,009                 | 1,009          | Uniforms for community center staff and community center summer counselors   |
| 54-000  | Books, Publications, Subscriptions, and Memberships Dues, Memberships and Subs | 439                | 369                 | 160                   | 390            | FRPA Membership  |
| 55-000  | Training Training and Education  | 310                | 500                 | 270                   | 270            | FRPA conferences and seminars  |
| <b>Total: OE - Operating Expenditures/Expenses</b>    |  | <b>444,041</b>     | <b>440,299</b>      | <b>442,681</b>        | <b>451,815</b> |  |
| <b>Total: 572 - Parks and Recreation</b>              |  | <b>674,576</b>     | <b>729,519</b>      | <b>707,819</b>        | <b>732,486</b> |  |
| <b>Activity: 581 - Inter-Fund Group Transfers Out</b> |  |                    |                     |                       |                |  |
| <i>OTH - Other Uses</i>                               |  |                    |                     |                       |                |  |
| 91-301  | Interfund Transfers Capital Projects   | 24,500             | 0                   | 0                     | 0              | Transfer to Capital Projects   |
| <b>Total: OTH - Other Uses</b>                        |  | <b>24,500</b>      | <b>0</b>            | <b>0</b>              | <b>0</b>       |  |
| <b>Total: 881 - Inter-Fund Group Transfers Out</b>    |  | <b>24,500</b>      | <b>0</b>            | <b>0</b>              | <b>0</b>       |  |
| <b>Program Total: 00 - None</b>                       |  | <b>699,076</b>     | <b>729,519</b>      | <b>707,819</b>        | <b>732,486</b> |  |
| <b>Division Total: 1403 - Community Center</b>        |  | <b>699,076</b>     | <b>729,519</b>      | <b>707,819</b>        | <b>732,486</b> |  |
| <b>Department Total: 72 - Recreation</b>              |  | <b>699,076</b>     | <b>729,519</b>      | <b>707,819</b>        | <b>732,486</b> |  |
| <b>EXPENSES Total</b>                                 |  | <b>699,076</b>     | <b>729,519</b>      | <b>707,819</b>        | <b>732,486</b> |  |
| Fund EXPENSE Total: 001, General Fund                 |  | <b>699,076</b>     | <b>729,519</b>      | <b>707,819</b>        | <b>732,486</b> |  |
| <b>EXPENSE GRAND Totals:</b>                          |  | <b>699,076</b>     | <b>729,519</b>      | <b>707,819</b>        | <b>732,486</b> |  |

**RECREATION DEPARTMENT**  
**Aquatics Division**

*Services, Functions and Activities*

The Miami Shores Aquatic Facility is comprised of an 8 lane competition pool, activity pool and jacuzzi offering comprehensive aquatic programs including adult and youth swimming lessons, swim team competitions, water exercise classes and free swim. The activity pool features slides, water cannons and interactive toys. This state-of-the-art facility offers the best aquatics facility in the area, competing with several large capacity facilities. The Aquatic Center also hosts several special events including egg dive, teen nights, dive-in theater and family nights.

**BUDGET HIGHLIGHTS**

|                                       | <u>FY'16</u>      | <u>FY'17</u>      | <u>Change</u>     |
|---------------------------------------|-------------------|-------------------|-------------------|
| Personnel Services.....               | \$ 440,325        | \$ 406,659        | \$ (33,666)       |
| Operating Expenditures/Expenses ..... | 182,489           | 209,275           | 26,786            |
| Other Uses.....                       | <u>35,300</u>     | <u>34,800</u>     | (500)             |
| TOTAL .....                           | <u>\$ 658,114</u> | <u>\$ 650,734</u> | <u>\$ (7,380)</u> |

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# Expense Budget Worksheet Report

| Account Number                              | Account Description   | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments  |
|---|---|--------------------|---------------------|-----------------------|----------------|---|
| <b>Fund: 001 - General Fund</b>             |   |                    |                     |                       |                |   |
| <b>EXPENSES</b>                             |   |                    |                     |                       |                |   |
| <b>Department: 72 - Recreation</b>          |   |                    |                     |                       |                |   |
| <b>Division: 1405 - Aquatics</b>            |   |                    |                     |                       |                |   |
| <b>Program: 00 - None</b>                   |   |                    |                     |                       |                |   |
| <b>Activity: 572 - Parks and Recreation</b> |   |                    |                     |                       |                |   |
| <i>PS - Personnel Services</i>              |   |                    |                     |                       |                |   |
| 12-000                                      | Regular Salaries and Wages Salaries                         | 119,271            | 135,229             | 70,000                | 138,466        | (1) Aquatics Supervisor (1) Assistant Aquatics Supervisor (1) Lifeguard III                                       |
| 13-000                                      | Other Salaries and Wages Other Salaries                     | 196,368            | 240,026             | 160,000               | 210,480        | (6) Lifeguard I PT (2) Lifeguard II PT Funding for Aquatics Teaching, Concession and Seasonal Lifeguards          |
| 14-000                                      | Overtime Overtime   | 923                | 2,000               | 500                   | 500            | Funding estimate for overtime required during summer and special events   |
| 18-100                                      | Compensated Compensatory Leave Longevity                    | 2,000              | 1,000               | 1,000                 | 1,000          | Benefit paid to tenured employees per policy  |
| 21-000                                      | Payroll Taxes Employer Fica and Medicare                    | 23,758             | 28,937              | 17,710                | 26,770         | Social Security and Medicare taxes  |
| 23-000                                      | Life and Health Insurance Health Insurance                  | 7,970              | 19,371              | 18,984                | 20,237         | Estimated annual employee costs for health insurance benefits   |
| 23-100                                      | Life and Health Insurance Dental                            | 259                | 572                 | 295                   | 443            | Estimated annual employee costs for dental insurance benefits   |
| 23-200                                      | Life and Health Insurance Long-Term Care                    | 18                 | 83                  | 215                   | 102            | Estimated annual employee costs for long-term care insurance benefits   |
| 24-000                                      | Workers' Compensation Workers' Compensation                 | 5,838              | 13,107              | 13,107                | 8,661          | Allocated cost of workers compensation premiums paid to the Florida League  |
| <i>Total: PS - Personnel Services</i>       |   | <b>356,404</b>     | <b>440,325</b>      | <b>281,811</b>        | <b>406,659</b> |   |
| <i>OE - Operating Expenditures/Expenses</i> |   |                    |                     |                       |                |   |
| 34-000                                      | Other Services Contract Services                            | 3,079              | 3,200               | 2,700                 | 3,030          | Pest control, office equipment, fire extinguishers and Thorguard (lightning detection)                            |
| 34-150                                      | Other Services Program Instructors                          | 7,985              | 7,000               | 6,500                 | 6,000          | Funding for swim class instructors  |
| 41-100                                      | Communications Services Cellular                            | 15                 | 50                  | 10                    | 50             | Cellular phones   |
| 43-100                                      | Utility Services Electric                                   | 46,425             | 44,000              | 46,000                | 51,000         | Estimated annual cost for electrical services based on current actual FPL usage                                   |
| 43-200                                      | Utility Services Water                                      | 16,133             | 11,500              | 10,000                | 11,500         | Annual funding for water consumption  |
| 45-000                                      | Insurance ISF: Risk Management                              | 17,413             | 22,439              | 22,439                | 36,545         | Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League        |
| 46-200                                      | Repair and Maintenance Services Repairs and Maintenance     | 11,726             | 18,000              | 6,100                 | 20,000         | Funding to maintain and repair equipment located at the aquatics facility   |
| 47-000                                      | Printing and Binding Printing                               | 0                  | 400                 | 110                   | 400            | Funding for printing of notices   |
| 48-000                                      | Promotional Activities Promotional Activities               | 0                  | 400                 | 0                     | 400            | Funding for promotions & lifeguard ads  |
| 49-000                                      | Other Current Charges and Obligations Other Current Charges | 1,583              | 2,200               | 1,450                 | 2,200          | Pool, spa and activity area permits and engineer fees. Also includes fees to the State of Florida and Dade County |
| 51-000                                      | Office Supplies Office Supplies                             | 1,596              | 1,200               | 800                   | 1,300          | general office supplies for staff   |
| 52-200                                      | Operating Supplies Other Operating Supplies                 | 13,890             | 15,000              | 12,000                | 16,500         | Supplies for non-food related operations  |
| 52-250                                      | Operating Supplies Food for Resale                          | 29,306             | 26,000              | 29,000                | 32,000         | Funding for the purchase of concession stand supplies at the Aquatics facility                                    |
| 400   | Operating Supplies Uniforms                                 | 3,788              | 2,200               | 1,500                 | 2,750          | Funding for staff uniforms  |
| 52-500                                      | Operating Supplies Fertilizer and Chemicals                 | 24,223             | 28,000              | 24,000                | 24,700         | Funding for the purchase of chlorine and other chemicals to operate facility                                      |

# Expense Budget Worksheet Report

| Account Number  | Account Description  | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments   |
|---|--|--------------------|---------------------|-----------------------|----------------|--|
| 54-000  | Books, Publications, Subscriptions, and Memberships Dues, Memberships and Subs | 0                  | 400                 | 400                   | 400            | Membership fee to FRPA & ASCA (America Swim Coaches Association) |
| 10  | Training Training and Education  | 650                | 500                 | 500                   | 500            | Training fees required by state                                  |
| <i>Total: OE - Operating Expenditures/Expenses</i>    |  | 177,812            | 182,489             | 163,509               | 209,275        |  |
| <b>Total: 572 - Parks and Recreation</b>              |  | <b>534,216</b>     | <b>622,814</b>      | <b>445,320</b>        | <b>615,934</b> |  |
| <b>Activity: 581 - Inter-Fund Group Transfers Out</b> |  |                    |                     |                       |                |  |
| <i>OTH - Other Uses</i>                               |  |                    |                     |                       |                |  |
| 91-301  | Interfund Transfers Capital Projects   | 40,000             | 35,300              | 35,300                | 34,800         | Transfer to Capital Projects                                     |
| <i>Total: OTH - Other Uses</i>                        |  | 40,000             | 35,300              | 35,300                | 34,800         |  |
| <b>Total: 581 - Inter-Fund Group Transfers Out</b>    |  | <b>40,000</b>      | <b>35,300</b>       | <b>35,300</b>         | <b>34,800</b>  |  |
| <b>Program Total: 00 - None</b>                       |  | <b>574,216</b>     | <b>658,114</b>      | <b>480,620</b>        | <b>650,734</b> |  |
| <b>Division Total: 140S - Aquatics</b>                |  | <b>574,216</b>     | <b>658,114</b>      | <b>480,620</b>        | <b>650,734</b> |  |
| <b>Department Total: 72 - Recreation</b>              |  | <b>574,216</b>     | <b>658,114</b>      | <b>480,620</b>        | <b>650,734</b> |  |
| <b>EXPENSES Total</b>                                 |  | <b>574,216</b>     | <b>658,114</b>      | <b>480,620</b>        | <b>650,734</b> |  |
| <b>Fund EXPENSE Total: 001 - General Fund</b>         |  | <b>574,216</b>     | <b>658,114</b>      | <b>480,620</b>        | <b>650,734</b> |  |
| <b>EXPENSE GRAND Totals:</b>                          |  | <b>574,216</b>     | <b>658,114</b>      | <b>480,620</b>        | <b>650,734</b> |  |

**RECREATION DEPARTMENT**  
**Tennis Division**

*Services, Functions and Activities*

The Operation of the Tennis Division was reorganized at the start of FY09/10 with the Tennis Pro outsourced. The Tennis courts remain open and a part-time employee is present when the Tennis Pro is not on-duty.

**BUDGET HIGHLIGHTS**

|                                       | <u>FY'16</u>     | <u>FY'17</u>     | <u>Change</u>   |
|---------------------------------------|------------------|------------------|-----------------|
| Personnel Services.....               | \$ 10,147        | \$ 10,362        | \$ 215          |
| Operating Expenditures/Expenses ..... | <u>4,173</u>     | <u>5,775</u>     | <u>1,602</u>    |
| TOTAL .....                           | <u>\$ 14,320</u> | <u>\$ 16,137</u> | <u>\$ 1,817</u> |

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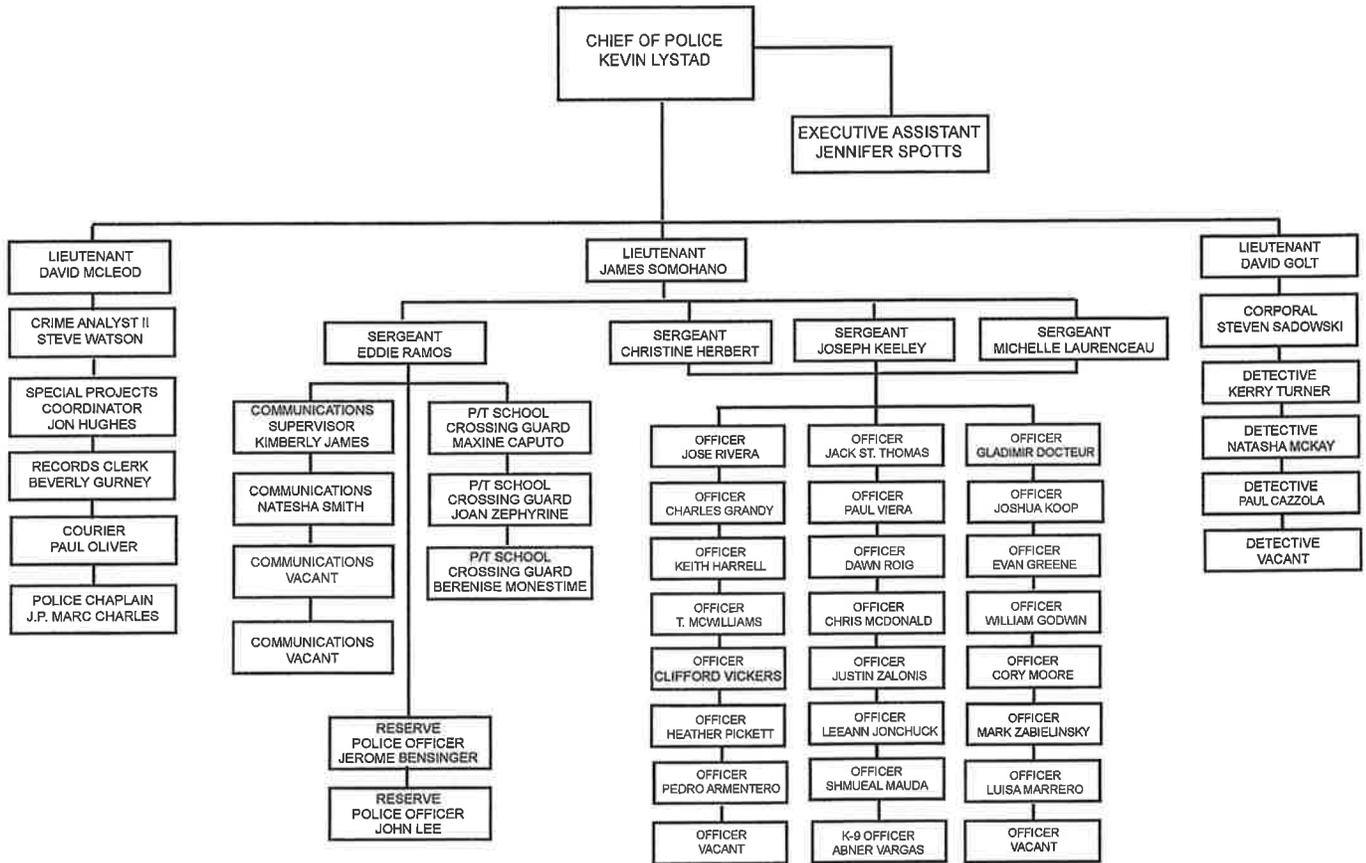
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# Expense Budget Worksheet Report

| Account Number                                     | Account Description                                     | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget Comments   |
|--|---|--------------------|---------------------|-----------------------|--|
| <b>Fund: 001 - General Fund</b>                    |   |                    |                     |                       |  |
| <b>EXPENSES</b>                                    |   |                    |                     |                       |  |
| <b>Department: 72 - Recreation</b>                 |   |                    |                     |                       |  |
| <b>Division: 1406 - Tennis</b>                     |   |                    |                     |                       |  |
| <b>Program: 00 - None</b>                          |   |                    |                     |                       |  |
| <b>Activity: 572 - Parks and Recreation</b>        |   |                    |                     |                       |  |
| <i>PS - Personnel Services</i>                     |   |                    |                     |                       |  |
| 13-000   | Other Salaries and Wages Other Salaries                 | 9,025              | 9,133               | 9,133                 | 9,410 Part-time tennis attendat  |
| 21-000   | Payroll Taxes Employer Fica and Medicare                | 691                | 698                 | 699                   | 719 Social Security and Medicare taxes   |
| 24-000   | Workers' Compensation Workers' Compensation             | 144                | 316                 | 316                   | 233 Allocated cost of workers compensation premlums paid to the Florida League                                   |
| <i>Total: PS - Personnel Services</i>              |   | <b>9,860</b>       | <b>10,147</b>       | <b>10,148</b>         | <b>10,362</b>  |
| <i>OE - Operating Expenditures/Expenses</i>        |   |                    |                     |                       |  |
| 34-000   | Other Services Contract Services                        | 545                | 800                 | 775                   | 800 Reimbursement to tennis contractor for evening play as per contract  |
| 43-200   | Utility Services Water                                  | 165                | 160                 | 155                   | 160 Annual funding for water consumption   |
| 45-000   | Insurance ISF: Risk Management                          | 279                | 923                 | 923                   | 2,425 Allocated costs fro property, casualty and general liability Insurance premlums paid to the Florida League |
| 46-200   | Repair and Maintenance Services Repairs and Maintenance | 473                | 1,500               | 1,400                 | 1,500 Wind screen, tennis nets and general facility maintenance  |
| 51-000   | Office Supples Office Supplies                          | 0                  | 0                   | 50                    | 100 General office supplies  |
| 52-200   | Operating Supples Other Operating Supplies              | 1,334              | 750                 | 700                   | 750 Miscellaneous supplies for tennis center   |
| 52-400   | Operating Supplies Uniforms                             | 0                  | 40                  | 40                    | 40 Funding to provide staff uniforms   |
| <i>Total: OE - Operating Expenditures/Expenses</i> |   | <b>2,796</b>       | <b>4,173</b>        | <b>4,043</b>          | <b>5,775</b>   |
| <b>Total: 572 - Parks and Recreation</b>           |   | <b>12,656</b>      | <b>14,320</b>       | <b>14,191</b>         | <b>16,137</b>  |
| <b>Program Total: 00 - None</b>                    |   | <b>12,656</b>      | <b>14,320</b>       | <b>14,191</b>         | <b>16,137</b>  |
| <b>Division Total: 1406 - Tennis</b>               |   | <b>12,656</b>      | <b>14,320</b>       | <b>14,191</b>         | <b>16,137</b>  |
| <b>Department Total: 72 - Recreation</b>           |   | <b>12,656</b>      | <b>14,320</b>       | <b>14,191</b>         | <b>16,137</b>  |
| <b>EXPENSES Total</b>                              |   | <b>12,656</b>      | <b>14,320</b>       | <b>14,191</b>         | <b>16,137</b>  |
| Fund EXPENSE                                       | Total: 001 - General Fund                               | <b>12,656</b>      | <b>14,320</b>       | <b>14,191</b>         | <b>16,137</b>  |
| <b>EXPENSE GRAND Totals:</b>                       |   | <b>12,656</b>      | <b>14,320</b>       | <b>14,191</b>         | <b>16,137</b>  |



# POLICE DEPARTMENT ORGANIZATION CHART



**POLICE DEPARTMENT  
Operations Division**

*Services, Functions and Activities*

The Miami Shores Police Department is the chief law enforcement agency in the Village, and is responsible for investigation of crimes, traffic enforcement, public education and other law enforcement functions.

The Mission Statement of the Police Department is as follows:

We, the Miami Shores Police Department exist to serve all people within our jurisdiction with the utmost of respect, fairness and compassion. We are committed to the prevention of crime and the protection of life and property; the preservation of peace, order and safety; the enforcement of all laws and ordinances; and the safeguarding of our nations constitutional guarantees. With service to our community as a foundation, we are driven by goals to enhance the quality of life, investigating problems and all incidents, seeking solutions and fostering a sense of security in the community. We will strive daily to nurture public trust by holding ourselves to the highest standards of performance and ethics. To fulfill our mission, the Miami Shores Police Department is dedicated to providing a quality work environment and the development of its members through

The Mission of the Police Department is supported by the deterrence of crime and apprehension of criminals, forging strong community relationships and continuing enhancement of the training and expertise of each member of the Police Department.

**BUDGET HIGHLIGHTS**

|                                       | <u>FY'16</u>        | <u>FY'17</u>        | <u>Change</u>     |
|---------------------------------------|---------------------|---------------------|-------------------|
| Personnel Services.....               | \$ 5,742,828        | \$ 5,831,063        | \$ 88,235         |
| Operating Expenditures/Expenses ..... | 787,567             | 842,909             | 55,342            |
| Grants and Aids.....                  | 1,500               | 1,500               | -                 |
| Other Uses.....                       | 58,000              | 113,000             | 55,000            |
| TOTAL .....                           | <u>\$ 6,589,895</u> | <u>\$ 6,788,472</u> | <u>\$ 198,577</u> |

# Expense Budget Worksheet Report

| Account Number                              | Account Description                            | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget Comments   |
|---|--|--------------------|---------------------|-----------------------|--|
| <b>Fund: 001 - General Fund</b>             |  |                    |                     |                       |  |
| EXPENSES                                    |  |                    |                     |                       |  |
| <b>Department: 21 - Police</b>              |  |                    |                     |                       |  |
| <b>Division: 0900 - Police</b>              |  |                    |                     |                       |  |
| <b>Program: 00 - None</b>                   |  |                    |                     |                       |  |
| <b>Activity: 521 - Law Enforcement</b>      |  |                    |                     |                       |  |
| <i>PS - Personnel Services</i>              |  |                    |                     |                       |  |
| 11-000                                      | Executive Salaries Salaries                    | 298,036            | 433,916             | 423,566               | 447,138 (3) Lieutenants (1) Police Chief   |
| 11-100                                      | Executive Salaries Executive Benefit           | 6,500              | 6,500               | 6,500                 | 6,500 Executive Benefit package  |
| 12-000                                      | Regular Salaries and Wages Salaries            | 2,648,504          | 2,832,273           | 2,744,317             | 3,007,965 (3) Communication Officers (1) Communication Supervisor (1) Corporal (1) Courier (allocated) (1) Crime Analyst II (4) Detectives (1) Executive Assistant (25) Police Officers (1) Police Records Specialist (4) Sergeants (1) Special projects Coordinator *Funding for holiday pay, supervisor's relief pay, state supplement and longevity |
| 14-000                                      | Overtime Overtime                              | 124,279            | 102,000             | 157,500               | 133,892 Funding for overtime for minimum staffing and required taskforce operations. Overtime for court appearances and depositions  |
| 15-000                                      | Special Pay Extra Duty Pay                     | 344,907            | 376,000             | 376,000               | 360,627 Funding for security details provided to private entities, services are provided off duty, do not interfere with general operations and are fully funded by fees charged to the vendor along with a 20% administrative surcharge added to general fund revenue   |
| 18-100                                      | Compensated Compensatory Leave Longevity       | 9,000              | 7,500               | 7,000                 | 6,500 Benefit paid to tenured employees per policy   |
| 21-000                                      | Payroll Taxes Employer Fica and Medicare       | 257,596            | 274,553             | 263,378               | 262,932 Social Security and Medicare taxes   |
| 22-000                                      | Retirement Contributions Pension Contribution  | 1,249,668          | 1,225,000           | 1,155,119             | 1,100,000 Actuarially calculated contribution required by the Village to fund the benefits paid to retirees of the Police retirement Plan  |
| 23-000                                      | Life and Health Insurance Health Insurance     | 199,458            | 284,117             | 264,076               | 310,304 Estimated annual employees costs for health insurance benefits   |
| 23-100                                      | Life and Health Insurance Dental               | 5,613              | 8,580               | 5,319                 | 6,795 Estimated annual employee costs for dental insurance benefits  |
| 23-200                                      | Life and Health Insurance Long-Term Care       | 1,346              | 1,783               | 2,252                 | 1,912 Estimated annual employee costs for long-term care insurance benefits  |
| 23-300                                      | Life and Health Insurance Dependent            | 6,655              | 9,600               | 30,500                | 42,231 Per PBA Contract, employer will contribute 50% of dependent coverage cost and 25% of family coverage cost   |
| 23-400                                      | Life and Health Insurance Bonus                | 46,930             | 65,280              | 38,360                | 51,672 Per PBA Contract, employer will provide an insurance reimbursement of one hundred and sixty dollars (\$160) per month to each bargaining unit member that does not have dependent or family health insurance coverage   |
| 23-500                                      | Life and Health Insurance Retirement           | 2,975              | 4,800               | 8,430                 | 7,200 Funding for the Village's contractual portion of the Police officers retirement Insurance benefit  |
| 23-600                                      | Life and Health Insurance Life Insurance       | 0                  | 1,400               | 1,400                 | 0 Required life insurance per state Statute for sworn personnel  |
| 24-000                                      | Workers' Compensation Workers' Compensation    | 132,878            | 109,526             | 109,526               | 85,395 Allocated costs of workers compensation premiums paid to the Florida League   |
| <i>Total: PS - Personnel Services</i>       |  | <b>5,334,344</b>   | <b>5,742,828</b>    | <b>5,593,243</b>      | <b>5,831,063</b>   |
| <i>OE - Operating Expenditures/Expenses</i> |  |                    |                     |                       |  |
| 31-000                                      | Professional Services Professional Services    | 2,193              | 0                   | 0                     | 0 Costs for legal fees   |
| 31-100                                      | Professional Services Technology               | 3,800              | 65,400              | 65,400                | 67,900 Funding for software maintenance. Advantage Networking, Spillman RMS system, USA legacy software  |
| 31-270                                      | Professional Services Pre-employment Screening | 0                  | 14,000              | 14,000                | 12,435 Costs for pre-employment testing (Polygraph, Psychological, Toxicology, Physical). Funding for PBA contract employee physicals  |
| 31-280                                      | Professional Services County Court Standby     | 0                  | 2,000               | 1,800                 | 2,000 Payment due to Miami-Dade prorating the costs for the court coordinator  |
| 34-000                                      | Other Services Contract Services               | 44,689             | 35,490              | 35,490                | 37,169 Funding for contractual services including: veterinary service, uniform cleaning, radios, AC, annual physicals, decontamination services, etc.  |
| 40-000                                      | Travel and Per Diem Travel                     | 3,022              | 3,500               | 6,875                 | 3,500 Meals, lodging and Per Diem costs for staff attending training related events  |

# Expense Budget Worksheet Report

| Account Number                                     | Account Description  | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget      | Comments   |
|--|--|--------------------|---------------------|-----------------------|------------------|--|
| 41-000   | Communications Services Telephone  | 0                  | 3,099               | 3,099                 | 3,100            | Estimated costs for emergency police lines   |
| 41-100   | Communications Services Cellular   | 11,265             | 12,312              | 15,783                | 13,000           | Estimated charges for cellular communications  |
| 41-300   | Communications Services Long Distance  | 290                | 375                 | 375                   | 420              | Estimated costs for long distance or toll calls  |
| 42-000   | Freight and Postage Services Postage   | 450                | 420                 | 450                   | 600              | Costs for correspondence and certified mail  |
| 42-100   | Freight and Postage Services Courier and Delivery                              | 199                | 750                 | 750                   | 750              | Costs for hand delivery and over night service   |
| 43-100   | Utility Services Electric  | 19,865             | 20,785              | 20,785                | 21,825           | Estimated costs for electrical services based on current actual FPL usage  |
| 43-200   | Utility Services Water   | 225                | 500                 | 650                   | 725              | Estimated utility costs for water consumption  |
| 44-000   | Rentals and Leases Equipment Rental  | 1,830              | 2,000               | 2,000                 | 2,000            | Fees related to the use of County based computer equipment and lease of night vision lenses  |
| 44-100   | Rentals and Leases Vehicle Rental - Special Detail                             | 11,400             | 6,000               | 6,000                 | 6,000            | Costs for police motorcycle lease  |
| 45-000   | Insurance ISF: Risk Management   | 44,813             | 71,002              | 71,002                | 75,869           | Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League   |
| 46-000   | Repair and Maintenance Services ISF: Fleet Maintenance                         | 401,054            | 400,044             | 400,044               | 441,850          | Provided by Public Works   |
| 46-200   | Repair and Maintenance Services Repairs and Maintenance                        | 12,121             | 22,575              | 22,575                | 22,575           | Funding and repairs and maintenance not under warranty or separate coverage including, radar calibrations, copy machine maintenance, pistol range and miscellaneous repairs. Included in this amount are the funds for mold location, removal and remediation. |
| 47-000   | Printing and Binding Printing  | 2,079              | 2,400               | 2,400                 | 2,400            | Funding for stationary, business cards, ID stickers, Survey cards, etc.  |
| 48-000   | Promotional Activities Promotional Activities                                  | 8,583              | 8,000               | 8,100                 | 8,400            | Funding for annual Police Chief's dinner and LEO Foundation  |
| 49-300   | Other Current Charges and Obligations Software Licensing                       | 4,842              | 7,000               | 7,000                 | 7,000            | Funding for software and networking licensing  |
| 51-000   | Office Supplies Office Supplies  | 6,399              | 5,825               | 5,825                 | 6,225            | Office supplies for one year period for department staff   |
| 52-100   | Operating Supplies Gas, Oil and Lubricants                                     | 370                | 425                 | 575                   | 0                | Funding for fuel, oil and lubricant costs  |
| 52-200   | Operating Supplies Other Operating Supplies                                    | 35,984             | 36,380              | 36,380                | 36,380           | Funding for costs of ammo, gun range, K9 supplies, DB supplies and commissary supplies   |
| 52-400   | Operating Supplies Uniforms  | 50,420             | 39,000              | 39,000                | 40,716           | Funding for uniforms and equipment identified in the PBA Contract. Included in this amount is Dry Cleaning.  |
| 54-000   | Books, Publications, Subscriptions, and Memberships Dues, Memberships and Subs | 4,177              | 4,285               | 4,285                 | 4,570            | Funding for annual memberships and subscriptions   |
| 55-000   | Training Training and Education  | 16,663             | 16,000              | 16,000                | 17,500           | Funding for mandatory police recertification, training and specialized training activities   |
| 55-200   | Training Tuition Reimbursement   | 0                  | 8,000               | 0                     | 8,000            | Contractually required funding for eligible staff  |
| <b>Total: CE - Operating expenditures/Expenses</b> |  | <b>686,734</b>     | <b>787,567</b>      | <b>786,643</b>        | <b>842,909</b>   |  |
| <i>GRANTS - Grants and Aids</i>                    |  |                    |                     |                       |                  |  |
| 83-200   | Other Grants and Aids Crime Watch  | 620                | 1,500               | 1,500                 | 1,500            | Funding for Crime Watch programs including promotional materials and volunteer recognition   |
| <b>Total: GRANTS - Grants and Aids</b>             |  | <b>620</b>         | <b>1,500</b>        | <b>1,500</b>          | <b>1,500</b>     |  |
| <b>Total: 521 - Law Enforcement</b>                |  | <b>6,021,698</b>   | <b>6,531,895</b>    | <b>6,381,386</b>      | <b>6,675,472</b> |  |
| <b>Activity: 581 - Inter-Fund Group Tran</b>       |  |                    |                     |                       |                  |  |
| <i>OTH - Other Uses</i>                            |  |                    |                     |                       |                  |  |
| 91-301   | Interfund Transfers Capital Projects   | 81,500             | 58,000              | 58,000                | 113,000          | Transfer to Capital Projects   |
| <b>Total: OTH - Other Uses</b>                     |  | <b>81,500</b>      | <b>58,000</b>       | <b>58,000</b>         | <b>113,000</b>   |  |
| <b>Total: 581 - Inter-Fund Group Transfers Out</b> |  | <b>81,500</b>      | <b>58,000</b>       | <b>58,000</b>         | <b>113,000</b>   |  |
| <b>Program Total: 00 - None</b>                    |  | <b>6,103,198</b>   | <b>6,589,895</b>    | <b>6,439,386</b>      | <b>6,788,472</b> |  |
| <b>Division Total: 0900 - Police</b>               |  | <b>6,103,198</b>   | <b>6,589,895</b>    | <b>6,439,386</b>      | <b>6,788,472</b> |  |
| <b>Department Total: 21 - Police</b>               |  | <b>6,103,198</b>   | <b>6,589,895</b>    | <b>6,439,386</b>      | <b>6,788,472</b> |  |

# Expense Budget Worksheet Report

| Account Number | Account Description       | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget Comments |
|----------------|---------------------------|--------------------|---------------------|-----------------------|----------------------|
|                | EXPENSES Total            | 6,103,198          | 6,589,895           | 6,439,386             | 6,788,472            |
| Fund EXPENSE   | Total: 001 - General Fund | 6,103,198          | 6,589,895           | 6,439,386             | 6,788,472            |
|                | EXPENSE GRAND Totals:     | 6,103,198          | 6,589,895           | 6,439,386             | 6,788,472            |

**POLICE DEPARTMENT  
School Guard Division**

*Services, Functions and Activities*

The Miami Shores Police Department provides crossing guards for the safety of the children as they come and go to school during the year. They assist children in crossing several major thoroughfares in the Village in addition to monitoring their safety.

**BUDGET HIGHLIGHTS**

|                                       | <u>FY'16</u>     | <u>FY'17</u>     | <u>Change</u>     |
|---------------------------------------|------------------|------------------|-------------------|
| Personnel Services.....               | \$ 42,394        | \$ 39,550        | \$ (2,844)        |
| Operating Expenditures/Expenses ..... | <u>2,165</u>     | <u>2,813</u>     | <u>648</u>        |
| TOTAL .....                           | <u>\$ 44,559</u> | <u>\$ 42,363</u> | <u>\$ (2,196)</u> |

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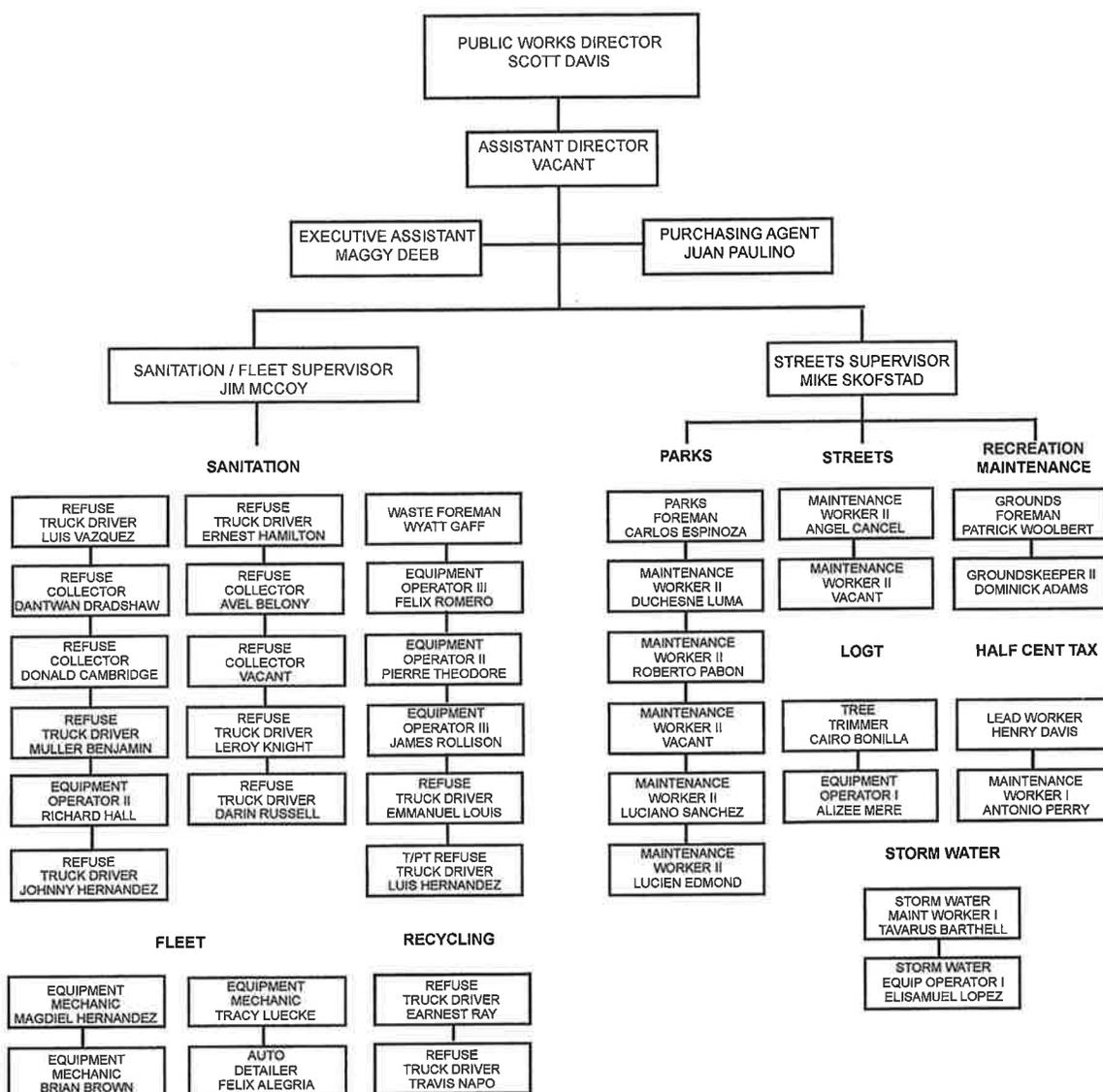
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# Expense Budget Worksheet Report

| Account Number                                     | Account Description                         | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget Comments  |
|--|---|--------------------|---------------------|-----------------------|---|
| <b>Fund: 001 - General Fund</b>                    |   |                    |                     |                       |   |
| <b>EXPENSES</b>                                    |   |                    |                     |                       |   |
| <b>Department: 21 - Police</b>                     |   |                    |                     |                       |   |
| <b>Division: 0901 - Crossing Guards</b>            |   |                    |                     |                       |   |
| <b>Program: 00 - None</b>                          |   |                    |                     |                       |   |
| <b>Activity: 521 - Law Enforcement</b>             |   |                    |                     |                       |   |
| <i>PS - Personnel Services</i>                     |   |                    |                     |                       |   |
| 12-000   | Regular Salaries and Wages Salaries         | 8,042              | 8,460               | 9,944                 | 5,828 (1) School Guard/Courier (allocated)  |
| 13-000   | Other Salaries and Wages Other Salaries     | 27,614             | 29,756              | 28,980                | 30,139 (3) School Crossing Guards part-time   |
| 21-000   | Payroll Taxes Employer Fica and Medicare    | 2,698              | 2,924               | 2,978                 | 2,752 Social Security and Medicare taxes  |
| 23-000   | Life and Health Insurance Health Insurance  | 0                  | 0                   | 1,831                 | 0   |
| 23-100   | Life and Health Insurance Dental            | 0                  | 0                   | 43                    | 0   |
| 24-000   | Workers' Compensation Workers' Compensation | 1,513              | 1,254               | 1,254                 | 831 Allocated cost of workers compensation premiums paid to the Florida League                                    |
| <i>Total: PS - Personnel Services</i>              |   | <b>39,867</b>      | <b>42,394</b>       | <b>45,030</b>         | <b>39,550</b>   |
| <i>OE - Operating Expenditures/Expenses</i>        |   |                    |                     |                       |   |
| 45-000   | Insurance ISF: Risk Management              | 150                | 1,437               | 1,437                 | 2,034 Allocated costs for property, casualty and general; liability insurance premiums paid to the Florida League |
| 52-400   | Operating Supplies Uniforms                 | 105                | 728                 | 728                   | 779 Funding for uniforms and equipment  |
| <i>Total: OE - Operating Expenditures/Expenses</i> |   | <b>255</b>         | <b>2,165</b>        | <b>2,165</b>          | <b>2,813</b>  |
| <b>Total: 521 - Law Enforcement</b>                |   | <b>40,122</b>      | <b>44,559</b>       | <b>47,195</b>         | <b>42,363</b>   |
| <b>Program Total: 00 - None</b>                    |   | <b>40,122</b>      | <b>44,559</b>       | <b>47,195</b>         | <b>42,363</b>   |
| <b>Division Total: 0901 - Crossing Guards</b>      |   | <b>40,122</b>      | <b>44,559</b>       | <b>47,195</b>         | <b>42,363</b>   |
| <b>Department Total: 21 - Police</b>               |   | <b>40,122</b>      | <b>44,559</b>       | <b>47,195</b>         | <b>42,363</b>   |
| <b>EXPENSES Total</b>                              |   | <b>40,122</b>      | <b>44,559</b>       | <b>47,195</b>         | <b>42,363</b>   |
| <b>Fund, EXPENSE Total: 001 - General Fund</b>     |   | <b>40,122</b>      | <b>44,559</b>       | <b>47,195</b>         | <b>42,363</b>   |
| <b>EXPENSE GRAND Totals:</b>                       |   | <b>40,122</b>      | <b>44,559</b>       | <b>47,195</b>         | <b>42,363</b>   |



# PUBLIC WORKS DEPARTMENT ORGANIZATION CHART



**PUBLIC WORKS DEPARTMENT**  
**Administration Division**

*Services, Functions and Activities*

The Administration Division of Public Works is responsible for the organizational functions of a large Village Department. All paperwork associated with this function (payroll, accounts payable, purchasing, customer service, etc...) is coordinated through this Division.

The administrative unit also coordinates interdepartmental activities with support (intergovernmental coordination, etc.). A total of four budgeted positions supports this element of our department mission.

**BUDGET HIGHLIGHTS**

|                                       | <u>FY'16</u>      | <u>FY'17</u>      | <u>Change</u>    |
|---------------------------------------|-------------------|-------------------|------------------|
| Personnel Services.....               | \$ 331,897        | \$ 366,330        | \$ 34,433        |
| Operating Expenditures/Expenses ..... | <u>102,370</u>    | <u>105,438</u>    | <u>3,068</u>     |
| TOTAL .....                           | <u>\$ 434,267</u> | <u>\$ 471,768</u> | <u>\$ 37,501</u> |

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# Expense Budget Worksheet Report

| Account Number  | Account Description  | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments   |
|---|--|--------------------|---------------------|-----------------------|----------------|--|
| <b>Fund: 001 - General Fund</b>                           |  |                    |                     |                       |                |  |
| <b>EXPENSES</b>   |  |                    |                     |                       |                |  |
| <b>Department: 39 - Public Works</b>                      |  |                    |                     |                       |                |  |
| <b>Division: 1203 - Public Works Administration</b>       |  |                    |                     |                       |                |  |
| <b>Program: 00 - None</b>                                 |  |                    |                     |                       |                |  |
| <b>Activity: 539 - Other Physical Environment</b>         |  |                    |                     |                       |                |  |
| <i>PS - Personnel Services</i>                            |  |                    |                     |                       |                |  |
| 11-000  | Executive Salaries Salaries  | 108,737            | 112,408             | 108,946               | 114,899        | Public Works Director base salary  |
| 11-100  | Executive Salaries Executive Benefit   | 6,500              | 6,500               | 6,500                 | 6,625          | Executive benefit package  |
| 12-000  | Regular Salaries and Wages Salaries  | 114,965            | 165,322             | 115,808               | 191,952        | (1) Assistant Public Works Director (1) Executive Assistant (1) Purchasing Agent   |
| 18-100  | Compensated Compensatory Leave Longevity                                       | 3,000              | 4,000               | 4,000                 | 2,000          | Benefit paid to tenured employees per policy   |
| 21-000  | Payroll Taxes Employer Fica and Medicare                                       | 16,403             | 21,838              | 17,997                | 23,854         | Social Security and Medicare taxes   |
| 23-000  | Life and Health Insurance Health Insurance                                     | 13,356             | 19,371              | 18,984                | 25,859         | Estimated annual employee costs for health insurance benefits  |
| 23-100  | Life and Health Insurance Dental   | 443                | 763                 | 443                   | 566            | Estimated annual employee costs for dental insurance benefits  |
| 23-200  | Life and Health Insurance Long-Term Care                                       | 187                | 254                 | 289                   | 184            | Estimated annual employee costs for long-term care insurance benefits  |
| 24-000  | Workers' Compensation Workers' Compensation                                    | 230                | 1,441               | 1,441                 | 391            | Allocated costs of workers' compensation premiums paid to the Florida League   |
| <i>Total: PS - Personnel Services</i>                     |  | <b>263,822</b>     | <b>331,897</b>      | <b>274,408</b>        | <b>366,330</b> |  |
| <i>OE - Operating Expenditures/Expenses</i>               |  |                    |                     |                       |                |  |
| 31-270  | Professional Services Pre-employment Screening                                 | 415                | 200                 | 1,500                 | 1,000          | Professional services pre-employment screening   |
| 34-000  | Other Services Contract Services   | 644                | 1,250               | 1,250                 | 1,250          | DERM fee and other regulatory fees paid to State and County agencies and office machine maintenance contracts                      |
| 34-300  | Other Services Security  | 60,956             | 73,000              | 69,000                | 73,000         | Funding for contracted security services at Public Works compund   |
| 40-000  | Travel and Per Diem Travel   | 204                | 500                 | 500                   | 500            | Management seminars and training   |
| 41-100  | Communications Services Cellular   | 1,277              | 1,200               | 1,400                 | 1,400          | Funding for AT&T Cellular phones   |
| 42-000  | Freight and Postage Services Postage   | 7                  | 25                  | 25                    | 25             | Funding requirements for letters to staff and residents  |
| 45-000  | Insurance ISF: Risk Management   | 475                | 2,407               | 2,407                 | 5,240          | Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League                         |
| 46-000  | Repair and Maintenance Services ISF: Fleet Maintenance                         | 13,066             | 19,678              | 19,678                | 18,723         | Allocated costs for operating the Village's fleet including the costs for automobile liability coverage paid to the Florida League |
| 47-000  | Printing and Binding Printing  | 0                  | 0                   | 250                   | 250            | Costs for publication of employment ads and mandatory reporting  |
| 48-000  | Promotional Activities Promotional Activities                                  | 400                | 1,000               | 1,000                 | 1,000          | Funding for public notices, advertisements or other public documents   |
| 49-000  | Other Current Charges and Obligations Other Current Charges                    | 527                | 0                   | 0                     | 0              | Other current charges and obligations  |
| 51-000  | Office Supplies Office Supplies  | 1,212              | 1,100               | 1,100                 | 1,100          | Pens, paper, ink and other office supplies for a one year period   |
| 52-200  | Operating Supplies Other Operating Supplies                                    | 131                | 660                 | 600                   | 600            | Costs for materials required that are not specifically classified in other departmental line items                                 |
| 54-000  | Books, Publications, Subscriptions, and Memberships Dues, Memberships and Subs | 429                | 650                 | 600                   | 650            | Annual subscription renewals   |
| 55-000  | Training Training and Education  | 558                | 700                 | 400                   | 700            | Funding for staff reimbursement for educational advancements   |
| <i>Total: OE - Operating Expenditures/Expenses</i>        |  | <b>80,301</b>      | <b>102,370</b>      | <b>99,710</b>         | <b>105,438</b> |  |
| <b>Activity Total: 539 - Other Physical Environment</b>   |  | <b>344,123</b>     | <b>434,267</b>      | <b>374,118</b>        | <b>471,768</b> |  |
| <b>Program Total: 00 - None</b>                           |  | <b>344,123</b>     | <b>434,267</b>      | <b>374,118</b>        | <b>471,768</b> |  |
| <b>Division Total: 1203 - Public Works Administration</b> |  | <b>344,123</b>     | <b>434,267</b>      | <b>374,118</b>        | <b>471,768</b> |  |

# Expense Budget Worksheet Report

| Account Number                             | Account Description       | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget Comments |
|--|---------------------------|--------------------|---------------------|-----------------------|----------------------|
| <b>Department Total: 39 - Public Works</b> |                           | 344,123            | 434,267             | 374,118               | 471,768              |
| EXPENSES Total                             |                           | 344,123            | 434,267             | 374,118               | 471,768              |
| Fund EXPENSE                               | Total: 001 - General Fund | 344,123            | 434,267             | 374,118               | 471,768              |
| <b>EXPENSE GRAND Totals:</b>               |                           | 344,123            | 434,267             | 374,118               | 471,768              |

**PUBLIC WORKS DEPARTMENT**  
**Facilities Maintenance/Streets Division**

*Services, Functions and Activities*

The Streets Division of the Public Works Department functions as a multifaceted workforce which accomplishes building maintenance, and in conjunction with the Stormwater Division manages stormwater and local option (street maintenance) applications.

This Division maintains drains, pumps flooded locations during storms, cleans streets, repairs and replaces sidewalks, performs light maintenance (plumbing, carpentry, masonry etc.) and manages downtown trash can/parking meter services.

**BUDGET HIGHLIGHTS**

|                                       | <u>FY'16</u>      | <u>FY'17</u>      | <u>Change</u>    |
|---------------------------------------|-------------------|-------------------|------------------|
| Personnel Services.....               | \$ 178,719        | \$ 166,648        | \$ (12,071)      |
| Operating Expenditures/Expenses ..... | 474,507           | 449,823           | (24,684)         |
| Other Uses.....                       | <u>82,000</u>     | <u>178,160</u>    | <u>96,160</u>    |
| TOTAL .....                           | <u>\$ 735,226</u> | <u>\$ 794,631</u> | <u>\$ 59,405</u> |

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# Expense Budget Worksheet Report

| Account Number                                  | Account Description                                     | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments  |
|---|---|--------------------|---------------------|-----------------------|----------------|---|
| <b>Fund: 001 - General Fund</b>                 |   |                    |                     |                       |                |   |
| <b>EXPENSES</b>                                 |   |                    |                     |                       |                |   |
| Department: 39 - Public Works                   |   |                    |                     |                       |                |   |
| Activity: 1202 - Facilities Maintenance/Streets |   |                    |                     |                       |                |   |
| Program: 00 - None                              |   |                    |                     |                       |                |   |
| Activity: 539 - Other Physical Environment      |   |                    |                     |                       |                |   |
| <i>PS - Personnel Services</i>                  |   |                    |                     |                       |                |   |
| 12-000  | Regular Salaries and Wages Salaries                     | 98,163             | 124,209             | 101,152               | 122,034        | (2) Maintenance Worker II (1) Streets Supervisor  |
| 14-000  | Overtime Overtime                                       | 3,014              | 12,905              | 2,162                 | 2,958          | Funding estimate for overtime required for special events and staff shortages   |
| 18-100  | Compensated Compensatory Leave Longevity                | 500                | 1,000               | 1,000                 | 500            | Benefit paid to tenured employees per policy  |
| 21-000  | Payroll Taxes Employer Fica and Medicare                | 7,887              | 10,707              | 7,980                 | 9,654          | Social Security and Medicare taxes  |
| 23-000  | Life and Health Insurance Health Insurance              | 9,210              | 19,371              | 10,915                | 20,237         | Estimated annual employee costs for health insurance benefits   |
| 23-100  | Life and Health Insurance Dental                        | 148                | 572                 | 148                   | 443            | Estimated annual employee costs for dental insurance benefits   |
| 23-200  | Life and Health Insurance Long-Term Care                | 124                | 200                 | 210                   | 211            | Estimated annual employee costs for long-term care insurance benefits   |
| 24-000  | Workers' Compensation Workers' Compensation             | 3,381              | 9,755               | 9,755                 | 6,950          | Allocated costs of workers' compensation premiums paid to the Florida League  |
| 29-990  | Personnel Services Contingency                          | 0                  | 0                   | 0                     | 3,661          | Projected costs for all eligible employee salary increases (dependent upon union contracts), other contractually required personnel cost increases and the associated federal taxes for a one year period |
| <i>Total: PS - Personnel Services</i>           |   | <b>122,427</b>     | <b>178,719</b>      | <b>133,322</b>        | <b>166,648</b> |   |
| <i>OE - Operating Expenditures/Expenses</i>     |   |                    |                     |                       |                |   |
| 34-000  | Other Services Contract Services                        | 6,221              | 5,000               | 15,000                | 15,000         | Engineering, pest control and roof repairs  |
| 34-200  | Other Services Janitorial Services                      | 21,375             | 35,000              | 25,000                | 25,000         | Funding for Village-wide maintenance contracts including A/C, extermination and janitorial services   |
| 40-000  | Travel and Per Diem Travel                              | 75                 | 50                  | 50                    | 50             | Seminars and training sessions for supervisor and maintenance workers   |
| 43-110  | Utility Services Electric - Streets                     | 205,180            | 220,000             | 210,000               | 220,000        | Estimated annual cost for electrical services based on current actual FPL usage   |
| 43-120  | Utility Services Electric - Village Hall                | 16,083             | 16,500              | 16,500                | 17,000         | Estimated annual cost for electrical services based on current actual FPL usage   |
| 43-130  | Utility Services Electric - Public Works                | 9,483              | 9,000               | 9,500                 | 10,000         | Estimated annual cost for electrical services based on current actual FPL usage   |
| 43-150  | Utility Services Electric - 9900 Building               | 0                  | 0                   | 2,000                 | 8,000          | Estimated annual cost for electrical services based on current actual FPL usage   |
| 43-200  | Utility Services Water                                  | 711                | 1,000               | 900                   | 1,750          | Village Hall, Public Works and rights-of-way water  |
| 45-000  | Insurance ISF: Risk Management                          | 2,010              | 3,942               | 3,942                 | 5,314          | Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League  |
| 46-000  | Repair and Maintenance Services ISF: Fleet Maintenance  | 35,310             | 44,523              | 44,523                | 38,709         | Allocated costs for operating the Village's fleet including the costs for automobile liability coverage paid to the Florida League  |
| 46-200  | Repair and Maintenance Services Repairs and Maintenance | 24,336             | 25,000              | 40,000                | 40,000         | Repairs to building and structures, miscellaneous parts not covered by service agreements; roadway repairs and sidewalks  |
| 51-000  | Office Supplies Office Supplies                         | 154                | 50                  | 50                    | 50             | Pens, pencils and paper for support staff   |
| 52-200  | Operating Supplies Other Operating Supplies             | 14,644             | 38,000              | 26,000                | 28,000         | Safety equipment, paper towels, toilet tissue, cups and other miscellaneous operating supplies; tools and equipment   |
| 52-10   | Operating Supplies Beautification                       | 0                  | 45,000              | 30,000                | 30,000         | Estimated funding for Village-wide roadway landscape projects, including tree replacement   |
| 52-215  | Operating Supplies Holiday Decorations                  | 0                  | 30,000              | 34,000                | 10,000         | Holiday Decorations   |

# Expense Budget Worksheet Report

| Account Number   | Account Description  | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments  |
|--|--|--------------------|---------------------|-----------------------|----------------|---|
| 52-000   | Operating Supplies Kitchen   | 280                | 312                 | 300                   | 300            | Kitchen supplies  |
| 52-400   | Operating Supplies Uniforms  | 163                | 480                 | 500                   | 500            | Per employee funding for contractually specified uniforms: (5) shirts & (5) pants |
| 52-500   | Operating Supplies Fertilizer and Chemicals                                    | 0                  | 500                 | 0                     | 0              | Fertilizer and chemicals for street side plantings                                |
| 54-000   | Books, Publications, Subscriptions, and Memberships Dues, Memberships and Subs | 200                | 0                   | 0                     | 0              | Annual subscription renewals  |
| 55-000   | Training Training and Education  | 40                 | 150                 | 150                   | 150            | Funding to provide training on use of machinery and equipment                     |
| <i>Total: OE - Operating Expenditures/Expenses</i>           |  | <b>336,265</b>     | <b>474,507</b>      | <b>458,415</b>        | <b>449,823</b> |   |
| <b>Total: 539 - Other Physical Environment</b>               |  | <b>458,692</b>     | <b>653,226</b>      | <b>591,737</b>        | <b>616,471</b> |   |
| <b>Activity: 581 - Inter-Fund Group Transfers Out</b>        |  |                    |                     |                       |                |   |
| <i>OTH - Other Uses</i>                                      |  |                    |                     |                       |                |   |
| 91-301   | Interfund Transfers Capital Projects   | 70,000             | 82,000              | 24,000                | 178,160        | Transfer to Capital Projects  |
| <i>Total: OTH - Other Uses</i>                               |  | <b>70,000</b>      | <b>82,000</b>       | <b>24,000</b>         | <b>178,160</b> |   |
| <b>Total: 581 - Inter-Fund Group Transfers Out</b>           |  | <b>70,000</b>      | <b>82,000</b>       | <b>24,000</b>         | <b>178,160</b> |   |
| <b>Program Total: 00 - None</b>                              |  | <b>528,692</b>     | <b>735,226</b>      | <b>615,737</b>        | <b>794,631</b> |   |
| <b>Division Total: 1202 - Facilities Maintenance/Streets</b> |  | <b>528,692</b>     | <b>735,226</b>      | <b>615,737</b>        | <b>794,631</b> |   |
| <b>Department Total: 39 - Public Works</b>                   |  | <b>528,692</b>     | <b>735,226</b>      | <b>615,737</b>        | <b>794,631</b> |   |
| <b>EXPENSES Total</b>  |  | <b>528,692</b>     | <b>735,226</b>      | <b>615,737</b>        | <b>794,631</b> |   |
| <b>Fund EXPENSE Total: 001 - General Fund</b>                |  | <b>528,692</b>     | <b>735,226</b>      | <b>615,737</b>        | <b>794,631</b> |   |
| <b>EXPENSE GRAND Totals:</b>                                 |  | <b>528,692</b>     | <b>735,226</b>      | <b>615,737</b>        | <b>794,631</b> |   |

**PUBLIC WORKS DEPARTMENT**  
**Parks Division**

*Services, Functions and Activities*

The Parks Division of the Public Works Department maintains the grounds/landscaping needs for all Village non-recreational facilities, rights-of-way areas, plants and trees throughout Miami Shores. The Division maintains dozens of automated and manual irrigation systems, develops and cares for approximately fifty specialized plant beds and barricade landscapes. The Division routinely accomplishes both beautification and irrigation capital improvement upgrades or projects to enhance the image of "The Village Beautiful."

**BUDGET HIGHLIGHTS**

|                                       | <u>FY'16</u>      | <u>FY'17</u>      | <u>Change</u>    |
|---------------------------------------|-------------------|-------------------|------------------|
| Personnel Services.....               | \$ 251,551        | \$ 260,715        | \$ 9,164         |
| Operating Expenditures/Expenses ..... | 77,817            | 102,062           | 24,245           |
| Other Uses.....                       | -                 | <u>32,503</u>     | <u>32,503</u>    |
| TOTAL .....                           | <u>\$ 329,368</u> | <u>\$ 395,280</u> | <u>\$ 65,912</u> |

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# Expense Budget Worksheet Report

| Account Number                              | Account Description                                     | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments   |
|---|---|--------------------|---------------------|-----------------------|----------------|--|
| <b>Fund: 001 - General Fund</b>             |   |                    |                     |                       |                |  |
| EXPENSES                                    |   |                    |                     |                       |                |  |
| Department: 39 - Public Works               |   |                    |                     |                       |                |  |
| Division: 1201 - Parks                      |   |                    |                     |                       |                |  |
| Program: 00 - None                          |   |                    |                     |                       |                |  |
| Activity: 539 - Other Physical Environment  |   |                    |                     |                       |                |  |
| <i>PS - Personnel Services</i>              |   |                    |                     |                       |                |  |
| 12-000                                      | Regular Salaries and Wages Salaries                     | 168,602            | 182,142             | 155,208               | 180,358        | (1) Maintenance Worker I (4) Maintenance Worker II (1) Parks Foreman   |
| 14-000                                      | Overtime Overtime                                       | 4,555              | 5,658               | 7,771                 | 7,701          | Wages for excess hours and special events  |
| 14-300                                      | Overtime Lot Clearing                                   | 928                | 0                   | 0                     | 1,120          |  |
| 18-100                                      | Compensated Compensatory Leave Longevity                | 2,500              | 1,500               | 1,500                 | 1,500          | Benefit paid to tenured employees per policy   |
| 21-000                                      | Payroll Taxes Employer Fica and Medicare                | 13,371             | 14,483              | 12,583                | 14,269         | Social Security and Medicare taxes   |
| 23-000                                      | Life and Health Insurance Health Insurance              | 33,833             | 38,742              | 32,856                | 39,350         | Estimated annual employee costs for health insurance benefits  |
| 23-100                                      | Life and Health Insurance Dental                        | 837                | 1,144               | 766                   | 862            | Estimated annual employee costs for dental insurance benefits  |
| 23-200                                      | Life and Health Insurance Long-Term Care                | 300                | 399                 | 453                   | 386            | Estimated annual employee costs for long-term care insurance benefits  |
| 24-000                                      | Workers' Compensation Workers' Compensation             | 5,456              | 7,483               | 7,483                 | 10,496         | Allocated costs of workers' compensation premiums paid to the Florida League   |
| 29-990                                      | Personnel Services Contingency                          | 0                  | 0                   | 0                     | 4,673          | Projected costs for all eligible employee salary increase (dependent upon union contracts), other contractually required personnel cost increases and the associated federal taxes for a one year period |
| <i>Total: PS - Personnel Services</i>       |   | <b>230,383</b>     | <b>251,551</b>      | <b>218,620</b>        | <b>260,715</b> |  |
| <i>OE - Operating Expenditures/Expenses</i> |   |                    |                     |                       |                |  |
| 34-000                                      | Other Services Contract Services                        | 452                | 50                  | 0                     | 0              | Tree installation  |
| 34-100                                      | Other Services Temporary Personnel                      | 0                  | 0                   | 0                     | 26,000         | Additional staff required to work on additional beautification projects  |
| 40-000                                      | Travel and Per Diem Travel                              | 0                  | 100                 | 100                   | 100            | Travel to educational seminars   |
| 43-200                                      | Utility Services Water                                  | 2,851              | 2,500               | 3,000                 | 3,000          | Funding for estimated water consumption at non-welled locations  |
| 44-000                                      | Rentals and Leases Equipment Rental                     | 0                  | 500                 | 0                     | 500            | Funding to rent specialized equipment for projects identified during the year  |
| 45-000                                      | Insurance ISF: Risk Management                          | 4,013              | 9,164               | 9,164                 | 7,679          | Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League   |
| 46-000                                      | Repair and Maintenance Services ISF: Fleet Maintenance  | 39,568             | 39,828              | 39,828                | 34,558         | Allocated costs for operating the Village's fleet including the costs for automobile liability coverage paid to the Florida League   |
| 46-200                                      | Repair and Maintenance Services Repairs and Maintenance | 11,822             | 6,000               | 6,000                 | 6,000          | Repairs to various parks and structures not covered by service agreements  |
| 51-000                                      | Office Supplies Office Supplies                         | 100                | 1,000               | 100                   | 100            | Office supplies related to Parks operations  |
| 52-200                                      | Operating Supplies Other Operating Supplies             | 14,792             | 11,000              | 15,000                | 15,000         | Costs associated with drains and curb repairs, supplies, tools and equipment for park maintenance and paper goods  |
| 52-210                                      | Operating Supplies Beautification                       | 485                | 2,000               | 2,000                 | 2,000          | Improvements for Village-wide projects   |
| 52-300                                      | Operating Supplies Kitchen                              | 226                | 350                 | 300                   | 300            | Kitchen supplies   |
| 52-400                                      | Operating Supplies Uniforms                             | 964                | 1,200               | 1,000                 | 1,200          | Per employee funding for contractually specified uniforms: (5) shirts & (5) pants  |

# Expense Budget Worksheet Report

| Account Number  | Account Description  | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments  |
|---|--|--------------------|---------------------|-----------------------|----------------|---|
| 52-500  | Operating Supplies Fertilizer and Chemicals                                    | 3,656              | 3,000               | 5,500                 | 4,500          | Funding for special fertilizers and chemicals to maintain landscaping |
| 53-000  | Operating Supplies Code Enforcement  | 849                | 1,000               | 1,000                 | 1,000          | Costs associated with enforcement of code issues                      |
| 54-000  | Books, Publications, Subscriptions, and Memberships Dues, Memberships and Subs | 0                  | 25                  | 25                    | 25             | Annual subscription renewals  |
| 55-000  | Training Training and Education  | 45                 | 100                 | 100                   | 100            | Funding to provide training on use of machinery and equipment         |
| <i>Total: OE - Operating Expenditures/Expenses</i>    |  | <b>79,823</b>      | <b>77,817</b>       | <b>83,117</b>         | <b>102,062</b> |   |
| <b>Total: 539 - Other Physical Environment</b>        |  | <b>310,206</b>     | <b>329,368</b>      | <b>301,737</b>        | <b>362,777</b> |   |
| <b>Activity: 581 - Inter-Fund Group Transfers Out</b> |  |                    |                     |                       |                |   |
| <i>OTH - Other Uses</i>                               |  |                    |                     |                       |                |   |
| 91-301  | Interfund Transfers Capital Projects   | 0                  | 0                   | 0                     | 32,503         | Transfer to Capital Projects  |
| <i>Total: OTH - Other Uses</i>                        |  | <b>0</b>           | <b>0</b>            | <b>0</b>              | <b>32,503</b>  |   |
| <b>Total: 581 - Inter-Fund Group Transfers Out</b>    |  | <b>0</b>           | <b>0</b>            | <b>0</b>              | <b>32,503</b>  |   |
| <b>Program Total: 00 - None</b>                       |  | <b>310,206</b>     | <b>329,368</b>      | <b>301,737</b>        | <b>395,280</b> |   |
| <b>Division Total: 1201 - Parks</b>                   |  | <b>310,206</b>     | <b>329,368</b>      | <b>301,737</b>        | <b>395,280</b> |   |
| <b>Department Total: 39 - Public Works</b>            |  | <b>310,206</b>     | <b>329,368</b>      | <b>301,737</b>        | <b>395,280</b> |   |
| <b>EXPENSES Total</b>                                 |  | <b>310,206</b>     | <b>329,368</b>      | <b>301,737</b>        | <b>395,280</b> |   |
| Fund EXPENSE Total: 001 - General Fund                |  | <b>310,206</b>     | <b>329,368</b>      | <b>301,737</b>        | <b>395,280</b> |   |
| EXPENSE GRAND Totals:                                 |  | <b>310,206</b>     | <b>329,368</b>      | <b>301,737</b>        | <b>395,280</b> |   |

# PUBLIC WORKS DEPARTMENT

## Recreation Maintenance Division

### *Services, Functions and Activities*

The Recreation Maintenance Division of the Public Works Department maintains the exterior recreational grounds (multipurpose field, Tot-Lot playground, basketball/tennis courts, etc...).

### BUDGET HIGHLIGHTS

|                                       | <u>FY'16</u>      | <u>FY'17</u>      | <u>Change</u>    |
|---------------------------------------|-------------------|-------------------|------------------|
| Personnel Services.....               | \$ 108,899        | \$ 106,324        | \$ (2,575)       |
| Operating Expenditures/Expenses ..... | <u>52,087</u>     | <u>78,030</u>     | <u>25,943</u>    |
| TOTAL .....                           | <u>\$ 160,986</u> | <u>\$ 184,354</u> | <u>\$ 23,368</u> |

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# Expense Budget Worksheet Report

| Account Number                                       | Account Description                                     | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments  |
|--|---|--------------------|---------------------|-----------------------|----------------|---|
| <b>Fund: 001 - General Fund</b>                      |   |                    |                     |                       |                |   |
| <b>EXPENSES</b>                                      |   |                    |                     |                       |                |   |
| <b>Department: 39 - Public Works</b>                 |   |                    |                     |                       |                |   |
| <b>Division: 1204 - Recreation Maintenance</b>       |   |                    |                     |                       |                |   |
| <b>Program: 00 - None</b>                            |   |                    |                     |                       |                |   |
| <b>Activity: 539 - Other Physical Environment</b>    |   |                    |                     |                       |                |   |
| <i>PS - Personnel Services</i>                       |   |                    |                     |                       |                |   |
| 12-000   | Regular Salaries and Wages Salaries                     | 77,469             | 80,088              | 76,248                | 77,210         | (1) Grounds Foreman (1) Groundskeeper II  |
| 14-000   | Overtime Overtime                                       | 2,740              | 3,606               | 2,200                 | 2,397          | Overtime for special events   |
| 18-100   | Compensated Compensatory Leave Longevity                | 500                | 500                 | 500                   | 0              | Benefit paid to tenured employees per policy  |
| 21-000   | Payroll Taxes Employer Fica and Medicare                | 6,156              | 6,440               | 6,156                 | 6,084          | Social Security and Medicare taxes  |
| 23-000   | Life and Health Insurance Health Insurance              | 9,414              | 12,914              | 14,830                | 13,491         | Estimated annual employee costs for health insurance benefits   |
| 23-100   | Life and Health Insurance Dental                        | 295                | 381                 | 295                   | 295            | Estimated annual employee costs for dental insurance benefits   |
| 23-200   | Life and Health Insurance Long-Term Care                | 107                | 121                 | 226                   | 125            | Estimated annual employee costs for long-term care insurance benefits   |
| 24-000   | Workers' Compensation Workers' Compensation             | 2,192              | 4,849               | 4,849                 | 4,406          | Allocated costs of workers' compensation premiums paid to the Florida League  |
| 29-990   | Personnel Services Contingency                          | 0                  | 0                   | 0                     | 2,316          | Projected costs for all eligible employee salary increases (dependent upon union contracts), other contractually required personnel cost increases and the associated federal taxes for a one year period |
| <i>Total: PS - Personnel Services</i>                |   | <b>98,874</b>      | <b>108,899</b>      | <b>105,304</b>        | <b>106,324</b> |   |
| <i>OE - Operating Expenditures/Expenses</i>          |   |                    |                     |                       |                |   |
| 33-100   | Utility Services Electric                               | 1,284              | 1,500               | 1,300                 | 1,350          | Estimated annual cost for electrical services based on current actual FPL usage   |
| 44-000   | Rentals and Leases Equipment Rental                     | 837                | 500                 | 1,000                 | 1,000          | Funding to rent specialized equipment for projects identified during the year   |
| 45-000   | Insurance ISF: Risk Management                          | 236                | 2,169               | 2,169                 | 2,802          | Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League  |
| 46-000   | Repair and Maintenance Services ISF: Fleet Maintenance  | 15,539             | 8,158               | 8,158                 | 26,218         | Allocated costs for operating the Village's fleet including the costs for automobile liability coverage paid to the Florida League  |
| 46-200   | Repair and Maintenance Services Repairs and Maintenance | 6,844              | 4,000               | 4,000                 | 4,000          | Minor repairs to building and Tot Lot equipment   |
| 52-200   | Operating Supplies Other Operating Supplies             | 11,107             | 8,500               | 22,000                | 15,000         | Costs for materials required that are not specifically classified in other departmental line items  |
| 52-400   | Operating Supplies Uniforms                             | 87                 | 360                 | 360                   | 360            | Per employee funding for contractually specified uniforms: (5) shirts & (5) pants   |
| 52-500   | Operating Supplies Fertilizer and Chemicals             | 24,698             | 26,500              | 26,500                | 27,000         | Miscellaneous chemicals and fertilizers to ensure proper growth of field turf   |
| 55-000   | Training Training and Education                         | 78                 | 400                 | 200                   | 300            | Funding to provide training on use of machinery and equipment   |
| <i>Total: OE - Operating Expenditures/Expenses</i>   |   | <b>60,710</b>      | <b>52,087</b>       | <b>65,687</b>         | <b>78,030</b>  |   |
| <b>Total: 539 - Other Physical Environment</b>       |   | <b>159,584</b>     | <b>160,986</b>      | <b>170,991</b>        | <b>184,354</b> |   |
| <b>Program Total: 00 - None</b>                      |   | <b>159,584</b>     | <b>160,986</b>      | <b>170,991</b>        | <b>184,354</b> |   |
| <b>Division Total: 1204 - Recreation Maintenance</b> |   | <b>159,584</b>     | <b>160,986</b>      | <b>170,991</b>        | <b>184,354</b> |   |
| <b>Department Total: 39 - Public Works</b>           |   | <b>159,584</b>     | <b>160,986</b>      | <b>170,991</b>        | <b>184,354</b> |   |
| <b>EXPENSES Total</b>                                |   | <b>159,584</b>     | <b>160,986</b>      | <b>170,991</b>        | <b>184,354</b> |   |
| Fund EXPENSE   | Total: 001 - General Fund                               | <b>159,584</b>     | <b>160,986</b>      | <b>170,991</b>        | <b>184,354</b> |   |
| <b>EXPENSE GRAND Totals:</b>                         |   | <b>159,584</b>     | <b>160,986</b>      | <b>170,991</b>        | <b>184,354</b> |   |

**PUBLIC WORKS DEPARTMENT**  
**Sanitation Fund**

*Services, Functions and Activities*

The Sanitation Division is responsible for the management and disposal of all nonhazardous solid waste for Miami Shores Village residents and businesses. Curb side recycling, commercial and residential garbage collection and bulk trash removal services constitute the Division's focus.

**BUDGET HIGHLIGHTS**

|                                       | <b><u>FY'16</u></b> | <b><u>FY'17</u></b> | <b><u>Change</u></b> |
|---------------------------------------|---------------------|---------------------|----------------------|
| Personnel Services.....               | \$ 1,034,020        | \$ 1,054,222        | \$ 20,202            |
| Operating Expenditures/Expenses ..... | 1,467,258           | 1,577,176           | 109,918              |
| Capital Outlay .....                  | 238,000             | 247,824             | 9,824                |
| Other Uses.....                       | <u>350,000</u>      | <u>350,000</u>      | <u>-</u>             |
| TOTAL .....                           | <u>\$3,089,278</u>  | <u>\$ 3,229,222</u> | <u>\$ 139,944</u>    |

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# Expense Budget Worksheet Report

| Account Number                               | Account Description   | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget      | Comments  |
|--|---|--------------------|---------------------|-----------------------|------------------|---|
| <b>Fund: 405 - Sanitation</b>                |   |                    |                     |                       |                  |   |
| <b>EXPENSES</b>                              |   |                    |                     |                       |                  |   |
| Department: 39 - Public Works                |   |                    |                     |                       |                  |   |
| Division: 3000 - Sanitation                  |   |                    |                     |                       |                  |   |
| Program: 00 - None                           |   |                    |                     |                       |                  |   |
| Activity: 534 - Garbage/Solid Waste Services |   |                    |                     |                       |                  |   |
| <i>PS - Personnel Services</i>               |   |                    |                     |                       |                  |   |
| 12-000                                       | Regular Salaries and Wages Salaries                         | 655,749            | 713,001             | 713,001               | 714,025          | (2) Equipment Operator II (2) Equipment Operator III (1) Public Works Supervisor/Waste Collectors (9) Refuse Truck Drivers FT (1) Refuse Truck Driver PT (1) Waste Foreman                                |
| 14-000                                       | Overtime Overtime   | 46,919             | 47,453              | 45,000                | 51,672           | Holiday pay, special events, labor for driver and helper to pick up garbage on Saturdays and emergencies  |
| 16-000                                       | Compensated Annual Leave Vacation                           | 552                | 0                   | 0                     | 0                | Compensated annual leave vacation   |
| 18-100                                       | Compensated Compensatory Leave Longevity                    | 9,000              | 10,000              | 9,500                 | 11,500           | Benefit paid to tenured employees per policy  |
| 18-200                                       | Compensated Compensatory Leave Accumulated Leave Settlement | 0                  | 0                   | 0                     | 12,000           | Payout of accumulated leave for employees expected to retire or separate employment   |
| 21-000                                       | Payroll Taxes Employer Fica and Medicare                    | 54,680             | 58,939              | 53,227                | 57,143           | Social Security and Medicare taxes  |
| 23-000                                       | Life and Health Insurance Health Insurance                  | 90,832             | 122,687             | 104,916               | 128,169          | Estimated annual employee costs for health insurance benefits   |
| 23-100                                       | Life and Health Insurance Dental                            | 2,216              | 3,623               | 2,125                 | 2,807            | Estimated annual employee costs for dental insurance benefits   |
| 23-200                                       | Life and Health Insurance Long-Term Care                    | 1,009              | 1,294               | 1,719                 | 1,181            | Estimated annual employee costs for long-term care insurance benefits   |
| 24-000                                       | Workers' Compensation Workers' Compensation                 | 25,169             | 62,023              | 62,023                | 39,304           | Allocated costs of workers' compensation premiums paid to the Florida League  |
| 26-000                                       | Other Postemployment Benefits (OPEB) OPEB                   | 14,542             | 15,000              | 15,000                | 15,000           | Estimated annual Other Post Employment benefit employee costs for health, dental and other contractually obligated non-liability benefits   |
| 29-990                                       | Personnel Services Contingency                              | 0                  | 0                   | 0                     | 21,421           | Projected costs for all eligible employee salary increases (dependent upon union contracts), other contractually required personnel cost increases and the associated federal taxes for a one year period |
| <i>Total: PS - Personnel Services</i>        |   | <b>900,667</b>     | <b>1,034,020</b>    | <b>1,006,511</b>      | <b>1,054,222</b> |   |
| <i>OE - Operating Expenditures/Expenses</i>  |   |                    |                     |                       |                  |   |
| 34-000                                       | Other Services Contract Services                            | 3,788              | 6,000               | 5,000                 | 5,000            | Auction of disposal of unused vehicles and biotechnical services for ongoing chipper field environmental reporting  |
| 34-100                                       | Other Services Temporary Personnel                          | 52,180             | 55,000              | 55,000                | 55,000           | Funding for temporary staff during vacancies, vacations, special events, emergencies and chipper field remediation services   |
| 40-000                                       | Travel and Per Diem Travel                                  | 200                | 600                 | 600                   | 600              | Sunpass in garbage trucks to facilitate shorter travel times and distances to dump  |
| 41-100                                       | Communications Services Cellular                            | 527                | 550                 | 550                   | 600              | Estimated annual costs for cellular service   |
| 42-000                                       | Freight and Postage Services Postage                        | 69                 | 1,500               | 1,500                 | 500              | Postage for past due collection notices   |
| 43-400                                       | Utility Services Miami-Dade Solid Waste Fees                | 308,132            | 345,000             | 345,000               | 345,000          | Estimated annual cost for dumping services paid to the County   |
| 43-410                                       | Utility Services Waste Management Fees                      | 319,251            | 350,000             | 380,000               | 385,000          | Estimated annual cost for solid waste disposal  |
| 43-430                                       | Utility Services Recycling                                  | 0                  | 0                   | 18,200                | 20,000           | Recycling Disposal  |
| 45-000                                       | Insurance ISF: Risk Management                              | 10,486             | 11,370              | 11,370                | 24,965           | Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League  |
| 46-000                                       | Repair and Maintenance Services ISF: Fleet Maintenance      | 431,957            | 435,681             | 435,681               | 404,721          | Allocated costs for operating the Village's fleet including the costs for automobile liability coverage paid to the Florida League  |
| 46-000                                       | Repair and Maintenance Services Vehicle Maintenance         | 1,002              | 7,000               | 7,000                 | 7,000            | Vehicle maintenance costs   |
| 46-200                                       | Repair and Maintenance Services Repairs and Maintenance     | 13,237             | 7,500               | 9,000                 | 9,500            | Funding allocated for repairs and maintenance   |

# Expense Budget Worksheet Report

| Account Number  | Account Description  | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget      | Comments  |
|---|--|--------------------|---------------------|-----------------------|------------------|---|
| 47-000  | Printing and Binding Printing                                    | 187                | 0                   | 0                     | 0                | Printing for recycling, statements, invoices, courtesy notices and recycling pamphlets                      |
| 70-000  | Promotional Activities Promotional Activities                    | 5,864              | 10,000              | 10,000                | 10,000           | Estimated cost for vacant position advertisements   |
| 49-420  | Other Current Charges and Obligations Miami-Dade Collection Fees | 0                  | 27,000              | 27,000                | 27,000           | Fees charged by Miami-Dade County for collection of sanitation assessments on the property tax bill         |
| 49-800  | Other Current Charges and Obligations Licenses and Permits       | 756                | 1,000               | 1,000                 | 1,000            | Annual DERM review fee  |
| 51-000  | Office Supplies Office Supplies                                  | 300                | 200                 | 300                   | 300              | Estimated costs for general office supplies (pen, paper, etc.)  |
| 52-200  | Operating Supplies Other Operating Supplies                      | 43,625             | 40,000              | 40,000                | 45,000           | Funding for specialized items related to sanitation, not specifically identified in other line items        |
| 52-300  | Operating Supplies Kitchen                                       | 683                | 1,357               | 1,000                 | 1,200            | Kitchen supplies  |
| 52-400  | Operating Supplies Uniforms                                      | 2,990              | 3,500               | 3,500                 | 3,500            | Per employee funding for contractually specified uniforms: (5) shirts & (5) pants                           |
| 59-000  | Depreciation Depreciation  | 127,792            | 164,000             | 164,000               | 231,290          | Estimated contribution to the renewal and replacement fund  |
| <i>Total: OE - Operating Expenditures/Expenses</i>    |  | <b>1,323,027</b>   | <b>1,467,258</b>    | <b>1,515,701</b>      | <b>1,577,176</b> |   |
| <i>CAP - Capital Outlay</i>                           |  |                    |                     |                       |                  |   |
| 64-000  | Machinery and Equipment Machinery and Equipment                  | 129,419            | 0                   | 129,419               | 182,824          | Gas Pump Island Renovation, Replace Public Works Generator & Replace Variable Message Board                 |
| 64-100  | Machinery and Equipment Vehicles                                 | 300,654            | 238,000             | 301,950               | 65,000           | Replace Vehicle #0102 (Code Enforcement) & Replace Vehicle #0201 F-250 Pick-Up                              |
| <i>Total: CAP - Capital Outlay</i>                    |  | <b>430,073</b>     | <b>238,000</b>      | <b>431,369</b>        | <b>247,824</b>   |   |
| <b>Total: 534 - Garbage/Solid Waste Services</b>      |  | <b>2,653,767</b>   | <b>2,739,278</b>    | <b>2,953,581</b>      | <b>2,879,222</b> |   |
| <b>Activity: 581 - Inter-Fund Group Transfers Out</b> |  |                    |                     |                       |                  |   |
| <i>OTH - Other Uses</i>                               |  |                    |                     |                       |                  |   |
| 00  | Other Nonoperating Uses - Proprietary Funds Management Fees      | 350,000            | 350,000             | 350,000               | 350,000          | Management fee paid to General Fund to offset administrative services cost provided by non-Sanitation staff |
| <i>Total: OTH - Other Uses</i>                        |  | <b>350,000</b>     | <b>350,000</b>      | <b>350,000</b>        | <b>350,000</b>   |   |
| <b>Total: 581 - Inter-Fund Group Transfers Out</b>    |  | <b>350,000</b>     | <b>350,000</b>      | <b>350,000</b>        | <b>350,000</b>   |   |
| <b>Program Total: 00 - None</b>                       |  | <b>3,003,767</b>   | <b>3,089,278</b>    | <b>3,303,581</b>      | <b>3,229,222</b> |   |
| <b>Division Total: 3000 - Sanitation</b>              |  | <b>3,003,767</b>   | <b>3,089,278</b>    | <b>3,303,581</b>      | <b>3,229,222</b> |   |
| <b>Department Total: 39 - Public Works</b>            |  | <b>3,003,767</b>   | <b>3,089,278</b>    | <b>3,303,581</b>      | <b>3,229,222</b> |   |
| EXPENSES Total  |  | <b>3,003,767</b>   | <b>3,089,278</b>    | <b>3,303,581</b>      | <b>3,229,222</b> |   |
| Fund EXPENSE Total: 405 - Sanitation                  |  | <b>3,003,767</b>   | <b>3,089,278</b>    | <b>3,303,581</b>      | <b>3,229,222</b> |   |
| EXPENSE GRAND Totals:                                 |  | <b>3,003,767</b>   | <b>3,089,278</b>    | <b>3,303,581</b>      | <b>3,229,222</b> |   |

**PUBLIC WORKS DEPARTMENT**  
**Water & Sewer Fund**

*Services, Functions and Activities*

The Water & Sewer Division is responsible for the construction and payment of the Downtown Water & Sewer Project. It is also responsible for the management and maintenance on the related grinder pumps. Annual assessments for the payment of the project and maintenance fees are recorded in this fund.

**BUDGET HIGHLIGHTS**

|                                       | <u>FY'16</u> | <u>FY'17</u>      | <u>Change</u>     |
|---------------------------------------|--------------|-------------------|-------------------|
| Operating Expenditures/Expenses ..... | \$ -         | \$ 12,630         | 12,630            |
| Debt Service.....                     | -            | 235,666           | 235,666           |
| TOTAL .....                           | <u>\$ -</u>  | <u>\$ 248,296</u> | <u>\$ 248,296</u> |

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# Expense Budget Worksheet Report

| Account Number                                     | Account Description                                     | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget Comments |
|--|---|--------------------|---------------------|-----------------------|----------------------|
| <b>Fund: 410 - Water &amp; Sewer</b>               |   |                    |                     |                       |                      |
| EXPENSES   |   |                    |                     |                       |                      |
| <b>Department: 39 - Public Works</b>               |   |                    |                     |                       |                      |
| <b>Division: 4000 - Water &amp; Sewer</b>          |   |                    |                     |                       |                      |
| <b>Program: 00 - None</b>                          |   |                    |                     |                       |                      |
| <b>Activity: 517 - Debt Service Payments</b>       |   |                    |                     |                       |                      |
| <i>DS - Debt Service</i>                           |   |                    |                     |                       |                      |
| 71-100   | Principal Principal Payments                            | 0                  | 0                   | 0                     | 160,000              |
| 72-100   | Interest Interest Payments                              | 0                  | 0                   | 30,000                | 75,666               |
| <i>Total: DS - Debt Service</i>                    |   | 0                  | 0                   | 30,000                | 235,666              |
| <b>Total: 517 - Debt Service Payments</b>          |   | 0                  | 0                   | 30,000                | 235,666              |
| <b>Activity: 535 - Sewer Services</b>              |   |                    |                     |                       |                      |
| <i>OE - Operating Expenditures/Expenses</i>        |   |                    |                     |                       |                      |
| 46-200   | Repair and Maintenance Services Repairs and Maintenance | 0                  | 0                   | 0                     | 12,630               |
| <i>Total: OE - Operating Expenditures/Expenses</i> |   | 0                  | 0                   | 0                     | 12,630               |
| <b>Total: 535 - Sewer Services</b>                 |   | 0                  | 0                   | 0                     | 12,630               |
| <b>Program Total: 00 - None</b>                    |   | 0                  | 0                   | 30,000                | 248,296              |
| <b>Division Total: 4000 - Water &amp; Sewer</b>    |   | 0                  | 0                   | 30,000                | 248,296              |
| <b>Department Total: 39 - Public Works</b>         |   | 0                  | 0                   | 30,000                | 248,296              |
| EXPENSES Total                                     |   | 0                  | 0                   | 30,000                | 248,296              |
| Fund EXPENSE                                       | Total: 410 - Water & Sewer                              | 0                  | 0                   | 30,000                | 248,296              |
| EXPENSE GRAND Totals:                              |   | 0                  | 0                   | 30,000                | 248,296              |

**PUBLIC WORKS DEPARTMENT**  
**Stormwater Fund**

*Services, Functions and Activities*

The Stormwater Division of the Public Works Department works in conjunction with the Streets Division to manage stormwater and local option (street maintenance) applications.

This Division maintains drains, pumps flooded locations during storms, cleans streets and performs light maintenance.

**BUDGET HIGHLIGHTS**

|                                       | <u>FY'16</u>      | <u>FY'17</u>      | <u>Change</u>    |
|---------------------------------------|-------------------|-------------------|------------------|
| Personnel Services.....               | \$ 93,557         | \$ 86,620         | \$ (6,937)       |
| Operating Expenditures/Expenses ..... | 110,078           | 137,068           | 26,990           |
| Capital Outlay .....                  | 10,000            | -                 | (10,000)         |
| Other Uses.....                       | <u>45,000</u>     | <u>50,000</u>     | <u>5,000</u>     |
| TOTAL .....                           | <u>\$ 258,635</u> | <u>\$ 273,688</u> | <u>\$ 15,053</u> |

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# Expense Budget Worksheet Report

| Account Number  | Account Description  | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget Comments  |
|---|--|--------------------|---------------------|-----------------------|---|
| <b>Fund: 402 - Stormwater</b>                         |  |                    |                     |                       |   |
| SES   |  |                    |                     |                       |   |
| Department: 39 - Public Works                         |  |                    |                     |                       |   |
| Division: 3500 - Stormwater                           |  |                    |                     |                       |   |
| Program: 00 - None                                    |  |                    |                     |                       |   |
| Activity: 538 - Flood Control/Stormwater Mgmt         |  |                    |                     |                       |   |
| PS - Personnel Services                               |  |                    |                     |                       |   |
| 12-000  | Regular Salaries and Wages Salaries                        | 58,830             | 60,847              | 54,941                | 55,785 (1) Equipment Operator I (1) Maintenance Worker I  |
| 14-000  | Overtime Overtime  | 5,145              | 5,312               | 3,500                 | 5,197 Wages for excess hours and special events   |
| 16-000  | Compensated Annual Leave Vacation                          | (2,476)            | 0                   | 0                     | 0 Compensated annual leave vacation   |
| 18-100  | Compensated Compensatory Leave Longevity                   | 1,500              | 1,500               | 1,500                 | 500 Benefit paid to tenured employees per policy  |
| 21-000  | Payroll Taxes Employer Fica and Medicare                   | 4,930              | 5,176               | 4,641                 | 4,434 Social Security and Medicare taxes  |
| 23-000  | Life and Health Insurance Health Insurance                 | 10,332             | 12,914              | 10,427                | 13,491 Estimated annual employee costs for health insurance benefits  |
| 23-100  | Life and Health Insurance Dental                           | 295                | 381                 | 243                   | 295 Estimated annual employee costs for dental insurance benefits   |
| 23-200  | Life and Health Insurance Long-Term Care                   | 85                 | 102                 | 128                   | 95 Estimated annual employee costs for long-term care insurance benefits  |
| 24-000  | Workers' Compensation Workers' Compensation                | 1,880              | 5,325               | 5,325                 | 3,149 Allocated costs of workers' compensation premiums paid to the Florida League  |
| 26-000  | Other Postemployment Benefits (OPEB) OPEB                  | 1,818              | 2,000               | 2,000                 | 2,000 Estimated annual Other Post Employment Benefit employee costs for health, dental and other contractually obligated non-liability benefits   |
| 30  | Personnel Services Contingency                             | 0                  | 0                   | 0                     | 1,674 Projected costs for all eligible employee salary increases (dependent upon union contracts), other contractually required personnel cost increases and the associated federal taxes for a one year period |
| <i>Total: PS - Personnel Services</i>                 |  | <b>82,339</b>      | <b>93,557</b>       | <b>82,705</b>         | <b>86,620</b>   |
| <i>OE - Operating Expenditures/Expenses</i>           |  |                    |                     |                       |   |
| 34-000  | Other Services Contract Services                           | 1,983              | 5,500               | 14,000                | 14,000 Preliminary cost for stormwater basin rehabilitation program   |
| 43-100  | Utility Services Electric                                  | 2,459              | 3,000               | 3,000                 | 3,200 Estimated annual cost for electrical services based on current actual FPL usage   |
| 45-000  | Insurance ISF: Risk Management                             | 1,090              | 1,721               | 1,721                 | 3,631 Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League  |
| 46-000  | Repair and Maintenance Services ISF: Fleet Maintenance     | 8,561              | 9,017               | 9,017                 | 9,453 Allocated costs for operating the Village's fleet including the costs for automobile liability coverage paid to the Florida League  |
| 46-200  | Repair and Maintenance Services Repairs and Maintenance    | 16,533             | 5,000               | 10,000                | 12,000 Funding allocated for repairs and maintenance  |
| 49-800  | Other Current Charges and Obligations Licenses and Permits | 4,111              | 4,500               | 4,200                 | 4,300 Annual filing fee with DERM   |
| 51-000  | Office Supplies Office Supplies                            | 50                 | 80                  | 100                   | 100 Estimated costs for general office supplies (pens, paper, etc.)   |
| 52-200  | Operating Supplies Other Operating Supplies                | 1,492              | 4,000               | 10,000                | 12,000 Costs for materials required that are not specifically classified in other departmental line items   |
| 52-400  | Operating Supplies Uniforms                                | 272                | 360                 | 360                   | 360 Per employee funding for contractually specified uniforms: (5) shirts & (5) pants   |
| 59-000  | Depreciation Depreciation                                  | 74,285             | 76,900              | 76,900                | 78,024 Funding for year-end depreciation charges for fund assets  |
| <i>Total: OE - Operating Expenditures/Expenses</i>    |  | <b>110,834</b>     | <b>110,078</b>      | <b>129,298</b>        | <b>137,068</b>  |
| <i>CAP - Capital Outlay</i>                           |  |                    |                     |                       |   |
| 700   | Infrastructure Water & Sewer Project                       | 0                  | 10,000              | 0                     | 0   |
| <i>Total: CAP - Capital Outlay</i>                    |  | <b>0</b>           | <b>10,000</b>       | <b>0</b>              | <b>0</b>  |
| <b>Total: 538 - Flood Control/Stormwater Mgmt</b>     |  | <b>193,173</b>     | <b>213,635</b>      | <b>212,003</b>        | <b>223,688</b>  |
| <b>Activity: 581 - Inter-Fund Group Transfers Out</b> |  |                    |                     |                       |   |
| <i>OTH - Other Uses</i>                               |  |                    |                     |                       |   |

# Expense Budget Worksheet Report

| Account Number | Account Description  | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget | Comments   |
|----------------|--|--------------------|---------------------|-----------------------|-------------|--|
| 70             | Other Nonoperating Uses - Proprietary Funds<br>Management Fees | 50,000             | 45,000              | 45,000                | 50,000      | Management fee paid to General Fund to offset administrative service costs provided for non Stormwater staff |
|                | <i>Total: OTH - Other Uses</i>                                 | 50,000             | 45,000              | 45,000                | 50,000      |  |
|                | <b>Total: 581 - Inter-Fund Group Transfers Out</b>             | 50,000             | 45,000              | 45,000                | 50,000      |  |
|                | <b>Program Total: 00 - None</b>                                | 243,173            | 258,635             | 257,003               | 273,688     |  |
|                | <b>Division Total: 3500 - Stormwater</b>                       | 243,173            | 258,635             | 257,003               | 273,688     |  |
|                | <b>Department Total: 39 - Public Works</b>                     | 243,173            | 258,635             | 257,003               | 273,688     |  |
|                | <b>EXPENSES Total</b>  | 243,173            | 258,635             | 257,003               | 273,688     |  |
|                | <b>Fund EXPENSE Total: 402 - Stormwater</b>                    | 243,173            | 258,635             | 257,003               | 273,688     |  |
|                | <b>EXPENSE GRAND Totals:</b>                                   | 243,173            | 258,635             | 257,003               | 273,688     |  |

**PUBLIC WORKS DEPARTMENT**  
**Fleet Maintenance Fund**

*Services, Functions and Activities*

The Fleet Maintenance Fund, created in FY 2000 as an Internal Service Fund of the Public Works Department, is responsible for the acquisition and maintenance of all Village owned vehicles in the municipal inventory. Assets managed by this Fund include: police or squad units, heavy trucks, the Village's 29 passenger bus, recreation vans, small engine repair, pick up trucks, loaders and other heavy equipment.

With its extensive tool and equipment inventory, Fleet Maintenance provides extremely valuable assistance in the construction or repair of other Village property, such as street signs and alley gates, plus other tasks such as spray painting and wood/metal fabrication.

Since October 2000, this function has operated as a self-supporting Internal Service Fund. Operating revenues provide the funding from the user division which received the Fund's services.

**BUDGET HIGHLIGHTS**

|                                       | <u>FY'16</u>       | <u>FY'17</u>        | <u>Change</u>      |
|---------------------------------------|--------------------|---------------------|--------------------|
| Personnel Services.....               | \$ 201,452         | \$ 203,457          | \$ 2,005           |
| Operating Expenditures/Expenses ..... | 933,631            | 946,442             | 12,811             |
| Capital Outlay .....                  | <u>205,000</u>     | <u>140,838</u>      | <u>(64,162)</u>    |
| TOTAL .....                           | <u>\$1,340,083</u> | <u>\$ 1,290,737</u> | <u>\$ (49,346)</u> |

# Expense Budget Worksheet Report

| Account Number                              | Account Description  | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments  |
|---|--|--------------------|---------------------|-----------------------|----------------|---|
| <b>Fund: 550 - Fleet Maintenance</b>        |  |                    |                     |                       |                |   |
| ISES  |  |                    |                     |                       |                |   |
| Department: 39 - Public Works               |  |                    |                     |                       |                |   |
| Division: 6000 - Fleet Maintenance          |  |                    |                     |                       |                |   |
| Program: 00 - None                          |  |                    |                     |                       |                |   |
| Activity: 539 - Other Physical Environment  |  |                    |                     |                       |                |   |
| <i>PS - Personnel Services</i>              |  |                    |                     |                       |                |   |
| 12-000                                      | Regular Salaries and Wages Salaries                        | 150,595            | 155,711             | 137,377               | 152,527        | (3) Equipment Mechanics (1) Shop Helper   |
| 14-000                                      | Overtime Overtime  | 1,502              | 1,502               | 2,300                 | 2,368          | Funding for unanticipated operational needs   |
| 16-000                                      | Compensated Annual Leave Vacation                          | 2,207              | -                   | -                     | -              | Compensated Annual Leave Vacation   |
| 18-100                                      | Compensated Compensatory Leave Longevity                   | 1,000              | 1,000               | 1,000                 | 1,000          | Benefit paid to tenured employees per policy  |
| 21-000                                      | Payroll Taxes Employer Fica and Medicare                   | 11,420             | 12,103              | 10,762                | 12,095         | Social Security and Medicare taxes  |
| 23-000                                      | Life and Health Insurance Health Insurance                 | 20,663             | 25,829              | 22,391                | 26,983         | Estimated annual employee costs for health insurance benefits   |
| 23-100                                      | Life and Health Insurance Dental                           | 529                | 763                 | 443                   | 591            | Estimated annual employee costs for dental insurance benefits   |
| 23-200                                      | Life and Health Insurance Long-Term Care                   | 148                | 178                 | 242                   | 178            | Estimated annual employee costs for long-term care insurance benefits   |
| 24-000                                      | Workers' Compensation Workers' Compensation                | 1,795              | 4,366               | 4,366                 | 3,139          | Allocated costs of workers' compensation premiums paid to the Florida League  |
| 29-990                                      | Personnel Services Contingency                             | -                  | -                   | -                     | 4,576          | Projected costs for all eligible employee salary increases (dependent upon union contracts), other contractually required personnel cost increases and the associated federal taxes for a one year period |
| <i>Total: PS - Personnel Services</i>       |  | <b>189,859</b>     | <b>201,452</b>      | <b>178,881</b>        | <b>203,457</b> |   |
| <i>OE - Operating Expenditures/Expenses</i> |  |                    |                     |                       |                |   |
| 43-100                                      | Utility Services Electric                                  | 5,867              | 6,000               | 6,000                 | 6,000          | Estimated annual cost for electrical services based on current actual FPL usage   |
| 43-200                                      | Utility Services Water                                     | 1,737              | 2,300               | 2,400                 | 2,400          | Estimated funding for water consumption   |
| 45-000                                      | Insurance ISF: Risk Management                             | 13,361             | 14,941              | 14,941                | 16,579         | Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League  |
| 45-100                                      | Insurance ISF: Auto Insurance                              | 80,570             | 97,965              | -                     | 72,805         | Consolidated costs for automobile and equipment liability for the Village's fleet   |
| 46-200                                      | Repair and Maintenance Services Repairs and Maintenance    | 5,594              | 6,000               | 6,000                 | 6,000          | Funding allocated for repairs and maintenance   |
| 49-800                                      | Other Current Charges and Obligations Licenses and Permits | 241                | 70                  | 250                   | 250            | Annual fee to operate facility  |
| 51-000                                      | Office Supplies Office Supplies                            | -                  | 50                  | 50                    | 50             | Miscellaneous supplies  |
| 52-110                                      | Operating Supplies Solvents                                | 431                | 800                 | 600                   | 500            | Funding for special fleet solvent costs   |
| 52-120                                      | Operating Supplies Oil, Lubricants and Other Fluids        | 1,274              | 3,500               | 3,500                 | 3,500          | Funding for specialized oils used on police vehicles  |
| 52-130                                      | Operating Supplies Village Hall Generator - Gas            | 2,850              | 500                 | 500                   | 500            | Funding to fuel the Village's emergency generators  |
| 52-200                                      | Operating Supplies Other Operating Supplies                | 26,771             | 20,000              | 30,000                | 30,000         | Funding for materials and supplies used in the division not specifically listed in other lines, i.e., equipment and supplies to operate fleet garage  |
| 220   | Operating Supplies Vehicle Conversion Costs                | 187                | 15,000              | 15,000                | 15,000         | Funding for repairs, materials and supplies to upgrade older vehicles   |
| 52-400                                      | Operating Supplies Uniforms                                | 608                | 720                 | 720                   | 720            | Per employee funding for contractually specified uniforms: (5) shirts & (5) pants   |

# Expense Budget Worksheet Report

| Account Number                                     | Account Description                                 | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments  |
|--|---|--------------------|---------------------|-----------------------|----------------|---|
| 55-000   | Training Training and Education                     | 398                | 800                 | 700                   | 800            | Recertification training for mechanics  |
| 70   | Depreciation Depreciation                           | 173,970            | 165,451             | 165,451               | 222,448        | Depreciation on vehicles and equipment  |
| <i>Total: OE - Operating Expenditures/Expenses</i> |   | <b>313,859</b>     | <b>334,097</b>      | <b>246,112</b>        | <b>377,552</b> |   |
| <i>CAP - Capital Outlay</i>                        |   |                    |                     |                       |                |   |
| 64-000   | Machinery and Equipment Machinery and Equipment     | -                  | 8,000               | -                     | -              |   |
| 64-100   | Machinery and Equipment Vehicles                    | -                  | 197,000             | 26,700                | 140,838        | Replace (2) Police Cars, Replace Vehicle #T6, Replace Vehicle #172 - Turf Truck & Replace Vehicle #9768 - Box Truck |
| <i>Total: CAP - Capital Outlay</i>                 |   | <b>-</b>           | <b>205,000</b>      | <b>26,700</b>         | <b>140,838</b> |   |
| <b>Total: 539 - Other Physical Environment</b>     |   | <b>503,718</b>     | <b>740,549</b>      | <b>451,693</b>        | <b>721,847</b> |   |
| <b>Program Total: 00 - None</b>                    |   | <b>503,718</b>     | <b>740,549</b>      | <b>451,693</b>        | <b>721,847</b> |   |
| <b>Program: 60 - Fleet Maintenance</b>             |   |                    |                     |                       |                |   |
| <b>Activity: 539 - Other Physical Environment</b>  |   |                    |                     |                       |                |   |
| <i>OE - Operating Expenditures/Expenses</i>        |   |                    |                     |                       |                |   |
| 46-100   | Repair and Maintenance Services Vehicle Maintenance | 1,819              | 1,500               | 1,500                 | 2,000          | Vehicle maintenance cost  |
| 52-100   | Operating Supplies Gas, Oil and Lubricants          | 2,013              | 5,000               | 3,000                 | 3,000          | Funding for fuel and lubricant costs  |
| 52-700   | Operating Supplies Tires                            | 70                 | 120                 | 120                   | 120            | Funding for tires   |
| <i>Total: OE - Operating Expenditures/Expenses</i> |   | <b>3,902</b>       | <b>6,620</b>        | <b>4,620</b>          | <b>5,120</b>   |   |
| <b>Total: 539 - Other Physical Environment</b>     |   | <b>3,902</b>       | <b>6,620</b>        | <b>4,620</b>          | <b>5,120</b>   |   |
| <b>Program Total: 60 - Fleet Maintenance</b>       |   | <b>3,902</b>       | <b>6,620</b>        | <b>4,620</b>          | <b>5,120</b>   |   |
| <b>Program: 61 - Building</b>                      |   |                    |                     |                       |                |   |
| <b>Activity: 539 - Other Physical Environment</b>  |   |                    |                     |                       |                |   |
| <i>OE - Operating Expenditures/Expenses</i>        |   |                    |                     |                       |                |   |
| 46-100   | Repair and Maintenance Services Vehicle Maintenance | 57                 | 300                 | 300                   | 300            | Vehicle maintenance cost  |
| 52-100   | Operating Supplies Gas, Oil and Lubricants          | 819                | 1,200               | 600                   | 600            | Funding for fuel and lubricant costs  |
| 52-700   | Operating Supplies Tires                            | -                  | 120                 | 644                   | 500            | Funding for tires   |
| <i>Total: OE - Operating Expenditures/Expenses</i> |   | <b>876</b>         | <b>1,620</b>        | <b>1,544</b>          | <b>1,400</b>   |   |
| <b>Total: 539 - Other Physical Environment</b>     |   | <b>876</b>         | <b>1,620</b>        | <b>1,544</b>          | <b>1,400</b>   |   |
| <b>Program Total: 61 - Building</b>                |   | <b>876</b>         | <b>1,620</b>        | <b>1,544</b>          | <b>1,400</b>   |   |
| <b>Program: 62 - Code Compliance</b>               |   |                    |                     |                       |                |   |
| <b>Activity: 539 - Other Physical Environment</b>  |   |                    |                     |                       |                |   |
| <i>OE - Operating Expenditures/Expenses</i>        |   |                    |                     |                       |                |   |
| 46-100   | Repair and Maintenance Services Vehicle Maintenance | 452                | 2,000               | 2,000                 | 1,000          | Vehicle maintenance cost  |
| 52-100   | Operating Supplies Gas, Oil and Lubricants          | 1,888              | 3,000               | 3,000                 | 2,500          | Funding for fuel and lubricant costs  |
| 52-700   | Operating Supplies Tires                            | -                  | 200                 | 200                   | 200            | Funding for tires   |
| <i>Total: OE - Operating Expenditures/Expenses</i> |   | <b>2,339</b>       | <b>5,200</b>        | <b>5,200</b>          | <b>3,700</b>   |   |
| <b>Total: 539 - Other Physical Environment</b>     |   | <b>2,339</b>       | <b>5,200</b>        | <b>5,200</b>          | <b>3,700</b>   |   |
| <b>Program Total: 62 - Code Compliance</b>         |   | <b>2,339</b>       | <b>5,200</b>        | <b>5,200</b>          | <b>3,700</b>   |   |
| <b>Program: 63 - Police</b>                        |   |                    |                     |                       |                |   |
| <b>Activity: 539 - Other Physical Environment</b>  |   |                    |                     |                       |                |   |
| <i>OE - Operating Expenditures/Expenses</i>        |   |                    |                     |                       |                |   |
| 46-100   | Repair and Maintenance Services Vehicle Maintenance | 34,007             | 32,000              | 32,000                | 38,000         | Vehicle maintenance cost  |
| 52-100   | Operating Supplies Gas, Oil and Lubricants          | 112,873            | 164,000             | 164,000               | 164,000        | Funding for fuel and lubricant costs  |
| 52-700   | Operating Supplies Tires                            | 12,511             | 16,000              | 15,000                | 16,000         | Funding for tires   |
| <i>Total: OE - Operating Expenditures/Expenses</i> |   | <b>159,390</b>     | <b>212,000</b>      | <b>211,000</b>        | <b>218,000</b> |   |
| <b>Total: 539 - Other Physical Environment</b>     |   | <b>159,390</b>     | <b>212,000</b>      | <b>211,000</b>        | <b>218,000</b> |   |
| <b>Program Total: 63 - Police</b>                  |   | <b>159,390</b>     | <b>212,000</b>      | <b>211,000</b>        | <b>218,000</b> |   |

# Expense Budget Worksheet Report

| Account Number  | Account Description                                 | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget   | Comments                             |
|---|---|--------------------|---------------------|-----------------------|---------------|--------------------------------------|
| <b>Program: 64 - Parks Division</b>                       |   |                    |                     |                       |               |                                      |
| <b>Activity: 539 - Other Physical Environment</b>         |   |                    |                     |                       |               |                                      |
| <i>OE - Operating Expenditures/Expenses</i>               |   |                    |                     |                       |               |                                      |
| 46-100  | Repair and Maintenance Services Vehicle Maintenance | 2,411              | 6,500               | 7,200                 | 4,900         | Vehicle maintenance cost             |
| 52-100  | Operating Supplies Gas, Oil and Lubricants          | 6,673              | 12,000              | 10,000                | 10,000        | Funding for fuel and lubricant costs |
| 52-700  | Operating Supplies Tires                            | 435                | 1,400               | 1,400                 | 1,400         | Funding for tires                    |
| <i>Total: OE - Operating Expenditures/Expenses</i>        |   | <b>9,519</b>       | <b>19,900</b>       | <b>18,600</b>         | <b>16,300</b> |                                      |
| <b>Total: 539 - Other Physical Environment</b>            |   | <b>9,519</b>       | <b>19,900</b>       | <b>18,600</b>         | <b>16,300</b> |                                      |
| <b>Program Total: 64 - Parks Division</b>                 |   |                    |                     |                       |               |                                      |
|   |   | 9,519              | 19,900              | 18,600                | 16,300        |                                      |
| <b>Program: 65 - Facilities Maintenance/Streets</b>       |   |                    |                     |                       |               |                                      |
| <b>Activity: 539 - Other Physical Environment</b>         |   |                    |                     |                       |               |                                      |
| <i>OE - Operating Expenditures/Expenses</i>               |   |                    |                     |                       |               |                                      |
| 46-100  | Repair and Maintenance Services Vehicle Maintenance | 6,829              | 18,000              | 6,000                 | 6,000         | Vehicle maintenance cost             |
| 52-100  | Operating Supplies Gas, Oil and Lubricants          | 7,077              | 12,500              | 8,000                 | 10,000        | Funding for fuel and lubricant costs |
| 52-700  | Operating Supplies Tires                            | 617                | 750                 | 2,000                 | 1,500         | Funding for tires                    |
| <i>Total: OE - Operating Expenditures/Expenses</i>        |   | <b>14,523</b>      | <b>31,250</b>       | <b>16,000</b>         | <b>17,500</b> |                                      |
| <b>Total: 539 - Other Physical Environment</b>            |   | <b>14,523</b>      | <b>31,250</b>       | <b>16,000</b>         | <b>17,500</b> |                                      |
| <b>Program Total: 65 - Facilities Maintenance/Streets</b> |   |                    |                     |                       |               |                                      |
|   |   | 14,523             | 31,250              | 16,000                | 17,500        |                                      |
| <b>Program: 66 - Public Works Administration</b>          |   |                    |                     |                       |               |                                      |
| <b>Activity: 539 - Other Physical Environment</b>         |   |                    |                     |                       |               |                                      |
| <i>OE - Operating Expenditures/Expenses</i>               |   |                    |                     |                       |               |                                      |
| 46-100  | Repair and Maintenance Services Vehicle Maintenance | 418                | 3,000               | 3,000                 | 2,000         | Vehicles maintenance cost            |
| 52-100  | Operating Supplies Gas, Oil and Lubricants          | 2,570              | 3,600               | 3,500                 | 4,600         | Funding for fuel and lubricant costs |
| 52-700  | Operating Supplies Tires                            | -                  | 515                 | 500                   | 500           | Funding for tires                    |
| <i>Total: OE - Operating Expenditures/Expenses</i>        |   | <b>2,988</b>       | <b>7,115</b>        | <b>7,000</b>          | <b>7,100</b>  |                                      |
| <b>Total: 539 - Other Physical Environment</b>            |   | <b>2,988</b>       | <b>7,115</b>        | <b>7,000</b>          | <b>7,100</b>  |                                      |
| <b>Program Total: 66 - Public Works Administration</b>    |   |                    |                     |                       |               |                                      |
|   |   | 2,988              | 7,115               | 7,000                 | 7,100         |                                      |
| <b>Program: 67 - Recreation Maintenance</b>               |   |                    |                     |                       |               |                                      |
| <b>Activity: 539 - Other Physical Environment</b>         |   |                    |                     |                       |               |                                      |
| <i>OE - Operating Expenditures/Expenses</i>               |   |                    |                     |                       |               |                                      |
| 46-100  | Repair and Maintenance Services Vehicle Maintenance | 2,268              | 4,000               | 6,000                 | 5,000         | Vehicle maintenance cost             |
| 52-100  | Operating Supplies Gas, Oil and Lubricants          | 3,251              | 200                 | 4,500                 | 5,000         | Funding for fuel and lubricant costs |
| 52-700  | Operating Supplies Tires                            | -                  | 515                 | 300                   | 600           | Funding for tires                    |
| <i>Total: OE - Operating Expenditures/Expenses</i>        |   | <b>5,519</b>       | <b>4,715</b>        | <b>10,800</b>         | <b>10,600</b> |                                      |
| <b>Total: 539 - Other Physical Environment</b>            |   | <b>5,519</b>       | <b>4,715</b>        | <b>10,800</b>         | <b>10,600</b> |                                      |
| <b>Program Total: 67 - Recreation Maintenance</b>         |   |                    |                     |                       |               |                                      |
|   |   | 5,519              | 4,715               | 10,800                | 10,600        |                                      |
| <b>Program: 68 - Recreation</b>                           |   |                    |                     |                       |               |                                      |
| <b>Activity: 539 - Other Physical Environment</b>         |   |                    |                     |                       |               |                                      |
| <i>OE - Operating Expenditures/Expenses</i>               |   |                    |                     |                       |               |                                      |
| 46-100  | Repair and Maintenance Services Vehicle Maintenance | 153                | 2,000               | 1,000                 | 2,000         | Vehicle maintenance cost             |
| 52-100  | Operating Supplies Gas, Oil and Lubricants          | 2,381              | 3,350               | 2,900                 | 3,350         | Funding for fuel and lubricant costs |
| 700   | Operating Supplies Tires                            | -                  | 515                 | 500                   | 500           | Funding for tires                    |
| <i>Total: OE - Operating Expenditures/Expenses</i>        |   | <b>2,534</b>       | <b>5,865</b>        | <b>4,400</b>          | <b>5,850</b>  |                                      |
| <b>Total: 539 - Other Physical Environment</b>            |   | <b>2,534</b>       | <b>5,865</b>        | <b>4,400</b>          | <b>5,850</b>  |                                      |
| <b>Program Total: 68 - Recreation</b>                     |   |                    |                     |                       |               |                                      |
|   |   | 2,534              | 5,865               | 4,400                 | 5,850         |                                      |
| <b>Program: 69 - Village Manager</b>                      |   |                    |                     |                       |               |                                      |

# Expense Budget Worksheet Report

| Account Number                                     | Account Description                                 | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget Comments                         |
|--|---|--------------------|---------------------|-----------------------|--|
| <b>Activity: 539 - Other Physical Environment</b>  |   |                    |                     |                       |  |
| <i>OE - Operating Expenditures/Expenses</i>        |   |                    |                     |                       |  |
| 90   | Repair and Maintenance Services Vehicle Maintenance | 264                | 800                 | 600                   | 800 Vehicle maintenance cost                 |
| 52-100   | Operating Supplies Gas, Oil and Lubricants          | 1,256              | 1,800               | 1,500                 | 1,800 Funding for fuel and lubricant costs   |
| 52-700   | Operating Supplies Tires                            | -                  | 122                 | 120                   | 120 Funding for tires                        |
| <i>Total: OE - Operating Expenditures/Expenses</i> |   | <b>1,520</b>       | <b>2,722</b>        | <b>2,220</b>          | <b>2,720</b>                                 |
| <b>Total: 539 - Other Physical Environment</b>     |   | <b>1,520</b>       | <b>2,722</b>        | <b>2,220</b>          | <b>2,720</b>                                 |
| <b>Program Total: 69 - Village Manager</b>         |   | <b>1,520</b>       | <b>2,722</b>        | <b>2,220</b>          | <b>2,720</b>                                 |
| <b>Program: 71 - Sanitation</b>                    |   |                    |                     |                       |  |
| <b>Activity: 539 - Other Physical Environment</b>  |   |                    |                     |                       |  |
| <i>OE - Operating Expenditures/Expenses</i>        |   |                    |                     |                       |  |
| 46-100   | Repair and Maintenance Services Vehicle Maintenance | 69,308             | 70,000              | 40,000                | 50,000 Vehicle maintenance cost              |
| 52-100   | Operating Supplies Gas, Oil and Lubricants          | 107,217            | 150,000             | 125,000               | 150,000 Funding for fuel and lubricant costs |
| 52-700   | Operating Supplies Tires                            | 34,181             | 37,000              | 35,000                | 37,000 Funding for tires                     |
| <i>Total: OE - Operating Expenditures/Expenses</i> |   | <b>210,705</b>     | <b>257,000</b>      | <b>200,000</b>        | <b>237,000</b>                               |
| <b>Total: 539 - Other Physical Environment</b>     |   | <b>210,705</b>     | <b>257,000</b>      | <b>200,000</b>        | <b>237,000</b>                               |
| <b>Program Total: 71 - Sanitation</b>              |   | <b>210,705</b>     | <b>257,000</b>      | <b>200,000</b>        | <b>237,000</b>                               |
| <b>Program: 72 - Stormwater</b>                    |   |                    |                     |                       |  |
| <b>Activity: 539 - Other Physical Environment</b>  |   |                    |                     |                       |  |
| <i>OE - Operating Expenditures/Expenses</i>        |   |                    |                     |                       |  |
| 46-100   | Repair and Maintenance Services Vehicle Maintenance | 298                | 800                 | 2,000                 | 1,500 Vehicle maintenance cost               |
| 52-100   | Operating Supplies Gas, Oil and Lubricants          | 1,615              | 3,500               | 1,700                 | 3,000 Funding for fuel and lubricant costs   |
| .700   | Operating Supplies Tires                            | -                  | 1,000               | 2,000                 | 1,000 Funding for tires                      |
| <i>Total: OE - Operating Expenditures/Expenses</i> |   | <b>1,913</b>       | <b>5,300</b>        | <b>5,700</b>          | <b>5,500</b>                                 |
| <b>Total: 539 - Other Physical Environment</b>     |   | <b>1,913</b>       | <b>5,300</b>        | <b>5,700</b>          | <b>5,500</b>                                 |
| <b>Program Total: 72 - Stormwater</b>              |   | <b>1,913</b>       | <b>5,300</b>        | <b>5,700</b>          | <b>5,500</b>                                 |
| <b>Program: 73 - LOGT</b>                          |   |                    |                     |                       |  |
| <b>Activity: 539 - Other Physical Environment</b>  |   |                    |                     |                       |  |
| <i>OE - Operating Expenditures/Expenses</i>        |   |                    |                     |                       |  |
| 46-100   | Repair and Maintenance Services Vehicle Maintenance | 14,360             | 17,000              | 14,000                | 16,000 Vehicle maintenance cost              |
| 52-100   | Operating Supplies Gas, Oil and Lubricants          | 9,029              | 11,000              | 8,500                 | 9,500 Funding for fuel and lubricant costs   |
| 52-700   | Operating Supplies Tires                            | 556                | 3,700               | 3,700                 | 3,000 Funding for tires                      |
| <i>Total: OE - Operating Expenditures/Expenses</i> |   | <b>23,945</b>      | <b>31,700</b>       | <b>26,200</b>         | <b>28,500</b>                                |
| <b>Total: 539 - Other Physical Environment</b>     |   | <b>23,945</b>      | <b>31,700</b>       | <b>26,200</b>         | <b>28,500</b>                                |
| <b>Program Total: 73 - LOGT</b>                    |   | <b>23,945</b>      | <b>31,700</b>       | <b>26,200</b>         | <b>28,500</b>                                |
| <b>Program: 74 - Transportation Surtax</b>         |   |                    |                     |                       |  |
| <b>Activity: 539 - Other Physical Environment</b>  |   |                    |                     |                       |  |
| <i>OE - Operating Expenditures/Expenses</i>        |   |                    |                     |                       |  |
| 46-100   | Repair and Maintenance Services Vehicle Maintenance | 729                | 2,600               | 1,000                 | 2,500 Vehicle maintenance cost               |
| 52-100   | Operating Supplies Gas, Oil and Lubricants          | 4,978              | 5,000               | 5,000                 | 5,600 Funding for fuel and lubricant costs   |
| 52-700   | Operating Supplies Tires                            | -                  | 927                 | 3,000                 | 1,500 Funding for tires                      |
| <i>Total: OE - Operating Expenditures/Expenses</i> |   | <b>5,707</b>       | <b>8,527</b>        | <b>9,000</b>          | <b>9,600</b>                                 |
| <b>Total: 539 - Other Physical Environment</b>     |   | <b>5,707</b>       | <b>8,527</b>        | <b>9,000</b>          | <b>9,600</b>                                 |
| <b>Program Total: 74 - Transportation Surtax</b>   |   | <b>5,707</b>       | <b>8,527</b>        | <b>9,000</b>          | <b>9,600</b>                                 |
| <b>Division Total: 6000 - Fleet Maintenance</b>    |   | <b>949,099</b>     | <b>1,340,083</b>    | <b>973,977</b>        | <b>1,290,737</b>                             |
| <b>Department Total: 39 - Public Works</b>         |   | <b>949,099</b>     | <b>1,340,083</b>    | <b>973,977</b>        | <b>1,290,737</b>                             |

# Expense Budget Worksheet Report

| Account Number | Account Description            | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget Comments |
|----------------|--------------------------------|--------------------|---------------------|-----------------------|----------------------|
|                | EXPENSES Total                 | 949,099            | 1,340,083           | 973,977               | 1,290,737            |
| Fund EXPENSE   | Total: 550 - Fleet Maintenance | 949,099            | 1,340,083           | 973,977               | 1,290,737            |
|                | <b>EXPENSE GRAND Totals:</b>   | 949,099            | 1,340,083           | 973,977               | 1,290,737            |

**PUBLIC WORKS DEPARTMENT**  
**Local Option Gas Tax Fund**

*Services, Functions and Activities*

Local Option Gas Tax is a special revenue fund which originates from a six and three cent tax levied by Miami-Dade County on all petroleum and petroleum-related products. Proceeds from this fund must be segregated and may only be used for repairs, maintenance, additions, deletions and modifications to streets, sidewalks, streetlights, easements, curbs, alleys, medians and right-of-ways.

**BUDGET HIGHLIGHTS**

|                                       | <u>FY'16</u>      | <u>FY'17</u>      | <u>Change</u>     |
|---------------------------------------|-------------------|-------------------|-------------------|
| Personnel Services.....               | \$ 125,912        | \$ 124,524        | \$ (1,388)        |
| Operating Expenditures/Expenses ..... | 147,138           | 206,996           | 59,858            |
| Capital Outlay .....                  | 75,000            | 15,000            | (60,000)          |
| Other Uses.....                       | <u>93,700</u>     | <u>93,700</u>     | <u>-</u>          |
| TOTAL .....                           | <u>\$ 441,750</u> | <u>\$ 440,220</u> | <u>\$ (1,530)</u> |

**Expense Budget Worksheet Report**

| Account Number                                     | Account Description                                     | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments  |
|--|---|--------------------|---------------------|-----------------------|----------------|---|
| <b>Fund: 130 - Local Option Gas Tax (LOGT)</b>     |   |                    |                     |                       |                |   |
| <b>EXPENSES</b>                                    |   |                    |                     |                       |                |   |
| <b>Department: 39 - Public Works</b>               |   |                    |                     |                       |                |   |
| <b>Division: 1222 - LOGT</b>                       |   |                    |                     |                       |                |   |
| <b>Program: 00 - None</b>                          |   |                    |                     |                       |                |   |
| <b>Activity: 541 - Road and Street Facilities</b>  |   |                    |                     |                       |                |   |
| <i>PS - Personnel Services</i>                     |   |                    |                     |                       |                |   |
| 12-000   | Regular Salaries and Wages Salaries                     | 87,007             | 89,583              | 88,348                | 91,499         | (2) Tree trimmer  |
| 14-000   | Overtime Overtime                                       | 8,021              | 8,239               | 2,600                 | 2,840          | Overtime  |
| 18-100   | Compensated Compensatory Leave Longevity                | 1,500              | 1,500               | 1,500                 | 1,000          | Benefit paid to tenured employees per policy  |
| 21-000   | Payroll Taxes Employer Fica and Medicare                | 7,313              | 7,598               | 7,135                 | 7,287          | Social Security and Medicare taxes  |
| 23-000   | Life and Health Insurance Health Insurance              | 0                  | 12,914              | 12,656                | 13,491         | Estimated annual employee costs for health insurance benefits   |
| 23-100   | Life and Health Insurance Dental                        | 246                | 381                 | 295                   | 295            | Estimated annual employee costs for dental insurance benefits   |
| 23-200   | Life and Health Insurance Long-Term Care                | 76                 | 91                  | 139                   | 91             | Estimated annual employee costs for long-term care insurance benefits   |
| 24-000   | Workers' Compensation Workers' Compensation             | 1,357              | 5,606               | 5,606                 | 5,276          | Allocated costs of workers compensation premiums paid to the Florida League   |
| 29-990   | Personnel Services Contingency                          | 0                  | 0                   | 0                     | 2,745          | Projected costs for all eligible employee salary increases (dependent upon union contracts), other contractually required personnel cost increases and the associated federal taxes for one year period |
| <i>Total: PS - Personnel Services</i>              |   | <b>105,520</b>     | <b>125,912</b>      | <b>118,279</b>        | <b>124,524</b> |   |
| <i>OE - Operating Expenditures/Expenses</i>        |   |                    |                     |                       |                |   |
| 34-000   | Other Services Contract Services                        | 345                | 500                 | 500                   | 500            | Paving contractor   |
| 44-000   | Rentals and Leases Equipment Rental                     | 180                | 300                 | 300                   | 300            | Funding to pay for temporary use of vehicle and equipment   |
| 45-000   | Insurance ISF: Risk Management                          | 1,100              | 1,732               | 1,732                 | 3,631          | Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League  |
| 46-000   | Repair and Maintenance Services ISF: Fleet Maintenance  | 66,985             | 78,744              | 78,744                | 82,055         | Allocated costs for operating the Village's fleet including the costs for automobile liability coverage paid to the Florida League  |
| 46-200   | Repair and Maintenance Services Repairs and Maintenance | 67,284             | 40,000              | 40,000                | 40,000         | Estimated funds required to provide on-going maintenance and repairs to Village streets, alleys and parking lots  |
| 51-000   | Office Supplies Office Supplies                         | 500                | 0                   | 100                   | 100            | General office supplies for reporting purposes (pens, pencils, paper, etc.)   |
| 52-200   | Operating Supplies Other Operating Supplies             | 31,998             | 19,502              | 1,600                 | 20,000         | Road materials, signage, concrete and other supplies needed to maintain the Village's streets, sidewalks, roads, easements, curbs and rights-of-way   |
| 52-210   | Operating Supplies Beautification                       | 68,632             | 0                   | 12,930                | 50,000         | Estimated funding for Village-wide roadway landscape projects   |
| 52-400   | Operating Supplies Uniforms                             | 136                | 360                 | 360                   | 360            | Per employee funding for contractually specified uniforms: (5) shirts, (5) pants  |
| 52-500   | Operating Supplies Fertilizer and Chemicals             | 4,555              | 5,000               | 0                     | 5,000          | Funding for purchase of sprays, fertilizers and other chemicals   |
| 53-000   | Road Materials and Supplies Road Materials              | 1,440              | 1,000               | 0                     | 5,000          | Materials to repair the road  |
| 55-000   | Training Training and Education                         | 7                  | 0                   | 20                    | 50             | Safety training for personnel   |
| <i>Total: OE - Operating Expenditures/Expenses</i> |   | <b>243,161</b>     | <b>147,138</b>      | <b>136,286</b>        | <b>206,996</b> |   |
| <i>CAP - Capital Outlay</i>                        |   |                    |                     |                       |                |   |
| 63-100   | Infrastructure Transportation Improvements              | 0                  | 0                   | 0                     | 15,000         | Replace 109th Street Median Lights  |
| 63-400   | Infrastructure Land Improvements                        | 228,983            | 75,000              | 0                     | 0              |   |

# Expense Budget Worksheet Report

| Account Number | Account Description                                   | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget Comments |
|----------------|---|--------------------|---------------------|-----------------------|----------------------|
| 64-000         | Machinery and Equipment Machinery and Equipment       | 98,220             | 0                   | 0                     | 0                    |
|                | <i>Total: CAP - Capital Outlay</i>                    | <b>327,203</b>     | <b>75,000</b>       | <b>0</b>              | <b>15,000</b>        |
|                | <b>Total: 541 - Road and Street Facilities</b>        | <b>675,884</b>     | <b>348,050</b>      | <b>254,565</b>        | <b>346,520</b>       |
|                | <b>Activity: 581 - Inter-Fund Group Transfers Out</b> |                    |                     |                       |                      |
|                | <i>OTH - Other Uses</i>                               |                    |                     |                       |                      |
| 91-201         | Interfund Transfers Debt Service                      | 93,700             | 93,700              | 93,700                | 93,700               |
|                | <i>Total: OTH - Other Uses</i>                        | <b>93,700</b>      | <b>93,700</b>       | <b>93,700</b>         | <b>93,700</b>        |
|                | <b>Total: 581 - Inter-Fund Group Transfers Out</b>    | <b>93,700</b>      | <b>93,700</b>       | <b>93,700</b>         | <b>93,700</b>        |
|                | <b>Program Total: 00 - None</b>                       | <b>769,584</b>     | <b>441,750</b>      | <b>348,265</b>        | <b>440,220</b>       |
|                | <b>Division Total: 1222 - LOGT</b>                    | <b>769,584</b>     | <b>441,750</b>      | <b>348,265</b>        | <b>440,220</b>       |
|                | <b>Department Total: 39 - Public Works</b>            | <b>769,584</b>     | <b>441,750</b>      | <b>348,265</b>        | <b>440,220</b>       |
|                | EXPENSES Total  | <b>769,584</b>     | <b>441,750</b>      | <b>348,265</b>        | <b>440,220</b>       |
| Fund EXPENSE   | Total: 130 - Local Option Gas Tax (LOGT)              | <b>769,584</b>     | <b>441,750</b>      | <b>348,265</b>        | <b>440,220</b>       |
|                | EXPENSE GRAND Totals:                                 | <b>769,584</b>     | <b>441,750</b>      | <b>348,265</b>        | <b>440,220</b>       |

**PUBLIC WORKS DEPARTMENT  
Half-Cent Transportation Surtax Fund**

*Services, Functions and Activities*

The Half-Cent Transportation Surtax was approved by County voters with levies imposed beginning on January 1, 2003. The tax is levied as a supplemental half-cent fee for all qualified purchases in Miami-Dade County and allocated by the County's Transit Authority. Proceeds from this levy will be used to augment current transportation and transportation-related activities in the Village.

**BUDGET HIGHLIGHTS**

|                                       | <u>FY'16</u>      | <u>FY'17</u>      | <u>Change</u>   |
|---------------------------------------|-------------------|-------------------|-----------------|
| Personnel Services.....               | \$ 90,448         | \$ 89,126         | \$ (1,322)      |
| Operating Expenditures/Expenses ..... | 139,177           | 139,061           | (116)           |
| Capital Outlay .....                  | 175,000           | 185,000           | 10,000          |
| TOTAL .....                           | <u>\$ 404,625</u> | <u>\$ 413,187</u> | <u>\$ 8,562</u> |

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# Expense Budget Worksheet Report

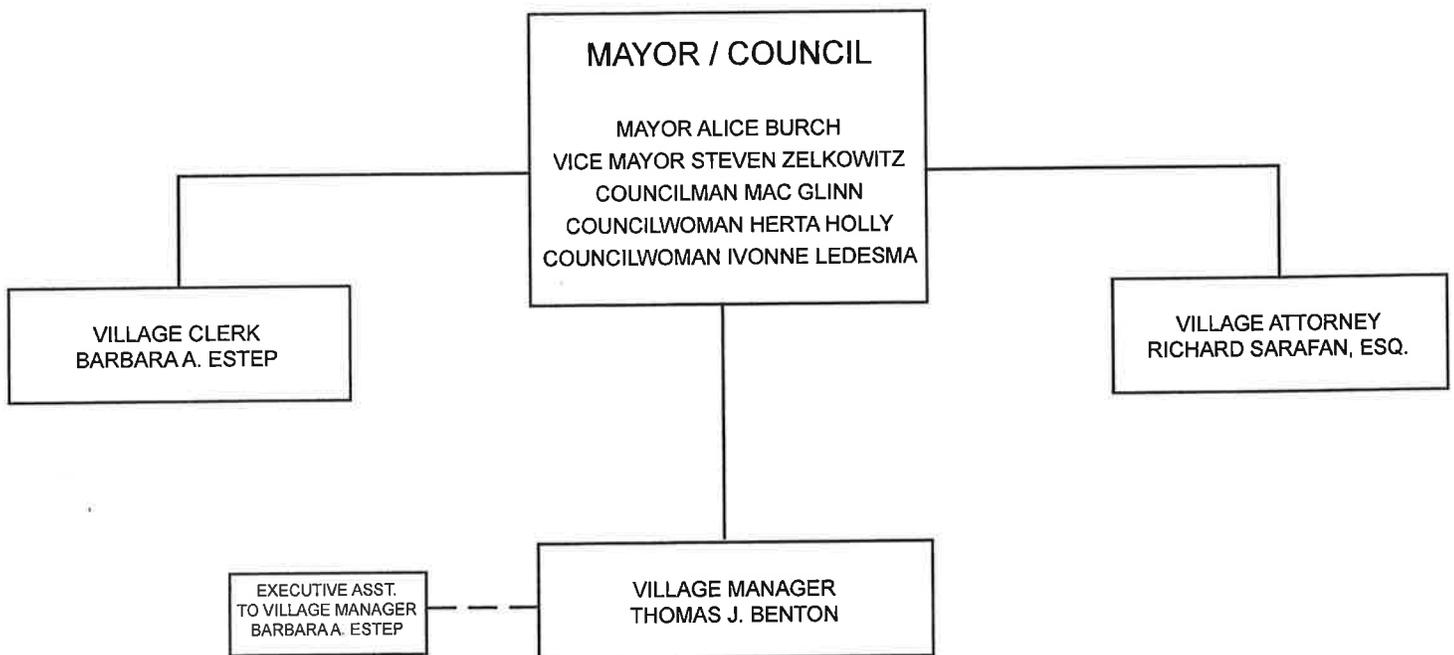
| Account Number  | Account Description                                    | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments  |
|---|--|--------------------|---------------------|-----------------------|----------------|---|
| <b>Fund: 135 - Citizens' Indep Trust (CITT)</b>       |  |                    |                     |                       |                |   |
| <b>EXPENSES</b>                                       |  |                    |                     |                       |                |   |
| <b>Department: 39 - Public Works</b>                  |  |                    |                     |                       |                |   |
| <b>Division: 1210 - CITT</b>                          |  |                    |                     |                       |                |   |
| <b>Program: 41 - Transportation</b>                   |  |                    |                     |                       |                |   |
| <b>Activity: 541 - Road and Street Facilities</b>     |  |                    |                     |                       |                |   |
| <i>PS - Personnel Services</i>                        |  |                    |                     |                       |                |   |
| 12-000  | Regular Salaries and Wages Salaries                    | 59,961             | 61,979              | 60,086                | 61,505         | (1) Maintenance Lead Worker (1) Maintenance Worker I  |
| 14-000  | Overtime Overtime                                      | 1,563              | 4,120               | 3,000                 | 3,000          | Funding for estimated additional assignments and services   |
| 18-100  | Compensated Compensatory Leave Longevity               | 500                | 500                 | 500                   | 500            | Benefit paid to tenured employees per policy  |
| 21-000  | Payroll Taxes Employer Fica and Medicare               | 4,841              | 5,094               | 4,864                 | 4,885          | Social Security and Medicare taxes  |
| 23-000  | Life and Health Insurance Health Insurance             | 10,332             | 12,914              | 12,656                | 13,491         | Estimated annual employee costs for health insurance benefits   |
| 23-100  | Life and Health Insurance Dental                       | 162                | 381                 | 295                   | 295            | Estimated annual costs for dental insurance benefits  |
| 23-200  | Life and Health Insurance Long-Term Care               | 101                | 128                 | 176                   | 68             | Estimated annual employee costs for long-term care insurance benefits   |
| 24-000  | Workers' Compensation Workers' Compensation            | 1,746              | 5,332               | 5,332                 | 3,537          | Allocated costs of workers compensation premium paid to the Florida League  |
| 29-990  | Personnel Services Contingency                         | 0                  | 0                   | 0                     | 1,845          | Projected costs for all eligible employee salary increases (dependent upon union contracts), other contractually required personnel cost increases and the associated federal taxes for one year period |
| <i>Total: PS - Personnel Services</i>                 |  | <b>79,206</b>      | <b>90,448</b>       | <b>86,909</b>         | <b>89,126</b>  |   |
| <i>OE - Operating Expenditures/Expenses</i>           |  |                    |                     |                       |                |   |
| 32-000  | Accounting and Auditing Accounting and Auditing        | 2,500              | 2,500               | 2,500                 | 2,500          | Funding for annual external audit to comply with State, Federal and local statutory provisions  |
| J00   | Insurance ISF: Risk Management                         | 972                | 1,604               | 1,604                 | 3,631          | Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League  |
| 46-000  | Repair and Maintenance Services ISF: Fleet Maintenance | 13,864             | 23,343              | 23,343                | 25,708         | Allocated costs for operating the Village's fleet including the costs for automobile liability coverage paid to the Florida League  |
| 52-200  | Operating Supplies Other Operating Supplies            | 291                | 4,230               | 0                     | 19,635         | Road materials, signs, concrete and other supplies needed to maintain the Village's streets, sidewalks, roads, easements, curbs and right-of-way  |
| 52-400  | Operating Supplies Uniforms                            | 0                  | 0                   | 300                   | 300            |   |
| <i>Total: OE - Operating Expenditures/Expenses</i>    |  | <b>17,627</b>      | <b>31,677</b>       | <b>27,747</b>         | <b>51,774</b>  |   |
| <i>CAP - Capital Outlay</i>                           |  |                    |                     |                       |                |   |
| 63-100  | Infrastructure Transportation Improvements             | 210,028            | 0                   | 0                     | 185,000        | Installation of Decorative Street Name Signs & Sidewalk Replacement   |
| 63-400  | Infrastructure Land Improvements                       | 0                  | 175,000             | 0                     | 0              |   |
| <i>Total: CAP - Capital Outlay</i>                    |  | <b>210,028</b>     | <b>175,000</b>      | <b>0</b>              | <b>185,000</b> |   |
| <b>Total: 541 - Road and Street Facilities</b>        |  | <b>306,860</b>     | <b>297,125</b>      | <b>114,656</b>        | <b>325,900</b> |   |
| <b>Activity: 581 - Inter-Fund Group Transfers Out</b> |  |                    |                     |                       |                |   |
| <i>OTH - Other Uses</i>                               |  |                    |                     |                       |                |   |
| 91-150  | Interfund Transfers Transfer from CITT: Grant Fund     | 12,441             | 0                   | 0                     | 0              |   |
| 91-155  | Interfund Transfers Building Better Com (GOB)          | 146,929            | 0                   | 0                     | 0              |   |
| <i>Total: OTH - Other Uses</i>                        |  | <b>159,370</b>     | <b>0</b>            | <b>0</b>              | <b>0</b>       |   |
| <b>Total: 581 - Inter-Fund Group Transfers Out</b>    |  | <b>159,370</b>     | <b>0</b>            | <b>0</b>              | <b>0</b>       |   |
| <b>Program Total: 41 - Transportation</b>             |  | <b>466,230</b>     | <b>297,125</b>      | <b>114,656</b>        | <b>325,900</b> |   |
| <b>Program: 44 - Transit</b>                          |  |                    |                     |                       |                |   |
| <b>Activity: 544 - Mass Transit Systems</b>           |  |                    |                     |                       |                |   |
| <i>OE - Operating Expenditures/Expenses</i>           |  |                    |                     |                       |                |   |
| 34-500  | Other Services Transport Services                      | 113,019            | 107,500             | 113,019               | 87,287         | Funding to engage an outside agent to manage and operate the Village's shuttle transportation program   |

# Expense Budget Worksheet Report

| Account Number                                     | Account Description                       | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget Comments |
|--|---|--------------------|---------------------|-----------------------|----------------------|
| <i>Total: DE - Operating Expenditures/Expenses</i> |   | 113,019            | 107,500             | 113,019               | 87,287               |
| <b>Total: 544 - Mass Transit Systems</b>           |   | 113,019            | 107,500             | 113,019               | 87,287               |
| <b>Program Total: 44 - Transit</b>                 |   | 113,019            | 107,500             | 113,019               | 87,287               |
| <b>Division Total: 1210 - CITT</b>                 |   | 579,249            | 404,625             | 227,675               | 413,187              |
| <b>Department Total: 39 - Public Works</b>         |   | 579,249            | 404,625             | 227,675               | 413,187              |
| EXPENSES Total                                     |   | 579,249            | 404,625             | 227,675               | 413,187              |
| Fund EXPENSE                                       | Total: 135 - Citizens' Indep Trust (CITT) | 579,249            | 404,625             | 227,675               | 413,187              |
| EXPENSE GRAND Totals:                              |   | 579,249            | 404,625             | 227,675               | 413,187              |



# MAYOR/COUNCIL ORGANIZATION CHART



## OFFICE OF THE MAYOR AND COUNCIL

### *Services, Functions and Activities*

Miami Shores Village is governed by a five member Village Council, elected at large on a nonpartisan basis. The Mayor presides at all Council meetings and other Village functions and is the ceremonial head of the Village.

The Council legislatively establishes policy and appoints the Village Manager, who is responsible for administration of that policy and for managing the Village's departments and services. Additionally, the Village Council appoints the Village Clerk and Village Attorney.

Council elections are held on the second Tuesday of April, every odd numbered year. Council member terms are four years for the candidates receiving the first and second highest number of votes. The candidate receiving the third highest number of votes is elected to Council for a two year term. To be eligible to seek office, prospective candidates must reside in Miami Shores Village for six months and must qualify as a voter of the State and of the Village.

Regular Council meetings are held in the Council Chambers of the Village Hall on the first and third Tuesday of each month (excluding August) at 6:30 p.m. Special meetings may be held when required.

### **BUDGET HIGHLIGHTS**

|                                       | <b><u>FY'16</u></b> | <b><u>FY'17</u></b> | <b><u>Change</u></b> |
|---------------------------------------|---------------------|---------------------|----------------------|
| Personnel Services.....               | \$ 180              | \$ 155              | \$ (25)              |
| Operating Expenditures/Expenses ..... | <u>15,781</u>       | <u>22,375</u>       | <u>6,594</u>         |
| TOTAL .....                           | <u>\$ 15,961</u>    | <u>\$ 22,530</u>    | <u>\$ 6,569</u>      |

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# Expense Budget Worksheet Report

| Account Number   | Account Description  | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget   | Department Entry Comments  |
|--|--|--------------------|---------------------|-----------------------|---------------|--|
| <b>Fund: 001 - General Fund</b>                              |  |                    |                     |                       |               |  |
| <b>EXPENSES</b>  |  |                    |                     |                       |               |  |
| <b>Department: 11 - Mayor &amp; Council</b>                  |  |                    |                     |                       |               |  |
| <b>Division: 0100 - Legislative</b>                          |  |                    |                     |                       |               |  |
| <b>Program: 00 - None</b>                                    |  |                    |                     |                       |               |  |
| <b>Activity: 511 - Legislative</b>                           |  |                    |                     |                       |               |  |
| <i>PS - Personnel Services</i>                               |  |                    |                     |                       |               |  |
| 11-000   | Executive Salaries Salaries  | 5                  | 5                   | 5                     | 5             | Mayor & Council receive \$1 per year   |
| 24-000   | Workers' Compensation Workers' Compensation                                    | 175                | 175                 | 175                   | 150           | Allocated cost of workers' compensation premlims paid to the Florida League                                |
| <b>Account Classification Total: PS - Personnel Services</b> |  | <b>180</b>         | <b>180</b>          | <b>180</b>            | <b>155</b>    |  |
| <i>OE - Operating Expenditures/Expenses</i>                  |  |                    |                     |                       |               |  |
| 40-000   | Travel and Per Diem Travel   | 806                | 1,000               | 1,200                 | 4,500         | Travel costs associated with Council travel to conferences or training                                     |
| 40-100   | Travel and Per Diem Per Diem Allowance   | 514                | 300                 | 105                   | 500           | Per Diem allowance associated with Council attendance at conferences/training                              |
| 40-200   | Travel and Per Diem Local Mileage Reimbursement                                | 0                  | 100                 | 50                    | 350           | Local mileage charges submitted by Council   |
| 45-000   | Insurance ISF: Risk Management   | 212                | 856                 | 856                   | 900           | Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League |
| 47-000   | Printing and Binding Printing  | 284                | 150                 | 525                   | 2,200         | Stationary and business cards for Council members  |
| 48-000   | Promotional Activities Promotional Activities                                  | 65                 | 500                 | 450                   | 500           | Promotional materials  |
| 49-000   | Other Current Charges and Obligations Other Current Charges                    | 908                | 750                 | 500                   | 750           | Plaques, flowers and awards requested by Council for functions and presentations                           |
| 49-100   | Other Current Charges and Obligations Special Projects                         | 0                  | 0                   | 5,000                 | 0             | Training fees, etc.  |
| 49-140   | Other Current Charges and Obligations Council Appropriations                   | 0                  | 5,000               | 0                     | 5,000         | Council appropriations/expenses  |
| 51-000   | Office Supplies Office Supplies  | 69                 | 125                 | 125                   | 125           | Off Supplies to support Council Members  |
| 52-400   | Operating Supplies Uniforms  | 166                | 0                   | 0                     | 350           | Village Logo Shirts for Council Members  |
| 54-000   | Books, Publications, Subscriptions, and Memberships Dues, Memberships and Subs | 2,631              | 2,500               | 2,600                 | 3,050         | Annual membership fees to the Florida League of Cities and the Miami-Dade League of Cities                 |
| 55-000   | Training Training and Education  | 1,098              | 4,000               | 2,800                 | 3,500         | Registration fees for conference/training attendance   |
| 55-100   | Training Organizational Meetings   | 400                | 500                 | 650                   | 650           | Attendance at the Miami-Dade County League of Cities meetings  |
| <b>Total: OE - Operating Expenditures/Expenses</b>           |  | <b>7,152</b>       | <b>15,781</b>       | <b>14,861</b>         | <b>22,375</b> |  |
| <b>Activity Total: 511 - Legislative</b>                     |  | <b>7,332</b>       | <b>15,961</b>       | <b>15,041</b>         | <b>22,530</b> |  |
| <b>Program Total: 00 - None</b>                              |  | <b>7,332</b>       | <b>15,961</b>       | <b>15,041</b>         | <b>22,530</b> |  |
| <b>Division Total: 0100 - Legislative</b>                    |  | <b>7,332</b>       | <b>15,961</b>       | <b>15,041</b>         | <b>22,530</b> |  |
| <b>Department Total: 11 - Mayor &amp; Council</b>            |  | <b>7,332</b>       | <b>15,961</b>       | <b>15,041</b>         | <b>22,530</b> |  |
| <b>EXPENSES Total</b>  |  | <b>7,332</b>       | <b>15,961</b>       | <b>15,041</b>         | <b>22,530</b> |  |
| <b>Fund EXPENSE</b>  | <b>Total: 001 - General Fund</b>   | <b>7,332</b>       | <b>15,961</b>       | <b>15,041</b>         | <b>22,530</b> |  |
| <b>EXPENSE GRAND Totals:</b>                                 |  | <b>7,332</b>       | <b>15,961</b>       | <b>15,041</b>         | <b>22,530</b> |  |

# OFFICE OF THE VILLAGE ATTORNEY

## *Services, Functions and Activities*

The Village Attorney, appointed by the Village Council, provides legal counsel to the Village Council, the Village Manager, Village departments and various advisory boards.

The Village Attorney has the primary responsibility to coordinate legal matters of the Village. The Village Attorney provides legal counsel in the preparation of contracts or agreements, as well as other legal documents.

The Village contracts a separate and independent labor attorney to provide counsel and representation on labor-related matters, such as employment contracts and collective bargaining agreements.

## **BUDGET HIGHLIGHTS**

|                                       | <b><u>FY'16</u></b>      | <b><u>FY'17</u></b>      | <b><u>Change</u></b>    |
|---------------------------------------|--------------------------|--------------------------|-------------------------|
| Operating Expenditures/Expenses ..... | <b><u>\$ 192,970</u></b> | <b><u>\$ 268,055</u></b> | <b><u>\$ 75,085</u></b> |
| TOTAL .....                           | <b><u>\$ 192,970</u></b> | <b><u>\$ 268,055</u></b> | <b><u>\$ 75,085</u></b> |

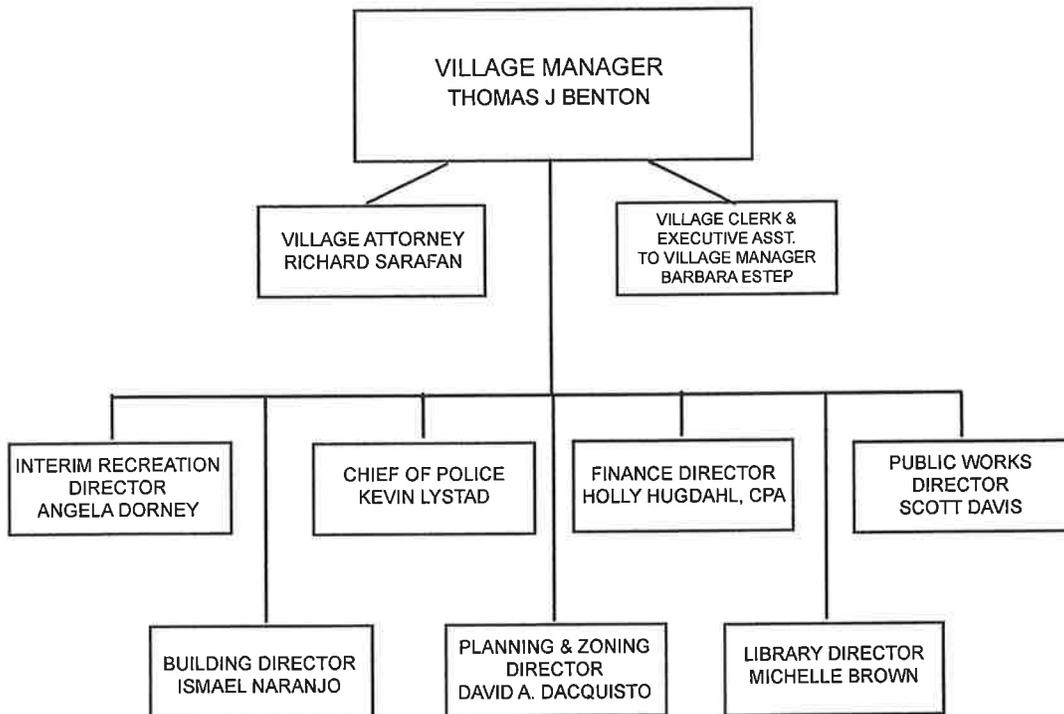
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# Expense Budget Worksheet Report

| Account Number                                     | Account Description                    | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments  |
|--|--|--------------------|---------------------|-----------------------|----------------|---|
| <b>Fund: 001 - General Fund</b>                    |  |                    |                     |                       |                |   |
| <b>EXPENSES</b>                                    |  |                    |                     |                       |                |   |
| <b>Department: 14 - Legal</b>                      |  |                    |                     |                       |                |   |
| <b>Division: 0200 - Legal</b>                      |  |                    |                     |                       |                |   |
| <b>Program: 00 - None</b>                          |  |                    |                     |                       |                |   |
| <b>Activity: 514 - Legal Counsel</b>               |  |                    |                     |                       |                |   |
| <i>OE - Operating Expenditures/Expenses</i>        |  |                    |                     |                       |                |   |
| 31-200   | Professional Services Legal General    | 36,015             | 30,000              | 67,291                | 60,000         | Fees anticipated for special legal research, opinions or supplemental representation              |
| 31-210   | Professional Services Legal Retainer   | 50,400             | 50,400              | 50,400                | 50,400         | Legal retainer for Village Attorney   |
| 31-220   | Professional Services Legal Labor      | 67,503             | 35,000              | 62,000                | 45,000         | Labor Attorney costs and fees associated with labor issues, including union contract negotiations |
| 31-230   | Professional Services Legal Litigation | 88,802             | 62,000              | 102,000               | 62,000         | Legal fees anticipated for Village representation brought to the court system                     |
| 31-240   | Professional Services Legal Pension    | 29,878             | 15,000              | 60,000                | 25,000         | Legal fees associated with amending the Village's pension plan ordinances                         |
| 31-250   | Professional Services Legal Other      | 1,150              | 0                   | 30,000                | 25,000         | Telecommunications Issues   |
| 47-000   | Printing and Binding Printing          | 0                  | 145                 | 0                     | 180            | Business Cards/Stationary Printing  |
| 55-000   | Training Training and Education        | 275                | 425                 | 475                   | 475            | Registration fee for conference/training attendance   |
| <i>Total: OE - Operating Expenditures/Expenses</i> |  | <b>274,022</b>     | <b>192,970</b>      | <b>372,166</b>        | <b>268,055</b> |   |
| <b>Total: 514 - Legal Counsel</b>                  |  | <b>274,022</b>     | <b>192,970</b>      | <b>372,166</b>        | <b>268,055</b> |   |
| <b>Program Total: 00 - None</b>                    |  | <b>274,022</b>     | <b>192,970</b>      | <b>372,166</b>        | <b>268,055</b> |   |
| <b>Division Total: 0200 - Legal</b>                |  | <b>274,022</b>     | <b>192,970</b>      | <b>372,166</b>        | <b>268,055</b> |   |
| <b>Department Total: 14 - Legal</b>                |  | <b>274,022</b>     | <b>192,970</b>      | <b>372,166</b>        | <b>268,055</b> |   |
| <b>EXPENSES Total</b>                              |  | <b>274,022</b>     | <b>192,970</b>      | <b>372,166</b>        | <b>268,055</b> |   |
| <b>and EXPENSE Total: 001 - General Fund</b>       |  | <b>274,022</b>     | <b>192,970</b>      | <b>372,166</b>        | <b>268,055</b> |   |
| <b>EXPENSE GRAND Totals:</b>                       |  | <b>274,022</b>     | <b>192,970</b>      | <b>372,166</b>        | <b>268,055</b> |   |



# VILLAGE MANAGER'S OFFICE ORGANIZATION CHART



## OFFICE OF THE VILLAGE MANAGER

### *Services, Functions and Activities*

The Office of the Village Manager is responsible for the management and operation of all aspects of the Village. As Chief Executive and Administrative Officer for the Village, the Manager is appointed by and serves at the discretion of the Village Council.

### **BUDGET HIGHLIGHTS**

|                                       | <b><u>FY'16</u></b> | <b><u>FY'17</u></b> | <b><u>Change</u></b> |
|---------------------------------------|---------------------|---------------------|----------------------|
| Personnel Services.....               | \$ 204,837          | \$ 204,073          | \$ (764)             |
| Operating Expenditures/Expenses ..... | <u>25,338</u>       | <u>39,195</u>       | <u>13,857</u>        |
| TOTAL .....                           | <u>\$ 230,175</u>   | <u>\$ 243,268</u>   | <u>\$ 13,093</u>     |

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# Expense Budget Worksheet Report

| Account Number                                     | Account Description  | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget Comments   |
|--|--|--------------------|---------------------|-----------------------|--|
| <b>Fund: 001 - General Fund</b>                    |  |                    |                     |                       |  |
| <b>EXPENSES</b>                                    |  |                    |                     |                       |  |
| <b>Department: 10 - Village Manager</b>            |  |                    |                     |                       |  |
| <b>Division: 0300 - Village Manager</b>            |  |                    |                     |                       |  |
| <b>Program: 00 - None</b>                          |  |                    |                     |                       |  |
| <b>Activity: 512 - Executive</b>                   |  |                    |                     |                       |  |
| <i>PS - Personnel Services</i>                     |  |                    |                     |                       |  |
| 11-000   | Executive Salaries Salaries  | 166,087            | 166,724             | 166,724               | 165,451 Village Manager Base Salary  |
| 11-100   | Executive Salaries Executive Benefit   | 6,500              | 6,500               | 6,500                 | 6,625 Executive Benefit Package  |
| 11-200   | Executive Salaries Executive Benefits Manager                                  | 13,000             | 13,000              | 13,000                | 13,250 ICMA Retirement contribution  |
| 14-000   | Overtime Overtime  | 742                | 0                   | 0                     | 0  |
| 18-100   | Compensated Compensatory Leave Longevity                                       | 1,500              | 1,500               | 1,500                 | 1,500 Benefit paid to tenured employees per policy   |
| 21-000   | Payroll Taxes Employer Fica and Medicare                                       | 10,168             | 10,049              | 14,361                | 10,056 Social Security and Medicare taxes  |
| 23-000   | Life and Health Insurance Health Insurance                                     | 4,205              | 6,457               | 6,457                 | 6,746 Estimated annual employee costs for health insurance benefits  |
| 23-100   | Life and Health Insurance Dental   | 135                | 191                 | 191                   | 148 Estimated annual employee costs for dental insurance benefits  |
| 23-200   | Life and Health Insurance Long-Term Care                                       | 45                 | 50                  | 50                    | 50 Estimated annual employee costs for long-term care insurance benefits   |
| 24-000   | Workers' Compensation Workers' Compensation                                    | 190                | 366                 | 366                   | 247 Allocated cost of workers' compensation premiums paid to the Florida League  |
| <i>Total: PS - Personnel Services</i>              |  | <b>202,572</b>     | <b>204,837</b>      | <b>209,149</b>        | <b>204,073</b>   |
| <i>OE - Operating Expenditures/Expenses</i>        |  |                    |                     |                       |  |
| 31-260   | Professional Services Lobbyist   | 12,000             | 12,000              | 12,000                | 25,000 Funding for the Village's lobbyist  |
| 40-000   | Travel and Per Diem Travel   | 74                 | 500                 | 150                   | 500 Funding for local and intermediate training and administrative events  |
| 41-100   | Communications Services Cellular   | 142                | 450                 | 150                   | 600 Funding for cellular telephone   |
| 41-300   | Communications Services Long Distance  | (6)                | 0                   | 0                     | 0 Funding for long distance/toll calls   |
| 45-000   | Insurance ISF: Risk Management   | 1,077              | 1,721               | 1,721                 | 1,972 Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League                         |
| 46-000   | Repair and Maintenance Services ISF: Fleet Maintenance                         | 4,393              | 5,117               | 5,117                 | 4,973 Allocated costs for operating the Village's fleet including the costs for automobile liability coverage paid to the Florida League |
| 47-000   | Printing and Binding Printing  | 0                  | 250                 | 150                   | 250 Printing of miscellaneous forms and letterhead   |
| 48-000   | Promotional Activities Promotional Activities                                  | 729                | 1,500               | 1,800                 | 1,800 Costs for special advertisements, notices and reporting requirements. Chamber of Commerce ad.                                      |
| 51-000   | Office Supplies Office Supplies  | 0                  | 150                 | 100                   | 150 Manager Department Office Supplies   |
| 52-200   | Operating Supplies Other Operating Supplies                                    | 916                | 300                 | 250                   | 350 Printer supplies and other operating expenses within the Manager's office  |
| 54-000   | Books, Publications, Subscriptions, and Memberships Dues, Memberships and Subs | 3,149              | 3,000               | 3,000                 | 3,000 Annual Association dues (ICMA, FCCMA, DCCMA, etc.)   |
| 00   | Training Training and Education  | 189                | 350                 | 225                   | 600 Funding for attendance at regional meetings, luncheons and other promotional activities  |
| <i>Total: OE - Operating Expenditures/Expenses</i> |  | <b>22,664</b>      | <b>25,338</b>       | <b>24,663</b>         | <b>39,195</b>  |
| <b>Total: 512 - Executive</b>                      |  | <b>225,236</b>     | <b>230,175</b>      | <b>233,812</b>        | <b>243,268</b>   |
| <b>Program Total: 00 - None</b>                    |  | <b>225,236</b>     | <b>230,175</b>      | <b>233,812</b>        | <b>243,268</b>   |

# Expense Budget Worksheet Report

| Account Number                                | Account Description       | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget Comments |
|---|---------------------------|--------------------|---------------------|-----------------------|----------------------|
| <b>Division Total: 0900 - Village Manager</b> |                           | 225,236            | 230,175             | 233,812               | 243,268              |
| <b>Department Total: 10 - Village Manager</b> |                           | 225,236            | 230,175             | 233,812               | 243,268              |
|   | EXPENSES Total            | 225,236            | 230,175             | 233,812               | 243,268              |
| Fund EXPENSE                                  | Total: 001 - General Fund | 225,236            | 230,175             | 233,812               | 243,268              |
|   | EXPENSE GRAND Totals:     | 225,236            | 230,175             | 233,812               | 243,268              |



# VILLAGE CLERK ORGANIZATION CHART

VILLAGE CLERK  
BARBARA A. ESTEP

## OFFICE OF THE VILLAGE CLERK

### *Services, Functions and Activities*

The Village Clerk serves as the primary liaison between the public and Village Officials, assisting residents in obtaining timely responses to their inquiries. The Office of the Village Clerk encompasses the traditional responsibility of records management, as well as coordination and administration of Village Council meetings, including agenda management and distribution and Board appointments. The Village Clerk serves as the Supervisor of Elections for all Village elections and is the Staff Liaison to the Historic Preservation Board.

The Clerk's Office is charged with ensuring compliance with public hearing notice requirements, and advises fellow Department Head staff members regarding requests for bids, proposals and other procedural matters. Adopted ordinances are transmitted to Municipal Code Corporation for immediate electronic posting of the Village's Code of Ordinance and Code Supplements are printed periodically. The Village Clerk serves as the Village's Records Management Liaison Officer (RMLO) with the Secretary of State and is responsible for processing all forms of records requests.

The Village Clerk administers the Village's Local Business Tax Receipt program (LBTR), processing new businesses and issuing the receipt's on an annual basis. This program generates approximately \$90,000 in recurring revenues. Film and Solicitor permits are also facilitated by the Clerk's office.

### **BUDGET HIGHLIGHTS**

|                                       | <b><u>FY'16</u></b> | <b><u>FY'17</u></b> | <b><u>Change</u></b> |
|---------------------------------------|---------------------|---------------------|----------------------|
| Personnel Services.....               | \$ 125,535          | \$ 128,285          | \$ 2,750             |
| Operating Expenditures/Expenses ..... | <u>27,366</u>       | <u>49,327</u>       | <u>21,961</u>        |
| TOTAL .....                           | <u>\$ 152,901</u>   | <u>\$ 177,612</u>   | <u>\$ 24,711</u>     |

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# Expense Budget Worksheet Report

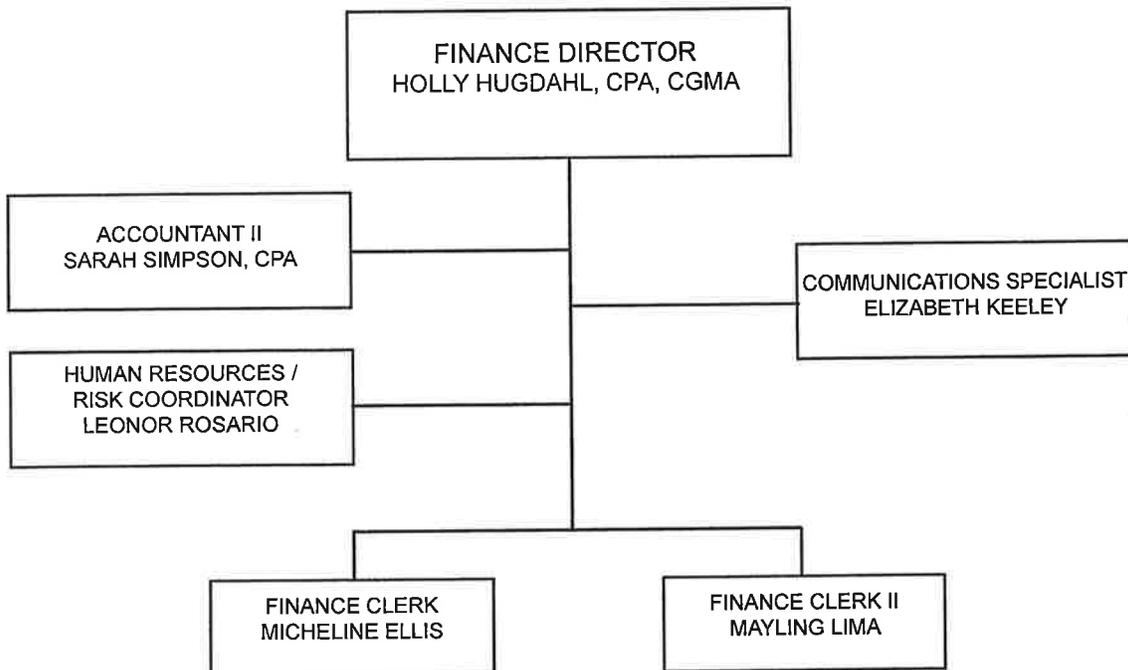
| Account Number                              | Account Description  | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments   |
|---|--|--------------------|---------------------|-----------------------|----------------|--|
| <b>Fund: 001 - General Fund</b>             |  |                    |                     |                       |                |  |
| <b>EXPENSES</b>                             |  |                    |                     |                       |                |  |
| <b>Department: 12 - Village Clerk</b>       |  |                    |                     |                       |                |  |
| <b>Division: 0303 - Village Clerk</b>       |  |                    |                     |                       |                |  |
| <b>Program: 00 - None</b>                   |  |                    |                     |                       |                |  |
| <b>Activity: 512 - Executive</b>            |  |                    |                     |                       |                |  |
| <i>PS - Personnel Services</i>              |  |                    |                     |                       |                |  |
| 11-000                                      | Executive Salaries Salaries  | 98,860             | 102,201             | 102,201               | 104,458        | Village Clerk base salary  |
| 11-100                                      | Executive Salaries Executive Benefit   | 6,500              | 6,500               | 6,500                 | 6,625          | Executive benefit package  |
| 18-100                                      | Compensated Compensatory Leave Longevity                                       | 1,000              | 1,500               | 1,500                 | 1,500          | Benefit paid to tenured employees per policy   |
| 21-000                                      | Payroll Taxes Employer Fica and Medicare                                       | 8,068              | 8,430               | 8,430                 | 8,612          | Social Security and Medicare taxes   |
| 23-000                                      | Life and Health Insurance Health Insurance                                     | 4,526              | 6,457               | 6,457                 | 6,746          | Estimated annual employee costs for health insurance benefits  |
| 23-100                                      | Life and Health Insurance Dental   | 148                | 191                 | 191                   | 148            | Estimated annual employee costs for dental insurance benefits  |
| 23-200                                      | Life and Health Insurance Long-Term Care                                       | 41                 | 47                  | 75                    | 47             | Estimated annual employee costs for long-term care insurance benefits                                      |
| 24-000                                      | Workers' Compensation Workers' Compensation                                    | 104                | 209                 | 209                   | 149            | Allocated cost of workers' compensation premiums paid to the Florida League                                |
| <i>Total: PS - Personnel Services</i>       |  | <b>119,246</b>     | <b>125,535</b>      | <b>125,563</b>        | <b>128,285</b> |  |
| <i>OE - Operating Expenditures/Expenses</i> |  |                    |                     |                       |                |  |
| 31-000                                      | Professional Services Professional Services                                    | 989                | 0                   | 0                     | 0              |  |
| 1-270                                       | Professional Services Pre-employment Screening                                 | 473                | 600                 | 0                     | 0              | Funding for pre-employment testing associated with Village Hall and Library departmental staffing          |
| 34-000                                      | Other Services Contract Services   | 0                  | 0                   | 0                     | 10,335         | Document Scanning Services   |
| 40-000                                      | Travel and Per Diem Travel   | 2,962              | 1,800               | 1,800                 | 2,420          | Travel costs to attend conferences/training  |
| 40-100                                      | Travel and Per Diem Per Diem Allowance   | 415                | 450                 | 450                   | 455            | Per Diem allowance while attending conferences/training  |
| 41-100                                      | Communications Services Cellular   | 0                  | 120                 | 0                     | 120            | Cellular service fees  |
| 42-000                                      | Freight and Postage Services Postage   | 735                | 850                 | 500                   | 500            | Postage charges for general mail services  |
| 45-000                                      | Insurance ISF: Risk Management   | 1,077              | 1,721               | 1,721                 | 1,972          | Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League |
| 47-000                                      | Printing and Binding Printing  | 0                  | 150                 | 150                   | 1,800          | Cost to print various forms  |
| 48-000                                      | Promotional Activities Promotional Activities                                  | 810                | 1,200               | 1,850                 | 0              |  |
| 48-200                                      | Promotional Activities Legal Advertisements                                    | 0                  | 0                   | 0                     | 1,800          | Legal Advertising & Notices  |
| 49-000                                      | Other Current Charges and Obligations Other Current Charges                    | 161                | 5,000               | 5,000                 | 5,000          | Codification of adopted ordinances   |
| 49-200                                      | Other Current Charges and Obligations Elections                                | 17,226             | 12,000              | 0                     | 22,000         | Election costs   |
| 51-000                                      | Office Supplies Office Supplies  | 143                | 225                 | 150                   | 225            | Departmental office supplies   |
| 2-200                                       | Operating Supplies Other Operating Supplies                                    | 202                | 250                 | 1,120                 | 0              | Supplies for Department Equipment  |
| 54-000                                      | Books, Publications, Subscriptions, and Memberships Dues, Memberships and Subs | 1,185              | 1,500               | 1,300                 | 1,400          | Annual fees for various organization memberships   |

# Expense Budget Worksheet Report

| Account Number                                     | Account Description             | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget Comments                                       |
|--|---------------------------------|--------------------|---------------------|-----------------------|--|
| 55-000   | Training Training and Education | 1,455              | 1,500               | 1,300                 | 1,300 Registration fees for conference/training attendance |
| <i>Total: OE - Operating Expenditures/Expenses</i> |                                 | <u>27,833</u>      | <u>27,366</u>       | <u>15,341</u>         | <u>49,327</u>  |
| <b>Total: 512 - Executive</b>                      |                                 | <u>147,079</u>     | <u>152,901</u>      | <u>140,904</u>        | <u>177,612</u>   |
| <b>Program Total: 00 - None</b>                    |                                 | <u>147,079</u>     | <u>152,901</u>      | <u>140,904</u>        | <u>177,612</u>   |
| <b>Division Total: 0303 - Village Clerk</b>        |                                 | <u>147,079</u>     | <u>152,901</u>      | <u>140,904</u>        | <u>177,612</u>   |
| <b>Department Total: 12 - Village Clerk</b>        |                                 | <u>147,079</u>     | <u>152,901</u>      | <u>140,904</u>        | <u>177,612</u>   |
| EXPENSES Total                                     |                                 | <u>147,079</u>     | <u>152,901</u>      | <u>140,904</u>        | <u>177,612</u>   |
| Fund EXPENSES Total: 001 - General Fund            |                                 | <u>147,079</u>     | <u>152,901</u>      | <u>140,904</u>        | <u>177,612</u>   |
| EXPENSE GRAND Totals:                              |                                 | <u>147,079</u>     | <u>152,901</u>      | <u>140,904</u>        | <u>177,612</u>   |



# FINANCE DEPARTMENT ORGANIZATION CHART



# FINANCE DEPARTMENT

## *Services, Functions and Activities*

The Finance Department is responsible for the security of all Village funds. The department is a full-function operation ranging from basic accounting to comprehensive financial management and planning. Included in the many responsibilities of the department are: preparing the annual operating and capital budgets at the direction of the Village Manager, processing no less than fifty-two weekly payrolls and maintaining all appropriate records, filing the necessary payroll-related taxes and the corresponding recording of all financial transactions, ensuring the fiscal integrity of the Village and, managing the information technology functions of the Village.

The Department is responsible for the timely and accurate reporting of all financial activities. This includes the recording of the purchase orders, direct payments, invoices and daily deposits. The department is responsible for reconciling monthly bank statements as well as confirming all cash and electronic transactions.

The department monitors and coordinates the Village's four retirement plans: the General Employees' Pension System, the Police Officers' Retirement System, the ICMA-457 Deferred Compensation Plan and the VALIC-457 Deferred Compensation Plan. The responsibilities include the coordination of quarterly board of trustee meetings, distribution of materials and information to trustees and plan members, timely deposits of employee and Village contributions to all funds and collating the year-end financial data for audit and year-end state reporting requirements.

The department manages the Village's risk management function, employee benefit programs, cash management, debt service management, payroll, accounts payable, accounts receivable and other finance-related matters.

### **BUDGET HIGHLIGHTS**

|                                       | <u>FY'16</u>      | <u>FY'17</u>      | <u>Change</u>    |
|---------------------------------------|-------------------|-------------------|------------------|
| Personnel Services.....               | \$ 489,352        | \$ 514,352        | \$ 25,000        |
| Operating Expenditures/Expenses ..... | <u>112,603</u>    | <u>129,511</u>    | <u>16,908</u>    |
| TOTAL .....                           | <u>\$ 601,955</u> | <u>\$ 643,863</u> | <u>\$ 41,908</u> |

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# Expense Budget Worksheet Report

| Account Number                                      | Account Description                                     | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments  |
|---|---|--------------------|---------------------|-----------------------|----------------|---|
| <b>Fund: 001 - General Fund</b>                     |   |                    |                     |                       |                |   |
| <b>EXPENSES</b>                                     |   |                    |                     |                       |                |   |
| <b>Department: 13 - Finance</b>                     |   |                    |                     |                       |                |   |
| <b>Division: 0500 - Finance</b>                     |   |                    |                     |                       |                |   |
| <b>Program: 00 - None</b>                           |   |                    |                     |                       |                |   |
| <b>Activity: 513 - Financial and Administrative</b> |   |                    |                     |                       |                |   |
| <i>PS - Personnel Services</i>                      |   |                    |                     |                       |                |   |
| 11-000  | Executive Salaries Salaries                             | 112,955            | 116,768             | 113,172               | 119,350        | Finance Director base salary  |
| 11-100  | Executive Salaries Executive Benefit                    | 6,500              | 6,500               | 6,500                 | 6,625          | Executive benefit package   |
| 12-000  | Regular Salaries and Wages Salaries                     | 201,562            | 281,736             | 257,389               | 303,531        | (1) Accountant II (1) Communications Specialist (1) Finance Clerk I (1) Finance Clerk II (1) HR/Risk Coordinator; Allocated Chargebacks (1) Courier (30% split with Police) |
| 14-000  | Overtime Overtime                                       | 5,377              | 10,072              | 5,000                 | 7,500          | Estimated overtime costs  |
| 18-100  | Compensated Compensatory Leave Longevity                | 1,500              | 1,500               | 1,500                 | 2,000          | Benefit paid to tenured employees per policy  |
| 21-000  | Payroll Taxes Employer Fica and Medicare                | 24,515             | 31,649              | 29,342                | 32,546         | Social Security and Medicare taxes  |
| 23-000  | Life and Health Insurance Health Insurance              | 22,408             | 38,743              | 29,000                | 40,474         | Estimated annual employee costs for health insurance benefits   |
| 23-100  | Life and Health Insurance Dental                        | 739                | 1,144               | 850                   | 886            | Estimated annual employee costs for dental insurance benefits   |
| 23-200  | Life and Health Insurance Long-Term Care                | 205                | 373                 | 600                   | 475            | Estimated annual employee costs for long-term care insurance benefits   |
| 24-000  | Workers' Compensation Workers' Compensation             | 357                | 867                 | 867                   | 965            | Allocated cost of workers' compensation premiums paid to the Florida League   |
| <i>Total: PS - Personnel Services</i>               |   | <b>376,118</b>     | <b>489,352</b>      | <b>444,220</b>        | <b>514,352</b> |   |
| <i>OE - Operating Expenditures/Expenses</i>         |   |                    |                     |                       |                |   |
| 31-000  | Professional Services Professional Services             | 7,605              | 10,000              | 10,000                | 10,000         | Actuary & Consulting Fees   |
| 31-100  | Professional Services Technology                        | 0                  | 0                   | 1,000                 | 5,000          | Technical Support for Financial System  |
| 32-000  | Accounting and Auditing Accounting and Auditing         | 38,500             | 42,000              | 42,000                | 42,000         | Funding for annual external audit to comply with Federal, State and local statutory provisions  |
| 34-000  | Other Services Contract Services                        | 36,307             | 32,000              | 35,000                | 35,000         | Funding for departmental and centralized service contracts  |
| 40-000  | Travel and Per Diem Travel                              | 545                | 4,500               | 3,000                 | 4,500          | Funding for local and intermediate training and conference attendance   |
| 40-100  | Travel and Per Diem Per Diem Allowance                  | 0                  | 1,500               | 1,000                 | 1,000          | Per Diem allowance while attending conferences/training   |
| 42-000  | Freight and Postage Services Postage                    | 1,653              | 1,000               | 1,500                 | 1,500          | Correspondence and certified mail   |
| 45-000  | Insurance ISF: Risk Management                          | 5,384              | 8,603               | 8,603                 | 10,011         | Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League  |
| 47-000  | Printing and Binding Printing                           | 1,806              | 1,500               | 1,500                 | 1,500          | Printing of CAFR, Budget (Proposed and Adopted), Pension reports and other state-mandated documents   |
| 48-000  | Promotional Activities Promotional Activities           | 1,168              | 1,500               | 1,500                 | 1,500          | Provides funding for Annual Budget Notices and other finance-related notices  |
| 49-600  | Other Current Charges and Obligations Court Filing Fees | 516                | 0                   | 500                   | 500            |   |
| 50-000  | Office Supplies Office Supplies                         | 286                | 1,000               | 1,000                 | 1,000          | Pens, paper, ink and other office supplies for a one year period for (6) full-time employees  |
| 52-200  | Operating Supplies Other Operating Supplies             | 2,266              | 1,500               | 5,000                 | 2,000          | Operating supplies required for Finance-related equipment, not already funded in the Village-wide supply account  |

# Expense Budget Worksheet Report

| Account Number  | Account Description  | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments  |
|---|--|--------------------|---------------------|-----------------------|----------------|---|
| 000   | Books, Publications, Subscriptions, and Memberships Dues, Memberships and Subs | 2,300              | 3,000               | 2,000                 | 2,500          | Funding for subscriptions to various journals and membership to various organizations   |
| 55-000  | Training Training and Education  | 2,005              | 4,500               | 4,500                 | 11,500         | Conference registration fees, charges to attend local training sessions and other educational activities as well as tuition reimbursement |
| <i>Total: OE - Operating Expenditures/Expenses</i>    |  | <b>100,341</b>     | <b>112,603</b>      | <b>118,103</b>        | <b>129,511</b> |   |
| <b>Total: 513 - Financial and Administrative</b>      |  | <b>476,459</b>     | <b>601,955</b>      | <b>562,323</b>        | <b>643,863</b> |   |
| <b>Activity: 581 - Inter-Fund Group Transfers Out</b> |  |                    |                     |                       |                |   |
| <i>OTH - Other Uses</i>                               |  |                    |                     |                       |                |   |
| 91-301  | Interfund Transfers Capital Projects   | 0                  | 0                   | 2,850                 | 0              | Transfer to Capital Projects  |
| <i>Total: OTH - Other Uses</i>                        |  | <b>0</b>           | <b>0</b>            | <b>2,850</b>          | <b>0</b>       |   |
| <b>Total: 581 - Inter-Fund Group Transfers Out</b>    |  | <b>0</b>           | <b>0</b>            | <b>2,850</b>          | <b>0</b>       |   |
| <b>Program Total: 00 - None</b>                       |  | <b>476,459</b>     | <b>601,955</b>      | <b>565,173</b>        | <b>643,863</b> |   |
| <b>Division Total: 0500 - Finance</b>                 |  | <b>476,459</b>     | <b>601,955</b>      | <b>565,173</b>        | <b>643,863</b> |   |
| <b>Department Total: 13 - Finance</b>                 |  | <b>476,459</b>     | <b>601,955</b>      | <b>565,173</b>        | <b>643,863</b> |   |
| <b>EXPENSES Total</b>                                 |  | <b>476,459</b>     | <b>601,955</b>      | <b>565,173</b>        | <b>643,863</b> |   |
| Fund EXPENSE  | Total: 001 - General Fund  | <b>476,459</b>     | <b>601,955</b>      | <b>565,173</b>        | <b>643,863</b> |   |
| <b>EXPENSE GRAND Totals:</b>                          |  | <b>476,459</b>     | <b>601,955</b>      | <b>565,173</b>        | <b>643,863</b> |   |

**FINANCE DEPARTMENT  
Non-Departmental Division**

*Services, Functions and Activities*

The *Non-departmental* group of accounts represents administrative costs or services of the General Fund that do not necessarily affect a single department or, to the contrary, affects multiple departments. The Non-departmental account is also the central funding source for interfund transfers (i.e. - transfers to fund capital projects, transfers out to the Debt Service Fund, etc.). Additionally, the Non-departmental department includes funding for accumulated leave settlements, representing the payout of leave time for individuals separating service with the Village through retirement or resignation.

The Department centralizes costs for office equipment rental, maintenance, supplies and the costs to maintain and service the Village's information technology management.

The Non-departmental department also includes the General Fund Contingency account. This account is for emergencies or Council-determined transfers. These funds can only be used with Council approval.

**BUDGET HIGHLIGHTS**

|                                       | <u>FY'16</u>       | <u>FY'17</u>        | <u>Change</u>     |
|---------------------------------------|--------------------|---------------------|-------------------|
| Personnel Services.....               | \$ 460,453         | \$ 519,271          | \$ 58,818         |
| Operating Expenditures/Expenses ..... | 292,190            | 388,645             | 96,455            |
| Grants and Aids.....                  | 5,000              | 5,000               | -                 |
| Other Uses.....                       | 491,800            | 525,516             | 33,716            |
| TOTAL .....                           | <u>\$1,249,443</u> | <u>\$ 1,438,432</u> | <u>\$ 188,989</u> |

# Expense Budget Worksheet Report

| Account Number  | Account Description   | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments  |
|---|---|--------------------|---------------------|-----------------------|----------------|---|
| <b>Fund: 001 - General Fund</b>                         |   |                    |                     |                       |                |   |
| <b>EXPENSES</b>   |   |                    |                     |                       |                |   |
| <b>Department: 19 - Non-Departmental</b>                |   |                    |                     |                       |                |   |
| <b>Division: 0800 - Non-Departmental</b>                |   |                    |                     |                       |                |   |
| <b>Program: 00 - None</b>                               |   |                    |                     |                       |                |   |
| <b>Activity: 519 - Other General Government Service</b> |   |                    |                     |                       |                |   |
| <i>PS - Personnel Services</i>                          |   |                    |                     |                       |                |   |
| 18-200  | Compensated Accumulated Leave Settlement                              | 172,700            | 48,831              | 34,000                | 30,000         | Payout of accumulated leave for employees expected to retire or separate employment   |
| 21-000  | Payroll Taxes Employer Fica and Medicare                              | 0                  | 3,736               | 2,600                 | 2,295          |   |
| 22-000  | Retirement Contributions Pension Contribution                         | 371,453            | 371,453             | 371,453               | 442,000        | Actuarially calculated required employer contribution for the General Employee Pension Plan   |
| 23-600  | Life and Health Insurance Life Insurance                              | 32,596             | 31,433              | 30,900                | 37,826         | Life and long-term disability for general employees   |
| 25-000  | Unemployment Compensation Re-Employment Tax                           | 2,364              | 5,000               | 0                     | 7,150          | Quarterly contribution mandated by the State for employees filing for unemployment  |
| <i>Total. PS - Personnel Services</i>                   |   | <b>579,113</b>     | <b>460,453</b>      | <b>438,953</b>        | <b>519,271</b> |   |
| <i>OE - Operating Expenditures/Expenses</i>             |   |                    |                     |                       |                |   |
| 31-000  | Professional Services Professional Services                           | 0                  | 0                   | 6,600                 | 0              | Contractual services related to additional computer projects not included in contract   |
| 31-100  | Professional Services Technology                                      | 114,481            | 125,000             | 125,000               | 125,000        | Contractual services for Computer and IT consulting   |
| 34-000  | Other Services Contract Services                                      | 6,245              | 3,000               | 3,500                 | 5,000          | Contractual services for check signing, Shred-it and DEX Imaging  |
| 41-000  | Communications Services Telephone                                     | 13,946             | 0                   | 16,000                | 18,000         | Village-wide main telephone service through AT&T (excluding Police department and long distance)  |
| 41-100  | Communications Services Cellular                                      | 848                | 1,800               | 866                   | 2,000          | Funding for AT&T cellular phone   |
| 41-200  | Communications Services Internet                                      | 19,733             | 18,000              | 19,000                | 19,000         | Funding for internet access   |
| 41-300  | Communications Services Long Distance                                 | 1,473              | 1,000               | 1,892                 | 1,900          | Funding for long distance calls   |
| 41-500  | Communications Services Centrex                                       | 21,063             | 10,590              | 24,060                | 10,000         | Funding for telephone service at the Police department  |
| 44-000  | Rentals and Leases Equipment Rental                                   | 8,373              | 8,000               | 6,000                 | 6,000          | Rental agreement for postage machine and Village Hall copy machine  |
| 45-000  | Insurance ISF: Risk Management  | 0                  | 0                   | 0                     | 4,445          | 9900 Building   |
| 46-200  | Repair and Maintenance Services Repairs and Maintenance               | 2,775              | 8,500               | 200                   | 5,000          | Maintenance agreement for Village-wide phone system, copy machine, recording equipment and website  |
| 47-000  | Printing and Binding Printing   | 42,691             | 44,000              | 52,000                | 55,000         | Village newsletter, notices, special mailings and forms not specifically associated with a single department or division  |
| 48-000  | Promotional Activities Promotional Activities                         | 0                  | 0                   | 940                   | 0              |   |
| 49-110  | Other Current Charges and Obligations Special Projects - Manager      | 60,284             | 10,000              | 24,000                | 70,000         | Projects identified by the Village Manager on an as needed basis which are not normally budgeted or presented to staff by Council. Included in this amount is a Climate Change study. |
| 49-120  | Other Current Charges and Obligations Special Projects - Village Hall | 577                | 300                 | 283                   | 300            | Funding for employee morale and appreciation programs in Village Hall   |
| 49-300  | Other Current Charges and Obligations Software Licensing              | 0                  | 1,000               | 5,000                 | 5,000          | Software license fees for computer programs   |
| 49-400  | Other Current Charges and Obligations Bank Charges                    | 40,073             | 30,000              | 46,000                | 30,000         | Bank fees and credit card fees  |
| 49-500  | Other Current Charges and Obligations Ad Valorem Tax Reimbursement    | 15,761             | 18,000              | 15,423                | 18,000         | Reimbursement to Country Club for MSV component of annual tax bill  |

# Expense Budget Worksheet Report

| Account Number  | Account Description  | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget      | Comments  |
|---|--|--------------------|---------------------|-----------------------|------------------|---|
| 71-000  | Office Supplies Office Supplies  | 3,389              | 3,500               | 6                     | 500              | Village-wide supply for copy paper, pens, pencils, ribbons and other general office supplies plus reserves  |
| 52-200  | Operating Supplies Other Operating Supplies                                    | 3,489              | 3,500               | 8,500                 | 7,500            | Toner, drums and other copy machine supplies not covered by the maintenance agreement, Village Hall supplies, replacement of small office equipment and other supplies as needed for unallocated Village-wide use |
| 52-225  | Operating Supplies Computer  | 1,246              | 2,000               | 1,500                 | 2,000            | Supplies necessary to operate technology  |
| 52-300  | Operating Supplies Kitchen   | 2,959              | 2,000               | 2,200                 | 2,000            | Supplies necessary to operate Village Hall kitchen facilities   |
| 54-000  | Books, Publications, Subscriptions, and Memberships Dues, Memberships and Subs | 1,732              | 2,000               | 2,000                 | 2,000            | Village Memberships   |
| <b>Total: OE - Operating Expenditures/Expenses</b>    |  | <b>361,137</b>     | <b>292,190</b>      | <b>360,970</b>        | <b>388,645</b>   |   |
| <i>GRANTS - Grants and Aids</i>                       |  |                    |                     |                       |                  |   |
| 82-000  | Aids to Private Organizations North Miami Foundation                           | 5,000              | 5,000               | 5,000                 | 5,000            | Annual appropriation for service organization   |
| <b>Total: GRANTS - Grants and Aids</b>                |  | <b>5,000</b>       | <b>5,000</b>        | <b>5,000</b>          | <b>5,000</b>     |   |
| <i>OTH - Other Uses</i>                               |  |                    |                     |                       |                  |   |
| 99-000  | Other Uses Contingency   | 0                  | 130,000             | 0                     | 75,000           | Reserve for unanticipated expenses  |
| <b>Total: OTH - Other Uses</b>                        |  | <b>0</b>           | <b>130,000</b>      | <b>0</b>              | <b>75,000</b>    |   |
| <b>Total: 519 - Other General Government Service</b>  |  | <b>945,250</b>     | <b>887,643</b>      | <b>804,923</b>        | <b>987,916</b>   |   |
| <b>Activity: 581 - Inter-Fund Group Transfers Out</b> |  |                    |                     |                       |                  |   |
| <i>OTH - Other Uses</i>                               |  |                    |                     |                       |                  |   |
| 91-201  | Interfund Transfers Debt Service   | 286,800            | 286,800             | 286,800               | 286,800          | Contribution to Debt Service Fund on \$3.5 million Suntrust Loan  |
| 91-301  | Interfund Transfers Capital Projects   | 56,000             | 75,000              | 1,191,662             | 75,000           | Transfer to Capital Projects  |
| 91-410  | Interfund Transfers Water & Sewer  | 0                  | 0                   | 0                     | 47,181           | Transfer to Water & Sewer   |
| 91-501  | Interfund Transfers Risk Management  | 0                  | 0                   | 0                     | 41,535           | Charter School Insurance  |
| <b>Total: OTH - Other Uses</b>                        |  | <b>342,800</b>     | <b>361,800</b>      | <b>1,478,462</b>      | <b>450,516</b>   |   |
| <b>Total: 581 - Inter-Fund Group Transfers Out</b>    |  | <b>342,800</b>     | <b>361,800</b>      | <b>1,478,462</b>      | <b>450,516</b>   |   |
| <b>Program Total: 00 - None</b>                       |  | <b>1,288,050</b>   | <b>1,249,443</b>    | <b>2,283,385</b>      | <b>1,438,432</b> |   |
| <b>Division Total: 0800 - Non-Departmental</b>        |  | <b>1,288,050</b>   | <b>1,249,443</b>    | <b>2,283,385</b>      | <b>1,438,432</b> |   |
| <b>Department Total: 19 - Non-Departmental</b>        |  | <b>1,288,050</b>   | <b>1,249,443</b>    | <b>2,283,385</b>      | <b>1,438,432</b> |   |
| <b>EXPENSES Total</b>                                 |  | <b>1,288,050</b>   | <b>1,249,443</b>    | <b>2,283,385</b>      | <b>1,438,432</b> |   |
| Fund EXPENSE  | Total: 001 - General Fund  | 1,288,050          | 1,249,443           | 2,283,385             | 1,438,432        |   |
| <b>EXPENSE GRAND Totals:</b>                          |  | <b>1,288,050</b>   | <b>1,249,443</b>    | <b>2,283,385</b>      | <b>1,438,432</b> |   |

**FINANCE DEPARTMENT  
Excise Tax Fund**

*Services, Functions and Activities*

This Fund records utility and franchise fees pledged for repayment of debt service to meet loan requirements. The revenues are then transferred to the General Fund as unrestricted revenues.

**BUDGET HIGHLIGHTS**

|                 | <u>FY'16</u> | <u>FY'17</u> | <u>Change</u> |
|-----------------|--------------|--------------|---------------|
| Other Uses..... | \$ 2,425,350 | \$ 2,693,058 | \$ 267,708    |
| TOTAL .....     | \$ 2,425,350 | \$ 2,693,058 | \$ 267,708    |

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# Expense Budget Worksheet Report

| Account Number  | Account Description                          | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget Comments               |
|---|--|--------------------|---------------------|-----------------------|------------------------------------|
| <b>Fund: 120 - Excise Tax</b>                         |  |                    |                     |                       |                                    |
| EXPENSES  |  |                    |                     |                       |                                    |
| <b>Department: 19 - Non-Departmental</b>              |  |                    |                     |                       |                                    |
| <b>Division: 0800 - Non-Departmental</b>              |  |                    |                     |                       |                                    |
| <b>Program: 00 - None</b>                             |  |                    |                     |                       |                                    |
| <b>Activity: 581 - Inter-Fund Group Transfers Out</b> |  |                    |                     |                       |                                    |
| <i>OTH - Other Uses</i>                               |  |                    |                     |                       |                                    |
| 91-001  | Interfund Transfers Transfer to General Fund | 1,897,500          | 2,425,350           | 2,512,348             | 2,693,058 Transfer to General Fund |
| <i>Total: OTH - Other Uses</i>                        |  | <b>1,897,500</b>   | <b>2,425,350</b>    | <b>2,512,348</b>      | <b>2,693,058</b>                   |
| <b>Total: 581 - Inter-Fund Group Transfers Out</b>    |  | <b>1,897,500</b>   | <b>2,425,350</b>    | <b>2,512,348</b>      | <b>2,693,058</b>                   |
| <b>Program Total: 00 - None</b>                       |  | <b>1,897,500</b>   | <b>2,425,350</b>    | <b>2,512,348</b>      | <b>2,693,058</b>                   |
| <b>Division Total: 0800 - Non-Departmental</b>        |  | <b>1,897,500</b>   | <b>2,425,350</b>    | <b>2,512,348</b>      | <b>2,693,058</b>                   |
| <b>Department Total: 19 - Non-Departmental</b>        |  | <b>1,897,500</b>   | <b>2,425,350</b>    | <b>2,512,348</b>      | <b>2,693,058</b>                   |
| <b>EXPENSES Total</b>                                 |  | <b>1,897,500</b>   | <b>2,425,350</b>    | <b>2,512,348</b>      | <b>2,693,058</b>                   |
| <b>Fund EXPENSE</b>                                   | <b>Total: 120 - Excise Tax</b>               | <b>1,897,500</b>   | <b>2,425,350</b>    | <b>2,512,348</b>      | <b>2,693,058</b>                   |
| <b>EXPENSE GRAND Totals:</b>                          |  | <b>1,897,500</b>   | <b>2,425,350</b>    | <b>2,512,348</b>      | <b>2,693,058</b>                   |

**FINANCE DEPARTMENT**  
**Debt Service Fund**

*Services, Functions and Activities*

This fund records the inflow and outflow of cash related to the dedicated ad valorem tax levies used to pay for the annual principal and interest costs associated with the General Obligation Bonds, Series 2013 which replaced Series 1999 sold to design, develop and construct the Miami Shores Aquatic Facility, as well as, the Series 2015 which replaced the Series 2004 bond sold to build the Doctors Charter School Facility.

Additionally, the payments toward clearing other outstanding debt are reported in this fund. Costs associated with the management, reporting and payment of principal, interest and fees are also included. The Village is required to complete a series of reports relating to the debt including *Continuing Disclosure Reports*, *State Bond Filings* and special notes to the Village's comprehensive annual financial report.

**BUDGET HIGHLIGHTS**

|                                       | <u>FY'16</u>      | <u>FY'17</u>      | <u>Change</u>    |
|---------------------------------------|-------------------|-------------------|------------------|
| Operating Expenditures/Expenses ..... | \$ 8,000          | \$ 8,000          | \$ -             |
| Debt Service.....                     | <u>828,475</u>    | <u>844,050</u>    | <u>15,575</u>    |
| TOTAL .....                           | <u>\$ 836,475</u> | <u>\$ 852,050</u> | <u>\$ 15,575</u> |

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# Expense Budget Worksheet Report

| Account Number  | Account Description                             | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget Comments   |
|---|---|--------------------|---------------------|-----------------------|--|
| <b>Fund: 201 - Debt Service</b>                       |   |                    |                     |                       |  |
| NSES  |   |                    |                     |                       |  |
| Department: 19 - Non-Departmental                     |   |                    |                     |                       |  |
| Division: 0000 - None                                 |   |                    |                     |                       |  |
| Program: 00 - None                                    |   |                    |                     |                       |  |
| Activity: 519 - Other General Government Service      |   |                    |                     |                       |  |
| <i>OE - Operating Expenditures/Expenses</i>           |   |                    |                     |                       |  |
| 31-000  | Professional Services Professional Services     | 50,425             | 3,000               | 3,000                 | 3,000 Funding for annual disclosure reports                    |
| 32-000  | Accounting and Auditing Accounting and Auditing | 5,000              | 5,000               | 5,000                 | 5,000 Funding for the pro-rated portion of the financial audit |
| <b>Total: OE - Operating Expenditures/Expenses</b>    |   | <b>55,425</b>      | <b>8,000</b>        | <b>8,000</b>          | <b>8,000</b>   |
| <b>Total: 519 - Other General Government Service</b>  |   | <b>55,425</b>      | <b>8,000</b>        | <b>8,000</b>          | <b>8,000</b>   |
| <b>Program Total: 00 - None</b>                       |   | <b>55,425</b>      | <b>8,000</b>        | <b>8,000</b>          | <b>8,000</b>   |
| Program: 03 - Aquatics Center                         |   |                    |                     |                       |  |
| Activity: 517 - Debt Service Payments                 |   |                    |                     |                       |  |
| <i>DS - Debt Service</i>                              |   |                    |                     |                       |  |
| 71-100  | Principal Principal Payments                    | 123,000            | 125,000             | 125,000               | 146,000  |
| 72-100  | Interest Interest Payments                      | 53,050             | 51,650              | 51,650                | 46,730   |
| <b>Total: DS - Debt Service</b>                       |   | <b>176,050</b>     | <b>176,650</b>      | <b>176,650</b>        | <b>192,730</b>   |
| <b>Total: 517 - Debt Service Payments</b>             |   | <b>176,050</b>     | <b>176,650</b>      | <b>176,650</b>        | <b>192,730</b>   |
| <b>Program Total: 03 - Aquatics Center</b>            |   | <b>176,050</b>     | <b>176,650</b>      | <b>176,650</b>        | <b>192,730</b>   |
| Program: 04 - Charter School                          |   |                    |                     |                       |  |
| Activity: 517 - Debt Service Payments                 |   |                    |                     |                       |  |
| <i>DS - Debt Service</i>                              |   |                    |                     |                       |  |
| 71-100  | Principal Principal Payments                    | 3,890,000          | 0                   | 0                     | 0  |
| 72-100  | Interest Interest Payments                      | 173,660            | 0                   | 0                     | 0  |
| <b>Total: DS - Debt Service</b>                       |   | <b>4,063,660</b>   | <b>0</b>            | <b>0</b>              | <b>0</b>   |
| <b>Total: 517 - Debt Service Payments</b>             |   | <b>4,063,660</b>   | <b>0</b>            | <b>0</b>              | <b>0</b>   |
| <b>Program Total: 04 - Charter School</b>             |   | <b>4,063,660</b>   | <b>0</b>            | <b>0</b>              | <b>0</b>   |
| Program: 05 - Fleet Maintenance Building              |   |                    |                     |                       |  |
| Activity: 517 - Debt Service Payments                 |   |                    |                     |                       |  |
| <i>DS - Debt Service</i>                              |   |                    |                     |                       |  |
| 71-100  | Principal Principal Payments                    | 350,537            | 360,000             | 360,000               | 369,000  |
| 72-100  | Interest Interest Payments                      | 29,790             | 20,500              | 20,500                | 11,500   |
| <b>Total: DS - Debt Service</b>                       |   | <b>380,327</b>     | <b>380,500</b>      | <b>380,500</b>        | <b>380,500</b>   |
| <b>Total: 517 - Debt Service Payments</b>             |   | <b>380,327</b>     | <b>380,500</b>      | <b>380,500</b>        | <b>380,500</b>   |
| <b>Program Total: 05 - Fleet Maintenance Building</b> |   | <b>380,327</b>     | <b>380,500</b>      | <b>380,500</b>        | <b>380,500</b>   |
| Program: 06 - Charter School                          |   |                    |                     |                       |  |
| Activity: 517 - Debt Service Payments                 |   |                    |                     |                       |  |
| <i>DS - Debt Service</i>                              |   |                    |                     |                       |  |
| 71-100  | Principal Principal Payments                    | 162,300            | 173,400             | 173,400               | 177,300  |
| 72-100  | Interest Interest Payments                      | 15,874             | 97,925              | 97,925                | 93,520   |
| <b>Total: DS - Debt Service</b>                       |   | <b>178,174</b>     | <b>271,325</b>      | <b>271,325</b>        | <b>270,820</b>   |
| <b>Total: 517 - Debt Service Payments</b>             |   | <b>178,174</b>     | <b>271,325</b>      | <b>271,325</b>        | <b>270,820</b>   |
| <b>Program Total: 06 - Charter School</b>             |   | <b>178,174</b>     | <b>271,325</b>      | <b>271,325</b>        | <b>270,820</b>   |
| <b>Division Total: 0000 - None</b>                    |   | <b>4,853,637</b>   | <b>836,475</b>      | <b>836,475</b>        | <b>852,050</b>   |
| <b>Department Total: 19 - Non-Departmental</b>        |   | <b>4,853,637</b>   | <b>836,475</b>      | <b>836,475</b>        | <b>852,050</b>   |
| <b>EXPENSES Total</b>                                 |   | <b>4,853,637</b>   | <b>836,475</b>      | <b>836,475</b>        | <b>852,050</b>   |
| Fund EXPENSE  | Total: 201 - Debt Service                       | 4,853,637          | 836,475             | 836,475               | 852,050  |
| <b>EXPENSE GRAND Totals:</b>                          |   | <b>4,853,637</b>   | <b>836,475</b>      | <b>836,475</b>        | <b>852,050</b>   |

**FINANCE DEPARTMENT**  
**Risk Management Fund**

*Services, Functions and Activities*

The Village's Risk Management Internal Service Fund is a self balancing group of accounts designed to accumulate the necessary financial resources to pay for the Village's insurance premiums, costs, deductibles and administrative services insured by the Florida League of Cities. The fund reports all costs associated with workers' compensation, general liability, property, casualty and auto liability costs. Additionally, certain qualified administrative expenses are included as an operating cost including, but not limited to the costs of annual actuarial and auditing reports, filing fees, third-party administrator fees and state licensing fees.

**BUDGET HIGHLIGHTS**

|                                       | <u>FY'16</u>      | <u>FY'17</u>      | <u>Change</u>      |
|---------------------------------------|-------------------|-------------------|--------------------|
| Personnel Services.....               | \$ 271,060        | \$ 267,312        | \$ (3,748)         |
| Operating Expenditures/Expenses ..... | <u>503,492</u>    | <u>478,825</u>    | <u>(24,667)</u>    |
| TOTAL .....                           | <u>\$ 774,552</u> | <u>\$ 746,137</u> | <u>\$ (28,415)</u> |

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# Expense Budget Worksheet Report

| Account Number                                       | Account Description                                     | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments   |
|--|---|--------------------|---------------------|-----------------------|----------------|--|
| <b>Fund: 501 - Risk Management</b>                   |   |                    |                     |                       |                |  |
| <b>EXPENSES</b>                                      |   |                    |                     |                       |                |  |
| Department: 19 - Non-Departmental                    |   |                    |                     |                       |                |  |
| Division: 6500 - Risk Management                     |   |                    |                     |                       |                |  |
| Program: 00 - None                                   |   |                    |                     |                       |                |  |
| Activity: 519 - Other General Government Service     |   |                    |                     |                       |                |  |
| <i>PS - Personnel Services</i>                       |   |                    |                     |                       |                |  |
| 23-600   | Life and Health Insurance Life Insurance                | 1,334              | 0                   | 0                     | 0              | Annual premium for coverage on all police officers per State Statutes  |
| 24-100   | Workers' Compensation Premium: Workers' Compensation    | 170,279            | 145,900             | 145,900               | 202,312        | Annual component of premiums paid to the Florida League for primary workers' compensation coverage   |
| 24-110   | Workers' Compensation Workers' Comp-Audit Premium       | 0                  | 40,160              | 0                     | 10,000         | End of year audit adjustment based on payroll  |
| 24-120   | Workers' Compensation Workers' Comp-Deductibles Paid    | 133,172            | 85,000              | 0                     | 55,000         | Deductibles for claims   |
| <i>Total: PS - Personnel Services</i>                |   | <b>304,785</b>     | <b>271,060</b>      | <b>145,900</b>        | <b>267,312</b> |  |
| <i>OE - Operating Expenditures/Expenses</i>          |   |                    |                     |                       |                |  |
| 31-000   | Professional Services Professional Services             | 2,935              | 0                   | 0                     | 5,000          | Estimated fees for actuarial costs and studies for outstanding workers' compensation and liability claims pending from the self-insurance fund |
| 31-400   | Professional Services TPA Charges                       | 2,424              | 2,500               | 0                     | 2,500          | Estimated cost to manage outstanding self-insurance claims pending   |
| 45-100   | Insurance ISF: Auto Insurance                           | 98,572             | 97,965              | 97,965                | 72,805         | Annual premium paid to the Florida League for Automobile Liability coverage  |
| 45-200   | Insurance Premium: Liability                            | 115,385            | 112,307             | 0                     | 126,520        | Annual premium paid to the Florida League for General Liability coverage   |
| 45-210   | Insurance Premium: Storage Tank                         | 1,221              | 1,300               | 0                     | 1,500          | Annual premium for three (3) storage tanks   |
| 45-220   | Insurance Premium: Deductibles Paid                     | 9,250              | 10,000              | 0                     | 10,000         | Estimated cost for loss deductibles for all claims for the fiscal year paid to the Florida League  |
| 45-300   | Insurance Premium: Property                             | 260,658            | 267,420             | 267,420               | 248,500        | Annual premium paid to the Florida League for Property Value coverage  |
| 45-310   | Insurance Premium Adjustments                           | 36,785             | 1,000               | 0                     | 1,000          | Adjustment for year-end audit  |
| 45-320   | Insurance Direct Payments                               | 12,515             | 1,000               | 0                     | 1,000          | Estimated cost of direct claims, not processed through carrier or insurances   |
| 46-200   | Repair and Maintenance Services Repairs and Maintenance | 18,075             | 10,000              | 0                     | 10,000         | Repairs and maintenance for damages not covered by insurance and claims paid pending subrogation   |
| <i>Total: OE - Operating Expenditures/Expenses</i>   |   | <b>557,820</b>     | <b>503,492</b>      | <b>365,385</b>        | <b>478,825</b> |  |
| <b>Total: 519 - Other General Government Service</b> |   | <b>862,605</b>     | <b>774,552</b>      | <b>511,285</b>        | <b>746,137</b> |  |
| Activity: 581 - Inter-Fund Group Transfers Out       |   |                    |                     |                       |                |  |
| <i>OTH - Other Uses</i>                              |   |                    |                     |                       |                |  |
| 91-301   | Interfund Transfers Capital Projects                    | 62,000             | 0                   | 0                     | 0              |  |
| 91-550   | Interfund Transfers Fleet Maintenance                   | 60,000             | 0                   | 0                     | 0              |  |
| <i>Total: OTH - Other Uses</i>                       |   | <b>122,000</b>     | <b>0</b>            | <b>0</b>              | <b>0</b>       |  |
| <b>Total: 581 - Inter-Fund Group Transfers Out</b>   |   | <b>122,000</b>     | <b>0</b>            | <b>0</b>              | <b>0</b>       |  |
| <b>Program Total: 00 - None</b>                      |   | <b>984,605</b>     | <b>774,552</b>      | <b>511,285</b>        | <b>746,137</b> |  |
| <b>Division Total: 6500 - Risk Management</b>        |   | <b>984,605</b>     | <b>774,552</b>      | <b>511,285</b>        | <b>746,137</b> |  |
| <b>Department Total: 19 - Non-Departmental</b>       |   | <b>984,605</b>     | <b>774,552</b>      | <b>511,285</b>        | <b>746,137</b> |  |
| <b>EXPENSES Total</b>                                |   | <b>984,605</b>     | <b>774,552</b>      | <b>511,285</b>        | <b>746,137</b> |  |
| Fund EXPENSE   | Total: 501 - Risk Management                            | <b>984,605</b>     | <b>774,552</b>      | <b>511,285</b>        | <b>746,137</b> |  |
| <b>EXPENSE GRAND Totals:</b>                         |   | <b>984,605</b>     | <b>774,552</b>      | <b>511,285</b>        | <b>746,137</b> |  |

## CAPITAL PROJECTS

### *Services, Functions and Activities*

The Capital Project Fund is used to account for the funding of municipal capital expenditures for the acquisition, construction or improvement of major capital facilities or infrastructure; machinery and equipment; and other general improvements with a life expectancy of more than three years. As reference, equipment that has a value of \$5,000 or less is also included in this document for budgetary purposes.

Many of the capital projects are multi-year projects and may not actually begin in FY 2017. The funds are encumbered to the subsequent year's budget as an obligation until used or released. This year's budget includes a transfer from the General Fund to the Capital Project Fund for several projects.

### **BUDGET HIGHLIGHTS**

|                      | <u>FY'16</u>      | <u>FY'17</u>      | <u>Change</u>     |
|----------------------|-------------------|-------------------|-------------------|
| Capital Outlay ..... | \$ 259,800        | \$ 827,296        | \$ 567,496        |
| TOTAL .....          | <u>\$ 259,800</u> | <u>\$ 827,296</u> | <u>\$ 567,496</u> |

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# Expense Budget Worksheet Report

| Account Number                                       | Account Description                             | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget Comments  |
|--|---|--------------------|---------------------|-----------------------|---|
| <b>Fund: 301 - Capital Projects</b>                  |   |                    |                     |                       |   |
| <b>EXPENSES</b>                                      |   |                    |                     |                       |   |
| Department: 13 - Finance                             |   |                    |                     |                       |   |
| Division: 0500 - Finance                             |   |                    |                     |                       |   |
| Program: 00 - None                                   |   |                    |                     |                       |   |
| Activity: 513 - Financial and Administrative         |   |                    |                     |                       |   |
| CAP - Capital Outlay                                 |   |                    |                     |                       |   |
| 64-000   | Machinery and Equipment Machinery and Equipment | 3,410              | 0                   | 0                     |   |
| 68-000   | Intangible Assets Intangible Assets             | 30,134             | 0                   | 2,850                 |   |
| <i>Total: CAP - Capital Outlay</i>                   |   | <b>33,544</b>      | <b>0</b>            | <b>2,850</b>          | <b>0</b>  |
| <b>Total: 513 - Financial and Administrative</b>     |   | <b>33,544</b>      | <b>0</b>            | <b>2,850</b>          | <b>0</b>  |
| <b>Program Total: 00 - None</b>                      |   | <b>33,544</b>      | <b>0</b>            | <b>2,850</b>          | <b>0</b>  |
| <b>Division Total: 0500 - Finance</b>                |   | <b>33,544</b>      | <b>0</b>            | <b>2,850</b>          | <b>0</b>  |
| <b>Department Total: 13 - Finance</b>                |   | <b>33,544</b>      | <b>0</b>            | <b>2,850</b>          | <b>0</b>  |
| Department: 19 - Non-Departmental                    |   |                    |                     |                       |   |
| Division: 0800 - Non-Departmental                    |   |                    |                     |                       |   |
| Program: 00 - None                                   |   |                    |                     |                       |   |
| Activity: 519 - Other General Government Service     |   |                    |                     |                       |   |
| CAP - Capital Outlay                                 |   |                    |                     |                       |   |
| 62-000   | Buildings Buildings                             | 0                  | 0                   | 1,096,662             | 0 Purchase of 9900 Building   |
| 64-000   | Machinery and Equipment Machinery and Equipment | 39,450             | 75,000              | 95,000                | 75,000 Computer Technology  |
| 68-000   | Intangible Assets Intangible Assets             | 1,470              | 0                   | 0                     |   |
| <i>Total: CAP - Capital Outlay</i>                   |   | <b>40,920</b>      | <b>75,000</b>       | <b>1,191,662</b>      | <b>75,000</b>   |
| <b>Total: 519 - Other General Government Service</b> |   | <b>40,920</b>      | <b>75,000</b>       | <b>1,191,662</b>      | <b>75,000</b>   |
| <b>Program Total: 00 - None</b>                      |   | <b>40,920</b>      | <b>75,000</b>       | <b>1,191,662</b>      | <b>75,000</b>   |
| <b>Division Total: 0800 - Non-Departmental</b>       |   | <b>40,920</b>      | <b>75,000</b>       | <b>1,191,662</b>      | <b>75,000</b>   |
| <b>Department Total: 19 - Non-Departmental</b>       |   | <b>40,920</b>      | <b>75,000</b>       | <b>1,191,662</b>      | <b>75,000</b>   |
| Department: 21 - Police                              |   |                    |                     |                       |   |
| Division: 0900 - Police                              |   |                    |                     |                       |   |
| Program: 00 - None                                   |   |                    |                     |                       |   |
| Activity: 521 - Law Enforcement                      |   |                    |                     |                       |   |
| CAP - Capital Outlay                                 |   |                    |                     |                       |   |
| 62-000   | Buildings Buildings                             | 0                  | 25,000              | 25,000                | 60,000 Impact Window Replacement (1/3)  |
| 64-000   | Machinery and Equipment Machinery and Equipment | 59,955             | 33,000              | 33,000                | 53,000 Replace Current A/C Units (1/2), Replacement of (2) Police K-9's & Taser ECD Replacement |
| <i>Total: CAP - Capital Outlay</i>                   |   | <b>59,955</b>      | <b>58,000</b>       | <b>58,000</b>         | <b>113,000</b>  |
| <b>Total: 521 - Law Enforcement</b>                  |   | <b>59,955</b>      | <b>58,000</b>       | <b>58,000</b>         | <b>113,000</b>  |
| <b>Program Total: 00 - None</b>                      |   | <b>59,955</b>      | <b>58,000</b>       | <b>58,000</b>         | <b>113,000</b>  |
| <b>Division Total: 0900 - Police</b>                 |   | <b>59,955</b>      | <b>58,000</b>       | <b>58,000</b>         | <b>113,000</b>  |
| <b>Department Total: 21 - Police</b>                 |   | <b>59,955</b>      | <b>58,000</b>       | <b>58,000</b>         | <b>113,000</b>  |
| Department: 39 - Public Works                        |   |                    |                     |                       |   |
| Division: 1201 - Parks                               |   |                    |                     |                       |   |
| Program: 00 - None                                   |   |                    |                     |                       |   |
| Activity: 539 - Other Physical Environment           |   |                    |                     |                       |   |
| CAP - Capital Outlay                                 |   |                    |                     |                       |   |
| 63-400   | Infrastructure Land Improvements                | 0                  | 0                   | 0                     | 8,000 Replace Memorial Park Lights  |
| 64-000   | Machinery and Equipment Machinery and Equipment | 0                  | 0                   | 0                     | 24,503 Replace Christmas Tree & Water Fountains at Bayfront Park                                |
| <i>Total: CAP - Capital Outlay</i>                   |   | <b>0</b>           | <b>0</b>            | <b>0</b>              | <b>32,503</b>   |
| <b>Total: 539 - Other Physical Environment</b>       |   | <b>0</b>           | <b>0</b>            | <b>0</b>              | <b>32,503</b>   |
| <b>Program Total: 00 - None</b>                      |   | <b>0</b>           | <b>0</b>            | <b>0</b>              | <b>32,503</b>   |
| <b>Division Total: 1201 - Parks</b>                  |   | <b>0</b>           | <b>0</b>            | <b>0</b>              | <b>32,503</b>   |
| Division: 1202 - Facilities Maintenance/Streets      |   |                    |                     |                       |   |
| Program: 00 - None                                   |   |                    |                     |                       |   |
| Activity: 539 - Other Physical Environment           |   |                    |                     |                       |   |
| CAP - Capital Outlay                                 |   |                    |                     |                       |   |
| 62-000   | Buildings Buildings                             | 36,795             | 60,000              | 24,000                | 70,000 Public Works Renovation & Village Hall Renovation  |

# Expense Budget Worksheet Report

| Account Number   | Account Description                             | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget    | Comments   |
|--|---|--------------------|---------------------|-----------------------|----------------|--|
| 63-100   | Infrastructure Transportation Improvements      | 0                  | 0                   | 0                     | 108,160        | 96th Street Median Renovation, Repair Damaged Walls & Replace Public Works Compound Lights |
| 200  | Infrastructure Water & Sewer Project            | 3,208,373          | 0                   | 0                     | 0              |  |
| 63-400   | Infrastructure Land Improvements                | 0                  | 22,000              | 0                     | 0              |  |
| 64-000   | Machinery and Equipment Machinery and Equipment | 15,140             | 0                   | 0                     | 0              |  |
| <i>Total: CAP - Capital Outlay</i>                           |   | <b>3,260,308</b>   | <b>82,000</b>       | <b>24,000</b>         | <b>178,160</b> |  |
| <b>Total: 539 - Other Physical Environment</b>               |   | <b>3,260,308</b>   | <b>82,000</b>       | <b>24,000</b>         | <b>178,160</b> |  |
| <b>Program Total: 00 - None</b>                              |   | <b>3,260,308</b>   | <b>82,000</b>       | <b>24,000</b>         | <b>178,160</b> |  |
| <b>Division Total: 1202 - Facilities Maintenance/Streets</b> |   | <b>3,260,308</b>   | <b>82,000</b>       | <b>24,000</b>         | <b>178,160</b> |  |
| <b>Division: 1204 - Recreation Maintenance</b>               |   |                    |                     |                       |                |  |
| <b>Program: 00 - None</b>                                    |   |                    |                     |                       |                |  |
| <b>Activity: 539 - Other Physical Environment</b>            |   |                    |                     |                       |                |  |
| <i>CAP - Capital Outlay</i>                                  |   |                    |                     |                       |                |  |
| 64-000   | Machinery and Equipment Machinery and Equipment | 2,895              | 0                   | 0                     | 0              |  |
| <i>Total: CAP - Capital Outlay</i>                           |   | <b>2,895</b>       | <b>0</b>            | <b>0</b>              | <b>0</b>       |  |
| <b>Total: 539 - Other Physical Environment</b>               |   | <b>2,895</b>       | <b>0</b>            | <b>0</b>              | <b>0</b>       |  |
| <b>Program Total: 00 - None</b>                              |   | <b>2,895</b>       | <b>0</b>            | <b>0</b>              | <b>0</b>       |  |
| <b>Division Total: 1204 - Recreation Maintenance</b>         |   | <b>2,895</b>       | <b>0</b>            | <b>0</b>              | <b>0</b>       |  |
| <b>Division: 6000 - Fleet Maintenance</b>                    |   |                    |                     |                       |                |  |
| <b>Program: 00 - None</b>                                    |   |                    |                     |                       |                |  |
| <b>Activity: 581 - Inter-Fund Group Transfers Out</b>        |   |                    |                     |                       |                |  |
| <i>OTH - Other Uses</i>                                      |   |                    |                     |                       |                |  |
| 91-550   | Interfund Transfers Fleet Maintenance           | 30,000             | 0                   | 0                     | 0              |  |
| <i>Total: OTH - Other Uses</i>                               |   | <b>30,000</b>      | <b>0</b>            | <b>0</b>              | <b>0</b>       |  |
| <b>Total: 581 - Inter-Fund Group Transfers Out</b>           |   | <b>30,000</b>      | <b>0</b>            | <b>0</b>              | <b>0</b>       |  |
| <b>Program Total: 00 - None</b>                              |   | <b>30,000</b>      | <b>0</b>            | <b>0</b>              | <b>0</b>       |  |
| <b>Division Total: 6000 - Fleet Maintenance</b>              |   | <b>30,000</b>      | <b>0</b>            | <b>0</b>              | <b>0</b>       |  |
| <b>Department Total: 39 - Public Works</b>                   |   | <b>3,293,203</b>   | <b>82,000</b>       | <b>24,000</b>         | <b>210,663</b> |  |
| <b>Department: 71 - Brockway Memorial Library</b>            |   |                    |                     |                       |                |  |
| <b>Division: 1500 - Library</b>                              |   |                    |                     |                       |                |  |
| <b>Program: 00 - None</b>                                    |   |                    |                     |                       |                |  |
| <b>Activity: 571 - Libraries</b>                             |   |                    |                     |                       |                |  |
| <i>CAP - Capital Outlay</i>                                  |   |                    |                     |                       |                |  |
| 62-000   | Buildings Buildings                             | 0                  | 0                   | 0                     | 350,000        | Library Addition   |
| 64-000   | Machinery and Equipment Machinery and Equipment | 27,845             | 0                   | 4,395                 | 8,333          | Provide Wireless Printing to Patrons & Replace/Add New Lighting & Signage                  |
| <i>Total: CAP - Capital Outlay</i>                           |   | <b>27,845</b>      | <b>0</b>            | <b>4,395</b>          | <b>358,333</b> |  |
| <b>Total: 571 - Libraries</b>                                |   | <b>27,845</b>      | <b>0</b>            | <b>4,395</b>          | <b>358,333</b> |  |
| <b>Program Total: 00 - None</b>                              |   | <b>27,845</b>      | <b>0</b>            | <b>4,395</b>          | <b>358,333</b> |  |
| <b>Division Total: 1500 - Library</b>                        |   | <b>27,845</b>      | <b>0</b>            | <b>4,395</b>          | <b>358,333</b> |  |
| <b>Department Total: 71 - Brockway Memorial Library</b>      |   | <b>27,845</b>      | <b>0</b>            | <b>4,395</b>          | <b>358,333</b> |  |
| <b>Department: 72 - Recreation</b>                           |   |                    |                     |                       |                |  |
| <b>Division: 1401 - Recreation Administration</b>            |   |                    |                     |                       |                |  |
| <b>Program: 00 - None</b>                                    |   |                    |                     |                       |                |  |
| <b>Activity: 572 - Parks and Recreation</b>                  |   |                    |                     |                       |                |  |
| <i>CAP - Capital Outlay</i>                                  |   |                    |                     |                       |                |  |
| 64-000   | Machinery and Equipment Machinery and Equipment | 24,431             | 0                   | 0                     | 0              |  |
| <i>Total: CAP - Capital Outlay</i>                           |   | <b>24,431</b>      | <b>0</b>            | <b>0</b>              | <b>0</b>       |  |
| <b>Total: 572 - Parks and Recreation</b>                     |   | <b>24,431</b>      | <b>0</b>            | <b>0</b>              | <b>0</b>       |  |
| <b>Program Total: 00 - None</b>                              |   | <b>24,431</b>      | <b>0</b>            | <b>0</b>              | <b>0</b>       |  |
| <b>Division Total: 1401 - Recreation Administration</b>      |   | <b>24,431</b>      | <b>0</b>            | <b>0</b>              | <b>0</b>       |  |
| <b>Division: 1402 - Athletics</b>                            |   |                    |                     |                       |                |  |
| <b>Program: 00 - None</b>                                    |   |                    |                     |                       |                |  |
| <b>Activity: 572 - Parks and Recreation</b>                  |   |                    |                     |                       |                |  |
| <i>CAP - Capital Outlay</i>                                  |   |                    |                     |                       |                |  |
| 63-400   | Infrastructure Land Improvements                | 0                  | 0                   | 0                     | 30,000         | Install Fencing around Constitution Park   |
| 64-000   | Machinery and Equipment Machinery and Equipment | 31,080             | 9,500               | 13,302                | 5,500          | Purchase Golf Cart   |

# Expense Budget Worksheet Report

| Account Number                              | Account Description                             | 2015 Actual Amount | 2016 Adopted Budget | 2016 Estimated Amount | 2017 Budget | Comments   |
|---|---|--------------------|---------------------|-----------------------|-------------|--|
| <i>Total: CAP - Capital Outlay</i>          |   | 31,080             | 9,500               | 13,302                | 35,500      |  |
| <b>Total: 572 - Parks and Recreation</b>    |   | 31,080             | 9,500               | 13,302                | 35,500      |  |
| <b>Program Total: 00 - None</b>             |   | 31,080             | 9,500               | 13,302                | 35,500      |  |
| <b>Division Total: 1402 - Athletics</b>     |   | 31,080             | 9,500               | 13,302                | 35,500      |  |
| <b>Division: 1405 - Aquatics</b>            |   |                    |                     |                       |             |  |
| <b>Program: 00 - None</b>                   |   |                    |                     |                       |             |  |
| <b>Activity: 572 - Parks and Recreation</b> |   |                    |                     |                       |             |  |
| <i>CAP - Capital Outlay</i>                 |   |                    |                     |                       |             |  |
| 62-000                                      | Buildings Buildings                             | 0                  | 16,500              | 0                     | 19,000      | Replace Concession Stand Shutters & Re-tile Office Shower            |
| 63-400                                      | Infrastructure Land Improvements                | 0                  | 12,000              | 0                     | 0           |  |
| 64-000                                      | Machinery and Equipment Machinery and Equipment | 47,538             | 6,800               | 35,300                | 15,800      | Replace Lifeguard Stands & Replace (4) Shipwreck Cove Sunbrella Tops |
| <i>Total: CAP - Capital Outlay</i>          |   | 47,538             | 35,300              | 35,300                | 34,800      |  |
| <b>Total: 572 - Parks and Recreation</b>    |   | 47,538             | 35,300              | 35,300                | 34,800      |  |
| <b>Program Total: 00 - None</b>             |   | 47,538             | 35,300              | 35,300                | 34,800      |  |
| <b>Division Total: 1405 - Aquatics</b>      |   | 47,538             | 35,300              | 35,300                | 34,800      |  |
| <b>Division: 1406 - Tennis</b>              |   |                    |                     |                       |             |  |
| <b>Program: 00 - None</b>                   |   |                    |                     |                       |             |  |
| <b>Activity: 572 - Parks and Recreation</b> |   |                    |                     |                       |             |  |
| <i>CAP - Capital Outlay</i>                 |   |                    |                     |                       |             |  |
| 64-000                                      | Machinery and Equipment Machinery and Equipment | 3,313              | 0                   | 0                     | 0           |  |
| <i>Total: CAP - Capital Outlay</i>          |   | 3,313              | 0                   | 0                     | 0           |  |
| <b>Total: 572 - Parks and Recreation</b>    |   | 3,313              | 0                   | 0                     | 0           |  |
| <b>Program Total: 00 - None</b>             |   | 3,313              | 0                   | 0                     | 0           |  |
| <b>Division Total: 1406 - Tennis</b>        |   | 3,313              | 0                   | 0                     | 0           |  |
| <b>Department Total: 72 - Recreation</b>    |   | 106,363            | 44,800              | 48,602                | 70,300      |  |
| <b>EXPENSES Total</b>                       |   | 3,561,830          | 259,800             | 1,329,509             | 827,296     |  |
| Fund EXPENSE                                | <b>Total: 301 - Capital Projects</b>            | 3,561,830          | 259,800             | 1,329,509             | 827,296     |  |
| <b>EXPENSE GRAND Totals:</b>                |   | 3,561,830          | 259,800             | 1,329,509             | 827,296     |  |

Capital Project Master List  
 FY2017 thru FY2021  
 by Fund

| Project Description                                 | Dept     | FY 2017    | Source   |
|---|----------|------------|----------|
| <b>FINANCE</b>                                      |          |            |          |
| Computer Technology                                 | NON      | 75,000     | GEN      |
|   |          | \$ 75,000  |          |
| <b>LIBRARY</b>                                      |          |            |          |
| Library Addition                                    | LIB      | 350,000    | GEN - FB |
| Provide Wireless Printing to Patrons                | LIB      | 3,333      | GEN      |
| Replace/Add New Lighting and Signage                | LIB      | 5,000      | GEN      |
|   |          | \$ 358,333 |          |
| <b>POLICE</b>                                       |          |            |          |
| Replace Current A/C Units (1/2)                     | POL      | 20,000     | GEN      |
| Replacement of (2) Police K-9's                     | POL      | 28,000     | GEN      |
| Replace Windows with Impact Resistant Windows (1/3) | POL      | 60,000     | GEN      |
| Taser ECD Replacement                               | POL      | 5,000      | GEN      |
|   |          | \$ 113,000 |          |
| <b>PUBLIC WORKS</b>                                 |          |            |          |
| Replace Christmas Tree                              | PW:1201  | 17,503     | GEN      |
| Replace Memorial Park Lights                        | PW:1201  | 8,000      | GEN      |
| Water Fountains at Bayfront Park                    | PW:1201  | 7,000      | GEN      |
| 96th Street Median Renovation                       | PW:1202  | 85,000     | GEN      |
| Public Works Renovation (1/4)                       | PW:1202  | 20,000     | GEN      |
| Repair Damaged Walls                                | PW:1202  | 20,000     | GEN      |
| Replace Public Works Compound Lights                | PW:1202  | 3,160      | GEN      |
| Village Hall Renovation                             | PW:1202  | 50,000     | GEN      |
|   |          | \$ 210,663 |          |
| <b>RECREATION</b>                                   |          |            |          |
| Purchase Golf Cart                                  | REC-1402 | 5,500      | GEN      |
| Install Fencing around Constitution Park            | REC-1402 | 30,000     | GEN      |
| Replace Concession Stand Shutters                   | REC-1405 | 14,000     | GEN      |
| Replace Lifeguard Stands                            | REC-1405 | 9,000      | GEN      |
| Replace (4) Shipwreck Cove Sunbrella Tops           | REC-1405 | 6,800      | GEN      |
| Retile Office Shower                                | REC-1405 | 5,000      | GEN      |
|   |          | \$ 70,300  |          |

Capital Project Master List  
 FY2017 thru FY2021  
 by Fund

| Project Description                              | Dept     | FY 2017             | Source    |
|--|----------|---------------------|-----------|
| <b>LOCAL OPTION GAS TAX FUND (F. 130)</b>        |          |                     |           |
| Replace 109th Street Median Lights               | PW: Sts  | 15,000              | LOGT - FB |
|  |          | \$ 15,000           |           |
| <b>CITT FUND (F. 135)</b>                        |          |                     |           |
| Installation of Decorative Street Name Signs     | PW: CITT | 100,000             | CITT      |
| Replace Sidewalks                                | PW: CITT | 85,000              | CITT      |
|  |          | \$ 185,000          |           |
| <b>SPECIAL PURPOSE REVENUE FUND (F. 161)</b>     |          |                     |           |
| Upgrade Permitting Program (EnerGov)             | BLDG     | 131,921             | SPR - FB  |
|  |          | \$ 131,921          |           |
| <b>BROCKWAY MEMORIAL EXPANSION FUND (F. 164)</b> |          |                     |           |
| Library Addition                                 | LIB      | 277,000             | BME - FB  |
|  |          | \$ 277,000          |           |
| <b>SANITATION FUND (F. 405)</b>                  |          |                     |           |
| Gas Pump Island Renovation                       | PW:SAN   | 30,000              | SAN - FB  |
| Replace Public Works Generator                   | PW:SAN   | 135,000             | SAN - FB  |
| Replace Variable Message Board                   | PW:SAN   | 17,824              | SAN - FB  |
| Replace Vehicle #0102 (Code Enforcement)         | PW:SAN   | 35,000              | SAN - FB  |
| Replace Vehicle #0201 F-250 Pick-Up              | PW:SAN   | 30,000              | SAN - FB  |
|  |          | \$ 247,824          |           |
| <b>FLEET MAINTENANCE FUND (F. 550)</b>           |          |                     |           |
| Replace (2) Police Cars                          | PW:FF    | 68,000              | FF - FB   |
| Replace Vehicle #T6                              | PW:FF    | 7,000               | FF - FB   |
| Replace Vehicle #172 - Turf Truck                | PW:FF    | 21,000              | FF - FB   |
| Replace Vehicle #9768 - Box Truck                | PW:FF    | 44,838              | FF - FB   |
|  |          | \$ 140,838          |           |
| <b>TOTAL: ALL DEPARTMENTS</b>                    |          | <b>\$ 1,824,879</b> |           |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|   |                     |                            |                  |   |  |                |                     |  |
|---|---------------------|----------------------------|------------------|---|--|----------------|---------------------|--|
| <b>Fund / Department</b>  |                     | Finance/Non-Departmental   |                  |   | <b>Project Name:</b>                       |                | Computer Technology |  |
| <b>PROJECT STATUS</b>   |                     |                            |                  |   | <b>Project rating &amp; Affect Year(s)</b> |                |                     |  |
| Existing Program  | Program Improvement | New Program                | Deferred Program | Deleted Program   | Priority (1-5); Rating                     | Submittal date | Effective year      |  |
|   |                     |                            |                  |   |  |                |                     |  |
| Cost Estimate \$ 75,000   |                     | Project expected to begin: |                  | Q1: Oct-Dec<br>X  | Q2: Jan-Mar                                | Q3: Apr-Jun    | Q4: Jul-Sep         |  |
| <b>Description of Item(s) or Project:</b>   |                     |                            |                  | Upgrade server licenses, increase number of server licenses, upgrade phone servers & equipment. |  |                |                     |  |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>   |                     |                            |                  |   |  |                |                     |  |
| Funding Source  | TOTAL               | FY 2015                    | FY 2016          | FY 2017   | FY 2018                                    | FY 2019        |                     |  |
| General Fund Capital Outlay   | \$ 75,000           | \$ 75,000                  | \$ -             | \$ -  | \$ -                                       | \$ -           |                     |  |
| Enterprise Fund: Stormwater   | -                   | -                          | -                | -   | -  | -              |                     |  |
| Enterprise Fund: Sanitation   | -                   | -                          | -                | -   | -  | -              |                     |  |
| ISF: Fleet Maintenance  | -                   | -                          | -                | -   | -  | -              |                     |  |
| Grants  | -                   | -                          | -                | -   | -  | -              |                     |  |
| Other   | -                   | -                          | -                | -   | -  | -              |                     |  |
| <b>TOTAL</b>  | <b>\$ 75,000</b>    | <b>\$ 75,000</b>           | <b>\$ -</b>      | <b>\$ -</b>   | <b>\$ -</b>                                | <b>\$ -</b>    |                     |  |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b>                                  |                     |                            |                  |   |  |                |                     |  |
| Cost  | TOTAL               | FY 2016                    | FY 2017          | FY 2018   | FY 2019                                    | FY 2020        |                     |  |
| Planning, Design, Permitting  | \$ -                | \$ -                       | \$ -             | \$ -  | \$ -                                       | \$ -           |                     |  |
| Site Work Improvement   | -                   | -                          | -                | -   | -  | -              |                     |  |
| Construction  | -                   | -                          | -                | -   | -  | -              |                     |  |
| Furnishings/Equipment   | 75,000              | 75,000                     | -                | -   | -  | -              |                     |  |
| Vehicles  | -                   | -                          | -                | -   | -  | -              |                     |  |
| Other   | -                   | -                          | -                | -   | -  | -              |                     |  |
| <b>TOTAL</b>  | <b>\$ 75,000</b>    | <b>\$ 75,000</b>           | <b>\$ -</b>      | <b>\$ -</b>   | <b>\$ -</b>                                | <b>\$ -</b>    |                     |  |
| <b>OPERATING BUDGET IMPACT (000'S)</b>  |                     |                            |                  | <b>GENERAL INFORMATION</b>  |  |                |                     |  |
|   | 1st Year            | 2nd Year                   | 3rd Year         | Project Approval Date _____   |  |                |                     |  |
| Personnel Costs   | \$ -                | \$ -                       | \$ -             |   |  |                |                     |  |
| Operating Expenses  | -                   | -                          | -                |   |  |                |                     |  |
| <b>NET OPERATING IMPACT</b>   | <b>\$ -</b>         | <b>\$ -</b>                | <b>\$ -</b>      | <b>PROJECT COST (000'S)</b>   |  | <b>\$ -</b>    |                     |  |
| <b>COMMENTS:</b> Estimate is based on last purchase price with approximate 15% inflationary cost. |                     |                            |                  |   |  |                |                     |  |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|  |                            |                                   |                         |                                    |   |                         |                       |
|--|----------------------------|-----------------------------------|-------------------------|------------------------------------|---|-------------------------|-----------------------|
| <b>Department: Library</b>   |                            |                                   |                         | <b>Project Name:</b>               |   | <b>Library Addition</b> |                       |
| <b>Fund: General Capital</b>   |                            |                                   |                         |                                    |   |                         |                       |
| <b>PROJECT STATUS</b>  |                            |                                   |                         |                                    | <b>Project Rating &amp; Effective Year(s)</b> |                         |                       |
| <b>Existing Program</b>  | <b>Program Improvement</b> | <b>New Program</b>                | <b>Deferred Program</b> | <b>Deleted Program</b>             | <b>Priority (1-5); Rating</b>                 | <b>Submittal date</b>   | <b>Effective year</b> |
|  |                            |                                   |                         |                                    | 1   | 4/22/2016               | 2017                  |
| <b>Cost Estimate</b>   |                            | <b>Project expected to begin:</b> |                         | <b>Q1: Oct-Dec</b>                 | <b>Q2: Jan-Mar</b>                            | <b>Q3: Apr-Jun</b>      | <b>Q4: Jul-Sep</b>    |
| \$627,000  |                            |                                   |                         | X                                  |   |                         |                       |
| <b>Description of Item(s) or Project:</b>  |                            |                                   |                         |                                    |   |                         |                       |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>  |                            |                                   |                         |                                    |   |                         |                       |
| <b>Funding Source</b>  | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>          |                       |
| General Fund Capital Outlay  | \$ 350,000                 | \$ 350,000                        | \$ -                    | \$ -                               | \$ -  | \$ -                    |                       |
| Enterprise Fund: Stormwater  | -                          | -                                 | -                       | -                                  | -   | -                       |                       |
| Enterprise Fund: Sanitation  | -                          | -                                 | -                       | -                                  | -   | -                       |                       |
| ISF: Fleet Maintenance   | -                          | -                                 | -                       | -                                  | -   | -                       |                       |
| Grants   | -                          | -                                 | -                       | -                                  | -   | -                       |                       |
| Brockway Memorial Expansion  | \$ 277,000                 | \$ 277,000                        | -                       | -                                  | -   | -                       |                       |
| <b>TOTAL</b>   | <b>\$ 627,000</b>          | <b>\$ 627,000</b>                 | <b>\$ -</b>             | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>             |                       |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b>   |                            |                                   |                         |                                    |   |                         |                       |
| <b>Cost</b>  | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>          |                       |
| Planning, Design, Permitting   | \$ -                       | \$ -                              | \$ -                    | \$ -                               | \$ -  | \$ -                    |                       |
| Site Work Improvement  | -                          | -                                 | -                       | -                                  | -   | -                       |                       |
| Construction   | -                          | -                                 | -                       | -                                  | -   | -                       |                       |
| Furnishings/Equipment  | -                          | -                                 | -                       | -                                  | -   | -                       |                       |
| Vehicles   | -                          | -                                 | -                       | -                                  | -   | -                       |                       |
| Building   | 627,000                    | 627,000                           | -                       | -                                  | -   | -                       |                       |
| <b>TOTAL</b>   | <b>\$ 627,000</b>          | <b>\$ 627,000</b>                 | <b>\$ -</b>             | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>             |                       |
| <b>OPERATING BUDGET IMPACT (000'S)</b>   |                            |                                   |                         | <b>GENERAL INFORMATION</b>         |   |                         |                       |
|  | <b>1st Year</b>            | <b>2nd Year</b>                   | <b>3rd Year</b>         | <b>Project Approval Date</b> _____ |   |                         |                       |
| Personnel Costs  | \$ -                       | \$ -                              | \$ -                    |                                    |   |                         |                       |
| Operating Expenses   | -                          | -                                 | -                       |                                    |   |                         |                       |
| <b>NET OPERATING IMPACT</b>  | <b>\$ -</b>                | <b>\$ -</b>                       | <b>\$ -</b>             | <b>PROJECT COST (000'S)</b>        |   |                         |                       |
| <b>COMMENTS:</b> We currently do not offer wireless printing. This is standard at most libraries. It is an inconvenience to our student and working patrons who need to print from their personal devices and cannot do so. They must currently transfer their personal documents to our public computers in order to print. |                            |                                   |                         |                                    |   |                         |                       |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|  |                            |                                   |                         |  |   |                          |                       |
|--|----------------------------|-----------------------------------|-------------------------|--|---|--------------------------|-----------------------|
| <b>Department: Library</b>   |                            |                                   |                         | <b>Project Name:</b>   |   | <b>Wireless Printing</b> |                       |
| <b>Fund: General Capital</b>   |                            |                                   |                         |  |   |                          |                       |
| <b>PROJECT STATUS</b>  |                            |                                   |                         |  | <b>Project Rating &amp; Effective Year(s)</b> |                          |                       |
| <b>Existing Program</b>  | <b>Program Improvement</b> | <b>New Program</b>                | <b>Deferred Program</b> | <b>Deleted Program</b>   | <b>Priority (1-5); Rating</b>                 | <b>Submittal date</b>    | <b>Effective year</b> |
|  |                            |                                   |                         |  | 1   | 4/22/2016                | 2017                  |
| <b>Cost Estimate</b>   |                            | <b>Project expected to begin:</b> |                         | <b>Q1: Oct-Dec</b>   | <b>Q2: Jan-Mar</b>                            | <b>Q3: Apr-Jun</b>       | <b>Q4: Jul-Sep</b>    |
| \$3,333  |                            |                                   |                         | X  |   |                          |                       |
| <b>Description of Item(s) or Project:</b>  |                            |                                   |                         | Provide wireless printing capabilities to patrons who need to print from their laptops and mobile devices. |   |                          |                       |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>  |                            |                                   |                         |  |   |                          |                       |
| <b>Funding Source</b>  | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>          | <b>FY 2019</b>   | <b>FY 2020</b>                                | <b>FY 2021</b>           |                       |
| General Fund Capital Outlay  | \$ 3,333                   | \$ 3,333                          | \$ -                    | \$ -   | \$ -  | \$ -                     |                       |
| Enterprise Fund: Stormwater  | -                          | -                                 | -                       | -  | -   | -                        |                       |
| Enterprise Fund: Sanitation  | -                          | -                                 | -                       | -  | -   | -                        |                       |
| ISF: Fleet Maintenance   | -                          | -                                 | -                       | -  | -   | -                        |                       |
| Grants   | -                          | -                                 | -                       | -  | -   | -                        |                       |
| Other  | -                          | -                                 | -                       | -  | -   | -                        |                       |
| <b>TOTAL</b>   | <b>\$ 3,333</b>            | <b>\$ 3,333</b>                   | <b>\$ -</b>             | <b>\$ -</b>  | <b>\$ -</b>                                   | <b>\$ -</b>              |                       |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b>   |                            |                                   |                         |  |   |                          |                       |
| <b>Cost</b>  | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>          | <b>FY 2019</b>   | <b>FY 2020</b>                                | <b>FY 2021</b>           |                       |
| Planning, Design, Permitting   | \$ -                       | \$ -                              | \$ -                    | \$ -   | \$ -  | \$ -                     |                       |
| Site Work Improvement  | -                          | -                                 | -                       | -  | -   | -                        |                       |
| Construction   | -                          | -                                 | -                       | -  | -   | -                        |                       |
| Furnishings/Equipment  | 3,333                      | 3,333                             | -                       | -  | -   | -                        |                       |
| Vehicles   | -                          | -                                 | -                       | -  | -   | -                        |                       |
| Other  | -                          | -                                 | -                       | -  | -   | -                        |                       |
| <b>TOTAL</b>   | <b>\$ 3,333</b>            | <b>\$ 3,333</b>                   | <b>\$ -</b>             | <b>\$ -</b>  | <b>\$ -</b>                                   | <b>\$ -</b>              |                       |
| <b>OPERATING BUDGET IMPACT (000'S)</b>   |                            |                                   |                         | <b>GENERAL INFORMATION</b>   |   |                          |                       |
|  | <b>1st Year</b>            | <b>2nd Year</b>                   | <b>3rd Year</b>         | <b>Project Approval Date</b> _____   |   |                          |                       |
| Personnel Costs  | \$ -                       | \$ -                              | \$ -                    |  |   |                          |                       |
| Operating Expenses   | -                          | -                                 | -                       |  |   |                          |                       |
| <b>NET OPERATING IMPACT</b>  | <b>\$ -</b>                | <b>\$ -</b>                       | <b>\$ -</b>             | <b>PROJECT COST (000'S)</b>  |   |                          |                       |
| <b>COMMENTS:</b> We currently do not offer wireless printing. This is standard at most libraries. It is an inconvenience to our student and working patrons who need to print from their personal devices and cannot do so. They must currently transfer their personal documents to our public computers in order to print. |                            |                                   |                         |  |   |                          |                       |



**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|  |                            |                    |                         |                                    |   |                        |                       |
|--|----------------------------|--------------------|-------------------------|------------------------------------|---|------------------------|-----------------------|
| <b>Department</b>  |                            | POLICE             |                         | <b>Project Name:</b>               |   | Police A/C Replacement |                       |
| <b>Fund</b>  |                            |                    |                         |                                    |   |                        |                       |
| <b>PROJECT STATUS</b>  |                            |                    |                         |                                    | <b>Project Rating &amp; Effective Year(s)</b> |                        |                       |
| <b>Existing Program</b>  | <b>Program Improvement</b> | <b>New Program</b> | <b>Deferred Program</b> | <b>Deleted Program</b>             | <b>Priority (1-5); Rating</b>                 | <b>Submittal date</b>  | <b>Effective year</b> |
| X  |                            |                    |                         |                                    | 2   | 4/22/2016              |                       |
| <b>Cost Estimate \$</b>  |                            | <b>40,000</b>      |                         | <b>Project expected to begin:</b>  |   | Q1: Oct-Dec            | Q2: Jan-Mar           |
|  |                            |                    |                         |                                    |   | Q3: Apr-Jun            | Q4: Jul-Sep           |
|  |                            |                    |                         |                                    |   | X                      |                       |
| <b>Description of Item(s) or Project:</b> Replacement of current A/C units which are 18 years old. |                            |                    |                         |                                    |   |                        |                       |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>  |                            |                    |                         |                                    |   |                        |                       |
| <b>Funding Source</b>  | <b>TOTAL</b>               | <b>FY 2017</b>     | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>         |                       |
| General Fund Capital Outlay  | \$ 40,000                  | \$ 20,000          | \$ 20,000               | \$ -                               | \$ -  | \$ -                   |                       |
| Enterprise Fund: Stormwater  | -                          | -                  | -                       | -                                  | -   | -                      |                       |
| Enterprise Fund: Sanitation  | -                          | -                  | -                       | -                                  | -   | -                      |                       |
| ISF: Fleet Maintenance   | -                          | -                  | -                       | -                                  | -   | -                      |                       |
| Grants   | -                          | -                  | -                       | -                                  | -   | -                      |                       |
| Other  | -                          | -                  | -                       | -                                  | -   | -                      |                       |
| <b>TOTAL</b>   | <b>\$ 40,000</b>           | <b>\$ 20,000</b>   | <b>\$ 20,000</b>        | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>            |                       |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b>                                   |                            |                    |                         |                                    |   |                        |                       |
| <b>Cost</b>  | <b>TOTAL</b>               | <b>FY 2017</b>     | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>         |                       |
| Planning, Design, Permitting   | \$ -                       | \$ -               | \$ -                    | \$ -                               | \$ -  | \$ -                   |                       |
| Site Work Improvement  | -                          | -                  | -                       | -                                  | -   | -                      |                       |
| Construction   | -                          | -                  | -                       | -                                  | -   | -                      |                       |
| Furnishings/Equipment  | 40,000                     | 20,000             | 20,000                  | -                                  | -   | -                      |                       |
| Vehicles   | -                          | -                  | -                       | -                                  | -   | -                      |                       |
| Other  | -                          | -                  | -                       | -                                  | -   | -                      |                       |
| <b>TOTAL</b>   | <b>\$ 40,000</b>           | <b>\$ 20,000</b>   | <b>\$ 20,000</b>        | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>            |                       |
| <b>OPERATING BUDGET IMPACT (000'S)</b>   |                            |                    |                         | <b>GENERAL INFORMATION</b>         |   |                        |                       |
|  | <b>1st Year</b>            | <b>2nd Year</b>    | <b>3rd Year</b>         | <b>Project Approval Date</b> _____ |   |                        |                       |
| Personnel Costs  | \$ -                       | \$ -               | \$ -                    |                                    |   |                        |                       |
| Operating Expenses   | -                          | -                  | -                       |                                    |   |                        |                       |
| <b>NET OPERATING IMPACT</b>  | <b>\$ -</b>                | <b>\$ -</b>        | <b>\$ -</b>             | <b>PROJECT COST (000'S)</b>        |   | <b>\$ -</b>            |                       |
| <b>COMMENTS:</b> Replacement of current A/C units which are 18 years old.                          |                            |                    |                         |                                    |   |                        |                       |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|   |                            |                    |                         |                                    |   |                            |                       |
|---|----------------------------|--------------------|-------------------------|------------------------------------|---|----------------------------|-----------------------|
| <b>Department</b>   |                            | POLICE             |                         | <b>Project Name:</b>               |   | Police K-9 Dog Replacement |                       |
| <b>Fund</b>   |                            |                    |                         |                                    |   |                            |                       |
| <b>PROJECT STATUS</b>   |                            |                    |                         |                                    | <b>Project Rating &amp; Effective Year(s)</b> |                            |                       |
| <b>Existing Program</b>   | <b>Program Improvement</b> | <b>New Program</b> | <b>Deferred Program</b> | <b>Deleted Program</b>             | <b>Priority (1-5); Rating</b>                 | <b>Submittal date</b>      | <b>Effective year</b> |
| X   |                            |                    |                         |                                    | 1   | 4/22/2016                  |                       |
| <b>Cost Estimate \$</b>   |                            | <b>28,000</b>      |                         | <b>Project expected to begin:</b>  |   | <b>Q1: Oct-Dec</b>         | <b>Q2: Jan-Mar</b>    |
|   |                            |                    |                         | X                                  |   | <b>Q3: Apr-Jun</b>         | <b>Q4: Jul-Sep</b>    |
| <b>Description of Item(s) or Project:</b> Replacement of Police K-9 (Ace) and K-9 (Rik) and associated costs. |                            |                    |                         |                                    |   |                            |                       |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>   |                            |                    |                         |                                    |   |                            |                       |
| <b>Funding Source</b>   | <b>TOTAL</b>               | <b>FY 2017</b>     | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>             |                       |
| General Fund Capital Outlay   | \$ 28,000                  | \$ 28,000          | \$ -                    | \$ -                               | \$ -  | \$ -                       |                       |
| Enterprise Fund: Stormwater   | -                          | -                  | -                       | -                                  | -   | -                          |                       |
| Enterprise Fund: Sanitation   | -                          | -                  | -                       | -                                  | -   | -                          |                       |
| ISF: Fleet Maintenance  | -                          | -                  | -                       | -                                  | -   | -                          |                       |
| Grants  | -                          | -                  | -                       | -                                  | -   | -                          |                       |
| Other   | -                          | -                  | -                       | -                                  | -   | -                          |                       |
| <b>TOTAL</b>  | <b>\$ 28,000</b>           | <b>\$ 28,000</b>   | <b>\$ -</b>             | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>                |                       |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b>  |                            |                    |                         |                                    |   |                            |                       |
| <b>Cost</b>   | <b>TOTAL</b>               | <b>FY 2017</b>     | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>             |                       |
| Planning, Design, Permitting  | \$ -                       | \$ -               | \$ -                    | \$ -                               | \$ -  | \$ -                       |                       |
| Site Work Improvement   | -                          | -                  | -                       | -                                  | -   | -                          |                       |
| Construction  | -                          | -                  | -                       | -                                  | -   | -                          |                       |
| Furnishings/Equipment   | 28,000                     | 28,000             | -                       | -                                  | -   | -                          |                       |
| Vehicles  | -                          | -                  | -                       | -                                  | -   | -                          |                       |
| Other   | -                          | -                  | -                       | -                                  | -   | -                          |                       |
| <b>TOTAL</b>  | <b>\$ 28,000</b>           | <b>\$ 28,000</b>   | <b>\$ -</b>             | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>                |                       |
| <b>OPERATING BUDGET IMPACT (000'S)</b>  |                            |                    |                         | <b>GENERAL INFORMATION</b>         |   |                            |                       |
|   | <b>1st Year</b>            | <b>2nd Year</b>    | <b>3rd Year</b>         | <b>Project Approval Date</b> _____ |   |                            |                       |
| Personnel Costs   | \$ -                       | \$ -               | \$ -                    |                                    |   |                            |                       |
| Operating Expenses  | -                          | -                  | -                       |                                    |   |                            |                       |
| <b>NET OPERATING IMPACT</b>   | <b>\$ -</b>                | <b>\$ -</b>        | <b>\$ -</b>             | <b>PROJECT COST (000'S)</b>        |   | <b>\$ -</b>                |                       |
| <b>COMMENTS:</b> K-9 (Ace) replacement re: seperation from service. Replacement of K-9 (Rik) retirement.      |                            |                    |                         |                                    |   |                            |                       |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|  |                            |                            |                         |                                    |   |                       |                       |
|--|----------------------------|----------------------------|-------------------------|------------------------------------|---|-----------------------|-----------------------|
| <b>Department</b>  |                            | POLICE                     |                         | <b>Project Name:</b>               |   | Window Replacement    |                       |
| <b>Fund</b>  |                            |                            |                         |                                    |   |                       |                       |
| <b>PROJECT STATUS</b>  |                            |                            |                         |                                    | <b>Project Rating &amp; Effective Year(s)</b> |                       |                       |
| <b>Existing Program</b>  | <b>Program Improvement</b> | <b>New Program</b>         | <b>Deferred Program</b> | <b>Deleted Program</b>             | <b>Priority (1-5); Rating</b>                 | <b>Submittal date</b> | <b>Effective year</b> |
|  | X                          |                            |                         |                                    | 2   | 4/22/2016             |                       |
| <b>Cost Estimate</b> \$ 180,000  |                            | Project expected to begin: |                         | Q1: Oct-Dec                        | Q2: Jan-Mar                                   | Q3: Apr-Jun           | Q4: Jul-Sep           |
|  |                            |                            |                         |                                    |   |                       | X                     |
| <b>Description of Item(s) or Project:</b> Replace current windows with impact resistant windows. |                            |                            |                         |                                    |   |                       |                       |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>  |                            |                            |                         |                                    |   |                       |                       |
| <b>Funding Source</b>  | <b>TOTAL</b>               | <b>FY 2017</b>             | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>        |                       |
| General Fund Capital Outlay  | \$ 180,000                 | \$ 60,000                  | \$ 60,000               | \$ 60,000                          | \$ -  | \$ -                  |                       |
| Enterprise Fund: Stormwater  | -                          | -                          | -                       | -                                  | -   | -                     |                       |
| Enterprise Fund: Sanitation  | -                          | -                          | -                       | -                                  | -   | -                     |                       |
| ISF: Fleet Maintenance   | -                          | -                          | -                       | -                                  | -   | -                     |                       |
| Grants   | -                          | -                          | -                       | -                                  | -   | -                     |                       |
| Other  | -                          | -                          | -                       | -                                  | -   | -                     |                       |
| <b>TOTAL</b>   | <b>\$ 180,000</b>          | <b>\$ 60,000</b>           | <b>\$ 60,000</b>        | <b>\$ 60,000</b>                   | <b>\$ -</b>                                   | <b>\$ -</b>           |                       |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b>                                 |                            |                            |                         |                                    |   |                       |                       |
| <b>Cost</b>  | <b>TOTAL</b>               | <b>FY 2017</b>             | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>        |                       |
| Planning, Design, Permitting   | \$ -                       | \$ -                       | \$ -                    | \$ -                               | \$ -  | \$ -                  |                       |
| Site Work Improvement  | -                          | -                          | -                       | -                                  | -   | -                     |                       |
| Construction   | -                          | -                          | -                       | -                                  | -   | -                     |                       |
| Furnishings/Equipment  | -                          | -                          | -                       | -                                  | -   | -                     |                       |
| Vehicles   | -                          | -                          | -                       | -                                  | -   | -                     |                       |
| Buildings  | 180,000                    | 60,000                     | 60,000                  | 60,000                             | -   | -                     |                       |
| <b>TOTAL</b>   | <b>\$ 180,000</b>          | <b>\$ 60,000</b>           | <b>\$ 60,000</b>        | <b>\$ 60,000</b>                   | <b>\$ -</b>                                   | <b>\$ -</b>           |                       |
| <b>OPERATING BUDGET IMPACT (000'S)</b>   |                            |                            |                         | <b>GENERAL INFORMATION</b>         |   |                       |                       |
|  | <b>1st Year</b>            | <b>2nd Year</b>            | <b>3rd Year</b>         | <b>Project Approval Date</b> _____ |   |                       |                       |
| Personnel Costs  | \$ -                       | \$ -                       | \$ -                    |                                    |   |                       |                       |
| Operating Expenses   | -                          | -                          | -                       |                                    |   |                       |                       |
| <b>NET OPERATING IMPACT</b>  | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>             | <b>PROJECT COST (000'S)</b>        |   | <b>\$ -</b>           |                       |
| <b>COMMENTS:</b> Replace current windows with impact resistant windows.                          |                            |                            |                         |                                    |   |                       |                       |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|   |                            |                    |                         |                                    |   |                          |                       |
|---|----------------------------|--------------------|-------------------------|------------------------------------|---|--------------------------|-----------------------|
| <b>Department</b>   |                            | POLICE             |                         | <b>Project Name:</b>               |   | POLICE TASER REPLACEMENT |                       |
| <b>Fund</b>   |                            |                    |                         |                                    |   |                          |                       |
| <b>PROJECT STATUS</b>   |                            |                    |                         |                                    | <b>Project Rating &amp; Effective Year(s)</b> |                          |                       |
| <b>Existing Program</b>   | <b>Program Improvement</b> | <b>New Program</b> | <b>Deferred Program</b> | <b>Deleted Program</b>             | <b>Priority (1-5); Rating</b>                 | <b>Submittal date</b>    | <b>Effective year</b> |
| X   |                            |                    |                         |                                    | 1   | 4/22/2016                |                       |
| <b>Cost Estimate \$</b>   |                            | 5,000              |                         | <b>Project expected to begin:</b>  |   | <b>Q1: Oct-Dec</b>       | <b>Q2: Jan-Mar</b>    |
|   |                            |                    |                         | X                                  |   | <b>Q3: Apr-Jun</b>       | <b>Q4: Jul-Sep</b>    |
| <b>Description of Item(s) or Project:</b> Replacement of Taser ECD devices for officers.                                |                            |                    |                         |                                    |   |                          |                       |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>   |                            |                    |                         |                                    |   |                          |                       |
| <b>Funding Source</b>   | <b>TOTAL</b>               | <b>FY 2017</b>     | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>           |                       |
| General Fund Capital Outlay   | \$ 5,000                   | \$ 5,000           | \$ -                    | \$ -                               | \$ -  | \$ -                     |                       |
| Enterprise Fund: Stormwater   | -                          | -                  | -                       | -                                  | -   | -                        |                       |
| Enterprise Fund: Sanitation   | -                          | -                  | -                       | -                                  | -   | -                        |                       |
| ISF: Fleet Maintenance  | -                          | -                  | -                       | -                                  | -   | -                        |                       |
| Grants  | -                          | -                  | -                       | -                                  | -   | -                        |                       |
| Other   | -                          | -                  | -                       | -                                  | -   | -                        |                       |
| <b>TOTAL</b>  | <b>\$ 5,000</b>            | <b>\$ 5,000</b>    | <b>\$ -</b>             | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>              |                       |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b>  |                            |                    |                         |                                    |   |                          |                       |
| <b>Cost</b>   | <b>TOTAL</b>               | <b>FY 2017</b>     | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>           |                       |
| Planning, Design, Permitting  | \$ -                       | \$ -               | \$ -                    | \$ -                               | \$ -  | \$ -                     |                       |
| Site Work Improvement   | -                          | -                  | -                       | -                                  | -   | -                        |                       |
| Construction  | -                          | -                  | -                       | -                                  | -   | -                        |                       |
| Furnishings/Equipment   | 5,000                      | 5,000              | -                       | -                                  | -   | -                        |                       |
| Vehicles  | -                          | -                  | -                       | -                                  | -   | -                        |                       |
| Other   | -                          | -                  | -                       | -                                  | -   | -                        |                       |
| <b>TOTAL</b>  | <b>\$ 5,000</b>            | <b>\$ 5,000</b>    | <b>\$ -</b>             | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>              |                       |
| <b>OPERATING BUDGET IMPACT (000'S)</b>  |                            |                    |                         | <b>GENERAL INFORMATION</b>         |   |                          |                       |
|   | <b>1st Year</b>            | <b>2nd Year</b>    | <b>3rd Year</b>         | <b>Project Approval Date</b> _____ |   |                          |                       |
| Personnel Costs   | \$ -                       | \$ -               | \$ -                    |                                    |   |                          |                       |
| Operating Expenses  | -                          | -                  | -                       |                                    |   |                          |                       |
| <b>NET OPERATING IMPACT</b>   | <b>\$ -</b>                | <b>\$ -</b>        | <b>\$ -</b>             | <b>PROJECT COST (000'S)</b>        |   | <b>\$ -</b>              |                       |
| <b>COMMENTS:</b> Current Tasers are 10 years old and no longer supported. Purchase is final part of multi-year project. |                            |                    |                         |                                    |   |                          |                       |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|  |                            |                    |                         |   |   |                        |                       |
|--|----------------------------|--------------------|-------------------------|---|---|------------------------|-----------------------|
| <b>Department</b>  |                            | Public Works/Parks |                         | <b>Project Name:</b>  |   | Replace Christmas Tree |                       |
| <b>Fund</b>  |                            |                    |                         |   |   |                        |                       |
| <b>PROJECT STATUS</b>  |                            |                    |                         |   | <b>Project Rating &amp; Effective Year(s)</b> |                        |                       |
| <b>Existing Program</b>  | <b>Program Improvement</b> | <b>New Program</b> | <b>Deferred Program</b> | <b>Deleted Program</b>  | <b>Priority (1-5); Rating</b>                 | <b>Submittal date</b>  | <b>Effective year</b> |
| X  |                            |                    |                         |   | 1   | 4/26/2016              | 2016-2017             |
| <b>Cost Estimate \$</b>  |                            | 17,503             |                         | <b>Project expected to begin:</b>   |   | Q1: Oct-Dec            | Q2: Jan-Mar           |
|  |                            |                    |                         | X   |   | Q3: Apr-Jun            | Q4: Jul-Sep           |
| <b>Description of Item(s) or Project:</b>                        |                            |                    |                         | Our current artificial Christmass Tree will have met its life expectancy. |   |                        |                       |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>                    |                            |                    |                         |   |   |                        |                       |
| <b>Funding Source</b>  | <b>TOTAL</b>               | <b>FY 2017</b>     | <b>FY 2018</b>          | <b>FY 2019</b>  | <b>FY 2020</b>                                | <b>FY 2021</b>         |                       |
| General Fund Capital Outlay                                      | \$ 17,503                  | \$ 17,503          | \$ -                    | \$ -  | \$ -  | \$ -                   |                       |
| Enterprise Fund: Stormwater                                      | -                          | -                  | -                       | -   | -   | -                      |                       |
| Enterprise Fund: Sanitation                                      | -                          | -                  | -                       | -   | -   | -                      |                       |
| ISF: Fleet Maintenance   | -                          | -                  | -                       | -   | -   | -                      |                       |
| Grants   | -                          | -                  | -                       | -   | -   | -                      |                       |
| Other  | -                          | -                  | -                       | -   | -   | -                      |                       |
| <b>TOTAL</b>   | <b>\$ 17,503</b>           | <b>\$ 17,503</b>   | <b>\$ -</b>             | <b>\$ -</b>   | <b>\$ -</b>                                   | <b>\$ -</b>            |                       |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b> |                            |                    |                         |   |   |                        |                       |
| <b>Cost</b>  | <b>TOTAL</b>               | <b>FY 2017</b>     | <b>FY 2018</b>          | <b>FY 2019</b>  | <b>FY 2020</b>                                | <b>FY 2021</b>         |                       |
| Planning, Design, Permitting                                     | \$ -                       | \$ -               | \$ -                    | \$ -  | \$ -  | \$ -                   |                       |
| Site Work Improvement  | -                          | -                  | -                       | -   | -   | -                      |                       |
| Construction   | -                          | -                  | -                       | -   | -   | -                      |                       |
| Furnishings/Equipment  | 17,503                     | 17,503             | -                       | -   | -   | -                      |                       |
| Vehicles   | -                          | -                  | -                       | -   | -   | -                      |                       |
| Other  | -                          | -                  | -                       | -   | -   | -                      |                       |
| <b>TOTAL</b>   | <b>\$ 17,503</b>           | <b>\$ 17,503</b>   | <b>\$ -</b>             | <b>\$ -</b>   | <b>\$ -</b>                                   | <b>\$ -</b>            |                       |
| <b>OPERATING BUDGET IMPACT (000'S)</b>                           |                            |                    |                         | <b>GENERAL INFORMATION</b>  |   |                        |                       |
|  | <b>1st Year</b>            | <b>2nd Year</b>    | <b>3rd Year</b>         | <u>Project Approval Date</u> _____  |   |                        |                       |
| Personnel Costs  | \$ -                       | \$ -               | \$ -                    |   |   |                        |                       |
| Operating Expenses   | -                          | -                  | -                       |   |   |                        |                       |
| <b>NET OPERATING IMPACT</b>                                      | <b>\$ -</b>                | <b>\$ -</b>        | <b>\$ -</b>             | <b>PROJECT COST (000'S)</b>   |   | <b>\$ -</b>            |                       |
| <b>COMMENTS:</b>   |                            |                    |                         |   |   |                        |                       |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|   |                            |                    |                         |                                    |   |                              |                       |
|---|----------------------------|--------------------|-------------------------|------------------------------------|---|------------------------------|-----------------------|
| <b>Department</b>   |                            | Public Works/Parks |                         | <b>Project Name:</b>               |   | Replace Memorial Park Lights |                       |
| <b>Fund</b>   |                            |                    |                         |                                    |   |                              |                       |
| <b>PROJECT STATUS</b>   |                            |                    |                         |                                    | <b>Project Rating &amp; Effective Year(s)</b> |                              |                       |
| <b>Existing Program</b>   | <b>Program Improvement</b> | <b>New Program</b> | <b>Deferred Program</b> | <b>Deleted Program</b>             | <b>Priority (1-5); Rating</b>                 | <b>Submittal date</b>        | <b>Effective year</b> |
| X   |                            |                    |                         |                                    | 1   | 4/26/2016                    | 2016-2017             |
| <b>Cost Estimate \$</b>   |                            | 8,000              |                         | <b>Project expected to begin:</b>  |   | Q1: Oct-Dec                  | Q2: Jan-Mar           |
|   |                            |                    |                         | X                                  |   | Q3: Apr-Jun                  | Q4: Jul-Sep           |
| <b>Description of Item(s) or Project:</b> Memorial Park lights are damaged and require replacement. |                            |                    |                         |                                    |   |                              |                       |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>   |                            |                    |                         |                                    |   |                              |                       |
| <b>Funding Source</b>   | <b>TOTAL</b>               | <b>FY 2017</b>     | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>               |                       |
| General Fund Capital Outlay   | \$ 8,000                   | \$ 8,000           | \$ -                    | \$ -                               | \$ -  | \$ -                         |                       |
| Enterprise Fund: Stormwater   | -                          | -                  | -                       | -                                  | -   | -                            |                       |
| Enterprise Fund: Sanitation   | -                          | -                  | -                       | -                                  | -   | -                            |                       |
| ISF: Fleet Maintenance  | -                          | -                  | -                       | -                                  | -   | -                            |                       |
| Grants  | -                          | -                  | -                       | -                                  | -   | -                            |                       |
| Other   | -                          | -                  | -                       | -                                  | -   | -                            |                       |
| <b>TOTAL</b>  | <b>\$ 8,000</b>            | <b>\$ 8,000</b>    | <b>\$ -</b>             | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>                  |                       |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b>                                    |                            |                    |                         |                                    |   |                              |                       |
| <b>Cost</b>   | <b>TOTAL</b>               | <b>FY 2017</b>     | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>               |                       |
| Planning, Design, Permitting  | \$ -                       | \$ -               | \$ -                    | \$ -                               | \$ -  | \$ -                         |                       |
| Site Work Improvement   | 8,000                      | 8,000              | -                       | -                                  | -   | -                            |                       |
| Construction  | -                          | -                  | -                       | -                                  | -   | -                            |                       |
| Furnishings/Equipment   | -                          | -                  | -                       | -                                  | -   | -                            |                       |
| Vehicles  | -                          | -                  | -                       | -                                  | -   | -                            |                       |
| Other   | -                          | -                  | -                       | -                                  | -   | -                            |                       |
| <b>TOTAL</b>  | <b>\$ 8,000</b>            | <b>\$ 8,000</b>    | <b>\$ -</b>             | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>                  |                       |
| <b>OPERATING BUDGET IMPACT (000'S)</b>  |                            |                    |                         | <b>GENERAL INFORMATION</b>         |   |                              |                       |
|   | <b>1st Year</b>            | <b>2nd Year</b>    | <b>3rd Year</b>         | <b>Project Approval Date</b> _____ |   |                              |                       |
| Personnel Costs   | \$ -                       | \$ -               | \$ -                    |                                    |   |                              |                       |
| Operating Expenses  | -                          | -                  | -                       |                                    |   |                              |                       |
| <b>NET OPERATING IMPACT</b>   | <b>\$ -</b>                | <b>\$ -</b>        | <b>\$ -</b>             | <b>PROJECT COST (000'S)</b>        |   | <b>\$ -</b>                  |                       |
| <b>COMMENTS:</b>  |                            |                    |                         |                                    |   |                              |                       |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|  |                            |                                   |                                  |                             |   |                       |                       |
|--|----------------------------|-----------------------------------|----------------------------------|-----------------------------|---|-----------------------|-----------------------|
| <b>Department</b>  | Public Works/Parks         | <b>Project Name:</b>              | Water Fountains at Bayfront Park |                             |   |                       |                       |
| <b>Fund</b>  |                            |                                   |                                  |                             |   |                       |                       |
| <b>PROJECT STATUS</b>  |                            |                                   |                                  |                             | <b>Project Rating &amp; Effective Year(s)</b> |                       |                       |
| <b>Existing Program</b>  | <b>Program Improvement</b> | <b>New Program</b>                | <b>Deferred Program</b>          | <b>Deleted Program</b>      | <b>Priority (1-5); Rating</b>                 | <b>Submittal date</b> | <b>Effective year</b> |
| X  |                            |                                   |                                  |                             | 1   | 4/26/2016             | 2016-2017             |
| <b>Cost Estimate \$</b>  |                            | <b>Project expected to begin:</b> |                                  | <b>Q1: Oct-Dec</b>          | <b>Q2: Jan-Mar</b>                            | <b>Q3: Apr-Jun</b>    | <b>Q4: Jul-Sep</b>    |
| \$ 7,000   |                            |                                   |                                  | X                           |   |                       |                       |
| <b>Description of Item(s) or Project:</b>                        |                            |                                   |                                  |                             |   |                       |                       |
|  |                            |                                   |                                  |                             |   |                       |                       |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>                    |                            |                                   |                                  |                             |   |                       |                       |
| <b>Funding Source</b>  | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>                   | <b>FY 2019</b>              | <b>FY 2020</b>                                | <b>FY 2021</b>        |                       |
| General Fund Capital Outlay                                      | \$ 7,000                   | \$ 7,000                          | \$ -                             | \$ -                        | \$ -  | \$ -                  |                       |
| Enterprise Fund: Stormwater                                      | -                          | -                                 | -                                | -                           | -   | -                     |                       |
| Enterprise Fund: Sanitation                                      | -                          | -                                 | -                                | -                           | -   | -                     |                       |
| ISF: Fleet Maintenance   | -                          | -                                 | -                                | -                           | -   | -                     |                       |
| Grants   | -                          | -                                 | -                                | -                           | -   | -                     |                       |
| Other  | -                          | -                                 | -                                | -                           | -   | -                     |                       |
| <b>TOTAL</b>   | <b>\$ 7,000</b>            | <b>\$ 7,000</b>                   | <b>\$ -</b>                      | <b>\$ -</b>                 | <b>\$ -</b>                                   | <b>\$ -</b>           |                       |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b> |                            |                                   |                                  |                             |   |                       |                       |
| <b>Cost</b>  | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>                   | <b>FY 2019</b>              | <b>FY 2020</b>                                | <b>FY 2021</b>        |                       |
| Planning, Design, Permitting                                     | \$ -                       | \$ -                              | \$ -                             | \$ -                        | \$ -  | \$ -                  |                       |
| Site Work Improvement  |                            |                                   | -                                | -                           | -   | -                     |                       |
| Construction   | -                          | -                                 | -                                | -                           | -   | -                     |                       |
| Furnishings/Equipment  | 7,000                      | 7,000                             | -                                | -                           | -   | -                     |                       |
| Vehicles   | -                          | -                                 | -                                | -                           | -   | -                     |                       |
| Other  | -                          | -                                 | -                                | -                           | -   | -                     |                       |
| <b>TOTAL</b>   | <b>\$ 7,000</b>            | <b>\$ 7,000</b>                   | <b>\$ -</b>                      | <b>\$ -</b>                 | <b>\$ -</b>                                   | <b>\$ -</b>           |                       |
| <b>OPERATING BUDGET IMPACT (000'S)</b>                           |                            |                                   |                                  | <b>GENERAL INFORMATION</b>  |   |                       |                       |
|  | <b>1st Year</b>            | <b>2nd Year</b>                   | <b>3rd Year</b>                  | Project Approval Date _____ |   |                       |                       |
| Personnel Costs  | \$ -                       | \$ -                              | \$ -                             |                             |   |                       |                       |
| Operating Expenses   | -                          | -                                 | -                                |                             |   |                       |                       |
| <b>NET OPERATING IMPACT</b>                                      | <b>\$ -</b>                | <b>\$ -</b>                       | <b>\$ -</b>                      | <b>PROJECT COST (000'S)</b> |   | <b>\$ -</b>           |                       |
| <b>COMMENTS:</b>   |                            |                                   |                                  |                             |   |                       |                       |
|  |                            |                                   |                                  |                             |   |                       |                       |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|  |                            |                                   |                         |   |   |                               |                       |
|--|----------------------------|-----------------------------------|-------------------------|---|---|-------------------------------|-----------------------|
| <b>Department</b>  |                            | Public Works/Streets              |                         | <b>Project Name:</b>  |   | 96th Street Median Renovation |                       |
| <b>Fund</b>  |                            |                                   |                         |   |   |                               |                       |
| <b>PROJECT STATUS</b>  |                            |                                   |                         |   | <b>Project Rating &amp; Effective Year(s)</b> |                               |                       |
| <b>Existing Program</b>  | <b>Program Improvement</b> | <b>New Program</b>                | <b>Deferred Program</b> | <b>Deleted Program</b>  | <b>Priority (1-5); Rating</b>                 | <b>Submittal date</b>         | <b>Effective year</b> |
| X  |                            |                                   |                         |   |   | 4/26/2016                     | 2016-2017             |
| <b>Cost Estimate \$</b>  |                            | <b>Project expected to begin:</b> |                         | <b>Q1: Oct-Dec</b>  | <b>Q2: Jan-Mar</b>                            | <b>Q3: Apr-Jun</b>            | <b>Q4: Jul-Sep</b>    |
| \$ 85,000  |                            |                                   |                         | X   |   |                               |                       |
| <b>Description of Item(s) or Project:</b>                        |                            |                                   |                         | This is an on-going project to renovate the medians on 96th Street. |   |                               |                       |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>                    |                            |                                   |                         |   |   |                               |                       |
| <b>Funding Source</b>  | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>          | <b>FY 2019</b>  | <b>FY 2020</b>                                | <b>FY 2021</b>                |                       |
| General Fund Capital Outlay                                      | \$ 85,000                  | \$ 85,000                         | \$ -                    | \$ -  | \$ -  | \$ -                          |                       |
| Enterprise Fund: Stormwater                                      | -                          | -                                 | -                       | -   | -   | -                             |                       |
| Enterprise Fund: Sanitation                                      | -                          | -                                 | -                       | -   | -   | -                             |                       |
| ISF: Fleet Maintenance   | -                          | -                                 | -                       | -   | -   | -                             |                       |
| Grants   | -                          | -                                 | -                       | -   | -   | -                             |                       |
| Other  | -                          | -                                 | -                       | -   | -   | -                             |                       |
| <b>TOTAL</b>   | <b>\$ 85,000</b>           | <b>\$ 85,000</b>                  | <b>\$ -</b>             | <b>\$ -</b>   | <b>\$ -</b>                                   | <b>\$ -</b>                   |                       |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b> |                            |                                   |                         |   |   |                               |                       |
| <b>Cost</b>  | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>          | <b>FY 2019</b>  | <b>FY 2020</b>                                | <b>FY 2021</b>                |                       |
| Planning, Design, Permitting                                     | \$ -                       | \$ -                              | \$ -                    | \$ -  | \$ -  | \$ -                          |                       |
| Site Work Improvement  | 85,000                     | 85,000                            | -                       | -   | -   | -                             |                       |
| Construction   | -                          | -                                 | -                       | -   | -   | -                             |                       |
| Furnishings/Equipment  | -                          | -                                 | -                       | -   | -   | -                             |                       |
| Vehicles   | -                          | -                                 | -                       | -   | -   | -                             |                       |
| Other  | -                          | -                                 | -                       | -   | -   | -                             |                       |
| <b>TOTAL</b>   | <b>\$ 85,000</b>           | <b>\$ 85,000</b>                  | <b>\$ -</b>             | <b>\$ -</b>   | <b>\$ -</b>                                   | <b>\$ -</b>                   |                       |
| <b>OPERATING BUDGET IMPACT (000'S)</b>                           |                            |                                   |                         | <b>GENERAL INFORMATION</b>  |   |                               |                       |
|  | <b>1st Year</b>            | <b>2nd Year</b>                   | <b>3rd Year</b>         | <b>Project Approval Date</b> _____                                  |   |                               |                       |
| Personnel Costs  | \$ -                       | \$ -                              | \$ -                    |   |   |                               |                       |
| Operating Expenses   | -                          | -                                 | -                       |   |   |                               |                       |
| <b>NET OPERATING IMPACT</b>                                      | <b>\$ -</b>                | <b>\$ -</b>                       | <b>\$ -</b>             | <b>PROJECT COST (000'S)</b>   |   | <b>\$ -</b>                   |                       |
| <b>COMMENTS:</b>   |                            |                                   |                         |   |   |                               |                       |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|   |                            |                                   |                         |                                    |   |                       |                       |
|---|----------------------------|-----------------------------------|-------------------------|------------------------------------|---|-----------------------|-----------------------|
| <b>Department</b>   | Public Works/Streets       | <b>Project Name:</b>              | Public Works Renovation |                                    |   |                       |                       |
| <b>Fund</b>   |                            |                                   |                         |                                    |   |                       |                       |
| <b>PROJECT STATUS</b>   |                            |                                   |                         |                                    | <b>Project Rating &amp; Effective Year(s)</b> |                       |                       |
| <b>Existing Program</b>   | <b>Program Improvement</b> | <b>New Program</b>                | <b>Deferred Program</b> | <b>Deleted Program</b>             | <b>Priority (1-5); Rating</b>                 | <b>Submittal date</b> | <b>Effective year</b> |
|   |                            |                                   |                         |                                    | 1   | 4/26/2016             | 2016-2017             |
| <b>Cost Estimate \$ 20,000</b>  |                            | <b>Project expected to begin:</b> |                         | <b>Q1: Oct-Dec</b>                 | <b>Q2: Jan-Mar</b>                            | <b>Q3: Apr-Jun</b>    | <b>Q4: Jul-Sep</b>    |
|   |                            |                                   |                         | X                                  |   |                       |                       |
| <b>Description of Item(s) or Project:</b>   |                            |                                   |                         |                                    |   |                       |                       |
| Public Works is in need of renovations. This is a partial allocation for a future purchase of an office trailer and other upgrades. |                            |                                   |                         |                                    |   |                       |                       |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>   |                            |                                   |                         |                                    |   |                       |                       |
| <b>Funding Source</b>   | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>        |                       |
| General Fund Capital Outlay   | \$ 110,000                 | \$ 20,000                         | \$ 50,000               | \$ 20,000                          | \$ 20,000                                     | \$ -                  |                       |
| Enterprise Fund: Stormwater   | -                          | -                                 | -                       | -                                  | -   | -                     |                       |
| Enterprise Fund: Sanitation   | -                          | -                                 | -                       | -                                  | -   | -                     |                       |
| ISF: Fleet Maintenance  | -                          | -                                 | -                       | -                                  | -   | -                     |                       |
| Grants  | -                          | -                                 | -                       | -                                  | -   | -                     |                       |
| Other   | -                          | -                                 | -                       | -                                  | -   | -                     |                       |
| <b>TOTAL</b>  | <b>\$ 110,000</b>          | <b>\$ 20,000</b>                  | <b>\$ 50,000</b>        | <b>\$ 20,000</b>                   | <b>\$ 20,000</b>                              | <b>\$ -</b>           |                       |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b>  |                            |                                   |                         |                                    |   |                       |                       |
| <b>Cost</b>   | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>        |                       |
| Planning, Design, Permitting  | \$ -                       | \$ -                              | \$ -                    | \$ -                               | \$ -  | \$ -                  |                       |
| Site Work Improvement   | -                          | -                                 | -                       | -                                  | -   | -                     |                       |
| Construction  | -                          | -                                 | -                       | -                                  | -   | -                     |                       |
| Furnishings/Equipment   | -                          | -                                 | -                       | -                                  | -   | -                     |                       |
| Vehicles  | -                          | -                                 | -                       | -                                  | -   | -                     |                       |
| Building  | 110,000                    | 20,000                            | 50,000                  | 20,000                             | 20,000  | -                     |                       |
| <b>TOTAL</b>  | <b>\$ 110,000</b>          | <b>\$ 20,000</b>                  | <b>\$ 50,000</b>        | <b>\$ 20,000</b>                   | <b>\$ 20,000</b>                              | <b>\$ -</b>           |                       |
| <b>OPERATING BUDGET IMPACT (000'S)</b>  |                            |                                   |                         | <b>GENERAL INFORMATION</b>         |   |                       |                       |
|   | <b>1st Year</b>            | <b>2nd Year</b>                   | <b>3rd Year</b>         | <b>Project Approval Date</b> _____ |   |                       |                       |
| Personnel Costs   | \$ -                       | \$ -                              | \$ -                    |                                    |   |                       |                       |
| Operating Expenses  | -                          | -                                 | -                       |                                    |   |                       |                       |
| <b>NET OPERATING IMPACT</b>   | <b>\$ -</b>                | <b>\$ -</b>                       | <b>\$ -</b>             | <b>PROJECT COST (000'S)</b>        | <b>\$ -</b>                                   |                       |                       |
| <b>COMMENTS:</b>  |                            |                                   |                         |                                    |   |                       |                       |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|  |                            |                                   |                         |                             |   |                       |                       |
|--|----------------------------|-----------------------------------|-------------------------|-----------------------------|---|-----------------------|-----------------------|
| <b>Department</b>  |                            | Public Works/Streets              |                         | <b>Project Name:</b>        |   | Repair Damaged Walls  |                       |
| <b>Fund</b>  |                            |                                   |                         |                             |   |                       |                       |
| <b>PROJECT STATUS</b>  |                            |                                   |                         |                             | <b>Project Rating &amp; Effective Year(s)</b> |                       |                       |
| <b>Existing Program</b>  | <b>Program Improvement</b> | <b>New Program</b>                | <b>Deferred Program</b> | <b>Deleted Program</b>      | <b>Priority (1-5); Rating</b>                 | <b>Submittal date</b> | <b>Effective year</b> |
| X  |                            |                                   |                         |                             |   | 4/26/2016             | 2016-2017             |
| <b>Cost Estimate \$</b>  |                            | <b>Project expected to begin:</b> |                         | <b>Q1: Oct-Dec</b>          | <b>Q2: Jan-Mar</b>                            | <b>Q3: Apr-Jun</b>    | <b>Q4: Jul-Sep</b>    |
| \$ 20,000  |                            |                                   |                         | X                           |   |                       |                       |
| <b>Description of Item(s) or Project:</b> Funding to repair or replace walls throughout the Village. |                            |                                   |                         |                             |   |                       |                       |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>  |                            |                                   |                         |                             |   |                       |                       |
| <b>Funding Source</b>  | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>          | <b>FY 2019</b>              | <b>FY 2020</b>                                | <b>FY 2021</b>        |                       |
| General Fund Capital Outlay  | \$ 20,000                  | \$ 20,000                         | \$ -                    | \$ -                        | \$ -  | \$ -                  |                       |
| Enterprise Fund: Stormwater  | -                          | -                                 | -                       | -                           | -   | -                     |                       |
| Enterprise Fund: Sanitation  | -                          | -                                 | -                       | -                           | -   | -                     |                       |
| ISF: Fleet Maintenance   | -                          | -                                 | -                       | -                           | -   | -                     |                       |
| Grants   | -                          | -                                 | -                       | -                           | -   | -                     |                       |
| Other  | -                          | -                                 | -                       | -                           | -   | -                     |                       |
| <b>TOTAL</b>   | <b>\$ 20,000</b>           | <b>\$ 20,000</b>                  | <b>\$ -</b>             | <b>\$ -</b>                 | <b>\$ -</b>                                   | <b>\$ -</b>           |                       |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b>                                     |                            |                                   |                         |                             |   |                       |                       |
| <b>Cost</b>  | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>          | <b>FY 2019</b>              | <b>FY 2020</b>                                | <b>FY 2021</b>        |                       |
| Planning, Design, Permitting   | \$ -                       | \$ -                              | \$ -                    | \$ -                        | \$ -  | \$ -                  |                       |
| Site Work Improvement  | 20,000                     | 20,000                            | -                       | -                           | -   | -                     |                       |
| Construction   | -                          | -                                 | -                       | -                           | -   | -                     |                       |
| Furnishings/Equipment  | -                          | -                                 | -                       | -                           | -   | -                     |                       |
| Vehicles   | -                          | -                                 | -                       | -                           | -   | -                     |                       |
| Other  | -                          | -                                 | -                       | -                           | -   | -                     |                       |
| <b>TOTAL</b>   | <b>\$ 20,000</b>           | <b>\$ 20,000</b>                  | <b>\$ -</b>             | <b>\$ -</b>                 | <b>\$ -</b>                                   | <b>\$ -</b>           |                       |
| <b>OPERATING BUDGET IMPACT (000'S)</b>   |                            |                                   |                         | <b>GENERAL INFORMATION</b>  |   |                       |                       |
|  | <b>1st Year</b>            | <b>2nd Year</b>                   | <b>3rd Year</b>         | Project Approval Date _____ |   |                       |                       |
| Personnel Costs  | \$ -                       | \$ -                              | \$ -                    |                             |   |                       |                       |
| Operating Expenses   | -                          | -                                 | -                       |                             |   |                       |                       |
| <b>NET OPERATING IMPACT</b>  | <b>\$ -</b>                | <b>\$ -</b>                       | <b>\$ -</b>             | <b>PROJECT COST (000'S)</b> |   | <b>\$ -</b>           |                       |
| <b>COMMENTS:</b>   |                            |                                   |                         |                             |   |                       |                       |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|  |                     |                      |                  |   |   |                                      |                |
|--|---------------------|----------------------|------------------|---|---|--------------------------------------|----------------|
| <b>Department</b>  |                     | Public Works/Streets |                  | <b>Project Name:</b>  |   | Replace Public Works Compound lights |                |
| <b>Fund</b>  |                     |                      |                  |   |   |                                      |                |
| <b>PROJECT STATUS</b>  |                     |                      |                  |   | <b>Project Rating &amp; Effective Year(s)</b> |                                      |                |
| Existing Program   | Program Improvement | New Program          | Deferred Program | Deleted Program   | Priority (1-5); Rating                        | Submittal date                       | Effective year |
|  |                     |                      |                  |   | 1   | 4/26/2016                            | 2016-2017      |
| <b>Cost Estimate \$</b>  |                     | 3,160                |                  | <b>Project expected to begin:</b>   |   | Q1: Oct-Dec                          | Q2: Jan-Mar    |
|  |                     |                      |                  | X   |   | Q3: Apr-Jun                          | Q4: Jul-Sep    |
| <b>Description of Item(s) or Project:</b>                        |                     |                      |                  | The lights at Public Works will have met their life expectancy. They will be replaced with LED type fixtures. |   |                                      |                |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>                    |                     |                      |                  |   |   |                                      |                |
| <b>Funding Source</b>  | <b>TOTAL</b>        | <b>FY 2017</b>       | <b>FY 2018</b>   | <b>FY 2019</b>  | <b>FY 2020</b>                                | <b>FY 2021</b>                       |                |
| General Fund Capital Outlay                                      | \$ 3,160            | \$ 3,160             | \$ -             | \$ -  | \$ -  | \$ -                                 |                |
| Enterprise Fund: Stormwater                                      | -                   | -                    | -                | -   | -   | -                                    |                |
| Enterprise Fund: Sanitation                                      | -                   | -                    | -                | -   | -   | -                                    |                |
| ISF: Fleet Maintenance   | -                   | -                    | -                | -   | -   | -                                    |                |
| Grants   | -                   | -                    | -                | -   | -   | -                                    |                |
| Other  | -                   | -                    | -                | -   | -   | -                                    |                |
| <b>TOTAL</b>   | <b>\$ 3,160</b>     | <b>\$ 3,160</b>      | <b>\$ -</b>      | <b>\$ -</b>   | <b>\$ -</b>                                   | <b>\$ -</b>                          |                |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b> |                     |                      |                  |   |   |                                      |                |
| <b>Cost</b>  | <b>TOTAL</b>        | <b>FY 2017</b>       | <b>FY 2018</b>   | <b>FY 2019</b>  | <b>FY 2020</b>                                | <b>FY 2021</b>                       |                |
| Planning, Design, Permitting                                     | \$ -                | \$ -                 | \$ -             | \$ -  | \$ -  | \$ -                                 |                |
| Site Work Improvement  | 3,160               | 3,160                | -                | -   | -   | -                                    |                |
| Construction   | -                   | -                    | -                | -   | -   | -                                    |                |
| Furnishings/Equipment  | -                   | -                    | -                | -   | -   | -                                    |                |
| Vehicles   | -                   | -                    | -                | -   | -   | -                                    |                |
| Other  | -                   | -                    | -                | -   | -   | -                                    |                |
| <b>TOTAL</b>   | <b>\$ 3,160</b>     | <b>\$ 3,160</b>      | <b>\$ -</b>      | <b>\$ -</b>   | <b>\$ -</b>                                   | <b>\$ -</b>                          |                |
| <b>OPERATING BUDGET IMPACT (000'S)</b>                           |                     |                      |                  | <b>GENERAL INFORMATION</b>  |   |                                      |                |
|  | <b>1st Year</b>     | <b>2nd Year</b>      | <b>3rd Year</b>  | <b>Project Approval Date</b> _____  |   |                                      |                |
| Personnel Costs  | \$ -                | \$ -                 | \$ -             |   |   |                                      |                |
| Operating Expenses   | -                   | -                    | -                |   |   |                                      |                |
| <b>NET OPERATING IMPACT</b>                                      | <b>\$ -</b>         | <b>\$ -</b>          | <b>\$ -</b>      | <b>PROJECT COST (000'S)</b>   |   | <b>\$ -</b>                          |                |
| <b>COMMENTS:</b>   |                     |                      |                  |   |   |                                      |                |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|  |                     |                      |                  |                                   |                             |   |                         |             |             |
|--|---------------------|----------------------|------------------|-----------------------------------|-----------------------------|---|-------------------------|-------------|-------------|
| <b>Department</b>  |                     | Public Works/Streets |                  |                                   | <b>Project Name:</b>        |   | Village Hall Renovation |             |             |
| <b>Fund</b>  |                     |                      |                  |                                   |                             |   |                         |             |             |
| <b>PROJECT STATUS</b>  |                     |                      |                  |                                   |                             | <b>Project Rating &amp; Effective Year(s)</b> |                         |             |             |
| Existing Program   | Program Improvement | New Program          | Deferred Program | Deleted Program                   | Priority (1-5); Rating      | Submittal date                                | Effective year          |             |             |
| X  |                     |                      |                  |                                   | 1                           | 4/26/2016                                     | 2016-2017               |             |             |
| <b>Cost Estimate \$</b>  |                     | 50,000               |                  | <b>Project expected to begin:</b> |                             | Q1: Oct-Dec                                   | Q2: Jan-Mar             | Q3: Apr-Jun | Q4: Jul-Sep |
|  |                     |                      |                  | X                                 |                             |   |                         |             |             |
| <b>Description of Item(s) or Project:</b> A continuing project to renovate Village Hall. |                     |                      |                  |                                   |                             |   |                         |             |             |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>  |                     |                      |                  |                                   |                             |   |                         |             |             |
| <b>Funding Source</b>  | <b>TOTAL</b>        | <b>FY 2017</b>       | <b>FY 2018</b>   | <b>FY 2019</b>                    | <b>FY 2020</b>              | <b>FY 2021</b>                                |                         |             |             |
| General Fund Capital Outlay  | \$ 50,000           | \$ 50,000            | \$ -             | \$ -                              | \$ -                        | \$ -  |                         |             |             |
| Enterprise Fund: Stormwater  | -                   | -                    | -                | -                                 | -                           | -   |                         |             |             |
| Enterprise Fund: Sanitation  | -                   | -                    | -                | -                                 | -                           | -   |                         |             |             |
| ISF: Fleet Maintenance   | -                   | -                    | -                | -                                 | -                           | -   |                         |             |             |
| Grants   | -                   | -                    | -                | -                                 | -                           | -   |                         |             |             |
| Other  | -                   | -                    | -                | -                                 | -                           | -   |                         |             |             |
| <b>TOTAL</b>   | <b>\$ 50,000</b>    | <b>\$ 50,000</b>     | <b>\$ -</b>      | <b>\$ -</b>                       | <b>\$ -</b>                 | <b>\$ -</b>                                   |                         |             |             |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b>                         |                     |                      |                  |                                   |                             |   |                         |             |             |
| <b>Cost</b>  | <b>TOTAL</b>        | <b>FY 2017</b>       | <b>FY 2018</b>   | <b>FY 2019</b>                    | <b>FY 2020</b>              | <b>FY 2021</b>                                |                         |             |             |
| Planning, Design, Permitting   | \$ -                | \$ -                 | \$ -             | \$ -                              | \$ -                        | \$ -  |                         |             |             |
| Site Work Improvement  | -                   | -                    | -                | -                                 | -                           | -   |                         |             |             |
| Construction   | -                   | -                    | -                | -                                 | -                           | -   |                         |             |             |
| Furnishings/Equipment  | -                   | -                    | -                | -                                 | -                           | -   |                         |             |             |
| Vehicles   | -                   | -                    | -                | -                                 | -                           | -   |                         |             |             |
| Building   | 50,000              | 50,000               | -                | -                                 | -                           | -   |                         |             |             |
| <b>TOTAL</b>   | <b>\$ 50,000</b>    | <b>\$ 50,000</b>     | <b>\$ -</b>      | <b>\$ -</b>                       | <b>\$ -</b>                 | <b>\$ -</b>                                   |                         |             |             |
| <b>OPERATING BUDGET IMPACT (000'S)</b>   |                     |                      |                  |                                   |                             | <b>GENERAL INFORMATION</b>                    |                         |             |             |
|  | <b>1st Year</b>     | <b>2nd Year</b>      | <b>3rd Year</b>  |                                   | Project Approval Date _____ |   |                         |             |             |
| Personnel Costs  | \$ -                | \$ -                 | \$ -             |                                   |                             |   |                         |             |             |
| Operating Expenses   | -                   | -                    | -                |                                   |                             |   |                         |             |             |
| <b>NET OPERATING IMPACT</b>  | <b>\$ -</b>         | <b>\$ -</b>          | <b>\$ -</b>      |                                   | <b>PROJECT COST (000'S)</b> |   | <b>\$ -</b>             |             |             |
| <b>COMMENTS:</b>   |                     |                      |                  |                                   |                             |   |                         |             |             |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|  |                            |                                   |                         |                                    |   |                |
|--|----------------------------|-----------------------------------|-------------------------|------------------------------------|---|----------------|
| <b>Department</b>  | Recreation/Athletics       | <b>Project Name:</b>              | Purchase Golf Cart      |                                    |   |                |
| <b>Fund</b>  |                            |                                   |                         |                                    |   |                |
| <b>PROJECT STATUS</b>  |                            |                                   |                         |                                    | <b>Project Rating &amp; Effective Year(s)</b> |                |
| <b>Existing Program</b>  | <b>Program Improvement</b> | <b>New Program</b>                | <b>Deferred Program</b> | <b>Deleted Program</b>             | <b>Priority (1-5); Rating</b>                 |                |
|  |                            | X                                 |                         |                                    | 1   |                |
|  |                            |                                   |                         | <b>Submittal date</b>              | <b>Effective year</b>                         |                |
|  |                            |                                   |                         | 4/16/2016                          | 2017  |                |
|  |                            |                                   |                         | <b>Q1: Oct-Dec</b>                 | <b>Q2: Jan-Mar</b>                            |                |
|  |                            |                                   |                         | X                                  |   |                |
| <b>Cost Estimate \$</b>  |                            | <b>Project expected to begin:</b> |                         |                                    |   |                |
| 5,500  |                            |                                   |                         |                                    |   |                |
| <b>Description of Item(s) or Project:</b>  |                            |                                   |                         |                                    |   |                |
| Additional Golf Cart needed for the FH and CC access to and from all facilities on Rec Campus and availability to move equipment and use cart for special events and transporting patrons in emergency situations. |                            |                                   |                         |                                    |   |                |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>  |                            |                                   |                         |                                    |   |                |
| <b>Funding Source</b>  | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b> |
| General Fund Capital Outlay  | \$ 5,500                   | \$ 5,500                          | \$ -                    | \$ -                               | \$ -  | \$ -           |
| Enterprise Fund: Stormwater  | -                          | -                                 | -                       | -                                  | -   | -              |
| Enterprise Fund: Sanitation  | -                          | -                                 | -                       | -                                  | -   | -              |
| ISF: Fleet Maintenance   | -                          | -                                 | -                       | -                                  | -   | -              |
| Grants   | -                          | -                                 | -                       | -                                  | -   | -              |
| Other  | -                          | -                                 | -                       | -                                  | -   | -              |
| <b>TOTAL</b>   | <b>\$ 5,500</b>            | <b>\$ 5,500</b>                   | <b>\$ -</b>             | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>    |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b>   |                            |                                   |                         |                                    |   |                |
| <b>Cost</b>  | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b> |
| Planning, Design, Permitting   | \$ -                       | 0                                 | \$ -                    | \$ -                               | \$ -  | \$ -           |
| Site Work Improvement  | -                          | -                                 | -                       | -                                  | -   | -              |
| Construction   | -                          | -                                 | -                       | -                                  | -   | -              |
| Furnishings/Equipment  | 5,500                      | \$ 5,500                          | -                       | -                                  | -   | -              |
| Vehicles   | -                          | -                                 | -                       | -                                  | -   | -              |
| Other  | -                          | -                                 | -                       | -                                  | -   | -              |
| <b>TOTAL</b>   | <b>\$ 5,500</b>            | <b>\$ 5,500</b>                   | <b>\$ -</b>             | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>    |
| <b>OPERATING BUDGET IMPACT (000'S)</b>   |                            |                                   |                         | <b>GENERAL INFORMATION</b>         |   |                |
|  | <b>1st Year</b>            | <b>2nd Year</b>                   | <b>3rd Year</b>         | <b>Project Approval Date</b> _____ |   |                |
| Personnel Costs  | \$ -                       | \$ -                              | \$ -                    |                                    |   |                |
| Operating Expenses   | -                          | -                                 | -                       |                                    |   |                |
| <b>NET OPERATING IMPACT</b>  | <b>\$ -</b>                | <b>\$ -</b>                       | <b>\$ -</b>             | <b>PROJECT COST (000'S)</b>        |   | <b>\$ -</b>    |
| <b>COMMENTS:</b>   |                            |                                   |                         |                                    |   |                |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|  |                            |                                   |                                   |   |                               |                       |                       |
|--|----------------------------|-----------------------------------|-----------------------------------|---|-------------------------------|-----------------------|-----------------------|
| <b>Fund / Department</b>   | Recreation/Athletics       | <b>Project Name:</b>              | Install Constitution Park Fencing |   |                               |                       |                       |
| <b>Fund</b>  |                            |                                   |                                   |   |                               |                       |                       |
| <b>PROJECT STATUS</b>  |                            |                                   |                                   | <b>Project Rating &amp; Effective Year(s)</b> |                               |                       |                       |
| <b>Existing Program</b>  | <b>Program Improvement</b> | <b>New Program</b>                | <b>Deferred Program</b>           | <b>Deleted Program</b>                        | <b>Priority (1-5); Rating</b> | <b>Submittal date</b> | <b>Effective year</b> |
|  | x                          |                                   |                                   |   | 1                             | 4/1/2016              | FY17                  |
| <b>Cost Estimate</b> \$ 30,000   |                            | <b>Project expected to begin:</b> |                                   | <b>Q1: Oct-Dec</b>                            | <b>Q2: Jan-Mar</b>            | <b>Q3: Apr-Jun</b>    | <b>Q4: Jul-Sep</b>    |
|  |                            |                                   |                                   |   | x                             |                       |                       |
| <b>Description of Item(s) or Project:</b> Install a 3 foot fence around Constitution park to provide a safer playing environment for expanding programming and utilization.  |                            |                                   |                                   |   |                               |                       |                       |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>  |                            |                                   |                                   |   |                               |                       |                       |
| <b>Funding Source</b>  | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>                    | <b>FY 2019</b>                                | <b>FY 2020</b>                | <b>FY 2021</b>        |                       |
| General Fund Capital Outlay  | \$ 30,000                  | \$ 30,000                         | \$ -                              |   | \$ -                          | \$ -                  |                       |
| Enterprise Fund: Stormwater  | -                          | -                                 | -                                 | -   | -                             | -                     |                       |
| Enterprise Fund: Sanitation  | -                          | -                                 | -                                 | -   | -                             | -                     |                       |
| ISF: Fleet Maintenance   | -                          | -                                 | -                                 | -   | -                             | -                     |                       |
| Grants   | -                          | -                                 | -                                 | -   | -                             | -                     |                       |
| Other  | -                          | -                                 | -                                 | -   | -                             | -                     |                       |
| <b>TOTAL</b>   | <b>\$ 30,000</b>           | <b>\$ 30,000</b>                  | <b>\$ -</b>                       | <b>\$ -</b>                                   | <b>\$ -</b>                   | <b>\$ -</b>           |                       |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b>   |                            |                                   |                                   |   |                               |                       |                       |
| <b>Cost</b>  | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>                    | <b>FY 2019</b>                                | <b>FY 2020</b>                | <b>FY 2021</b>        |                       |
| Planning, Design, Permitting   | \$ -                       | 0                                 | \$ -                              | \$ -  | \$ -                          | \$ -                  |                       |
| Site Work Improvement  | 30,000                     | \$ 30,000                         | -                                 | -   | -                             | -                     |                       |
| Construction   | -                          | -                                 | -                                 | -   | -                             | -                     |                       |
| Furnishings/Equipment  | -                          | -                                 | -                                 | -   | -                             | -                     |                       |
| Vehicles   | -                          | -                                 | -                                 | -   | -                             | -                     |                       |
| Other  | -                          | -                                 | -                                 | -   | -                             | -                     |                       |
| <b>TOTAL</b>   | <b>\$ 30,000</b>           | <b>\$ 30,000</b>                  | <b>\$ -</b>                       | <b>\$ -</b>                                   | <b>\$ -</b>                   | <b>\$ -</b>           |                       |
| <b>OPERATING BUDGET IMPACT (000'S)</b>   |                            |                                   |                                   | <b>GENERAL INFORMATION</b>                    |                               |                       |                       |
|  | <b>1st Year</b>            | <b>2nd Year</b>                   | <b>3rd Year</b>                   | <b>Project Approval Date</b> _____            |                               |                       |                       |
| Personnel Costs  | \$ -                       | \$ -                              | \$ -                              |   |                               |                       |                       |
| Operating Expenses   | -                          | -                                 | -                                 |   |                               |                       |                       |
| <b>NET OPERATING IMPACT</b>  | <b>\$ -</b>                | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>PROJECT COST (000'S)</b> \$ -              |                               |                       |                       |
| <b>COMMENTS:</b> The increase in athletic programs and participation has forced Athletics to utilize constitution park. Installing a 3 foot fence will provide a safer playing environment by containing the park participants and preventing vehicles from driving into the park. |                            |                                   |                                   |   |                               |                       |                       |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|  |                            |                                   |                                   |                                    |   |                       |                       |
|--|----------------------------|-----------------------------------|-----------------------------------|------------------------------------|---|-----------------------|-----------------------|
| <b>Department</b>  | Recreation/Aquatics        | <b>Project Name:</b>              | Replace Concession Stand Shutters |                                    |   |                       |                       |
| <b>Fund</b>  |                            |                                   |                                   |                                    |   |                       |                       |
| <b>PROJECT STATUS</b>  |                            |                                   |                                   |                                    | <b>Project Rating &amp; Effective Year(s)</b> |                       |                       |
| <b>Existing Program</b>  | <b>Program Improvement</b> | <b>New Program</b>                | <b>Deferred Program</b>           | <b>Deleted Program</b>             | <b>Priority (1-5); Rating</b>                 | <b>Submittal date</b> | <b>Effective year</b> |
|  | X                          |                                   |                                   |                                    | 1   | 4/20/2016             | 17                    |
| <b>Cost Estimate \$</b>  |                            | <b>Project expected to begin:</b> |                                   | <b>Q1: Oct-Dec</b>                 | <b>Q2: Jan-Mar</b>                            | <b>Q3: Apr-Jun</b>    | <b>Q4: Jul-Sep</b>    |
| \$ 14,000  |                            |                                   |                                   | X                                  |   |                       |                       |
| <b>Description of Item(s) or Project:</b>  |                            |                                   |                                   |                                    |   |                       |                       |
| Replace roll-up shutters around Concession Stand. These shutters were not intended to be opened & closed daily. As a result, the shutters, as well as the opening & closing mechanisms are continually breaking & need to be repaired. |                            |                                   |                                   |                                    |   |                       |                       |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>  |                            |                                   |                                   |                                    |   |                       |                       |
| <b>Funding Source</b>  | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>                    | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>        |                       |
| General Fund Capital Outlay  | \$ 14,000                  | \$ 14,000                         | \$ -                              | \$ -                               | \$ -  | \$ -                  |                       |
| Enterprise Fund: Stormwater  | -                          | -                                 | -                                 | -                                  | -   | -                     |                       |
| Enterprise Fund: Sanitation  | -                          | -                                 | -                                 | -                                  | -   | -                     |                       |
| ISF: Fleet Maintenance   | -                          | -                                 | -                                 | -                                  | -   | -                     |                       |
| Grants   | -                          | -                                 | -                                 | -                                  | -   | -                     |                       |
| Other  | -                          | -                                 | -                                 | -                                  | -   | -                     |                       |
| <b>TOTAL</b>   | <b>\$ 14,000</b>           | <b>\$ 14,000</b>                  | <b>\$ -</b>                       | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>           |                       |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b>   |                            |                                   |                                   |                                    |   |                       |                       |
| <b>Cost</b>  | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>                    | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>        |                       |
| Planning, Design, Permitting   | \$ -                       | \$ -                              | \$ -                              | \$ -                               | \$ -  | \$ -                  |                       |
| Site Work Improvement  | -                          | -                                 | -                                 | -                                  | -   | -                     |                       |
| Construction   | -                          | -                                 | -                                 | -                                  | -   | -                     |                       |
| Furnishings/Equipment  | -                          | -                                 | -                                 | -                                  | -   | -                     |                       |
| Vehicles   | -                          | -                                 | -                                 | -                                  | -   | -                     |                       |
| Buildings  | 14,000                     | 14,000                            | -                                 | -                                  | -   | -                     |                       |
| <b>TOTAL</b>   | <b>\$ 14,000</b>           | <b>\$ 14,000</b>                  | <b>\$ -</b>                       | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>           |                       |
| <b>OPERATING BUDGET IMPACT (000'S)</b>   |                            |                                   |                                   | <b>GENERAL INFORMATION</b>         |   |                       |                       |
|  | <b>1st Year</b>            | <b>2nd Year</b>                   | <b>3rd Year</b>                   | <b>Project Approval Date</b> _____ |   |                       |                       |
| Personnel Costs  | \$ -                       | \$ -                              | \$ -                              |                                    |   |                       |                       |
| Operating Expenses   | -                          | -                                 | -                                 |                                    |   |                       |                       |
| <b>NET OPERATING IMPACT</b>  | <b>\$ -</b>                | <b>\$ -</b>                       | <b>\$ -</b>                       | <b>PROJECT COST (000'S)</b>        |   | <b>\$ -</b>           |                       |
| <b>COMMENTS:</b>   |                            |                                   |                                   |                                    |   |                       |                       |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|  |                            |                                   |                         |                                    |   |                          |                       |
|--|----------------------------|-----------------------------------|-------------------------|------------------------------------|---|--------------------------|-----------------------|
| <b>Department</b>  |                            | Recreation/Aquatics               |                         | <b>Project Name:</b>               |   | Replace Lifeguard Stands |                       |
| <b>Fund</b>  |                            |                                   |                         |                                    |   |                          |                       |
| <b>PROJECT STATUS</b>  |                            |                                   |                         |                                    | <b>Project Rating &amp; Effective Year(s)</b> |                          |                       |
| <b>Existing Program</b>  | <b>Program Improvement</b> | <b>New Program</b>                | <b>Deferred Program</b> | <b>Deleted Program</b>             | <b>Priority (1-5); Rating</b>                 | <b>Submittal date</b>    | <b>Effective year</b> |
|  | X                          |                                   |                         |                                    | 1   | 4/20/2016                | 2017                  |
| <b>Cost Estimate \$</b>  |                            | <b>Project expected to begin:</b> |                         | <b>Q1: Oct-Dec</b>                 | <b>Q2: Jan-Mar</b>                            | <b>Q3: Apr-Jun</b>       | <b>Q4: Jul-Sep</b>    |
| \$ 9,000   |                            |                                   |                         | X                                  |   |                          |                       |
| <b>Description of Item(s) or Project:</b> Replace all 3 Lifeguard stands at Shipwreck Cove. They have been repaired many times and are unstable. |                            |                                   |                         |                                    |   |                          |                       |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>  |                            |                                   |                         |                                    |   |                          |                       |
| <b>Funding Source</b>  | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>           |                       |
| General Fund Capital Outlay  | \$ 9,000                   | \$ 9,000                          | \$ -                    | \$ -                               | \$ -  | \$ -                     |                       |
| Enterprise Fund: Stormwater  | -                          | -                                 | -                       | -                                  | -   | -                        |                       |
| Enterprise Fund: Sanitation  | -                          | -                                 | -                       | -                                  | -   | -                        |                       |
| ISF: Fleet Maintenance   | -                          | -                                 | -                       | -                                  | -   | -                        |                       |
| Grants   | -                          | -                                 | -                       | -                                  | -   | -                        |                       |
| Other  | -                          | -                                 | -                       | -                                  | -   | -                        |                       |
| <b>TOTAL</b>   | <b>\$ 9,000</b>            | <b>\$ 9,000</b>                   | <b>\$ -</b>             | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>              |                       |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b>   |                            |                                   |                         |                                    |   |                          |                       |
| <b>Cost</b>  | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>           |                       |
| Planning, Design, Permitting   | \$ -                       | \$ -                              | \$ -                    | \$ -                               | \$ -  | \$ -                     |                       |
| Site Work Improvement  | -                          | -                                 | -                       | -                                  | -   | -                        |                       |
| Construction   | -                          | -                                 | -                       | -                                  | -   | -                        |                       |
| Furnishings/Equipment  | 9,000                      | 9,000                             | -                       | -                                  | -   | -                        |                       |
| Vehicles   | -                          | -                                 | -                       | -                                  | -   | -                        |                       |
| Other  | -                          | -                                 | -                       | -                                  | -   | -                        |                       |
| <b>TOTAL</b>   | <b>\$ 9,000</b>            | <b>\$ 9,000</b>                   | <b>\$ -</b>             | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>              |                       |
| <b>OPERATING BUDGET IMPACT (000'S)</b>   |                            |                                   |                         | <b>GENERAL INFORMATION</b>         |   |                          |                       |
|  | <b>1st Year</b>            | <b>2nd Year</b>                   | <b>3rd Year</b>         | <b>Project Approval Date</b> _____ |   |                          |                       |
| Personnel Costs  | \$ -                       | \$ -                              | \$ -                    |                                    |   |                          |                       |
| Operating Expenses   | -                          | -                                 | -                       |                                    |   |                          |                       |
| <b>NET OPERATING IMPACT</b>  | <b>\$ -</b>                | <b>\$ -</b>                       | <b>\$ -</b>             | <b>PROJECT COST (000'S)</b>        |   | <b>\$ -</b>              |                       |
| <b>COMMENTS:</b>   |                            |                                   |                         |                                    |   |                          |                       |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|  |                            |                                   |                         |                                    |   |                                |                       |
|--|----------------------------|-----------------------------------|-------------------------|------------------------------------|---|--------------------------------|-----------------------|
| <b>Fund / Department</b>   |                            | Recreation/Aquatics               |                         | <b>Project Name:</b>               |   | Replace (4) 20' Sunbrella Tops |                       |
| <b>Fund</b>  |                            |                                   |                         |                                    |   |                                |                       |
| <b>PROJECT STATUS</b>  |                            |                                   |                         |                                    | <b>Project Rating &amp; Effective Year(s)</b> |                                |                       |
| <b>Existing Program</b>  | <b>Program Improvement</b> | <b>New Program</b>                | <b>Deferred Program</b> | <b>Deleted Program</b>             | <b>Priority (1-5); Rating</b>                 | <b>Submittal date</b>          | <b>Effective year</b> |
| x  |                            |                                   |                         |                                    | 1   | 4/15/2016                      | FY17                  |
| <b>Cost Estimate</b>   |                            | <b>Project expected to begin:</b> |                         | <b>Q1: Oct-Dec</b>                 | <b>Q2: Jan-Mar</b>                            | <b>Q3: Apr-Jun</b>             | <b>Q4: Jul-Sep</b>    |
| \$6,800  |                            |                                   |                         |                                    | x   |                                |                       |
| <b>Description of Item(s) or Project:</b> Replace 4 of Shipwreck Cove's 20' sunbrella tops.  |                            |                                   |                         |                                    |   |                                |                       |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>  |                            |                                   |                         |                                    |   |                                |                       |
| <b>Funding Source</b>  | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>                 |                       |
| General Fund Capital Outlay  | \$ 6,800                   | \$ 6,800                          | \$ -                    | \$ -                               | \$ -  | \$ -                           |                       |
| Enterprise Fund: Stormwater  | -                          | -                                 | -                       | -                                  | -   | -                              |                       |
| Enterprise Fund: Sanitation  | -                          | -                                 | -                       | -                                  | -   | -                              |                       |
| ISF: Fleet Maintenance   | -                          | -                                 | -                       | -                                  | -   | -                              |                       |
| Grants   | -                          | -                                 | -                       | -                                  | -   | -                              |                       |
| Other  | -                          | -                                 | -                       | -                                  | -   | -                              |                       |
| <b>TOTAL</b>   | <b>\$ 6,800</b>            | <b>\$ 6,800</b>                   | <b>\$ -</b>             | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>                    |                       |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b>   |                            |                                   |                         |                                    |   |                                |                       |
| <b>Cost</b>  | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>                 |                       |
| Planning, Design, Permitting   | \$ -                       | 0                                 | \$ -                    | \$ -                               | \$ -  | \$ -                           |                       |
| Site Work Improvement  | -                          | -                                 | -                       | -                                  | -   | -                              |                       |
| Construction   | -                          | -                                 | -                       | -                                  | -   | -                              |                       |
| Furnishings/Equipment  | 6,800                      | \$ 6,800                          | -                       | -                                  | -   | -                              |                       |
| Vehicles   | -                          | -                                 | -                       | -                                  | -   | -                              |                       |
| Other  | -                          | -                                 | -                       | -                                  | -   | -                              |                       |
| <b>TOTAL</b>   | <b>\$ 6,800</b>            | <b>\$ 6,800</b>                   | <b>\$ -</b>             | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>                    |                       |
| <b>OPERATING BUDGET IMPACT (000'S)</b>   |                            |                                   |                         | <b>GENERAL INFORMATION</b>         |   |                                |                       |
|  | <b>1st Year</b>            | <b>2nd Year</b>                   | <b>3rd Year</b>         | <b>Project Approval Date</b> _____ |   |                                |                       |
| Personnel Costs  | \$ -                       | \$ -                              | \$ -                    |                                    |   |                                |                       |
| Operating Expenses   | -                          | -                                 | -                       |                                    |   |                                |                       |
| <b>NET OPERATING IMPACT</b>  | <b>\$ -</b>                | <b>\$ -</b>                       | <b>\$ -</b>             | <b>PROJECT COST (000'S)</b>        |   | <b>\$ -</b>                    |                       |
| <b>COMMENTS:</b> Several of the existing tops are faded or torn due to exposure to the sun and wind. Purchasing 4 tops will replace two torn tops and provide two for backups. |                            |                                   |                         |                                    |   |                                |                       |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|  |                            |                     |                         |  |                               |   |                       |                    |                    |
|--|----------------------------|---------------------|-------------------------|--|-------------------------------|---|-----------------------|--------------------|--------------------|
| <b>Department</b>  |                            | Recreation/Aquatics |                         |  | <b>Project Name:</b>          |   | Retile Office Shower  |                    |                    |
| <b>Fund</b>  |                            |                     |                         |  |                               |   |                       |                    |                    |
| <b>PROJECT STATUS</b>  |                            |                     |                         |  |                               | <b>Project Rating &amp; Effective Year(s)</b> |                       |                    |                    |
| <b>Existing Program</b>  | <b>Program Improvement</b> | <b>New Program</b>  | <b>Deferred Program</b> | <b>Deleted Program</b>   | <b>Priority (1-5); Rating</b> | <b>Submittal date</b>                         | <b>Effective year</b> |                    |                    |
|  | X                          |                     |                         |  | 1                             | 4/20/2016                                     | 17                    |                    |                    |
| <b>Cost Estimate \$</b>  |                            | <b>5,000</b>        |                         | <b>Project expected to begin:</b>  |                               | <b>Q1: Oct-Dec</b>                            | <b>Q2: Jan-Mar</b>    | <b>Q3: Apr-Jun</b> | <b>Q4: Jul-Sep</b> |
|  |                            |                     |                         | X  |                               |   |                       |                    |                    |
| <b>Description of Item(s) or Project:</b>                        |                            |                     |                         | Retile office bathroom shower pan, wall, repair leaks and tile floor. Tiles have warped from previous leaks and are lifting. Also, staining has occurred to the VCT floor in the bathroom. |                               |   |                       |                    |                    |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>                    |                            |                     |                         |  |                               |   |                       |                    |                    |
| <b>Funding Source</b>  | <b>TOTAL</b>               | <b>FY 2017</b>      | <b>FY 2018</b>          | <b>FY 2019</b>   | <b>FY 2020</b>                | <b>FY 2021</b>                                |                       |                    |                    |
| General Fund Capital Outlay                                      | \$ 5,000                   | \$ 5,000            | \$ -                    | \$ -   | \$ -                          | \$ -  |                       |                    |                    |
| Enterprise Fund: Stormwater                                      | -                          | -                   | -                       | -  | -                             | -   |                       |                    |                    |
| Enterprise Fund: Sanitation                                      | -                          | -                   | -                       | -  | -                             | -   |                       |                    |                    |
| ISF: Fleet Maintenance   | -                          | -                   | -                       | -  | -                             | -   |                       |                    |                    |
| Grants   | -                          | -                   | -                       | -  | -                             | -   |                       |                    |                    |
| Other  | -                          | -                   | -                       | -  | -                             | -   |                       |                    |                    |
| <b>TOTAL</b>   | <b>\$ 5,000</b>            | <b>\$ 5,000</b>     | <b>\$ -</b>             | <b>\$ -</b>  | <b>\$ -</b>                   | <b>\$ -</b>                                   |                       |                    |                    |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b> |                            |                     |                         |  |                               |   |                       |                    |                    |
| <b>Cost</b>  | <b>TOTAL</b>               | <b>FY 2017</b>      | <b>FY 2018</b>          | <b>FY 2019</b>   | <b>FY 2020</b>                | <b>FY 2021</b>                                |                       |                    |                    |
| Planning, Design, Permitting                                     | \$ -                       | \$ -                | \$ -                    | \$ -   | \$ -                          | \$ -  |                       |                    |                    |
| Site Work Improvement  | -                          | 0                   | -                       | -  | -                             | -   |                       |                    |                    |
| Construction   | -                          | -                   | -                       | -  | -                             | -   |                       |                    |                    |
| Furnishings/Equipment  | -                          | -                   | -                       | -  | -                             | -   |                       |                    |                    |
| Vehicles   | -                          | -                   | -                       | -  | -                             | -   |                       |                    |                    |
| Buildings  | 5,000                      | 5,000               | -                       | -  | -                             | -   |                       |                    |                    |
| <b>TOTAL</b>   | <b>\$ 5,000</b>            | <b>\$ 5,000</b>     | <b>\$ -</b>             | <b>\$ -</b>  | <b>\$ -</b>                   | <b>\$ -</b>                                   |                       |                    |                    |
| <b>OPERATING BUDGET IMPACT (000'S)</b>                           |                            |                     |                         |  | <b>GENERAL INFORMATION</b>    |   |                       |                    |                    |
|  | <b>1st Year</b>            | <b>2nd Year</b>     | <b>3rd Year</b>         |  | Project Approval Date _____   |   |                       |                    |                    |
| Personnel Costs  | \$ -                       | \$ -                | \$ -                    |  |                               |   |                       |                    |                    |
| Operating Expenses   | -                          | -                   | -                       |  |                               |   |                       |                    |                    |
| <b>NET OPERATING IMPACT</b>                                      | <b>\$ -</b>                | <b>\$ -</b>         | <b>\$ -</b>             |  | <b>PROJECT COST (000'S)</b>   |   | <b>\$ -</b>           |                    |                    |
| <b>COMMENTS:</b>   |                            |                     |                         |  |                               |   |                       |                    |                    |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|  |                            |                                   |                         |                                    |   |                                    |                       |
|--|----------------------------|-----------------------------------|-------------------------|------------------------------------|---|------------------------------------|-----------------------|
| <b>Department</b>  |                            | Public Works/LOGT                 |                         | <b>Project Name:</b>               |   | Replace 109th Street Median Lights |                       |
| <b>Fund</b>  |                            |                                   |                         |                                    |   |                                    |                       |
| <b>PROJECT STATUS</b>  |                            |                                   |                         |                                    | <b>Project Rating &amp; Effective Year(s)</b> |                                    |                       |
| <b>Existing Program</b>  | <b>Program Improvement</b> | <b>New Program</b>                | <b>Deferred Program</b> | <b>Deleted Program</b>             | <b>Priority (1-5); Rating</b>                 | <b>Submittal date</b>              | <b>Effective year</b> |
| X  |                            |                                   |                         |                                    | 1   | 4/26/2016                          | 2016-2017             |
| <b>Cost Estimate</b> \$ 15,000   |                            | <b>Project expected to begin:</b> |                         | <b>Q1: Oct-Dec</b>                 | <b>Q2: Jan-Mar</b>                            | <b>Q3: Apr-Jun</b>                 | <b>Q4: Jul-Sep</b>    |
|  |                            |                                   |                         | X                                  |   |                                    |                       |
| <b>Description of Item(s) or Project:</b> Median lights are damaged and require replacement. |                            |                                   |                         |                                    |   |                                    |                       |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>  |                            |                                   |                         |                                    |   |                                    |                       |
| <b>Funding Source</b>  | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>                     |                       |
| General Fund Capital Outlay  | \$ -                       | \$ -                              | \$ -                    | \$ -                               | \$ -  | \$ -                               |                       |
| Enterprise Fund: Stormwater  | -                          | -                                 | -                       | -                                  | -   | -                                  |                       |
| Enterprise Fund: Sanitation  | -                          | -                                 | -                       | -                                  | -   | -                                  |                       |
| ISF: Fleet Maintenance   | -                          | -                                 | -                       | -                                  | -   | -                                  |                       |
| Grants   | -                          | -                                 | -                       | -                                  | -   | -                                  |                       |
| LOGT   | 15,000                     | 15,000                            | -                       | -                                  | -   | -                                  |                       |
| <b>TOTAL</b>   | <b>\$ 15,000</b>           | <b>\$ 15,000</b>                  | <b>\$ -</b>             | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>                        |                       |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b>                             |                            |                                   |                         |                                    |   |                                    |                       |
| <b>Cost</b>  | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>                     |                       |
| Planning, Design, Permitting   | \$ -                       | \$ -                              | \$ -                    | \$ -                               | \$ -  | \$ -                               |                       |
| Site Work Improvement  | 15,000                     | 15,000                            | -                       | -                                  | -   | -                                  |                       |
| Construction   | -                          | -                                 | -                       | -                                  | -   | -                                  |                       |
| Furnishings/Equipment  | -                          | -                                 | -                       | -                                  | -   | -                                  |                       |
| Vehicles   | -                          | -                                 | -                       | -                                  | -   | -                                  |                       |
| Other  | -                          | -                                 | -                       | -                                  | -   | -                                  |                       |
| <b>TOTAL</b>   | <b>\$ 15,000</b>           | <b>\$ 15,000</b>                  | <b>\$ -</b>             | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>                        |                       |
| <b>OPERATING BUDGET IMPACT (000'S)</b>   |                            |                                   |                         | <b>GENERAL INFORMATION</b>         |   |                                    |                       |
|  | <b>1st Year</b>            | <b>2nd Year</b>                   | <b>3rd Year</b>         | <b>Project Approval Date</b> _____ |   |                                    |                       |
| Personnel Costs  | \$ -                       | \$ -                              | \$ -                    |                                    |   |                                    |                       |
| Operating Expenses   | -                          | -                                 | -                       |                                    |   |                                    |                       |
| <b>NET OPERATING IMPACT</b>  | <b>\$ -</b>                | <b>\$ -</b>                       | <b>\$ -</b>             | <b>PROJECT COST (000'S)</b>        |   | <b>\$ -</b>                        |                       |
| <b>COMMENTS:</b>   |                            |                                   |                         |                                    |   |                                    |                       |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|  |                            |                                   |                         |                                    |   |                                      |                       |
|--|----------------------------|-----------------------------------|-------------------------|------------------------------------|---|--------------------------------------|-----------------------|
| <b>Department</b>  |                            | Public Works/CITT                 |                         | <b>Project Name:</b>               |   | Install Decorative Street Name Signs |                       |
| <b>Fund</b>  |                            |                                   |                         |                                    |   |                                      |                       |
| <b>PROJECT STATUS</b>  |                            |                                   |                         |                                    | <b>Project Rating &amp; Effective Year(s)</b> |                                      |                       |
| <b>Existing Program</b>  | <b>Program Improvement</b> | <b>New Program</b>                | <b>Deferred Program</b> | <b>Deleted Program</b>             | <b>Priority (1-5); Rating</b>                 | <b>Submittal date</b>                | <b>Effective year</b> |
| X  |                            |                                   |                         |                                    |   | 4/26/2016                            | 2016-2017             |
| <b>Cost Estimate \$</b>  |                            | <b>Project expected to begin:</b> |                         | <b>Q1: Oct-Dec</b>                 | <b>Q2: Jan-Mar</b>                            | <b>Q3: Apr-Jun</b>                   | <b>Q4: Jul-Sep</b>    |
| \$ 100,000   |                            |                                   |                         | X                                  |   |                                      |                       |
| <b>Description of Item(s) or Project:</b> Continue with decorative street name sign installation throughout the Village. |                            |                                   |                         |                                    |   |                                      |                       |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>  |                            |                                   |                         |                                    |   |                                      |                       |
| <b>Funding Source</b>  | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>                       |                       |
| General Fund Capital Outlay  | \$ -                       | \$ -                              | \$ -                    | \$ -                               | \$ -  | \$ -                                 |                       |
| Enterprise Fund: Stormwater  | -                          | -                                 | -                       | -                                  | -   | -                                    |                       |
| Enterprise Fund: Sanitation  | -                          | -                                 | -                       | -                                  | -   | -                                    |                       |
| ISF: Fleet Maintenance   | -                          | -                                 | -                       | -                                  | -   | -                                    |                       |
| Grants   | -                          | -                                 | -                       | -                                  | -   | -                                    |                       |
| CITT   | 200,000                    | 100,000                           | 100,000.00              | -                                  | -   | -                                    |                       |
| <b>TOTAL</b>   | <b>\$ 200,000</b>          | <b>\$ 100,000</b>                 | <b>\$ 100,000</b>       | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>                          |                       |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b>   |                            |                                   |                         |                                    |   |                                      |                       |
| <b>Cost</b>  | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>                       |                       |
| Planning, Design, Permitting   | \$ -                       | \$ -                              | \$ -                    | \$ -                               | \$ -  | \$ -                                 |                       |
| Site Work Improvement  | 200,000                    | 100,000                           | 100,000                 | -                                  | -   | -                                    |                       |
| Construction   | -                          | -                                 | -                       | -                                  | -   | -                                    |                       |
| Furnishings/Equipment  | -                          | -                                 | -                       | -                                  | -   | -                                    |                       |
| Vehicles   | -                          | -                                 | -                       | -                                  | -   | -                                    |                       |
| Other  | -                          | -                                 | -                       | -                                  | -   | -                                    |                       |
| <b>TOTAL</b>   | <b>\$ 200,000</b>          | <b>\$ 100,000</b>                 | <b>\$ 100,000</b>       | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>                          |                       |
| <b>OPERATING BUDGET IMPACT (000'S)</b>   |                            |                                   |                         | <b>GENERAL INFORMATION</b>         |   |                                      |                       |
|  | <b>1st Year</b>            | <b>2nd Year</b>                   | <b>3rd Year</b>         | <b>Project Approval Date</b> _____ |   |                                      |                       |
| Personnel Costs  | \$ -                       | \$ -                              | \$ -                    |                                    |   |                                      |                       |
| Operating Expenses   | -                          | -                                 | -                       |                                    |   |                                      |                       |
| <b>NET OPERATING IMPACT</b>  | <b>\$ -</b>                | <b>\$ -</b>                       | <b>\$ -</b>             | <b>PROJECT COST (000'S)</b>        |   | <b>\$ -</b>                          |                       |
| <b>COMMENTS:</b>   |                            |                                   |                         |                                    |   |                                      |                       |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|  |                            |                    |                         |  |   |                       |                       |
|--|----------------------------|--------------------|-------------------------|--|---|-----------------------|-----------------------|
| <b>Department</b>  |                            | Public Works/CITT  |                         | <b>Project Name:</b>   |   | Replace Sidewalks     |                       |
| <b>Fund</b>  |                            |                    |                         |  |   |                       |                       |
| <b>PROJECT STATUS</b>  |                            |                    |                         |  | <b>Project Rating &amp; Effective Year(s)</b> |                       |                       |
| <b>Existing Program</b>  | <b>Program Improvement</b> | <b>New Program</b> | <b>Deferred Program</b> | <b>Deleted Program</b>   | <b>Priority (1-5); Rating</b>                 | <b>Submittal date</b> | <b>Effective year</b> |
| X  |                            |                    |                         |  |   | 4/26/2016             | 2016-2017             |
| <b>Cost Estimate \$</b>  |                            | 85,000             |                         | <b>Project expected to begin:</b>                                      |   | Q1: Oct-Dec           | Q2: Jan-Mar           |
|  |                            |                    |                         | X  |   | Q3: Apr-Jun           | Q4: Jul-Sep           |
| <b>Description of Item(s) or Project:</b>                        |                            |                    |                         | Replace sidewalks that have been damaged by Village street tree roots. |   |                       |                       |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>                    |                            |                    |                         |  |   |                       |                       |
| <b>Funding Source</b>  | <b>TOTAL</b>               | <b>FY 2017</b>     | <b>FY 2018</b>          | <b>FY 2019</b>   | <b>FY 2020</b>                                | <b>FY 2021</b>        |                       |
| General Fund Capital Outlay                                      | \$ -                       | \$ -               | \$ -                    | \$ -   | \$ -  | \$ -                  |                       |
| Enterprise Fund: Stormwater                                      | -                          | -                  | -                       | -  | -   | -                     |                       |
| Enterprise Fund: Sanitation                                      | -                          | -                  | -                       | -  | -   | -                     |                       |
| ISF: Fleet Maintenance   | -                          | -                  | -                       | -  | -   | -                     |                       |
| Grants   | -                          | -                  | -                       | -  | -   | -                     |                       |
| CITT   | 85,000                     | 85,000             | -                       | -  | -   | -                     |                       |
| <b>TOTAL</b>   | <b>\$ 85,000</b>           | <b>\$ 85,000</b>   | <b>\$ -</b>             | <b>\$ -</b>  | <b>\$ -</b>                                   | <b>\$ -</b>           |                       |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b> |                            |                    |                         |  |   |                       |                       |
| <b>Cost</b>  | <b>TOTAL</b>               | <b>FY 2017</b>     | <b>FY 2018</b>          | <b>FY 2019</b>   | <b>FY 2020</b>                                | <b>FY 2021</b>        |                       |
| Planning, Design, Permitting                                     | \$ -                       | \$ -               | \$ -                    | \$ -   | \$ -  | \$ -                  |                       |
| Site Work Improvement  | 85,000                     | 85,000             | -                       | -  | -   | -                     |                       |
| Construction   | -                          | -                  | -                       | -  | -   | -                     |                       |
| Furnishings/Equipment  | -                          | -                  | -                       | -  | -   | -                     |                       |
| Vehicles   | -                          | -                  | -                       | -  | -   | -                     |                       |
| Other  | -                          | -                  | -                       | -  | -   | -                     |                       |
| <b>TOTAL</b>   | <b>\$ 85,000</b>           | <b>\$ 85,000</b>   | <b>\$ -</b>             | <b>\$ -</b>  | <b>\$ -</b>                                   | <b>\$ -</b>           |                       |
| <b>OPERATING BUDGET IMPACT (000'S)</b>                           |                            |                    |                         | <b>GENERAL INFORMATION</b>   |   |                       |                       |
|  | <b>1st Year</b>            | <b>2nd Year</b>    | <b>3rd Year</b>         | <b>Project Approval Date</b> _____                                     |   |                       |                       |
| Personnel Costs  | \$ -                       | \$ -               | \$ -                    |  |   |                       |                       |
| Operating Expenses   | -                          | -                  | -                       |  |   |                       |                       |
| <b>NET OPERATING IMPACT</b>                                      | <b>\$ -</b>                | <b>\$ -</b>        | <b>\$ -</b>             | <b>PROJECT COST (000'S)</b>  |   | <b>\$ -</b>           |                       |
| <b>COMMENTS:</b>   |                            |                    |                         |  |   |                       |                       |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|   |                            |                            |                         |                             |   |                            |                       |
|---|----------------------------|----------------------------|-------------------------|-----------------------------|---|----------------------------|-----------------------|
| <b>Department</b>   |                            | Building Department        |                         | <b>Project Name:</b>        |   | Upgrade Permitting Program |                       |
| <b>Fund</b>   |                            |                            |                         |                             |   |                            |                       |
| <b>PROJECT STATUS</b>   |                            |                            |                         |                             | <b>Project Rating &amp; Effective Year(s)</b> |                            |                       |
| <b>Existing Program</b>   | <b>Program Improvement</b> | <b>New Program</b>         | <b>Deferred Program</b> | <b>Deleted Program</b>      | <b>Priority (1-5); Rating</b>                 | <b>Submittal date</b>      | <b>Effective year</b> |
|   | x                          |                            |                         |                             |   |                            |                       |
| <b>Cost Estimate</b> \$ 131,921   |                            | Project expected to begin: |                         | Q1: Oct-Dec<br>x            | Q2: Jan-Mar                                   | Q3: Apr-Jun                | Q4: Jul-Sep           |
| <b>Up-Grade Permitting Program (EnerGov)</b>  |                            |                            |                         |                             |   |                            |                       |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>   |                            |                            |                         |                             |   |                            |                       |
| <b>Funding Source</b>   | <b>TOTAL</b>               | <b>FY 2017</b>             | <b>FY 2018</b>          | <b>FY 2019</b>              | <b>FY 2020</b>                                | <b>FY 2021</b>             |                       |
| General Fund Capital Outlay   | \$ -                       | \$ -                       | \$ -                    | \$ -                        | \$ -  | \$ -                       |                       |
| Enterprise Fund: Stormwater   | -                          | -                          | -                       | -                           | -   | -                          |                       |
| Enterprise Fund: Sanitation   | -                          | -                          | -                       | -                           | -   | -                          |                       |
| ISF: Fleet Maintenance  | -                          | -                          | -                       | -                           | -   | -                          |                       |
| Grants  | -                          | -                          | -                       | -                           | -   | -                          |                       |
| Special Purpose Revenue Fund  | 131,921                    | 131,921                    | -                       | -                           | -   | -                          |                       |
| <b>TOTAL</b>  | <b>\$ 131,921</b>          | <b>\$ 131,921</b>          | <b>\$ -</b>             | <b>\$ -</b>                 | <b>\$ -</b>                                   | <b>\$ -</b>                |                       |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b>  |                            |                            |                         |                             |   |                            |                       |
| <b>Cost</b>   | <b>TOTAL</b>               | <b>FY 2017</b>             | <b>FY 2018</b>          | <b>FY 2019</b>              | <b>FY 2020</b>                                | <b>FY 2021</b>             |                       |
| Planning, Design, Permitting  | \$ -                       | \$ -                       | \$ -                    | \$ -                        | \$ -  | \$ -                       |                       |
| Site Work Improvement   | -                          | -                          | -                       | -                           | -   | -                          |                       |
| Construction  | -                          | -                          | -                       | -                           | -   | -                          |                       |
| Furnishings/Equipment   | -                          | -                          | -                       | -                           | -   | -                          |                       |
| Vehicles  | -                          | -                          | -                       | -                           | -   | -                          |                       |
| Other   | 131,921                    | 131,921                    | -                       | -                           | -   | -                          |                       |
| <b>TOTAL</b>  | <b>\$ 131,921</b>          | <b>\$ 131,921</b>          | <b>\$ -</b>             | <b>\$ -</b>                 | <b>\$ -</b>                                   | <b>\$ -</b>                |                       |
| <b>OPERATING BUDGET IMPACT (000'S)</b>  |                            |                            |                         | <b>GENERAL INFORMATION</b>  |   |                            |                       |
|   | <b>1st Year</b>            | <b>2nd Year</b>            | <b>3rd Year</b>         |                             |   |                            |                       |
| Personnel Costs   | \$ -                       | \$ -                       | \$ -                    | Project Approval Date _____ |   |                            |                       |
| Operating Expenses  | -                          | -                          | -                       |                             |   |                            |                       |
| <b>NET OPERATING IMPACT</b>   | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>             | <b>PROJECT COST (000'S)</b> |   | <b>\$ -</b>                |                       |
| <b>COMMENTS:</b> According to the cost estimates provided from our vendors the total cost for the improvement of the EnerGov permitting system will not exceed \$131,921.00. In order to purchase the new program the building department will use funds available from the 161 Fund. |                            |                            |                         |                             |   |                            |                       |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|   |                            |                                   |                            |                                    |   |                       |                       |
|---|----------------------------|-----------------------------------|----------------------------|------------------------------------|---|-----------------------|-----------------------|
| <b>Department</b>   | Public Works/Sanitation    | <b>Project Name:</b>              | Gas Pump Island Renovation |                                    |   |                       |                       |
| <b>Fund</b>   |                            |                                   |                            |                                    |   |                       |                       |
| <b>PROJECT STATUS</b>   |                            |                                   |                            |                                    | <b>Project Rating &amp; Effective Year(s)</b> |                       |                       |
| <b>Existing Program</b>   | <b>Program Improvement</b> | <b>New Program</b>                | <b>Deferred Program</b>    | <b>Deleted Program</b>             | <b>Priority (1-5); Rating</b>                 | <b>Submittal date</b> | <b>Effective year</b> |
| X   |                            |                                   |                            |                                    | 1   | 4/26/2016             | 2016-2017             |
| <b>Cost Estimate \$</b>   |                            | <b>Project expected to begin:</b> |                            | <b>Q1: Oct-Dec</b>                 | <b>Q2: Jan-Mar</b>                            | <b>Q3: Apr-Jun</b>    | <b>Q4: Jul-Sep</b>    |
| \$ 30,000   |                            |                                   |                            | X                                  |   |                       |                       |
| <b>Description of Item(s) or Project:</b>   |                            |                                   |                            |                                    |   |                       |                       |
| The gas pump island at Public Works in in need of renovation with new lighting and new pumps. |                            |                                   |                            |                                    |   |                       |                       |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>   |                            |                                   |                            |                                    |   |                       |                       |
| <b>Funding Source</b>   | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>             | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>        |                       |
| General Fund Capital Outlay   | \$ -                       | \$ -                              | \$ -                       | \$ -                               | \$ -  | \$ -                  |                       |
| Enterprise Fund: Stormwater   | -                          | -                                 | -                          | -                                  | -   | -                     |                       |
| Enterprise Fund: Sanitation   | 30,000                     | 30,000                            | -                          | -                                  | -   | -                     |                       |
| ISF: Fleet Maintenance  | -                          | -                                 | -                          | -                                  | -   | -                     |                       |
| Grants  | -                          | -                                 | -                          | -                                  | -   | -                     |                       |
| Other   | -                          | -                                 | -                          | -                                  | -   | -                     |                       |
| <b>TOTAL</b>  | <b>\$ 30,000</b>           | <b>\$ 30,000</b>                  | <b>\$ -</b>                | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>           |                       |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b>                              |                            |                                   |                            |                                    |   |                       |                       |
| <b>Cost</b>   | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>             | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>        |                       |
| Planning, Design, Permitting  | \$ -                       | \$ -                              | \$ -                       | \$ -                               | \$ -  | \$ -                  |                       |
| Site Work Improvement   | -                          | -                                 | -                          | -                                  | -   | -                     |                       |
| Construction  | -                          | -                                 | -                          | -                                  | -   | -                     |                       |
| Furnishings/Equipment   | 30,000                     | 30,000                            | -                          | -                                  | -   | -                     |                       |
| Vehicles  | -                          | -                                 | -                          | -                                  | -   | -                     |                       |
| Other   | -                          | -                                 | -                          | -                                  | -   | -                     |                       |
| <b>TOTAL</b>  | <b>\$ 30,000</b>           | <b>\$ 30,000</b>                  | <b>\$ -</b>                | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>           |                       |
| <b>OPERATING BUDGET IMPACT (000'S)</b>  |                            |                                   |                            | <b>GENERAL INFORMATION</b>         |   |                       |                       |
|   | <b>1st Year</b>            | <b>2nd Year</b>                   | <b>3rd Year</b>            | <b>Project Approval Date</b> _____ |   |                       |                       |
| Personnel Costs   | \$ -                       | \$ -                              | \$ -                       |                                    |   |                       |                       |
| Operating Expenses  | -                          | -                                 | -                          |                                    |   |                       |                       |
| <b>NET OPERATING IMPACT</b>   | <b>\$ -</b>                | <b>\$ -</b>                       | <b>\$ -</b>                | <b>PROJECT COST (000'S)</b>        |   | <b>\$ -</b>           |                       |
| <b>COMMENTS:</b>  |                            |                                   |                            |                                    |   |                       |                       |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|  |                         |                            |                                |   |                        |                |                |
|--|-------------------------|----------------------------|--------------------------------|---|------------------------|----------------|----------------|
| <b>Department</b>  | Public Works/Sanitation | <b>Project Name:</b>       | Replace Public Works Generator |   |                        |                |                |
| <b>Fund</b>  |                         |                            |                                |   |                        |                |                |
| <b>PROJECT STATUS</b>  |                         |                            |                                | <b>Project Rating &amp; Effective Year(s)</b> |                        |                |                |
| Existing Program   | Program Improvement     | New Program                | Deferred Program               | Deleted Program                               | Priority (1-5); Rating | Submittal date | Effective year |
| X  |                         |                            |                                |   |                        | 4/26/2016      | 2016-2017      |
| Cost Estimate \$ 135,000   |                         | Project expected to begin: |                                | Q1: Oct-Dec<br>X                              | Q2: Jan-Mar            | Q3: Apr-Jun    | Q4: Jul-Sep    |
| <b>Description of Item(s) or Project:</b> -                      |                         |                            |                                |   |                        |                |                |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>                    |                         |                            |                                |   |                        |                |                |
| Funding Source   | TOTAL                   | FY 2017                    | FY 2018                        | FY 2019                                       | FY 2020                | FY 2021        |                |
| General Fund Capital Outlay                                      | \$ -                    | \$ -                       | \$ -                           | \$ -  | \$ -                   | \$ -           |                |
| Enterprise Fund: Stormwater                                      | -                       | -                          | -                              | -   | -                      | -              |                |
| Enterprise Fund: Sanitation                                      | 135,000                 | 135,000                    | -                              | -   | -                      | -              |                |
| ISF: Fleet Maintenance   | -                       | -                          | -                              | -   | -                      | -              |                |
| Grants   | -                       | -                          | -                              | -   | -                      | -              |                |
| Other  | -                       | -                          | -                              | -   | -                      | -              |                |
| <b>TOTAL</b>   | <b>\$ 135,000</b>       | <b>\$ 135,000</b>          | <b>\$ -</b>                    | <b>\$ -</b>                                   | <b>\$ -</b>            | <b>\$ -</b>    |                |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b> |                         |                            |                                |   |                        |                |                |
| Cost   | TOTAL                   | FY 2017                    | FY 2018                        | FY 2019                                       | FY 2020                | FY 2021        |                |
| Planning, Design, Permitting                                     | \$ -                    | \$ -                       | \$ -                           | \$ -  | \$ -                   | \$ -           |                |
| Site Work Improvement  | -                       | -                          | -                              | -   | -                      | -              |                |
| Construction   | -                       | -                          | -                              | -   | -                      | -              |                |
| Furnishings/Equipment  | 135,000                 | 135,000                    | -                              | -   | -                      | -              |                |
| Vehicles   | -                       | -                          | -                              | -   | -                      | -              |                |
| Other  | -                       | -                          | -                              | -   | -                      | -              |                |
| <b>TOTAL</b>   | <b>\$ 135,000</b>       | <b>\$ 135,000</b>          | <b>\$ -</b>                    | <b>\$ -</b>                                   | <b>\$ -</b>            | <b>\$ -</b>    |                |
| <b>OPERATING BUDGET IMPACT (000'S)</b>                           |                         |                            |                                | <b>GENERAL INFORMATION</b>                    |                        |                |                |
|  | 1st Year                | 2nd Year                   | 3rd Year                       | Project Approval Date _____                   |                        |                |                |
| Personnel Costs  | \$ -                    | \$ -                       | \$ -                           |   |                        |                |                |
| Operating Expenses   | -                       | -                          | -                              |   |                        |                |                |
| <b>NET OPERATING IMPACT</b>                                      | <b>\$ -</b>             | <b>\$ -</b>                | <b>\$ -</b>                    | <b>PROJECT COST (000'S)</b>                   | <b>\$ -</b>            |                |                |
| <b>COMMENTS:</b>   |                         |                            |                                |   |                        |                |                |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|  |                            |                                   |                         |                                    |   |                                |                       |
|--|----------------------------|-----------------------------------|-------------------------|------------------------------------|---|--------------------------------|-----------------------|
| <b>Department</b>  |                            | Public Works/Sanitation           |                         | <b>Project Name:</b>               |   | Replace Variable Message Board |                       |
| <b>Fund</b>  |                            |                                   |                         |                                    |   |                                |                       |
| <b>PROJECT STATUS</b>  |                            |                                   |                         |                                    | <b>Project Rating &amp; Effective Year(s)</b> |                                |                       |
| <b>Existing Program</b>  | <b>Program Improvement</b> | <b>New Program</b>                | <b>Deferred Program</b> | <b>Deleted Program</b>             | <b>Priority (1-5); Rating</b>                 | <b>Submittal date</b>          | <b>Effective year</b> |
| X  |                            |                                   |                         |                                    | 5   | 4/26/2016                      | 2016-2017             |
| <b>Cost Estimate \$</b>  |                            | <b>Project expected to begin:</b> |                         | <b>Q1: Oct-Dec</b>                 | <b>Q2: Jan-Mar</b>                            | <b>Q3: Apr-Jun</b>             | <b>Q4: Jul-Sep</b>    |
| \$ 17,824  |                            |                                   |                         | X                                  |   |                                |                       |
| <b>Description of Item(s) or Project:</b> Our current VMS will have met its life expectancy. |                            |                                   |                         |                                    |   |                                |                       |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>  |                            |                                   |                         |                                    |   |                                |                       |
| <b>Funding Source</b>  | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>                 |                       |
| General Fund Capital Outlay  | \$ -                       | \$ -                              | \$ -                    | \$ -                               | \$ -  | \$ -                           |                       |
| Enterprise Fund: Stormwater  | -                          | -                                 | -                       | -                                  | -   | -                              |                       |
| Enterprise Fund: Sanitation  | 17,824                     | 17,824                            | -                       | -                                  | -   | -                              |                       |
| ISF: Fleet Maintenance   | -                          | -                                 | -                       | -                                  | -   | -                              |                       |
| Grants   | -                          | -                                 | -                       | -                                  | -   | -                              |                       |
| Other  | -                          | -                                 | -                       | -                                  | -   | -                              |                       |
| <b>TOTAL</b>   | <b>\$ 17,824</b>           | <b>\$ 17,824</b>                  | <b>\$ -</b>             | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>                    |                       |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b>                             |                            |                                   |                         |                                    |   |                                |                       |
| <b>Cost</b>  | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>                 |                       |
| Planning, Design, Permitting   | \$ -                       | \$ -                              | \$ -                    | \$ -                               | \$ -  | \$ -                           |                       |
| Site Work Improvement  | -                          | -                                 | -                       | -                                  | -   | -                              |                       |
| Construction   | -                          | -                                 | -                       | -                                  | -   | -                              |                       |
| Furnishings/Equipment  | 17,824                     | 17,824                            | -                       | -                                  | -   | -                              |                       |
| Vehicles   | -                          | -                                 | -                       | -                                  | -   | -                              |                       |
| Other  | -                          | -                                 | -                       | -                                  | -   | -                              |                       |
| <b>TOTAL</b>   | <b>\$ 17,824</b>           | <b>\$ 17,824</b>                  | <b>\$ -</b>             | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>                    |                       |
| <b>OPERATING BUDGET IMPACT (000'S)</b>   |                            |                                   |                         | <b>GENERAL INFORMATION</b>         |   |                                |                       |
|  | <b>1st Year</b>            | <b>2nd Year</b>                   | <b>3rd Year</b>         | <b>Project Approval Date</b> _____ |   |                                |                       |
| Personnel Costs  | \$ -                       | \$ -                              | \$ -                    |                                    |   |                                |                       |
| Operating Expenses   | -                          | -                                 | -                       |                                    |   |                                |                       |
| <b>NET OPERATING IMPACT</b>  | <b>\$ -</b>                | <b>\$ -</b>                       | <b>\$ -</b>             | <b>PROJECT COST (000'S)</b>        |   | <b>\$ -</b>                    |                       |
| <b>COMMENTS:</b>   |                            |                                   |                         |                                    |   |                                |                       |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|   |                            |                                   |  |                                    |   |                       |                       |
|---|----------------------------|-----------------------------------|--|------------------------------------|---|-----------------------|-----------------------|
| <b>Department</b>   | Public Works/Sanitation    | <b>Project Name:</b>              | Replace Vehicle #0102 (Code Enforcement) |                                    |   |                       |                       |
| <b>Fund</b>   |                            |                                   |  |                                    |   |                       |                       |
| <b>PROJECT STATUS</b>   |                            |                                   |  |                                    | <b>Project Rating &amp; Effective Year(s)</b> |                       |                       |
| <b>Existing Program</b>   | <b>Program Improvement</b> | <b>New Program</b>                | <b>Deferred Program</b>                  | <b>Deleted Program</b>             | <b>Priority (1-5); Rating</b>                 | <b>Submittal date</b> | <b>Effective year</b> |
| X   |                            |                                   |  |                                    |   | 4/26/2016             | 2016-2017             |
| <b>Cost Estimate \$</b>   |                            | <b>Project expected to begin:</b> |  | <b>Q1: Oct-Dec</b>                 | <b>Q2: Jan-Mar</b>                            | <b>Q3: Apr-Jun</b>    | <b>Q4: Jul-Sep</b>    |
| \$ 35,000   |                            |                                   |  | X                                  |   |                       |                       |
| <b>Description of Item(s) or Project:</b>   |                            |                                   |  |                                    |   |                       |                       |
| Vehicle 0102 and will have met their life expectancy and will be replaced with Hybred vehicles. |                            |                                   |  |                                    |   |                       |                       |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>   |                            |                                   |  |                                    |   |                       |                       |
| <b>Funding Source</b>   | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>                           | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>        |                       |
| General Fund Capital Outlay   | \$ -                       | \$ -                              | \$ -                                     | \$ -                               | \$ -  | \$ -                  |                       |
| Enterprise Fund: Stormwater   | -                          | -                                 | -  | -                                  | -   | -                     |                       |
| Enterprise Fund: Sanitation   | 35,000                     | 35,000                            | -  | -                                  | -   | -                     |                       |
| ISF: Fleet Maintenance  | -                          | -                                 | -  | -                                  | -   | -                     |                       |
| Grants  | -                          | -                                 | -  | -                                  | -   | -                     |                       |
| Other   | -                          | -                                 | -  | -                                  | -   | -                     |                       |
| <b>TOTAL</b>  | <b>\$ 35,000</b>           | <b>\$ 35,000</b>                  | <b>\$ -</b>                              | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>           |                       |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b>                                |                            |                                   |  |                                    |   |                       |                       |
| <b>Cost</b>   | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>                           | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>        |                       |
| Planning, Design, Permitting  | \$ -                       | \$ -                              | \$ -                                     | \$ -                               | \$ -  | \$ -                  |                       |
| Site Work Improvement   | -                          | -                                 | -  | -                                  | -   | -                     |                       |
| Construction  | -                          | -                                 | -  | -                                  | -   | -                     |                       |
| Furnishings/Equipment   | -                          | -                                 | -  | -                                  | -   | -                     |                       |
| Vehicles  | 35,000                     | 35,000                            | -  | -                                  | -   | -                     |                       |
| Other   | -                          | -                                 | -  | -                                  | -   | -                     |                       |
| <b>TOTAL</b>  | <b>\$ 35,000</b>           | <b>\$ 35,000</b>                  | <b>\$ -</b>                              | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>           |                       |
| <b>OPERATING BUDGET IMPACT (000'S)</b>  |                            |                                   |  | <b>GENERAL INFORMATION</b>         |   |                       |                       |
|   | <b>1st Year</b>            | <b>2nd Year</b>                   | <b>3rd Year</b>                          | <b>Project Approval Date</b> _____ |   |                       |                       |
| Personnel Costs   | \$ -                       | \$ -                              | \$ -                                     |                                    |   |                       |                       |
| Operating Expenses  | -                          | -                                 | -  |                                    |   |                       |                       |
| <b>NET OPERATING IMPACT</b>   | <b>\$ -</b>                | <b>\$ -</b>                       | <b>\$ -</b>                              | <b>PROJECT COST (000'S)</b>        |   | <b>\$ -</b>           |                       |
| <b>COMMENTS:</b>  |                            |                                   |  |                                    |   |                       |                       |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|   |                            |                                   |                         |                             |   |                                     |                       |
|---|----------------------------|-----------------------------------|-------------------------|-----------------------------|---|-------------------------------------|-----------------------|
| <b>Department</b>   |                            | Public Works/Sanitation           |                         | <b>Project Name:</b>        |   | Replace Vehicle #0201 F-250 Pick-Up |                       |
| <b>Fund</b>   |                            |                                   |                         |                             |   |                                     |                       |
| <b>PROJECT STATUS</b>   |                            |                                   |                         |                             | <b>Project Rating &amp; Effective Year(s)</b> |                                     |                       |
| <b>Existing Program</b>   | <b>Program Improvement</b> | <b>New Program</b>                | <b>Deferred Program</b> | <b>Deleted Program</b>      | <b>Priority (1-5); Rating</b>                 | <b>Submittal date</b>               | <b>Effective year</b> |
| X   |                            |                                   |                         |                             |   | 4/26/2016                           | 2016-2017             |
| <b>Cost Estimate</b> \$ 30,000  |                            | <b>Project expected to begin:</b> |                         | Q1: Oct-Dec<br>X            | Q2: Jan-Mar                                   | Q3: Apr-Jun                         | Q4: Jul-Sep           |
| <b>Description of Item(s) or Project:</b> Vehicle 0201 will have met its life expectancy. |                            |                                   |                         |                             |   |                                     |                       |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>   |                            |                                   |                         |                             |   |                                     |                       |
| <b>Funding Source</b>   | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>          | <b>FY 2019</b>              | <b>FY 2020</b>                                | <b>FY 2021</b>                      |                       |
| General Fund Capital Outlay   | \$ -                       | \$ -                              | \$ -                    | \$ -                        | \$ -  | \$ -                                |                       |
| Enterprise Fund: Stormwater   | -                          | -                                 | -                       | -                           | -   | -                                   |                       |
| Enterprise Fund: Sanitation   | 30,000                     | 30,000                            | -                       | -                           | -   | -                                   |                       |
| ISF: Fleet Maintenance  | -                          | -                                 | -                       | -                           | -   | -                                   |                       |
| Grants  | -                          | -                                 | -                       | -                           | -   | -                                   |                       |
| Other   | -                          | -                                 | -                       | -                           | -   | -                                   |                       |
| <b>TOTAL</b>  | <b>\$ 30,000</b>           | <b>\$ 30,000</b>                  | <b>\$ -</b>             | <b>\$ -</b>                 | <b>\$ -</b>                                   | <b>\$ -</b>                         |                       |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b>                          |                            |                                   |                         |                             |   |                                     |                       |
| <b>Cost</b>   | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>          | <b>FY 2019</b>              | <b>FY 2020</b>                                | <b>FY 2021</b>                      |                       |
| Planning, Design, Permitting  | \$ -                       | \$ -                              | \$ -                    | \$ -                        | \$ -  | \$ -                                |                       |
| Site Work Improvement   | -                          | -                                 | -                       | -                           | -   | -                                   |                       |
| Construction  | -                          | -                                 | -                       | -                           | -   | -                                   |                       |
| Furnishings/Equipment   | -                          | -                                 | -                       | -                           | -   | -                                   |                       |
| Vehicles  | 30,000                     | 30,000                            | -                       | -                           | -   | -                                   |                       |
| Other   | -                          | -                                 | -                       | -                           | -   | -                                   |                       |
| <b>TOTAL</b>  | <b>\$ 30,000</b>           | <b>\$ 30,000</b>                  | <b>\$ -</b>             | <b>\$ -</b>                 | <b>\$ -</b>                                   | <b>\$ -</b>                         |                       |
| <b>OPERATING BUDGET IMPACT (000'S)</b>  |                            |                                   |                         | <b>GENERAL INFORMATION</b>  |   |                                     |                       |
|   | <b>1st Year</b>            | <b>2nd Year</b>                   | <b>3rd Year</b>         | Project Approval Date _____ |   |                                     |                       |
| Personnel Costs   | \$ -                       | \$ -                              | \$ -                    |                             |   |                                     |                       |
| Operating Expenses  | -                          | -                                 | -                       |                             |   |                                     |                       |
| <b>NET OPERATING IMPACT</b>   | <b>\$ -</b>                | <b>\$ -</b>                       | <b>\$ -</b>             | <b>PROJECT COST (000'S)</b> |   | <b>\$ -</b>                         |                       |
| <b>COMMENTS:</b>  |                            |                                   |                         |                             |   |                                     |                       |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|  |                            |                                   |                         |                                    |   |                         |                       |
|--|----------------------------|-----------------------------------|-------------------------|------------------------------------|---|-------------------------|-----------------------|
| <b>Department</b>  |                            | Public Works/Fleet                |                         | <b>Project Name:</b>               |   | Replace (2) Police Cars |                       |
| <b>Fund</b>  |                            |                                   |                         |                                    |   |                         |                       |
| <b>PROJECT STATUS</b>  |                            |                                   |                         |                                    | <b>Project Rating &amp; Effective Year(s)</b> |                         |                       |
| <b>Existing Program</b>  | <b>Program Improvement</b> | <b>New Program</b>                | <b>Deferred Program</b> | <b>Deleted Program</b>             | <b>Priority (1-5); Rating</b>                 | <b>Submittal date</b>   | <b>Effective year</b> |
| X  |                            |                                   |                         |                                    | 1   | 4/26/2016               | 2016-2017             |
| <b>Cost Estimate \$</b>  |                            | <b>Project expected to begin:</b> |                         | <b>Q1: Oct-Dec</b>                 | <b>Q2: Jan-Mar</b>                            | <b>Q3: Apr-Jun</b>      | <b>Q4: Jul-Sep</b>    |
| \$ 68,000  |                            |                                   |                         | X                                  |   |                         |                       |
| <b>Description of Item(s) or Project:</b> 4 Police Vehicles will have met their life expectancy. |                            |                                   |                         |                                    |   |                         |                       |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>  |                            |                                   |                         |                                    |   |                         |                       |
| <b>Funding Source</b>  | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>          |                       |
| General Fund Capital Outlay  | \$ -                       | \$ -                              | \$ -                    | \$ -                               | \$ -  | \$ -                    |                       |
| Enterprise Fund: Stormwater  | -                          | -                                 | -                       | -                                  | -   | -                       |                       |
| Enterprise Fund: Sanitation  | -                          | -                                 | -                       | -                                  | -   | -                       |                       |
| ISF: Fleet Maintenance   | 68,000                     | 68,000                            | -                       | -                                  | -   | -                       |                       |
| Grants   | -                          | -                                 | -                       | -                                  | -   | -                       |                       |
| Other  | -                          | -                                 | -                       | -                                  | -   | -                       |                       |
| <b>TOTAL</b>   | <b>\$ 68,000</b>           | <b>\$ 68,000</b>                  | <b>\$ -</b>             | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>             |                       |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b>                                 |                            |                                   |                         |                                    |   |                         |                       |
| <b>Cost</b>  | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>          |                       |
| Planning, Design, Permitting   | \$ -                       | \$ -                              | \$ -                    | \$ -                               | \$ -  | \$ -                    |                       |
| Site Work Improvement  | -                          | -                                 | -                       | -                                  | -   | -                       |                       |
| Construction   | -                          | -                                 | -                       | -                                  | -   | -                       |                       |
| Furnishings/Equipment  | -                          | -                                 | -                       | -                                  | -   | -                       |                       |
| Vehicles   | 68,000                     | 68,000                            | -                       | -                                  | -   | -                       |                       |
| Other  | -                          | -                                 | -                       | -                                  | -   | -                       |                       |
| <b>TOTAL</b>   | <b>\$ 68,000</b>           | <b>\$ 68,000</b>                  | <b>\$ -</b>             | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>             |                       |
| <b>OPERATING BUDGET IMPACT (000'S)</b>   |                            |                                   |                         | <b>GENERAL INFORMATION</b>         |   |                         |                       |
|  | <b>1st Year</b>            | <b>2nd Year</b>                   | <b>3rd Year</b>         | <b>Project Approval Date</b> _____ |   |                         |                       |
| Personnel Costs  | \$ -                       | \$ -                              | \$ -                    |                                    |   |                         |                       |
| Operating Expenses   | -                          | -                                 | -                       |                                    |   |                         |                       |
| <b>NET OPERATING IMPACT</b>  | <b>\$ -</b>                | <b>\$ -</b>                       | <b>\$ -</b>             | <b>PROJECT COST (000'S)</b>        |   | <b>\$ -</b>             |                       |
| <b>COMMENTS:</b>   |                            |                                   |                         |                                    |   |                         |                       |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|   |                            |                    |                         |                                    |   |                       |                       |
|---|----------------------------|--------------------|-------------------------|------------------------------------|---|-----------------------|-----------------------|
| <b>Department</b>   |                            | Public Works/Fleet |                         | <b>Project Name:</b>               |   | Replace Vehicle #T6   |                       |
| <b>Fund</b>   |                            |                    |                         |                                    |   |                       |                       |
| <b>PROJECT STATUS</b>   |                            |                    |                         |                                    | <b>Project Rating &amp; Effective Year(s)</b> |                       |                       |
| <b>Existing Program</b>   | <b>Program Improvement</b> | <b>New Program</b> | <b>Deferred Program</b> | <b>Deleted Program</b>             | <b>Priority (1-5); Rating</b>                 | <b>Submittal date</b> | <b>Effective year</b> |
| X   |                            |                    |                         |                                    | 1   | 4/26/2016             | 2016-2017             |
| <b>Cost Estimate \$</b>   |                            | 7,000              |                         | <b>Project expected to begin:</b>  |   | Q1: Oct-Dec           | Q2: Jan-Mar           |
|   |                            |                    |                         | X                                  |   | Q3: Apr-Jun           | Q4: Jul-Sep           |
| <b>Description of Item(s) or Project:</b>   |                            |                    |                         |                                    |   |                       |                       |
| Trailer T6 will have met its life expectancy. T6 is an 18' trailer, it will be replaced by a 16' trailer. |                            |                    |                         |                                    |   |                       |                       |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>   |                            |                    |                         |                                    |   |                       |                       |
| <b>Funding Source</b>   | <b>TOTAL</b>               | <b>FY 2017</b>     | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>        |                       |
| General Fund Capital Outlay   | \$ -                       | \$ -               | \$ -                    | \$ -                               | \$ -  | \$ -                  |                       |
| Enterprise Fund: Stormwater   | -                          | -                  | -                       | -                                  | -   | -                     |                       |
| Enterprise Fund: Sanitation   | -                          | -                  | -                       | -                                  | -   | -                     |                       |
| ISF: Fleet Maintenance  | 7,000                      | 7,000              | -                       | -                                  | -   | -                     |                       |
| Grants  | -                          | -                  | -                       | -                                  | -   | -                     |                       |
| Other   | -                          | -                  | -                       | -                                  | -   | -                     |                       |
| <b>TOTAL</b>  | <b>\$ 7,000</b>            | <b>\$ 7,000</b>    | <b>\$ -</b>             | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>           |                       |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b>  |                            |                    |                         |                                    |   |                       |                       |
| <b>Cost</b>   | <b>TOTAL</b>               | <b>FY 2017</b>     | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>        |                       |
| Planning, Design, Permitting  | \$ -                       | \$ -               | \$ -                    | \$ -                               | \$ -  | \$ -                  |                       |
| Site Work Improvement   | -                          | -                  | -                       | -                                  | -   | -                     |                       |
| Construction  | -                          | -                  | -                       | -                                  | -   | -                     |                       |
| Furnishings/Equipment   | -                          | -                  | -                       | -                                  | -   | -                     |                       |
| Vehicles  | 7,000                      | 7,000              | -                       | -                                  | -   | -                     |                       |
| Other   | -                          | -                  | -                       | -                                  | -   | -                     |                       |
| <b>TOTAL</b>  | <b>\$ 7,000</b>            | <b>\$ 7,000</b>    | <b>\$ -</b>             | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>           |                       |
| <b>OPERATING BUDGET IMPACT (000'S)</b>  |                            |                    |                         | <b>GENERAL INFORMATION</b>         |   |                       |                       |
|   | <b>1st Year</b>            | <b>2nd Year</b>    | <b>3rd Year</b>         | <b>Project Approval Date</b> _____ |   |                       |                       |
| Personnel Costs   | \$ -                       | \$ -               | \$ -                    |                                    |   |                       |                       |
| Operating Expenses  | -                          | -                  | -                       |                                    |   |                       |                       |
| <b>NET OPERATING IMPACT</b>   | <b>\$ -</b>                | <b>\$ -</b>        | <b>\$ -</b>             | <b>PROJECT COST (000'S)</b>        |   | <b>\$ -</b>           |                       |
| <b>COMMENTS:</b>  |                            |                    |                         |                                    |   |                       |                       |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|   |                            |                                   |                         |                                    |   |                                   |                       |
|---|----------------------------|-----------------------------------|-------------------------|------------------------------------|---|-----------------------------------|-----------------------|
| <b>Department</b>   |                            | Public Works/Fleet                |                         | <b>Project Name:</b>               |   | Replace Vehicle #172 - Turf Truck |                       |
| <b>Fund</b>   |                            |                                   |                         |                                    |   |                                   |                       |
| <b>PROJECT STATUS</b>   |                            |                                   |                         |                                    | <b>Project Rating &amp; Effective Year(s)</b> |                                   |                       |
| <b>Existing Program</b>   | <b>Program Improvement</b> | <b>New Program</b>                | <b>Deferred Program</b> | <b>Deleted Program</b>             | <b>Priority (1-5); Rating</b>                 | <b>Submittal date</b>             | <b>Effective year</b> |
| X   |                            |                                   |                         |                                    | 1   | 4/26/2016                         | 2016-2017             |
| <b>Cost Estimate</b> \$ 21,000  |                            | <b>Project expected to begin:</b> |                         | <b>Q1: Oct-Dec</b>                 | <b>Q2: Jan-Mar</b>                            | <b>Q3: Apr-Jun</b>                | <b>Q4: Jul-Sep</b>    |
|   |                            |                                   |                         | X                                  |   |                                   |                       |
| <b>Description of Item(s) or Project:</b> Vehicle 172 a 2002 vehicle will have met its life expectancy. |                            |                                   |                         |                                    |   |                                   |                       |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>   |                            |                                   |                         |                                    |   |                                   |                       |
| <b>Funding Source</b>   | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>                    |                       |
| General Fund Capital Outlay   | \$ -                       | \$ -                              | \$ -                    | \$ -                               | \$ -  | \$ -                              |                       |
| Enterprise Fund: Stormwater   | -                          | -                                 | -                       | -                                  | -   | -                                 |                       |
| Enterprise Fund: Sanitation   | -                          | -                                 | -                       | -                                  | -   | -                                 |                       |
| ISF: Fleet Maintenance  | \$ 21,000                  | \$ 21,000                         | -                       | -                                  | -   | -                                 |                       |
| Grants  | -                          | -                                 | -                       | -                                  | -   | -                                 |                       |
| Other   | -                          | -                                 | -                       | -                                  | -   | -                                 |                       |
| <b>TOTAL</b>  | <b>\$ 21,000</b>           | <b>\$ 21,000</b>                  | <b>\$ -</b>             | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>                       |                       |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b>  |                            |                                   |                         |                                    |   |                                   |                       |
| <b>Cost</b>   | <b>TOTAL</b>               | <b>FY 2017</b>                    | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>                    |                       |
| Planning, Design, Permitting  | \$ -                       | \$ -                              | \$ -                    | \$ -                               | \$ -  | \$ -                              |                       |
| Site Work Improvement   | -                          | -                                 | -                       | -                                  | -   | -                                 |                       |
| Construction  | -                          | -                                 | -                       | -                                  | -   | -                                 |                       |
| Furnishings/Equipment   | -                          | -                                 | -                       | -                                  | -   | -                                 |                       |
| Vehicles  | 21,000                     | 21,000                            | -                       | -                                  | -   | -                                 |                       |
| Other   | -                          | -                                 | -                       | -                                  | -   | -                                 |                       |
| <b>TOTAL</b>  | <b>\$ 21,000</b>           | <b>\$ 21,000</b>                  | <b>\$ -</b>             | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>                       |                       |
| <b>OPERATING BUDGET IMPACT (000'S)</b>  |                            |                                   |                         | <b>GENERAL INFORMATION</b>         |   |                                   |                       |
|   | <b>1st Year</b>            | <b>2nd Year</b>                   | <b>3rd Year</b>         | <b>Project Approval Date</b> _____ |   |                                   |                       |
| Personnel Costs   | \$ -                       | \$ -                              | \$ -                    |                                    |   |                                   |                       |
| Operating Expenses  | -                          | -                                 | -                       |                                    |   |                                   |                       |
| <b>NET OPERATING IMPACT</b>   | <b>\$ -</b>                | <b>\$ -</b>                       | <b>\$ -</b>             | <b>PROJECT COST (000'S)</b>        |   | <b>\$ -</b>                       |                       |
| <b>COMMENTS:</b>  |                            |                                   |                         |                                    |   |                                   |                       |

**MIAMI SHORES VILLAGE**  
**Capital Improvement Project Detail Sheet**  
**For Fiscal Year 2017 - 2021**

|   |                            |                    |                         |                                    |   |                                   |                       |
|---|----------------------------|--------------------|-------------------------|------------------------------------|---|-----------------------------------|-----------------------|
| <b>Department</b>   |                            | Public Works/Fleet |                         | <b>Project Name:</b>               |   | Replace Vehicle #9768 - Box Truck |                       |
| <b>Fund</b>   |                            |                    |                         |                                    |   |                                   |                       |
| <b>PROJECT STATUS</b>   |                            |                    |                         |                                    | <b>Project Rating &amp; Effective Year(s)</b> |                                   |                       |
| <b>Existing Program</b>   | <b>Program Improvement</b> | <b>New Program</b> | <b>Deferred Program</b> | <b>Deleted Program</b>             | <b>Priority (1-5); Rating</b>                 | <b>Submittal date</b>             | <b>Effective year</b> |
| X   |                            |                    |                         |                                    | 1   | 4/26/2016                         | 2016-2017             |
| <b>Cost Estimate \$</b>   |                            | <b>44,838</b>      |                         | <b>Project expected to begin:</b>  |   | <b>Q1: Oct-Dec</b>                | <b>Q2: Jan-Mar</b>    |
|   |                            |                    |                         | X                                  |   | <b>Q3: Apr-Jun</b>                | <b>Q4: Jul-Sep</b>    |
| <b>Description of Item(s) or Project:</b> Vehicle 9768 will have met its life expectancy. |                            |                    |                         |                                    |   |                                   |                       |
| <b>FUNDING SOURCES &amp; SCHEDULE (000'S)</b>   |                            |                    |                         |                                    |   |                                   |                       |
| <b>Funding Source</b>   | <b>TOTAL</b>               | <b>FY 2017</b>     | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>                    |                       |
| General Fund Capital Outlay   | \$ -                       | \$ -               | \$ -                    | \$ -                               | \$ -  | \$ -                              |                       |
| Enterprise Fund: Stormwater   | -                          | -                  | -                       | -                                  | -   | -                                 |                       |
| Enterprise Fund: Sanitation   | -                          | -                  | -                       | -                                  | -   | -                                 |                       |
| ISF: Fleet Maintenance  | \$ 44,838                  | \$ 44,838          | -                       | -                                  | -   | -                                 |                       |
| Grants  | -                          | -                  | -                       | -                                  | -   | -                                 |                       |
| Other   | -                          | -                  | -                       | -                                  | -   | -                                 |                       |
| <b>TOTAL</b>  | <b>\$ 44,838</b>           | <b>\$ 44,838</b>   | <b>\$ -</b>             | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>                       |                       |
| <b>EXPENDITURE SCHEDULE (000'S): do not use less than \$5000</b>                          |                            |                    |                         |                                    |   |                                   |                       |
| <b>Cost</b>   | <b>TOTAL</b>               | <b>FY 2017</b>     | <b>FY 2018</b>          | <b>FY 2019</b>                     | <b>FY 2020</b>                                | <b>FY 2021</b>                    |                       |
| Planning, Design, Permitting  | \$ -                       | \$ -               | \$ -                    | \$ -                               | \$ -  | \$ -                              |                       |
| Site Work Improvement   | -                          | -                  | -                       | -                                  | -   | -                                 |                       |
| Construction  | -                          | -                  | -                       | -                                  | -   | -                                 |                       |
| Furnishings/Equipment   | -                          | -                  | -                       | -                                  | -   | -                                 |                       |
| Vehicles  | 44,838                     | 44,838             | -                       | -                                  | -   | -                                 |                       |
| Other   | -                          | -                  | -                       | -                                  | -   | -                                 |                       |
| <b>TOTAL</b>  | <b>\$ 44,838</b>           | <b>\$ 44,838</b>   | <b>\$ -</b>             | <b>\$ -</b>                        | <b>\$ -</b>                                   | <b>\$ -</b>                       |                       |
| <b>OPERATING BUDGET IMPACT (000'S)</b>  |                            |                    |                         | <b>GENERAL INFORMATION</b>         |   |                                   |                       |
|   | <b>1st Year</b>            | <b>2nd Year</b>    | <b>3rd Year</b>         | <b>Project Approval Date</b> _____ |   |                                   |                       |
| Personnel Costs   | \$ -                       | \$ -               | \$ -                    |                                    |   |                                   |                       |
| Operating Expenses  | -                          | -                  | -                       |                                    |   |                                   |                       |
| <b>NET OPERATING IMPACT</b>   | <b>\$ -</b>                | <b>\$ -</b>        | <b>\$ -</b>             | <b>PROJECT COST (000'S)</b>        | <b>\$ -</b>                                   |                                   |                       |
| <b>COMMENTS:</b>  |                            |                    |                         |                                    |   |                                   |                       |

## CAPITAL PROJECTS

### *Services, Functions and Activities*

The **FY 2017-2021 Capital Improvement Plan (CIP)** represents department requests for capital equipment and projects valued at more than \$5,000 with a life expectancy of at least three years. The purpose of the CIP is to establish a long term plan of proposed capital expenditures with the means and methods of financing. The Village is required to adopt a five-year comprehensive plan in order to comply with state requirements.

The five-year CIP is updated annually to add new projects, to re-evaluate the program and project priorities in light of unanticipated needs, and to revise recommendations to take into account new requirements and new sources of funding. Capital Improvement programming thus becomes a continuing part of the Village's budgeting and management procedures.

The Proposed Budget is divided into each funding year and identifies the following: 1) project or program description; 2) the department submitting the request; 3) the division that will benefit from the investment; and, 4) the cost of the project by funding source. For the five-year period scheduled to begin on October 1, 2016 and continue through September 30, 2021, **\$26,262,971** is planned for investment in Village assets and infrastructure as follows:

| FISCAL YEAR  | REQUESTED            |
|--------------|----------------------|
| 2016-2017    | \$ 1,824,879         |
| 2017-2018    | \$ 21,641,092        |
| 2018-2019    | \$ 1,332,000         |
| 2019-2020    | \$ 860,000           |
| 2020-2021    | \$ 605,000           |
| <b>TOTAL</b> | <b>\$ 26,262,971</b> |

| DEPARTMENT   | FIVE-YEAR TOTAL      |
|--------------|----------------------|
| Building     | \$ 131,921           |
| Finance      | \$ 75,000            |
| Library      | \$ 730,333           |
| Police       | \$ 253,000           |
| Public Works | \$ 4,821,917         |
| Recreation   | \$ 20,250,800        |
| <b>TOTAL</b> | <b>\$ 26,262,971</b> |

Capital Project Master List  
 FY2017 thru FY2021  
 by Fund

| Project Description                                 | Dept     | FY 2017    | Source   |
|---|----------|------------|----------|
| <b>FINANCE</b>                                      |          |            |          |
| Computer Technology                                 | NON      | 75,000     | GEN      |
|   |          | \$ 75,000  |          |
| <b>LIBRARY</b>                                      |          |            |          |
| Library Addition                                    | LIB      | 350,000    | GEN - FB |
| Provide Wireless Printing to Patrons                | LIB      | 3,333      | GEN      |
| Replace/Add New Lighting and Signage                | LIB      | 5,000      | GEN      |
|   |          | \$ 358,333 |          |
| <b>POLICE</b>                                       |          |            |          |
| Replace Current A/C Units (1/2)                     | POL      | 20,000     | GEN      |
| Replacement of (2) Police K-9's                     | POL      | 28,000     | GEN      |
| Replace Windows with Impact Resistant Windows (1/3) | POL      | 60,000     | GEN      |
| Taser ECD Replacement                               | POL      | 5,000      | GEN      |
|   |          | \$ 113,000 |          |
| <b>PUBLIC WORKS</b>                                 |          |            |          |
| Replace Christmas Tree                              | PW:1201  | 17,503     | GEN      |
| Replace Memorial Park Lights                        | PW:1201  | 8,000      | GEN      |
| Water Fountains at Bayfront Park                    | PW:1201  | 7,000      | GEN      |
| 96th Street Median Renovation                       | PW:1202  | 85,000     | GEN      |
| Public Works Renovation (1/4)                       | PW:1202  | 20,000     | GEN      |
| Repair Damaged Walls                                | PW:1202  | 20,000     | GEN      |
| Replace Public Works Compound Lights                | PW:1202  | 3,160      | GEN      |
| Village Hall Renovation                             | PW:1202  | 50,000     | GEN      |
|   |          | \$ 210,663 |          |
| <b>RECREATION</b>                                   |          |            |          |
| Purchase Golf Cart                                  | REC-1402 | 5,500      | GEN      |
| Install Fencing around Constitution Park            | REC-1402 | 30,000     | GEN      |
| Replace Concession Stand Shutters                   | REC-1405 | 14,000     | GEN      |
| Replace Lifeguard Stands                            | REC-1405 | 9,000      | GEN      |
| Replace (4) Shipwreck Cove Sunbrella Tops           | REC-1405 | 6,800      | GEN      |
| Retile Office Shower                                | REC-1405 | 5,000      | GEN      |
|   |          | \$ 70,300  |          |

Capital Project Master List  
 FY2017 thru FY2021  
 by Fund

| Project Description                              | Dept     | FY 2017             | Source    |
|--|----------|---------------------|-----------|
| <b>LOCAL OPTION GAS TAX FUND (F. 130)</b>        |          |                     |           |
| Replace 109th Street Median Lights               | PW: Sts  | 15,000              | LOGT - FB |
|  |          | \$ 15,000           |           |
| <b>CITT FUND (F. 135)</b>                        |          |                     |           |
| Installation of Decorative Street Name Signs     | PW: CITT | 100,000             | CITT      |
| Replace Sidewalks                                | PW: CITT | 85,000              | CITT      |
|  |          | \$ 185,000          |           |
| <b>SPECIAL PURPOSE REVENUE FUND (F. 161)</b>     |          |                     |           |
| Upgrade Permitting Program (EnerGov)             | BLDG     | 131,921             | SPR - FB  |
|  |          | \$ 131,921          |           |
| <b>BROCKWAY MEMORIAL EXPANSION FUND (F. 164)</b> |          |                     |           |
| Library Addition                                 | LIB      | 277,000             | BME - FB  |
|  |          | \$ 277,000          |           |
| <b>SANITATION FUND (F. 405)</b>                  |          |                     |           |
| Gas Pump Island Renovation                       | PW:SAN   | 30,000              | SAN - FB  |
| Replace Public Works Generator                   | PW:SAN   | 135,000             | SAN - FB  |
| Replace Variable Message Board                   | PW:SAN   | 17,824              | SAN - FB  |
| Replace Vehicle #0102 (Code Enforcement)         | PW:SAN   | 35,000              | SAN - FB  |
| Replace Vehicle #0201 F-250 Pick-Up              | PW:SAN   | 30,000              | SAN - FB  |
|  |          | \$ 247,824          |           |
| <b>FLEET MAINTENANCE FUND (F. 550)</b>           |          |                     |           |
| Replace (2) Police Cars                          | PW:FF    | 68,000              | FF - FB   |
| Replace Vehicle #T6                              | PW:FF    | 7,000               | FF - FB   |
| Replace Vehicle #172 - Turf Truck                | PW:FF    | 21,000              | FF - FB   |
| Replace Vehicle #9768 - Box Truck                | PW:FF    | 44,838              | FF - FB   |
|  |          | \$ 140,838          |           |
| <b>TOTAL: ALL DEPARTMENTS</b>                    |          | <b>\$ 1,824,879</b> |           |

Capital Project Master List  
 FY2017 thru FY2021  
 by Fund

| Project Description                                   | Dept     | FY 2018              | Fund Source |
|---|----------|----------------------|-------------|
| <b>POLICE</b>   |          |                      |             |
| Replace Current A/C Units (2/2)                       | POL      | 20,000               | GEN         |
| Replace Windows with Impact Resistant Windows (2/3)   | POL      | 60,000               | GEN         |
|   |          | <b>\$ 80,000</b>     |             |
| <b>PUBLIC WORKS</b>                                   |          |                      |             |
| Replace Optimist Park Lights                          | PW:1201  | 3,600                | GEN         |
| Public Works Renovation (2/4)                         | PW:1202  | 50,000               | GEN         |
| Replace Vehicle #178 - Recreation Tractor             | PW:1204  | 32,000               | GEN         |
|   |          | <b>\$ 85,600</b>     |             |
| <b>RECREATION</b>                                     |          |                      |             |
| Install Irrigation System at Constitution Park        | REC-1402 | 8,500                | GEN         |
| Construct New Community Center                        | REC-1403 | 20,000,000           | BOND        |
| Replace Aquatic Center Sound System                   | REC-1405 | 15,000               | GEN         |
| Resurface Shipwreck Cove                              | REC-1405 | 40,000               | GEN         |
| Upgrade Spa Strantrol System                          | REC-1405 | 9,000                | GEN         |
|   |          | <b>\$ 20,072,500</b> |             |
| <b>CITT FUND (F. 135)</b>                             |          |                      |             |
| Installation of Decorative Street Name Signs          | PW: CITT | 100,000              | CITT        |
|   |          | <b>\$ 100,000</b>    |             |
| <b>GRANT FUND (F. 150)</b>                            |          |                      |             |
| Install Shared Multimodal Improvements                | GRANT    | 594,992              | GRANT       |
|   |          | <b>\$ 594,992</b>    |             |
| <b>SANITATION FUND (F. 405)</b>                       |          |                      |             |
| Replace Vehicle #9553 - High Sided Dump Truck         | PW:SAN   | 100,000              | SAN         |
| Replace Vehicle #9558 - Low Sided International Truck | PW:SAN   | 100,000              | SAN         |
|   |          | <b>\$ 200,000</b>    |             |
| <b>FLEET MAINTENANCE FUND (F. 550)</b>                |          |                      |             |
| Replace Air Compressor                                | PW:FF    | 25,000               | FF          |
| Replace (3) Detective Cars & (4) Marked Police Cars   | PW:FF    | 240,000              | FF          |
| Replace Vehicle #0109 - Chipper                       | PW:FF    | 28,000               | FF          |
| Replace Vehicle #0703 - Bucket Truck                  | PW:FF    | 145,000              | FF          |
| Replace Vehicle #0710 - Stump Grinder                 | PW:FF    | 40,000               | FF          |
| Replace Vehicle #0711 - F250 Crew Cab Pick-Up Truck   | PW:FF    | 30,000               | FF          |
|   |          | <b>\$ 508,000</b>    |             |
| <b>TOTAL: ALL DEPARTMENTS</b>                         |          | <b>\$21,641,092</b>  |             |

Capital Project Master List  
 FY2017 thru FY2021  
 by Fund

| Project Description                                       | Dept     | FY 2019             | Fund Source |
|---|----------|---------------------|-------------|
| <b>LIBRARY</b>  |          |                     |             |
| Upgrade Library Software & Accompanying Required Hardware | LIB      | 95,000              | GEN         |
|   |          | \$ 95,000           |             |
| <b>POLICE</b>   |          |                     |             |
| Replace Windows with Impact Resistant Windows (3/3)       | POL      | 60,000              | GEN         |
|   |          | \$ 60,000           |             |
| <b>PUBLIC WORKS</b>                                       |          |                     |             |
| Public Works Renovation (3/4)                             | PW:1202  | 20,000              | GEN         |
| Replace Vehicle #0401 - Village Hall Generator            | PW:1202  | 50,000              | GEN         |
|   |          | \$ 70,000           |             |
| <b>RECREATION</b>   |          |                     |             |
| Laser Level Athletics Sports Field                        | REC-1402 | 75,000              | GEN         |
| Replace Pool Deck Equipment (Chairs, Lounges & Tables)    | REC-1405 | 13,000              | GEN         |
| Retile Pool Office  | REC-1405 | 20,000              | GEN         |
|   |          | \$ 108,000          |             |
| <b>LOCAL OPTION GAS TAX FUND (F. 130)</b>                 |          |                     |             |
| Replace Vehicle #0703 - Bucket Truck                      | PW: Sts  | 100,000             | LOGT        |
|   |          | \$ 100,000          |             |
| <b>SANITATION FUND (F. 405)</b>                           |          |                     |             |
| Replace (1) Trash Truck                                   | PW:SAN   | 120,000             | SAN         |
| Replace Vehicle #3148 - Garbage Truck                     | PW:SAN   | 275,000             | SAN         |
| Replace Vehicle #3150 - Recycling Truck                   | PW:SAN   | 275,000             | SAN         |
|   |          | \$ 670,000          |             |
| <b>FLEET MAINTENANCE FUND (F. 550)</b>                    |          |                     |             |
| Replace (4) Marked Police Cars                            | PW:FF    | 128,000             | FF          |
| Replace (16) Small Generators                             | PW:FF    | 16,000              | FF          |
| Replace Vehicle #0402 (Code Enforcement)                  | PW:FF    | 35,000              | FF          |
| Replace Vehicle #0601 - F250 Pick-up Truck                | PW:FF    | 30,000              | FF          |
| Replace Vehicle #174 - Smithco Groom Master               | PW:FF    | 20,000              | FF          |
|   |          | \$ 229,000          |             |
| <b>TOTAL: ALL DEPARTMENTS</b>                             |          | <b>\$ 1,332,000</b> |             |

Capital Project Master List  
 FY2017 thru FY2021  
 by Fund

| Project Description                            | Dept    | FY 2020           | Fund Source |
|--|---------|-------------------|-------------|
| <b>PUBLIC WORKS</b>                            |         |                   |             |
| Public Works Renovation (4/4)                  | PW:1202 | 20,000            | GEN         |
| Replace Pick-Up                                | PW:1202 | 35,000            | GEN         |
| Replace Vehicle #0401 - Village Hall Generator | PW:1202 | 50,000            | GEN         |
|  |         | \$ 105,000        |             |
| <b>LOCAL OPTION GAS TAX FUND (F. 130)</b>      |         |                   |             |
| Replace Vehicle #0532 - Street Sweeper         | PW: Sts | 80,000            | LOGT        |
|  |         | \$ 80,000         |             |
| <b>STORMWATER FUND (F. 402)</b>                |         |                   |             |
| Replace Bayshore Drive Generator & Pumps       | PW:SW   | 220,000           | STW         |
|  |         | \$ 220,000        |             |
| <b>SANITATION FUND (F. 405)</b>                |         |                   |             |
| Replace Vehicle #34 - Skid Loader              | PW:SAN  | 65,000            | SAN         |
| Replace Vehicle #0318 - Backhoe                | PW:SAN  | 130,000           | SAN         |
| Replace Vehicle #1010 - Trash Truck            | PW:SAN  | 150,000           | SAN         |
|  |         | \$ 345,000        |             |
| <b>FLEET MAINTENANCE FUND (F. 550)</b>         |         |                   |             |
| Replace (4) Marked Police Vehicles             | PW:FF   | 110,000           | FF          |
|  |         | \$ 110,000        |             |
| <b>TOTAL: ALL DEPARTMENTS</b>                  |         | <b>\$ 860,000</b> |             |

Capital Project Master List  
 FY2017 thru FY2021  
 by Fund

| Project Description                       | Dept    | FY 2021           | Fund Source |
|---|---------|-------------------|-------------|
| <b>LOCAL OPTION GAS TAX FUND (F. 130)</b> |         |                   |             |
| Replace Vehicle #1150 - Water Truck       | PW: Sts | 130,000           | LOGT        |
|   |         | \$ 130,000        |             |
| <b>SANITATION FUND (F. 405)</b>           |         |                   |             |
| Purchase Pick-Up Truck                    | PW:SAN  | 35,000            | SAN         |
| Replace Vehicle #1110 - Trash Truck       | PW:SAN  | 155,000           | SAN         |
|   |         | \$ 190,000        |             |
| <b>FLEET MAINTENANCE FUND (F. 550)</b>    |         |                   |             |
| Replace (4) Police Cars                   | PW:FF   | 120,000           | FF          |
| Replace Police Generator                  | PW:FF   | 75,000            | FF          |
| Replace Variable Message Sign             | PW:FF   | 20,000            | FF          |
| Replace Vehicle #0712 - Chipper           | PW:FF   | 35,000            | FF          |
| Replace Vehicle #1101 - Pick-Up Truck     | PW:FF   | 35,000            | FF          |
|   |         | \$ 285,000        |             |
| <b>TOTAL: ALL DEPARTMENTS</b>             |         | <b>\$ 605,000</b> |             |