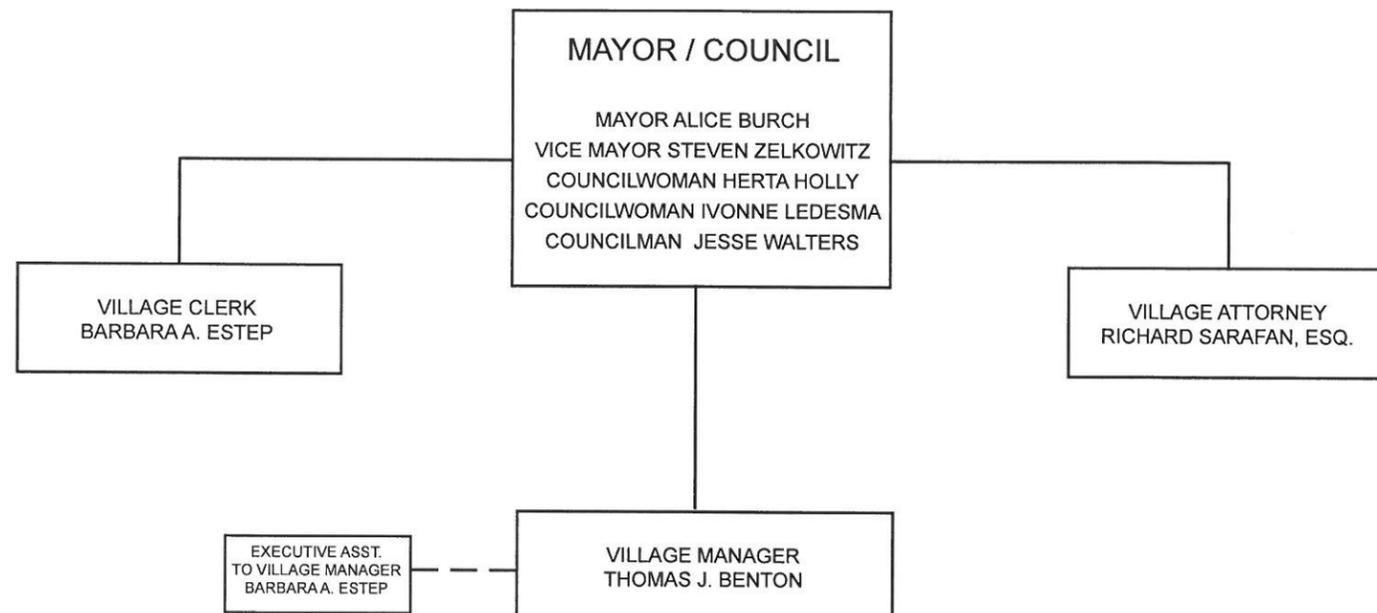




MAYOR/COUNCIL ORGANIZATION CHART



OFFICE OF THE MAYOR AND COUNCIL

Services, Functions and Activities

Miami Shores Village is governed by a five member Village Council, elected at large on a nonpartisan basis. The Mayor presides at all Council meetings and other Village functions and is the ceremonial head of the Village.

The Council legislatively establishes policy and appoints the Village Manager, who is responsible for administration of that policy and for managing the Village's departments and services. Additionally, the Village Council appoints the Village Clerk and Village Attorney.

Council elections are held on the second Tuesday of April, every odd numbered year. Council member terms are four years for the candidates receiving the first and second highest number of votes. The candidate receiving the third highest number of votes is elected to Council for a two year term. To be eligible to seek office, prospective candidates must reside in Miami Shores Village for six months and must qualify as a voter of the State and of the Village.

Regular Council meetings are held in the Council Chambers of the Village Hall on the first and third Tuesday of each month (excluding August) at 6:30 p.m. Special meetings may be held when required.

BUDGET HIGHLIGHTS

	<u>FY'15</u>	<u>FY'16</u>	<u>Change</u>
Personnel Services.....	\$ 180	\$ 180	\$ -
Operating Expenditures/Expenses	<u>9,367</u>	<u>15,781</u>	<u>6,414</u>
TOTAL	<u>\$ 9,547</u>	<u>\$ 15,961</u>	<u>\$ 6,414</u>

*The comment(s) for each line item can be found below the account and amounts on the following pages

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	001	General Fund				
Department	11	Mayor & Council				
Division	0100	Legislative				
Program	00	None				
Activity	511	Legislative				
<u>Personnel Services</u>						
11-000	Executive Salaries Salaries	\$5.00	\$5.00	\$5.00	\$5.00	\$0.00
	Comment: Level			Comment		
	Department Entry			Mayor & Council receive \$1 per year		
24-000	Workers' Compensation Workers' Compensation	\$193.00	\$175.00	\$175.00	\$175.00	\$0.00
	Comment: Level			Comment		
	Department Entry			Allocated cost of workers' compensation premiums paid to the Florida League		
<u>Total: Personnel Services</u>		\$198.00	\$180.00	\$180.00	\$180.00	\$0.00
<u>Operating Expenditures/Expenses</u>						
40-000	Travel and Per Diem Travel	\$380.00	\$2,000.00	\$2,000.00	\$1,000.00	(\$1,000.00)
	Comment: Level			Comment		
	Department Entry			Travel costs associated with Council travel to conferences or training		
40-100	Travel and Per Diem Per Diem Allowance	\$0.00	\$280.00	\$280.00	\$300.00	\$20.00
	Comment: Level			Comment		
	Department Entry			Per Diem allowance associated with Council attendance at conferences/training		
40-200	Travel and Per Diem Local Mileage Reimbursement	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
	Comment: Level			Comment		
	Department Entry			Local mileage charges submitted by Council		
45-000	Insurance ISF: Risk Management	\$710.00	\$212.00	\$212.00	\$856.00	\$644.00
	Comment: Level			Comment		
	Department Entry			Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League		
47-000	Printing and Binding Printing	\$200.50	\$1,200.00	\$285.00	\$150.00	(\$1,050.00)
	Comment: Level			Comment		
	Department Entry			Stationary and business cards for Council members		

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	001	General Fund				
Department	11	Mayor & Council				
Division	0100	Legislative				
Program	00	None				
Activity	511	Legislative				
48-000	Promotional Activities Promotional Activities	\$142.46	\$500.00	\$365.00	\$500.00	\$0.00
	Comment: Level			Comment:		
	Department Entry			Promotional materials		
49-000	Other Current Charges and Obligations Other Current Charges	\$27.56	\$500.00	\$800.00	\$750.00	\$250.00
	Comment: Level			Comment:		
	Department Entry			Plaques, flowers and awards requested by Council for functions and presentations		
49-100	Other Current Charges and Obligations Special Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
49-140	Other Current Charges and Obligations Council Appropriations	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
	Comment: Level			Comment:		
	Department Entry			Council appropriations/expenses		
51-000	Office Supplies Office Supplies	\$0.00	\$125.00	\$125.00	\$125.00	\$0.00
	Comment: Level			Comment:		
	Department Entry			Office Supplies to support Council Members		
52-400	Operating Supplies Uniforms	\$0.00	\$200.00	\$200.00	\$0.00	(\$200.00)
	Comment: Level			Comment:		
	Department Entry			Village Logo Shirts for Council Members		
54-000	Books, Publications, Subscriptions, and Memberships Dues, Memberships and Subs	\$2,487.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
	Comment: Level			Comment:		
	Department Entry			Annual membership fees to the Florida League of Cities and the Miami-Dade League of Cities		

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	001	General Fund				
Department	11	Mayor & Council				
Division	0100	Legislative				
Program	00	None				
Activity	511	Legislative				
55-000	Training Training and Education	\$565.00	\$1,000.00	\$650.00	\$4,000.00	\$3,000.00
	Comment: Level			Comment:		
	Department Entry			Registration fees for conference/training attendance (including C.L.E.O Employee Environmental Training)		
55-100	Training Organizational Meetings	\$280.00	\$850.00	\$650.00	\$500.00	(\$350.00)
	Comment: Level			Comment:		
	Department Entry			Attendance at the Miami-Dade County League of Cities meetings		
<u>Total: Operating Expenditures/Expenses</u>		\$4,792.52	\$9,367.00	\$8,067.00	\$15,781.00	\$6,414.00
Activity Total: Legislative		(\$4,990.52)	(\$9,547.00)	(\$8,247.00)	(\$15,961.00)	(\$6,414.00)
Program Total: None		(\$4,990.52)	(\$9,547.00)	(\$8,247.00)	(\$15,961.00)	(\$6,414.00)
Division Total: Legislative		(\$4,990.52)	(\$9,547.00)	(\$8,247.00)	(\$15,961.00)	(\$6,414.00)
Department Total: Mayor & Council		(\$4,990.52)	(\$9,547.00)	(\$8,247.00)	(\$15,961.00)	(\$6,414.00)
Fund Total: General Fund		(\$4,990.52)	(\$9,547.00)	(\$8,247.00)	(\$15,961.00)	(\$6,414.00)
Net Grand Totals:		(\$4,990.52)	(\$9,547.00)	(\$8,247.00)	(\$15,961.00)	(\$6,414.00)

OFFICE OF THE VILLAGE ATTORNEY

Services, Functions and Activities

The Village Attorney, appointed by the Village Council, provides legal counsel to the Village Council, the Village Manager, Village departments and various advisory boards.

The Village Attorney has the primary responsibility to coordinate legal matters of the Village. The Village Attorney provides legal counsel in the preparation of contracts or agreements, as well as other legal documents.

The Village contracts a separate and independent labor attorney to provide counsel and representation on labor-related matters, such as employment contracts and collective bargaining agreements.

BUDGET HIGHLIGHTS

	<u>FY'15</u>	<u>FY'16</u>	<u>Change</u>
Operating Expenditures/Expenses	\$ 167,850	\$ 192,970	\$ 25,120
TOTAL	\$ 167,850	\$ 192,970	\$ 25,120

*The comment(s) for each line item can be found below the account and amounts on the following pages

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	001	General Fund				
Department	14	Legal				
Division	0200	Legal				
Program	00	None				
Activity	514	Legal Counsel				
<u>Operating Expenditures/Expenses</u>						
31-200	Professional Services Legal General	\$14,742.53	\$20,000.00	\$27,711.00	\$30,000.00	\$10,000.00
	Comment: Level	Comment				
	Department Entry	Fees anticipated for special legal research, opinions or supplemental representation				
31-210	Professional Services Legal Retainer	\$50,400.00	\$50,400.00	\$50,400.00	\$50,400.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Legal Retainer for Village Attorney				
31-220	Professional Services Legal Labor	\$48,050.86	\$42,000.00	\$65,735.00	\$35,000.00	(\$7,000.00)
	Comment: Level	Comment				
	Department Entry	Labor Attorney costs and fees associated with labor issues, including union contract negotiations				
31-230	Professional Services Legal Litigation	\$129,076.40	\$55,000.00	\$64,175.00	\$62,000.00	\$7,000.00
	Comment: Level	Comment				
	Department Entry	Legal fees anticipated for Village representation brought to the court system				
31-240	Professional Services Legal Pension	\$0.00	\$0.00	\$28,000.00	\$15,000.00	\$15,000.00
	Comment: Level	Comment				
	Department Entry	Legal fees associated with amending the Village's pension plan ordinances				
31-250	Professional Services Legal Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
31-290	Professional Services Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
45-000	Insurance ISF: Risk Management	\$450.00	\$0.00	\$0.00	\$0.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League				

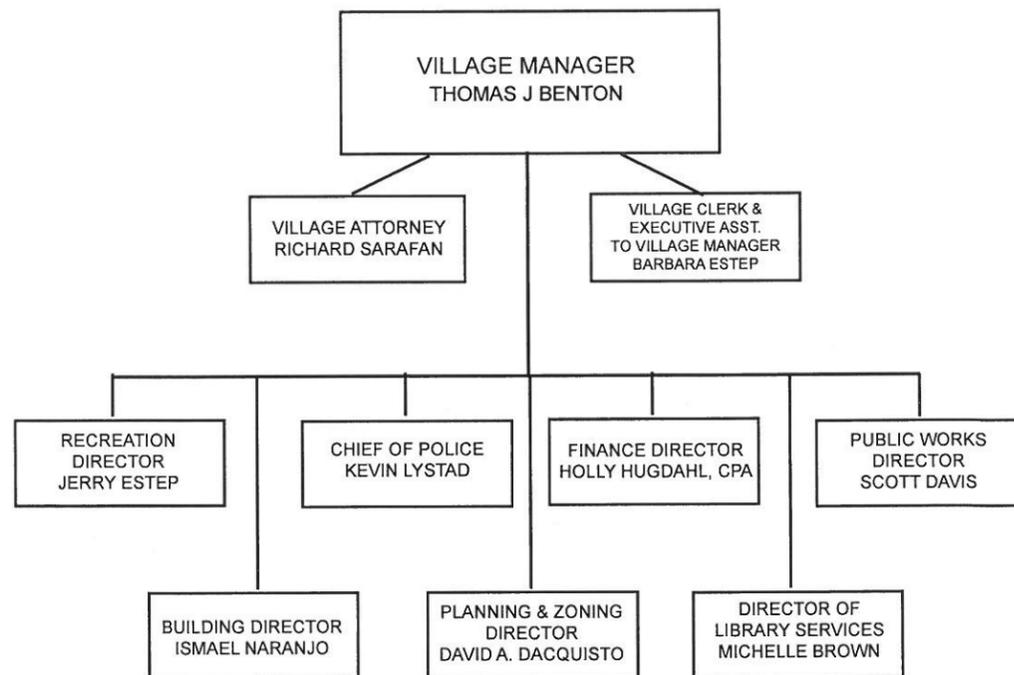
Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	001	General Fund				
Department	14	Legal				
Division	0200	Legal				
Program	00	None				
Activity	514	Legal Counsel				
47-000	Printing and Binding Printing	\$0.00	\$100.00	\$0.00	\$145.00	\$45.00
	Comment: Level			Comment:		
	Department Entry			Business Cards/Stationary Printing		
54-000	Books, Publications, Subscriptions, and Memberships Dues, Memberships and Subs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55-000	Training Training and Education	\$275.00	\$350.00	\$350.00	\$425.00	\$75.00
	Comment: Level			Comment:		
	Department Entry			Registration fee for conference/training attendance		
Total: Operating Expenditures/Expenses		\$242,994.79	\$167,850.00	\$236,371.00	\$192,970.00	\$25,120.00
Activity Total: Legal Counsel		(\$242,994.79)	(\$167,850.00)	(\$236,371.00)	(\$192,970.00)	(\$25,120.00)
Program Total: None		(\$242,994.79)	(\$167,850.00)	(\$236,371.00)	(\$192,970.00)	(\$25,120.00)
Division Total: Legal		(\$242,994.79)	(\$167,850.00)	(\$236,371.00)	(\$192,970.00)	(\$25,120.00)
Department Total: Legal		(\$242,994.79)	(\$167,850.00)	(\$236,371.00)	(\$192,970.00)	(\$25,120.00)
Fund Total: General Fund		(\$242,994.79)	(\$167,850.00)	(\$236,371.00)	(\$192,970.00)	(\$25,120.00)
Net Grand Totals:		(\$242,994.79)	(\$167,850.00)	(\$236,371.00)	(\$192,970.00)	(\$25,120.00)



VILLAGE MANAGER'S OFFICE ORGANIZATION CHART



OFFICE OF THE VILLAGE MANAGER

Services, Functions and Activities

The Office of the Village Manager is responsible for the management and operation of all aspects of the Village. As Chief Executive and Administrative Officer for the Village, the Manager is appointed by and serves at the discretion of the Village Council.

BUDGET HIGHLIGHTS

	<u>FY'15</u>	<u>FY'16</u>	<u>Change</u>
Personnel Services.....	\$ 209,957	\$ 204,837	\$ (5,120)
Operating Expenditures/Expenses	<u>23,145</u>	<u>25,338</u>	<u>2,193</u>
TOTAL	<u>\$ 233,102</u>	<u>\$ 230,175</u>	<u>\$ (2,927)</u>

*The comment(s) for each line item can be found below the account and amounts on the following pages

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	001	General Fund				
Department	10	Village Manager				
Division	0300	Village Manager				
Program	00	None				
Activity	512	Executive				
<u>Personnel Services</u>						
11-000	Executive Salaries Salaries	\$166,087.31	\$166,087.00	\$166,087.00	\$166,724.00	\$637.00
	Comment: Level			Comment:		
	Department Entry			Village Manager Base Salary		
	Council Review			The 2016 Proposed Budget and the Position Transaction differ. This difference is due to the 3% Cola which has been removed.		
11-100	Executive Salaries Executive Benefit	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00	\$0.00
	Comment: Level			Comment:		
	Department Entry			Executive Benefit Package		
11-200	Executive Salaries Executive Benefits Manager	\$13,250.00	\$15,500.00	\$15,500.00	\$13,000.00	(\$2,500.00)
	Comment: Level			Comment:		
	Department Entry			ICMA Retirement contribution		
14-000	Overtime Overtime	\$0.00	\$5,448.00	\$5,400.00	\$0.00	(\$5,448.00)
	Comment: Level			Comment:		
	Department Entry			Overtime staff time devoted to newsletter production		
18-100	Compensated Leave Longevity	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00
	Comment: Level			Comment:		
	Department Entry			Benefit paid to tenured employees per policy		
21-000	Payroll Taxes Employer Fica and Medicare	\$10,040.20	\$9,368.00	\$9,368.00	\$10,049.00	\$681.00
	Comment: Level			Comment:		
	Department Entry			Social Security and Medicare taxes		
23-000	Life and Health Insurance Health Insurance	\$4,970.03	\$5,166.00	\$5,166.00	\$6,457.00	\$1,291.00
	Comment: Level			Comment:		
	Department Entry			Estimated annual employee costs for health insurance benefits		

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	001	General Fund				
Department	10	Village Manager				
Division	0300	Village Manager				
Program	00	None				
Activity	512	Executive				
23-100	Life and Health Insurance Dental	\$167.28	\$148.00	\$148.00	\$191.00	\$43.00
	Comment: Level	Comment				
	Department Entry	Estimated annual employee costs for dental insurance benefits				
23-200	Life and Health Insurance Long-Term Care	\$50.40	\$50.00	\$50.00	\$50.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Estimated annual employee costs for long-term care insurance benefits				
24-000	Workers' Compensation Workers' Compensation	\$209.00	\$190.00	\$190.00	\$366.00	\$176.00
	Comment: Level	Comment				
	Department Entry	Allocated cost of workers' compensation premiums paid to the Florida League				
29-990	Personnel Services Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Projected adjustments to salary and associated taxes				
<u>Total: Personnel Services</u>		\$202,774.22	\$209,957.00	\$209,909.00	\$204,837.00	(\$5,120.00)
<u>Operating Expenditures/Expenses</u>						
31-260	Professional Services Lobbyist	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Funding for the Village's lobbyist				
40-000	Travel and Per Diem Travel	\$173.00	\$250.00	\$250.00	\$500.00	\$250.00
	Comment: Level	Comment				
	Department Entry	Funding for local and intermediate training and administrative events				
41-100	Communications Services Cellular	\$133.67	\$150.00	\$450.00	\$450.00	\$300.00
	Comment: Level	Comment				
	Department Entry	Funding for cellular telephone				

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	001	General Fund				
Department	10	Village Manager				
Division	0300	Village Manager				
Program	00	None				
Activity	512	Executive				
41-300	Communications Services Long Distance	(\$47.04)	\$0.00	(\$6.00)	\$0.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Funding for long distance/toll calls.				
45-000	Insurance ISF: Risk Management	\$1,575.00	\$1,077.00	\$1,077.00	\$1,721.00	\$644.00
	Comment: Level	Comment				
	Department Entry	Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League				
46-000	Repair and Maintenance Services ISF: Fleet Maintenance	\$3,068.00	\$4,393.00	\$4,393.00	\$5,117.00	\$724.00
	Comment: Level	Comment				
	Department Entry	Allocated costs for operating the Village's fleet including the costs for automobile liability coverage paid to the Florida League				
47-000	Printing and Binding Printing	\$32.99	\$150.00	\$0.00	\$250.00	\$100.00
	Comment: Level	Comment				
	Department Entry	Printing of miscellaneous forms and letterhead.				
48-000	Promotional Activities Promotional Activities	\$674.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Cost for special advertisements, notices, and reporting requirements. Chamber of Commerce ad.				
51-000	Office Supplies Office Supplies	\$6.29	\$125.00	\$75.00	\$150.00	\$25.00
	Comment: Level	Comment				
	Department Entry	Manager Department Office Supplies				
52-200	Operating Supplies Other Operating Supplies	\$252.42	\$250.00	\$1,050.00	\$300.00	\$50.00
	Comment: Level	Comment				
	Department Entry	Printer supplies and other operating expenses within the Manager's office				

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	001	General Fund				
Department	10	Village Manager				
Division	0300	Village Manager				
Program	00	None				
Activity	512	Executive				
54-000	Books, Publications, Subscriptions, and Memberships Dues, Memberships and Subs	\$2,519.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Annual Association dues (ICMA, FCCMA, DCCMA, etc.)				
55-000	Training Training and Education	\$17.00	\$250.00	\$250.00	\$350.00	\$100.00
	Comment: Level	Comment				
	Department Entry	Funding for attendance at regional meetings, luncheons, and other promotional activities.				
Total: Operating Expenditures/Expenses		\$20,404.33	\$23,145.00	\$24,039.00	\$25,338.00	\$2,193.00
Activity Total: Executive		(\$223,178.55)	(\$233,102.00)	(\$233,948.00)	(\$230,175.00)	\$2,927.00
Program Total: None		(\$223,178.55)	(\$233,102.00)	(\$233,948.00)	(\$230,175.00)	\$2,927.00
Division Total: Village Manager		(\$223,178.55)	(\$233,102.00)	(\$233,948.00)	(\$230,175.00)	\$2,927.00
Department Total: Village Manager		(\$223,178.55)	(\$233,102.00)	(\$233,948.00)	(\$230,175.00)	\$2,927.00
Fund Total: General Fund		(\$223,178.55)	(\$233,102.00)	(\$233,948.00)	(\$230,175.00)	\$2,927.00
Net Grand Totals:		(\$223,178.55)	(\$233,102.00)	(\$233,948.00)	(\$230,175.00)	\$2,927.00



VILLAGE CLERK ORGANIZATION CHART

VILLAGE CLERK
BARBARA A. ESTEP

OFFICE OF THE VILLAGE CLERK

Services, Functions and Activities

The Village Clerk serves as the primary liaison between the public and Village Officials, assisting residents in obtaining timely responses to their inquiries. The Office of the Village Clerk encompasses the traditional responsibility of records management, as well as coordination and administration of Village Council meetings, including agenda management and distribution and Board appointments. The Village Clerk serves as the Supervisor of Elections for all Village elections and is the Staff Liaison to the Historic Preservation Board.

The Clerk's Office is charged with ensuring compliance with public hearing notice requirements, and advises fellow Department Head staff members regarding requests for bids, proposals and other procedural matters. Adopted ordinances are transmitted to Municipal Code Corporation for immediate electronic posting of the Village's Code of Ordinance and Code Supplements are printed periodically. The Village Clerk serves as the Village's Records Management Liaison Officer (RMLO) with the Secretary of State and is responsible for processing all forms of records requests.

The Village Clerk administers the Village's Local Business Tax Receipt program (LBTR), processing new businesses and issuing the receipt's on an annual basis. This program generates approximately \$90,000 in recurring revenues. Film and Solicitor permits are also facilitated by the Clerk's office.

BUDGET HIGHLIGHTS

	<u>FY'15</u>	<u>FY'16</u>	<u>Change</u>
Personnel Services.....	\$ 119,942	\$ 125,535	\$ 5,593
Operating Expenditures/Expenses	44,562	27,366	(17,196)
TOTAL	<u>\$ 164,504</u>	<u>\$ 152,901</u>	<u>\$ (11,603)</u>

*The comment(s) for each line item can be found below the account and amounts on the following pages

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	001	General Fund				
Department	12	Village Clerk				
Division	0303	Village Clerk				
Program	00	None				
Activity	512	Executive				
<u>Personnel Services</u>						
11-000	Executive Salaries Salaries	\$96,904.08	\$98,842.00	\$96,904.00	\$102,201.00	\$3,359.00
	Comment: Level			Comment:		
	Department Entry			Village Clerk base salary		
11-100	Executive Salaries Executive Benefit	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00	\$0.00
	Comment: Level			Comment:		
	Department Entry			Executive benefit package		
12-000	Regular Salaries and Wages Salaries	\$34.70	\$0.00	\$0.00	\$0.00	\$0.00
18-100	Compensated Compensatory Leave Longevity	\$1,000.00	\$1,000.00	\$1,000.00	\$1,500.00	\$500.00
	Comment: Level			Comment:		
	Department Entry			Benefit paid to tenured employees per policy		
21-000	Payroll Taxes Employer Fica and Medicare	\$7,941.95	\$8,135.00	\$7,987.00	\$8,430.00	\$295.00
	Comment: Level			Comment:		
	Department Entry			Social Security and Medicare taxes		
23-000	Life and Health Insurance Health Insurance	\$4,919.76	\$5,166.00	\$5,166.00	\$6,457.00	\$1,291.00
	Comment: Level			Comment:		
	Department Entry			Estimated annual employee costs for health insurance benefits		
23-100	Life and Health Insurance Dental	\$167.28	\$148.00	\$148.00	\$191.00	\$43.00
	Comment: Level			Comment:		
	Department Entry			Estimated annual employee costs for dental insurance benefits		

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	001	General Fund				
Department	12	Village Clerk				
Division	0303	Village Clerk				
Program	00	None				
Activity	512	Executive				
23-200	Life and Health Insurance Long-Term Care	\$46.80	\$47.00	\$47.00	\$47.00	\$0.00
	Comment: Level			Comment:		
	Department Entry			Estimated annual employee costs for long-term care insurance benefits		
24-000	Workers' Compensation	\$106.00	\$104.00	\$104.00	\$209.00	\$105.00
	Comment: Level			Comment:		
	Department Entry			Allocated cost of workers' compensation premiums paid to the Florida League		
29-990	Personnel Services Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: Personnel Services		\$117,620.57	\$119,942.00	\$117,856.00	\$125,535.00	\$5,593.00
Operating Expenditures/Expenses						
31-000	Professional Services	\$6,627.94	\$5,500.00	\$885.00	\$0.00	(\$5,500.00)
	Comment: Level			Comment:		
	Department Entry			Funding for pre-employment testing associated with Village Hall and Library departmental staffing		
31-270	Professional Services Pre-employment Screening	\$0.00	\$0.00	\$650.00	\$600.00	\$600.00
	Comment: Level			Comment:		
	Department Entry			Funding for pre-employment testing associated with Village Hall and Library staffing		
40-000	Travel and Per Diem Travel	\$1,677.30	\$2,515.00	\$2,400.00	\$1,800.00	(\$715.00)
	Comment: Level			Comment:		
	Department Entry			Travel costs to attend conferences/training		
40-100	Travel and Per Diem Per Diem Allowance	\$405.00	\$600.00	\$660.00	\$450.00	(\$150.00)
	Comment: Level			Comment:		
	Department Entry			Per Diem allowance while attending conferences/training		

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	001	General Fund				
Department	12	Village Clerk				
Division	0303	Village Clerk				
Program	00	None				
Activity	512	Executive				
41-100	Communications Services Cellular	\$0.00	\$0.00	\$60.00	\$120.00	\$120.00
	Comment: Level			Comment:		
	Department Entry			Cellular service fees		
41-300	Communications Services Long Distance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Comment: Level			Comment:		
	Department Entry			Charges for long distance calls		
42-000	Freight and Postage Services Postage	\$705.03	\$850.00	\$800.00	\$850.00	\$0.00
	Comment: Level			Comment:		
	Department Entry			Postage charges for general mail services		
45-000	Insurance ISF: Risk Management	\$1,575.00	\$1,077.00	\$1,077.00	\$1,721.00	\$644.00
	Comment: Level			Comment:		
	Department Entry			Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League		
47-000	Printing and Binding Printing	\$0.00	\$100.00	\$0.00	\$150.00	\$50.00
	Comment: Level			Comment:		
	Department Entry			Costs to print various forms		
48-000	Promotional Activities Promotional Activities	\$811.26	\$1,000.00	\$650.00	\$1,200.00	\$200.00
	Comment: Level			Comment:		
	Department Entry			Employment and legal ads		
49-000	Other Current Charges and Obligations Other Current Charges	\$0.00	\$4,500.00	\$0.00	\$5,000.00	\$500.00
	Comment: Level			Comment:		
	Department Entry			Codification of adopted ordinances		

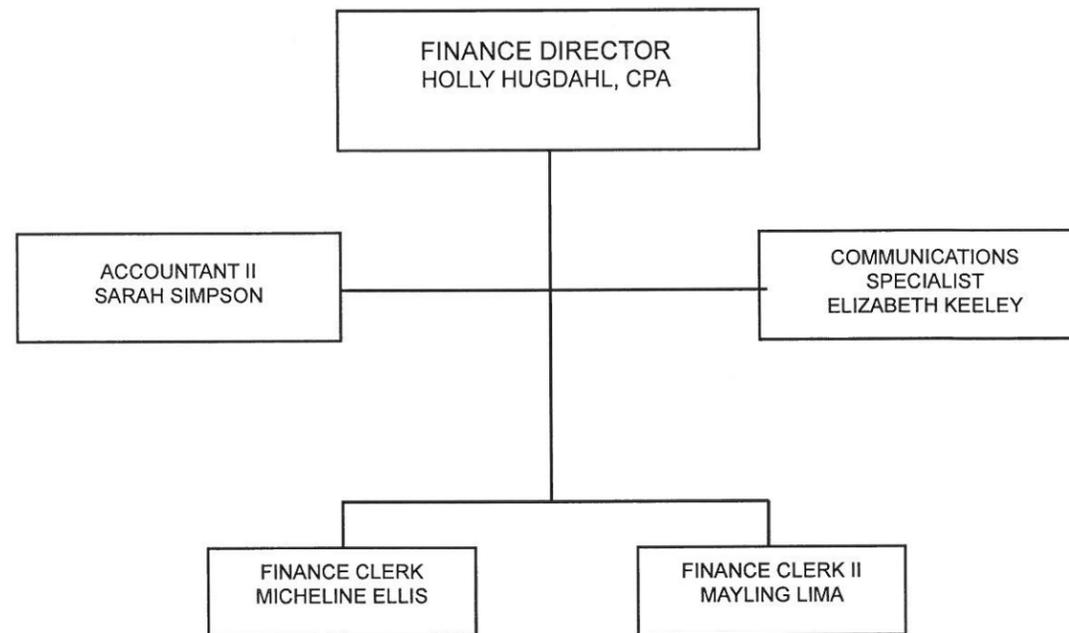
Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	001	General Fund				
Department	12	Village Clerk				
Division	0303	Village Clerk				
Program	00	None				
Activity	512	Executive				
49-200	Other Current Charges and Obligations Elections	(\$253.00)	\$25,000.00	\$17,226.00	\$12,000.00	(\$13,000.00)
	Comment: Level			Comment:		
	Department Entry			Election costs		
51-000	Office Supplies Office Supplies	\$211.36	\$225.00	\$225.00	\$225.00	\$0.00
	Comment: Level			Comment:		
	Department Entry			Departmental office supplies		
52-200	Operating Supplies Other Operating Supplies	\$156.89	\$250.00	\$225.00	\$250.00	\$0.00
	Comment: Level			Comment:		
	Department Entry			Supplies for Department Equipment		
54-000	Books, Publications, Subscriptions, and Memberships Dues, Memberships and Subs	\$1,548.43	\$1,370.00	\$1,400.00	\$1,500.00	\$130.00
	Comment: Level			Comment:		
	Department Entry			Annual fees for various organization memberships		
55-000	Training Training and Education	\$1,385.00	\$1,575.00	\$1,475.00	\$1,500.00	(\$75.00)
	Comment: Level			Comment:		
	Department Entry			Registration fees for conference/training attendance		
Total: Operating Expenditures/Expenses		\$14,850.21	\$44,562.00	\$27,733.00	\$27,366.00	(\$17,196.00)
Activity Total: Executive		(\$132,470.78)	(\$164,504.00)	(\$145,589.00)	(\$152,901.00)	\$11,603.00
Program Total: None		(\$132,470.78)	(\$164,504.00)	(\$145,589.00)	(\$152,901.00)	\$11,603.00
Division Total: Village Clerk		(\$132,470.78)	(\$164,504.00)	(\$145,589.00)	(\$152,901.00)	\$11,603.00
Department Total: Village Clerk		(\$132,470.78)	(\$164,504.00)	(\$145,589.00)	(\$152,901.00)	\$11,603.00
Fund Total: General Fund		(\$132,470.78)	(\$164,504.00)	(\$145,589.00)	(\$152,901.00)	\$11,603.00
Net Grand Totals:		(\$132,470.78)	(\$164,504.00)	(\$145,589.00)	(\$152,901.00)	\$11,603.00



FINANCE DEPARTMENT ORGANIZATION CHART



FINANCE DEPARTMENT

Services, Functions and Activities

The Finance Department is responsible for the security of all Village funds. The department is a full-function operation ranging from basic accounting to comprehensive financial management and planning. Included in the many responsibilities of the department are: preparing the annual operating and capital budgets at the direction of the Village Manager, processing no less than fifty-two weekly payrolls and maintaining all appropriate records, filing the necessary payroll-related taxes and the corresponding recording of all financial transactions, ensuring the fiscal integrity of the Village and, managing the information technology functions of the Village.

The Department is responsible for the timely and accurate reporting of all financial activities. This includes the recording of the purchase orders, direct payments, invoices and daily deposits. The department is responsible for reconciling monthly bank statements as well as confirming all cash and electronic transactions.

The department monitors and coordinates the Village's four retirement plans: the General Employees' Pension System, the Police Officers' Retirement System, the ICMA-457 Deferred Compensation Plan and the VALIC-457 Deferred Compensation Plan. The responsibilities include the coordination of quarterly board of trustee meetings, distribution of materials and information to trustees and plan members, timely deposits of employee and Village contributions to all funds and collating the year-end financial data for audit and year-end state reporting requirements.

The department manages the Village's risk management function, employee benefit programs, cash management, debt service management, payroll, accounts payable, accounts receivable and other finance-related matters.

BUDGET HIGHLIGHTS

	<u>FY'15</u>	<u>FY'16</u>	<u>Change</u>
Personnel Services.....	\$ 419,556	\$ 489,352	\$ 69,796
Operating Expenditures/Expenses	99,184	112,603	13,419
TOTAL	<u>\$ 518,740</u>	<u>\$ 601,955</u>	<u>\$ 83,215</u>

*The comment(s) for each line item can be found below the account and amounts on the following pages

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	001	General Fund				
Department	13	Finance				
Division	0500	Finance				
Program	00	None				
Activity	513	Financial and Administrative				
<u>Personnel Services</u>						
11-000	Executive Salaries Salaries	\$110,726.67	\$112,942.00	\$112,942.00	\$116,768.00	\$3,826.00
	Comment: Level			Comment:		
	Department Entry			Finance Director base salary		
11-100	Executive Salaries Executive Benefit	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00	\$0.00
	Comment: Level			Comment:		
	Department Entry			Executive benefit package		
12-000	Regular Salaries and Wages Salaries	\$161,347.31	\$241,024.00	\$195,000.00	\$281,736.00	\$40,712.00
	Comment: Level			Comment:		
	Department Entry			(1) Administrative Services Coordinator (1) Accountant II (1) Finance Clerk II (1) Finance Clerk I Allocated Chargebacks (1) Courier (30% split with Police)		
	Council Review			\$70,000 has been added for an Administrative Services/HR position. The existing Administrative Services Coordinator has been transferred to Communications Specialist.		
13-000	Other Salaries and Wages Other Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14-000	Overtime Overtime	\$9,897.63	\$2,500.00	\$4,000.00	\$10,072.00	\$7,572.00
	Comment: Level			Comment:		
	Department Entry			Estimated overtime costs		
18-100	Compensated Compensatory Leave Longevity	\$1,000.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00
	Comment: Level			Comment:		
	Department Entry			Benefit paid to tenured employees per policy		

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	001	General Fund				
Department	13	Finance				
Division	0500	Finance				
Program	00	None				
Activity	513	Financial and Administrative				
21-000	Payroll Taxes Employer Fica and Medicare	\$22,022.68	\$27,843.00	\$28,243.00	\$31,649.00	\$3,806.00
	Comment: Level			Comment:		
	Department Entry			Social Security and Medicare taxes		
	Council Review			The Administrative Services/HR position increases this line item		
23-000	Life and Health Insurance Health Insurance	\$18,133.13	\$25,829.00	\$25,829.00	\$38,743.00	\$12,914.00
	Comment: Level			Comment:		
	Department Entry			Estimated annual employee costs for health insurance benefits		
23-100	Life and Health Insurance Dental	\$627.30	\$739.00	\$739.00	\$1,144.00	\$405.00
	Comment: Level			Comment:		
	Department Entry			Estimated annual employee costs for dental insurance benefits		
23-200	Life and Health Insurance Long-Term Care	\$177.60	\$322.00	\$322.00	\$373.00	\$51.00
	Comment: Level			Comment:		
	Department Entry			Estimated annual employee costs for long-term care insurance benefits		
24-000	Workers' Compensation Workers' Compensation	\$414.00	\$357.00	\$357.00	\$867.00	\$510.00
	Comment: Level			Comment:		
	Department Entry			Allocated cost of workers' compensation premiums paid to the FL League		
29-990	Personnel Services Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Comment: Level			Comment:		
	Department Entry			Projected costs for eligible employees salary increase (dependent upon union contracts), other contractually required personnel cost increases and the associated federal taxes for a one year period		
Total: Personnel Services		\$330,846.32	\$419,556.00	\$375,432.00	\$489,352.00	\$69,796.00

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	001	General Fund				
Department	13	Finance				
Division	0500	Finance				
Program	00	None				
Activity	513	Financial and Administrative				
<u>Operating Expenditures/Expenses</u>						
31-000	Professional Services Professional Services	\$4,450.00	\$10,000.00	\$7,500.00	\$10,000.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Consulting Fees				
32-000	Accounting and Auditing Accounting and Auditing	\$36,000.00	\$40,000.00	\$38,500.00	\$42,000.00	\$2,000.00
	Comment: Level	Comment				
	Department Entry	Funding for annual external audit to comply with State, Federal and local statutory provisions				
34-000	Other Services Contract Services	\$31,523.21	\$32,000.00	\$32,000.00	\$32,000.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Funding for departmental and centralized service contracts				
34-100	Other Services Temporary Personnel	\$24,904.49	\$0.00	\$0.00	\$0.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Funding for temporary staff during vacancies, vacations, special events and emergencies				
40-000	Travel and Per Diem Travel	\$389.59	\$500.00	\$500.00	\$4,500.00	\$4,000.00
	Comment: Level	Comment				
	Department Entry	Funding for local and intermediate training and conference attendance				
40-100	Travel and Per Diem Per Diem Allowance	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00
41-100	Communications Services Cellular	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
42-000	Freight and Postage Services Postage	\$1,304.50	\$1,000.00	\$900.00	\$1,000.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Correspondence and certified mail				

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	001	General Fund				
Department	13	Finance				
Division	0500	Finance				
Program	00	None				
Activity	513	Financial and Administrative				
42-100	Freight and Postage Services Courier and Delivery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Miscellaneous freight charges for purchases				
45-000	Insurance ISF: Risk Management	\$7,874.00	\$5,384.00	\$5,384.00	\$8,603.00	\$3,219.00
	Comment: Level	Comment				
	Department Entry	Allocated costs for property, casualty and general liability insurance premiums paid to the Florida League				
46-200	Repair and Maintenance Services Repairs and Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Funding for equipment not on service contracts or to repair items which are excluded from existing contract agreements				
47-000	Printing and Binding Printing	\$1,088.57	\$1,500.00	\$1,000.00	\$1,500.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Printing of CAFR, Budget (Proposed and Adopted), Pension reports and other state-mandated documents				
48-000	Promotional Activities Promotional Activities	\$1,526.00	\$1,000.00	\$1,500.00	\$1,500.00	\$500.00
	Comment: Level	Comment				
	Department Entry	Provides funding for Annual Budget Notices and other finance-related notices				
49-600	Other Current Charges and Obligations Court Filing Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51-000	Office Supplies Office Supplies	\$650.72	\$1,000.00	\$950.00	\$1,000.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Pens, paper, ink and other office supplies for a one year period for (6) full-time employees				
52-200	Operating Supplies Other Operating Supplies	\$3,852.78	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Operating supplies required for Finance-related equipment, not already funded in Village-wide supply account				

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	001	General Fund				
Department	13	Finance				
Division	0500	Finance				
Program	00	None				
Activity	513	Financial and Administrative				
54-000	Books, Publications, Subscriptions, and Memberships Dues, Memberships and Subs	\$2,102.00	\$1,800.00	\$1,800.00	\$3,000.00	\$1,200.00
	Comment: Level	Comment				
	Department Entry	Funding for subscriptions to various journals and membership to various organizations				
55-000	Training Training and Education	\$1,021.00	\$3,500.00	\$3,500.00	\$4,500.00	\$1,000.00
	Comment: Level	Comment				
	Department Entry	Conference registration fees; charges to attend local training sessions and other educational activities				
Total: Operating Expenditures/Expenses		\$116,686.86	\$99,184.00	\$95,034.00	\$112,603.00	\$13,419.00
Activity Total: Financial and Administrative		(\$447,533.18)	(\$518,740.00)	(\$470,466.00)	(\$601,955.00)	(\$83,215.00)
Activity	581	Inter-Fund Group Transfers Out				
Other Uses						
91-301	Interfund Transfers Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: Other Uses		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Activity Total: Inter-Fund Group Transfers Out		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Program Total: None		(\$447,533.18)	(\$518,740.00)	(\$470,466.00)	(\$601,955.00)	(\$83,215.00)
Division Total: Finance		(\$447,533.18)	(\$518,740.00)	(\$470,466.00)	(\$601,955.00)	(\$83,215.00)
Department Total: Finance		(\$447,533.18)	(\$518,740.00)	(\$470,466.00)	(\$601,955.00)	(\$83,215.00)
Fund Total: General Fund		(\$447,533.18)	(\$518,740.00)	(\$470,466.00)	(\$601,955.00)	(\$83,215.00)
Net Grand Totals:		(\$447,533.18)	(\$518,740.00)	(\$470,466.00)	(\$601,955.00)	(\$83,215.00)

**FINANCE DEPARTMENT
Non-Departmental Division**

Services, Functions and Activities

The *Non-departmental* group of accounts represents administrative costs or services of the General Fund that do not necessarily affect a single department or, to the contrary, affects multiple departments. The Non-departmental account is also the central funding source for interfund transfers (i.e. - transfers to fund capital projects, transfers out to the Debt Service Fund, etc.). Additionally, the Non-departmental department includes funding for accumulated leave settlements, representing the payout of leave time for individuals separating service with the Village through retirement or resignation.

The Department centralizes costs for office equipment rental, maintenance, supplies and the costs to maintain and service the Village's information technology management.

The Non-departmental department also includes the General Fund Contingency account. This account is for emergencies or Council-determined transfers. These funds can only be used with Council approval.

BUDGET HIGHLIGHTS

	<u>FY'15</u>	<u>FY'16</u>	<u>Change</u>
Personnel Services.....	\$ 605,727	\$ 460,453	\$ (145,274)
Operating Expenditures/Expenses	419,014	292,190	(126,824)
Grants and Aids.....	5,000	5,000	-
Other Uses.....	417,800	491,800	74,000
TOTAL	<u>\$ 1,447,541</u>	<u>\$ 1,249,443</u>	<u>\$ (198,098)</u>

*The comment(s) for each line item can be found below the account and amounts on the following pages

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	001	General Fund				
Department	19	Non-Departmental				
Division	0800	Non-Departmental				
Program	00	None				
Activity	519	Other General Government Service				
<u>Personnel Services</u>						
18-200	Compensated Compensatory Leave Accumulated Leave Settlement	\$127,440.68	\$165,727.00	\$165,000.00	\$48,831.00	(\$116,896.00)
	Comment: Level	Comment				
	Department Entry	Payout of accumulated leave for employees expected to retire or separate employment				
21-000	Payroll Taxes Employer Fica and Medicare	\$0.00	\$0.00	\$0.00	\$3,736.00	\$3,736.00
22-000	Retirement Contributions Pension Contribution	\$261,966.00	\$400,000.00	\$371,453.00	\$371,453.00	(\$28,547.00)
	Comment: Level	Comment				
	Department Entry	Actuarially calculated required employer contribution for the General Employee Pension Plan				
23-000	Life and Health Insurance Health Insurance	\$24.42	\$0.00	\$0.00	\$0.00	\$0.00
23-100	Life and Health Insurance Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23-600	Life and Health Insurance Life Insurance	\$31,189.35	\$35,000.00	\$30,000.00	\$31,433.00	(\$3,567.00)
	Comment: Level	Comment				
	Department Entry	Life and long term disability for general employees				
25-000	Unemployment Compensation Re-Employment Tax	\$3,953.54	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Quarterly contribution mandated by the State for employees filing for unemployment				
Total: Personnel Services		\$424,573.99	\$605,727.00	\$571,453.00	\$460,453.00	(\$145,274.00)
<u>Operating Expenditures/Expenses</u>						
31-000	Professional Services Professional Services	\$11,385.00	\$0.00	\$0.00	\$0.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Contractual services related to additional computer projects not included in contract				

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	001	General Fund				
Department	19	Non-Departmental				
Division	0800	Non-Departmental				
Program	00	None				
Activity	519	Other General Government Service				
31-100	Professional Services Technology	\$84,192.00	\$116,392.00	\$115,000.00	\$125,000.00	\$8,608.00
	Comment: Level			Comment:		
	Department Entry			Contractual services for Computer and IT consulting		
34-000	Other Services Contract Services	\$4,249.70	\$930.00	\$3,000.00	\$3,000.00	\$2,070.00
	Comment: Level			Comment:		
	Department Entry			Contractual services for check signing and Shred-it		
41-000	Communications Services Telephone	\$15,852.73	\$38,000.00	\$0.00	\$0.00	(\$38,000.00)
	Comment: Level			Comment:		
	Department Entry			Village-wide main telephone service through AT&T (excluding Police department and long distance)		
41-100	Communications Services Cellular	\$743.25	\$480.00	\$480.00	\$1,800.00	\$1,320.00
	Comment: Level			Comment:		
	Department Entry			Funding for AT&T cellular phone		
41-200	Communications Services Internet	\$17,107.82	\$14,115.00	\$17,955.00	\$18,000.00	\$3,885.00
	Comment: Level			Comment:		
	Department Entry			Funding for internet access		
41-300	Communications Services Long Distance	\$1,147.75	\$850.00	\$1,000.00	\$1,000.00	\$150.00
	Comment: Level			Comment:		
	Department Entry			Funding for long distance calls		
41-400	Communications Services Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Comment: Level			Comment:		
	Department Entry			Maintenance for phones		

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	001	General Fund				
Department	19	Non-Departmental				
Division	0800	Non-Departmental				
Program	00	None				
Activity	519	Other General Government Service				
41-500	Communications Services Centrex	\$24,549.24	\$10,590.00	\$19,000.00	\$10,590.00	\$0.00
	Comment: Level			Comment:		
	Department Entry			Funding for telephone service at the Police department		
42-000	Freight and Postage Services Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
42-100	Freight and Postage Services Courier and Delivery	\$110.78	\$0.00	\$0.00	\$0.00	\$0.00
	Comment: Level			Comment:		
	Department Entry			Courier and delivery services		
44-000	Rentals and Leases Equipment Rental	\$6,948.24	\$7,400.00	\$7,999.00	\$8,000.00	\$600.00
	Comment: Level			Comment:		
	Department Entry			Rental agreement for postage machine and Village Hall copy machine		
46-200	Repair and Maintenance Services Repairs and Maintenance	\$38,741.92	\$8,511.00	\$5,000.00	\$8,500.00	(\$11.00)
	Comment: Level			Comment:		
	Department Entry			Maintenance agreement for Village-wide phone system, copy machine, recording equipment and website		
47-000	Printing and Binding Printing	\$33,910.43	\$36,000.00	\$42,000.00	\$44,000.00	\$8,000.00
	Comment: Level			Comment:		
	Department Entry			Village newsletter, notices, special mailings and forms not specifically associated with a single department or division		
48-000	Promotional Activities Promotional Activities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
49-110	Other Current Charges and Obligations Special Projects - Manager	\$18,219.93	\$121,446.00	\$121,446.00	\$10,000.00	(\$111,446.00)
	Comment: Level			Comment:		
	Department Entry			Projects identified by the Village Manager on an as needed basis which are not normally budgeted or presented to staff by Council, included in this are the renderings for the new Community Center		

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	001	General Fund				
Department	19	Non-Departmental				
Division	0800	Non-Departmental				
Program	00	None				
Activity	519	Other General Government Service				
49-120	Other Current Charges and Obligations Special Projects - Village Hall	\$229.93	\$300.00	\$200.00	\$300.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Funding for employee morale and appreciation programs in Village Hall				
49-130	Other Current Charges and Obligations Special Projects - Annexation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
49-300	Other Current Charges and Obligations Software Licensing	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Software license fees for computer program				
49-400	Other Current Charges and Obligations Bank Charges	\$33,972.90	\$30,000.00	\$30,000.00	\$30,000.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Bank fees and credit card fees				
49-500	Other Current Charges and Obligations Ad Valorem Tax Reimbursement	\$15,864.01	\$18,000.00	\$15,761.00	\$18,000.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Reimbursement to Country Club for MSV component of annual tax bill				
51-000	Office Supplies Office Supplies	\$3,174.59	\$5,000.00	\$3,000.00	\$3,500.00	(\$1,500.00)
	Comment: Level	Comment				
	Department Entry	Village-wide supply for copy paper, pens, pencils, ribbons and other general office supplies plus reserves				
52-200	Operating Supplies Other Operating Supplies	\$4,800.15	\$5,000.00	\$3,000.00	\$3,500.00	(\$1,500.00)
	Comment: Level	Comment				
	Department Entry	Toner, drums and other copy machine supplies not covered by the maintenance agreement, Village Hall supplies, replacement of small office equipment and other supplies as needed for unallocated Village-wide use				

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	001	General Fund				
Department	19	Non-Departmental				
Division	0800	Non-Departmental				
Program	00	None				
Activity	519	Other General Government Service				
52-225	Operating Supplies Computer	\$3,547.91	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
	Comment: Level			Comment:		
	Department Entry			Supplies necessary to operate technology		
52-300	Operating Supplies Kitchen	\$2,358.39	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
	Comment: Level			Comment:		
	Department Entry			Supplies necessary to operate Village Hall kitchen facilities		
54-000	Books, Publications, Subscriptions, and Memberships Dues, Memberships and Subs	\$1,688.68	\$1,000.00	\$1,558.00	\$2,000.00	\$1,000.00
	Comment: Level			Comment:		
	Department Entry			Costco Membership		
Total: Operating Expenditures/Expenses		\$322,795.35	\$419,014.00	\$391,399.00	\$292,190.00	(\$126,824.00)
Capital Outlay						
64-000	Machinery and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Machinery and Equipment					
Total: Capital Outlay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grants and Aids						
82-000	Aids to Private Organizations North Miami Foundation	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
	Comment: Level			Comment:		
	Department Entry			Annual appropriation for service organization		
Total: Grants and Aids		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
Other Uses						
99-000	Other Uses Contingency	\$0.00	\$75,000.00	\$25,000.00	\$130,000.00	\$55,000.00
	Comment: Level			Comment:		
	Department Entry			Reserve for unanticipated expenses		
Total: Other Uses		\$0.00	\$75,000.00	\$25,000.00	\$130,000.00	\$55,000.00

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	001	General Fund				
Department	19	Non-Departmental				
Division	0800	Non-Departmental				
Program	00	None				
Activity Total: Other General Government Service		(\$752,369.34)	(\$1,104,741.00)	(\$992,852.00)	(\$887,643.00)	\$217,098.00
Activity	581	Inter-Fund Group Transfers Out				
<u>Other Uses</u>						
91-201	Interfund Transfers Debt Service	\$286,800.00	\$286,800.00	\$286,800.00	\$286,800.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Contribution to Debt Service Fund on \$3.5 million Suntrust Loan				
91-301	Interfund Transfers Capital Projects	\$50,000.00	\$56,000.00	\$56,000.00	\$75,000.00	\$19,000.00
	Comment: Level	Comment				
	Department Entry	Funding to purchase computer equipment and software				
91-501	Interfund Transfers Risk Management	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Transfer to Risk Management Fund for Charter School insurance expenditure				
91-550	Interfund Transfers Fleet Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Transfer to Fleet Maintenance Fund for the Capital Lease related to Police vehicles				
99-000	Other Uses Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: Other Uses		\$336,800.00	\$342,800.00	\$342,800.00	\$361,800.00	\$19,000.00
Activity Total: Inter-Fund Group Transfers Out		(\$336,800.00)	(\$342,800.00)	(\$342,800.00)	(\$361,800.00)	(\$19,000.00)
Program Total: None		(\$1,089,169.34)	(\$1,447,541.00)	(\$1,335,652.00)	(\$1,249,443.00)	\$198,098.00
Division Total: Non-Departmental		(\$1,089,169.34)	(\$1,447,541.00)	(\$1,335,652.00)	(\$1,249,443.00)	\$198,098.00
Department Total: Non-Departmental		(\$1,089,169.34)	(\$1,447,541.00)	(\$1,335,652.00)	(\$1,249,443.00)	\$198,098.00
Fund Total: General Fund		(\$1,089,169.34)	(\$1,447,541.00)	(\$1,335,652.00)	(\$1,249,443.00)	\$198,098.00
Net Grand Totals:		(\$1,089,169.34)	(\$1,447,541.00)	(\$1,335,652.00)	(\$1,249,443.00)	\$198,098.00

**FINANCE DEPARTMENT
Debt Service Fund**

Services, Functions and Activities

This fund records the inflow and outflow of cash related to the dedicated ad valorem tax levies used to pay for the annual principal and interest costs associated with the General Obligation Bonds, Series 2013 which replaced Series 1999 sold to design, develop and construct the Miami Shores Aquatic Facility, as well as, the Series 2015 which replaced the Series 2004 bond sold to build the Doctors Charter School Facility.

Additionally, the payments toward clearing other outstanding debt are reported in this fund. Costs associated with the management, reporting and payment of principal, interest and fees are also included. The Village is required to complete a series of reports relating to the debt including *Continuing Disclosure Reports*, *State Bond Filings* and special notes to the Village's comprehensive annual financial report.

BUDGET HIGHLIGHTS

	<u>FY'15</u>	<u>FY'16</u>	<u>Change</u>
Operating Expenditures/Expenses	\$ 8,500	\$ 8,000	\$ (500)
Debt Service.....	877,020	828,475	(48,545)
TOTAL	<u>\$ 885,520</u>	<u>\$ 836,475</u>	<u>\$ (49,045)</u>

*The comment(s) for each line item can be found below the account and amounts on the following pages

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	201	Debt Service				
Department	19	Non-Departmental				
Division	0000	None				
Program	00	None				
Activity	519	Other General Government Service				
<u>Operating Expenditures/Expenses</u>						
31-000	Professional Services Professional Services	\$6,350.00	\$3,500.00	\$47,250.00	\$3,000.00	(\$500.00)
	Comment: Level	Comment				
	Department Entry	Funding for annual disclosure reports				
32-000	Accounting and Auditing Accounting and Auditing	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Funding for the pro-rated portion of the financial audit				
Total: Operating Expenditures/Expenses		\$11,350.00	\$8,500.00	\$52,250.00	\$8,000.00	(\$500.00)
<u>Debt Service</u>						
73-100	Other Debt Service Costs Bond Administration Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Annual payment made to Deutsche Bank to manage bond disbursements				
73-150	Other Debt Service Costs Bond Trustee Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Annual payment to Florida League to manage bond proceeds and reporting requirements (Series 1999)				
Total: Debt Service		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Activity Total: Other General Government Service		(\$11,350.00)	(\$8,500.00)	(\$52,250.00)	(\$8,000.00)	\$500.00

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	201	Debt Service				
Department	19	Non-Departmental				
Division	0000	None				
Program	00	None				
Activity	581	Inter-Fund Group Transfers Out				
<u>Other Uses</u>						
91-001	Interfund Transfers Transfer to General Fund	\$37,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: Other Uses		\$37,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Activity Total: Inter-Fund Group Transfers Out		(\$37,000.00)	\$0.00	\$0.00	\$0.00	\$0.00
Program Total: None		(\$48,350.00)	(\$8,500.00)	(\$52,250.00)	(\$8,000.00)	\$500.00
Program	03	Aquatics Center				
	517	Debt Service Payments				
<u>Debt Service</u>						
71-100	Principal Principal Payments	\$115,000.00	\$123,000.00	\$123,000.00	\$125,000.00	\$2,000.00
72-100	Interest Interest Payments	\$56,054.39	\$54,700.00	\$54,458.00	\$51,650.00	(\$3,050.00)
Total: Debt Service		\$171,054.39	\$177,700.00	\$177,458.00	\$176,650.00	(\$1,050.00)
Activity Total: Debt Service Payments		(\$171,054.39)	(\$177,700.00)	(\$177,458.00)	(\$176,650.00)	\$1,050.00
Program Total: Aquatics Center		(\$171,054.39)	(\$177,700.00)	(\$177,458.00)	(\$176,650.00)	\$1,050.00
	04	Charter School				
	517	Debt Service Payments				
<u>Debt Service</u>						
71-100	Principal Principal Payments	\$130,000.00	\$135,000.00	\$3,890,000.00	\$0.00	(\$135,000.00)
72-100	Interest Interest Payments	\$191,495.00	\$183,920.00	\$173,660.00	\$0.00	(\$183,920.00)
Total: Debt Service		\$321,495.00	\$318,920.00	\$4,063,660.00	\$0.00	(\$318,920.00)
Activity Total: Debt Service Payments		(\$321,495.00)	(\$318,920.00)	(\$4,063,660.00)	\$0.00	\$318,920.00
Program Total: Charter School		(\$321,495.00)	(\$318,920.00)	(\$4,063,660.00)	\$0.00	\$318,920.00

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	201	Debt Service				
Department	19	Non-Departmental				
Division	0000	None				
Program	05	Fleet Maintenance Building				
Activity	517	Debt Service Payments				
<u>Debt Service</u>						
71-100	Principal Principal Payments	\$344,035.71	\$351,000.00	\$351,000.00	\$360,000.00	\$9,000.00
72-100	Interest Interest Payments	\$36,291.45	\$29,400.00	\$29,400.00	\$20,500.00	(\$8,900.00)
Total: Debt Service		\$380,327.16	\$380,400.00	\$380,400.00	\$380,500.00	\$100.00
Activity Total: Debt Service Payments		(\$380,327.16)	(\$380,400.00)	(\$380,400.00)	(\$380,500.00)	(\$100.00)
Program Total: Fleet Maintenance Building		(\$380,327.16)	(\$380,400.00)	(\$380,400.00)	(\$380,500.00)	(\$100.00)
	06	Charter School				
	517	Debt Service Payments				
<u>Debt Service</u>						
71-100	Principal Principal Payments	\$0.00	\$0.00	\$162,300.00	\$173,400.00	\$173,400.00
72-100	Interest Interest Payments	\$0.00	\$0.00	\$70,212.00	\$97,925.00	\$97,925.00
Total: Debt Service		\$0.00	\$0.00	\$232,512.00	\$271,325.00	\$271,325.00
Activity Total: Debt Service Payments		\$0.00	\$0.00	(\$232,512.00)	(\$271,325.00)	(\$271,325.00)
Program Total: Charter School		\$0.00	\$0.00	(\$232,512.00)	(\$271,325.00)	(\$271,325.00)
Division Total: None		(\$921,226.55)	(\$885,520.00)	(\$4,906,280.00)	(\$836,475.00)	\$49,045.00
Department Total: Non-Departmental		(\$921,226.55)	(\$885,520.00)	(\$4,906,280.00)	(\$836,475.00)	\$49,045.00
Fund Total: Debt Service		(\$921,226.55)	(\$885,520.00)	(\$4,906,280.00)	(\$836,475.00)	\$49,045.00
Net Grand Totals:		(\$921,226.55)	(\$885,520.00)	(\$4,906,280.00)	(\$836,475.00)	\$49,045.00

**FINANCE DEPARTMENT
Risk Management Fund**

Services, Functions and Activities

The Village's Risk Management Internal Service Fund is a self balancing group of accounts designed to accumulate the necessary financial resources to pay for the Village's insurance premiums, costs, deductibles and administrative services insured by the Florida League of Cities. The fund reports all costs associated with workers' compensation, general liability, property, casualty and auto liability costs. Additionally, certain qualified administrative expenses are included as an operating cost including, but not limited to the costs of annual actuarial and auditing reports, filing fees, third-party administrator fees and state licensing fees.

BUDGET HIGHLIGHTS

	<u>FY'15</u>	<u>FY'16</u>	<u>Change</u>
Personnel Services.....	\$ 213,949	\$ 271,060	\$ 57,111
Operating Expenditures/Expenses	495,636	503,492	7,856
Other Uses.....	122,000	-	(122,000)
TOTAL	<u>\$ 831,585</u>	<u>\$ 774,552</u>	<u>\$ (57,033)</u>

*The comment(s) for each line item can be found below the account and amounts on the following pages

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	501	Risk Management				
Department	19	Non-Departmental				
Division	6500	Risk Management				
Program	00	None				
Activity	519	Other General Government Service				
<u>Personnel Services</u>						
23-600	Life and Health Insurance Life Insurance	\$1,367.00	\$1,400.00	\$0.00	\$0.00	(\$1,400.00)
	Comment: Level	Comment				
	Department Entry	Annual premium for coverage on all police officers per State Statutes				
24-100	Workers' Compensation Premium: Workers' Compensation	\$142,787.00	\$147,224.00	\$138,950.00	\$145,900.00	(\$1,324.00)
	Comment: Level	Comment				
	Department Entry	Annual component of premiums paid to the Florida League for primary workers' compensation coverage				
24-110	Workers' Compensation Workers' Comp-Audit Premium	\$5,374.00	\$0.00	\$30,000.00	\$40,160.00	\$40,160.00
	Comment: Level	Comment				
	Department Entry	End of year audit adjustment based on payroll				
24-120	Workers' Compensation Workers' Comp-Deductibles Paid	\$49,488.82	\$65,325.00	\$75,000.00	\$85,000.00	\$19,675.00
	Comment: Level	Comment				
	Department Entry	Deductibles for claims				
24-130	Workers' Compensation Workers' Comp-Miami Dade Risk	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Annual fee to county for outstanding claim				
Total: Personnel Services		\$199,016.82	\$213,949.00	\$243,950.00	\$271,060.00	\$57,111.00
<u>Operating Expenditures/Expenses</u>						
31-000	Professional Services Professional Services	\$320.00	\$5,530.00	\$5,530.00	\$0.00	(\$5,530.00)
	Comment: Level	Comment				
	Department Entry	Estimated fees for actuarial costs and studies for outstanding workers' compensation and liability claims pending from the self-insurance fund				

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	501	Risk Management				
Department	19	Non-Departmental				
Division	6500	Risk Management				
Program	00	None				
Activity	519	Other General Government Service				
31-230	Professional Services Legal Litigation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Estimated annual cost for outside counsel to represent the Village in special claims or losses				
31-250	Professional Services Legal Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
31-400	Professional Services TPA Charges	\$2,424.00	\$2,500.00	\$2,424.00	\$2,500.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Estimated cost to manage outstanding self-insurance claims pending				
34-000	Other Services Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Estimated annual cost for FMIT emergency management services				
40-000	Travel and Per Diem Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
45-000	Insurance ISF: Risk Management	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
45-100	Insurance ISF: Auto Insurance	\$82,517.00	\$80,570.00	\$98,406.00	\$97,965.00	\$17,395.00
	Comment: Level	Comment				
	Department Entry	Annual premium paid to the Florida League for Automobile Liability coverage				
45-150	Insurance Auto Deductible	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
45-200	Insurance Premium: Liability	\$103,794.00	\$107,131.00	\$112,306.00	\$112,307.00	\$5,176.00
	Comment: Level	Comment				
	Department Entry	Annual premium paid to the Florida League for General Liability coverage				
45-210	Insurance Premium: Storage Tank	\$1,236.88	\$1,300.00	\$1,221.00	\$1,300.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Annual premium for three (3) storage tanks				

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	501	Risk Management				
Department	19	Non-Departmental				
Division	6500	Risk Management				
Program	00	None				
Activity	519	Other General Government Service				
45-220	Insurance Premium: Deductibles Paid	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00
	Comment: Level			Comment:		
	Department Entry			Estimated cost for loss deductibles for all claims for the fiscal year paid to the Florida League		
45-300	Insurance Premium: Property	\$282,084.00	\$286,605.00	\$267,420.00	\$267,420.00	(\$19,185.00)
	Comment: Level			Comment:		
	Department Entry			Annual premium paid to the Florida League for Property Value coverage		
45-310	Insurance Premium Adjustments	\$0.00	\$1,000.00	\$6,785.00	\$1,000.00	\$0.00
	Comment: Level			Comment:		
	Department Entry			Adjustment for year-end audit		
45-320	Insurance Direct Payments	\$3,296.83	\$1,000.00	\$10,000.00	\$1,000.00	\$0.00
	Comment: Level			Comment:		
	Department Entry			Estimated cost of direct claims, not processed through carrier or insurances		
46-200	Repair and Maintenance Services Repairs and Maintenance	\$3,454.94	\$10,000.00	\$15,000.00	\$10,000.00	\$0.00
	Comment: Level			Comment:		
	Department Entry			Repairs and maintenance for damages not covered by insurance and claims paid pending subrogation		
49-400	Other Current Charges and Obligations Bank Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Comment: Level			Comment:		
	Department Entry			Bank charged fees		
Total: Operating Expenditures/Expenses		\$489,127.65	\$495,636.00	\$529,092.00	\$503,492.00	\$7,856.00
Activity Total: Other General Government Service		(\$688,144.47)	(\$709,585.00)	(\$773,042.00)	(\$774,552.00)	(\$64,967.00)

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	501	Risk Management				
Department	19	Non-Departmental				
Division	6500	Risk Management				
Program	00	None				
Activity	581	Inter-Fund Group Transfers Out				
<u>Other Uses</u>						
91-301	Interfund Transfers Capital Projects	\$0.00	\$62,000.00	\$62,000.00	\$0.00	(\$62,000.00)
	Comment: Level			Comment:		
	Department Entry			Shipwreck Cove non-skid flooring and the railing at the Bay (See Capital Projects)		
91-550	Interfund Transfers Fleet Maintenance	\$0.00	\$60,000.00	\$60,000.00	\$0.00	(\$60,000.00)
	Comment: Level			Comment:		
	Department Entry			Replace two police vehicles		
<u>Total: Other Uses</u>		\$0.00	\$122,000.00	\$122,000.00	\$0.00	(\$122,000.00)
Activity Total: Inter-Fund Group Transfers Out		\$0.00	(\$122,000.00)	(\$122,000.00)	\$0.00	\$122,000.00
Program Total: None		(\$688,144.47)	(\$831,585.00)	(\$895,042.00)	(\$774,552.00)	\$57,033.00
Division Total: Risk Management		(\$688,144.47)	(\$831,585.00)	(\$895,042.00)	(\$774,552.00)	\$57,033.00
Department Total: Non-Departmental		(\$688,144.47)	(\$831,585.00)	(\$895,042.00)	(\$774,552.00)	\$57,033.00
Fund Total: Risk Management		(\$688,144.47)	(\$831,585.00)	(\$895,042.00)	(\$774,552.00)	\$57,033.00
Net Grand Totals:		(\$688,144.47)	(\$831,585.00)	(\$895,042.00)	(\$774,552.00)	\$57,033.00

**FINANCE DEPARTMENT
Excise Tax Fund**

Services, Functions and Activities

This Fund records utility and franchise fees pledged for repayment of debt service to meet loan requirements. The revenues are then transferred to the General Fund as unrestricted revenues.

BUDGET HIGHLIGHTS

	<u>FY'15</u>	<u>FY'16</u>	<u>Change</u>
Other Uses.....	\$ 2,517,500	\$ 2,425,350	\$ (92,150)
TOTAL	\$ 2,517,500	\$ 2,425,350	\$ (92,150)

*The comment(s) for each line item can be found below the account and amounts on the following pages

Miami Shores Village, FL Live

Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	120	Excise Tax				
Revenue						
Department	00	Revenues				
Division	0000	None				
Program	00	None				
<u>Taxes</u>						
314-100	Utility Service Tax Electricity	\$869,181.96	\$885,000.00	\$850,000.00	\$850,000.00	(\$35,000.00)
314-300	Utility Service Tax Water	\$127,647.53	\$120,000.00	\$140,000.00	\$144,000.00	\$24,000.00
314-310	Utility Service Tax Water - North Miami	\$16,308.00	\$8,500.00	\$10,566.00	\$12,000.00	\$3,500.00
314-400	Utility Service Tax Gas	\$26,473.55	\$25,000.00	\$30,000.00	\$30,000.00	\$5,000.00
315-000	Communications Services Taxes CST	\$481,738.20	\$482,000.00	\$475,000.00	\$466,000.00	(\$16,000.00)
Total: Taxes		\$1,521,349.24	\$1,520,500.00	\$1,505,566.00	\$1,502,000.00	(\$18,500.00)
<u>Permits, Fees and Special Assessments</u>						
323-100	Franchise Fees Electricity	\$662,528.96	\$670,000.00	\$642,800.00	\$645,000.00	(\$25,000.00)
323-400	Franchise Fees Gas	\$11,546.43	\$12,000.00	\$13,300.00	\$13,500.00	\$1,500.00
323-700	Franchise Fees Solid Waste	\$19,026.42	\$15,000.00	\$22,100.00	\$22,000.00	\$7,000.00
Total: Permits, Fees and Special Assessments		\$693,101.81	\$697,000.00	\$678,200.00	\$680,500.00	(\$16,500.00)
<u>Other Sources</u>						
389-900	Proprietary Non-Operating Sources Appropriation from Fund Balance	\$0.00	\$300,000.00	\$23,734.00	\$242,850.00	(\$57,150.00)
Total: Other Sources		\$0.00	\$300,000.00	\$23,734.00	\$242,850.00	(\$57,150.00)
Program Total: None		\$2,214,451.05	\$2,517,500.00	\$2,207,500.00	\$2,425,350.00	(\$92,150.00)
Division Total: None		\$2,214,451.05	\$2,517,500.00	\$2,207,500.00	\$2,425,350.00	(\$92,150.00)
Department Total: Revenues		\$2,214,451.05	\$2,517,500.00	\$2,207,500.00	\$2,425,350.00	(\$92,150.00)
Revenue Totals		\$2,214,451.05	\$2,517,500.00	\$2,207,500.00	\$2,425,350.00	(\$92,150.00)

Miami Shores Village, FL Live
Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	120	Excise Tax				
Expenses						
Department	19	Non-Departmental				
Division	0800	Non-Departmental				
Program	00	None				
Activity	581	Inter-Fund Group Transfers Out				
Other Uses						
91-001	Interfund Transfers Transfer to General Fund	\$2,116,500.00	\$2,517,500.00	\$2,207,500.00	\$2,425,350.00	(\$92,150.00)
	Comment: Level			Comment		
	Department Entry			Transfer to General Fund		
Total: Other Uses		\$2,116,500.00	\$2,517,500.00	\$2,207,500.00	\$2,425,350.00	(\$92,150.00)
Activity Total: Inter-Fund Group Transfers Out		\$2,116,500.00	\$2,517,500.00	\$2,207,500.00	\$2,425,350.00	(\$92,150.00)
Program Total: None		\$2,116,500.00	\$2,517,500.00	\$2,207,500.00	\$2,425,350.00	(\$92,150.00)
Division Total: Non-Departmental		\$2,116,500.00	\$2,517,500.00	\$2,207,500.00	\$2,425,350.00	(\$92,150.00)
Department Total: Non-Departmental		\$2,116,500.00	\$2,517,500.00	\$2,207,500.00	\$2,425,350.00	(\$92,150.00)
Revenue Totals:		\$2,214,451.05	\$2,517,500.00	\$2,207,500.00	\$2,425,350.00	(\$92,150.00)
Expense Totals		\$2,116,500.00	\$2,517,500.00	\$2,207,500.00	\$2,425,350.00	(\$92,150.00)
Fund Total: Excise Tax		\$97,951.05	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Grand Totals:		\$2,214,451.05	\$2,517,500.00	\$2,207,500.00	\$2,425,350.00	(\$92,150.00)
Expense Grand Totals:		\$2,116,500.00	\$2,517,500.00	\$2,207,500.00	\$2,425,350.00	(\$92,150.00)
Net Grand Totals:		\$97,951.05	\$0.00	\$0.00	\$0.00	\$0.00

CAPITAL PROJECTS

Services, Functions and Activities

The Capital Project Fund is used to account for the funding of municipal capital expenditures for the acquisition, construction or improvement of major capital facilities or infrastructure; machinery and equipment; and other general improvements with a life expectancy of more than three years. As reference, equipment that has a value of \$5,000 or less is also included in this document for budgetary purposes.

Many of the capital projects are multi-year projects and may not actually begin in FY 2016. The funds are encumbered to the subsequent year's budget as an obligation until used or released. This year's budget includes a transfer from the General Fund to the Capital Project Fund for several projects.

BUDGET HIGHLIGHTS

	<u>FY'15</u>	<u>FY'16</u>	<u>Change</u>
Capital Outlay	\$ 503,472	\$ 259,800	\$ (243,672)
Other Uses.....	30,000	-	(30,000)
TOTAL	<u>\$ 533,472</u>	<u>\$ 259,800</u>	<u>\$ (273,672)</u>

*The comment(s) for each line item can be found below the account and amounts on the following pages

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	301	Capital Projects				
Department	13	Finance				
Division	0500	Finance				
Program	00	None				
Activity	513	Financial and Administrative				
<u>Capital Outlay</u>						
64-000	Machinery and Equipment	\$6,179.00	\$0.00	\$0.00	\$0.00	\$0.00
	Machinery and Equipment					
68-000	Intangible Assets Intangible Assets	\$33,327.27	\$39,000.00	\$0.00	\$0.00	(\$39,000.00)
Total: Capital Outlay		\$39,506.27	\$39,000.00	\$0.00	\$0.00	(\$39,000.00)
Activity Total: Financial and Administrative		(\$39,506.27)	(\$39,000.00)	\$0.00	\$0.00	\$39,000.00
Program Total: None		(\$39,506.27)	(\$39,000.00)	\$0.00	\$0.00	\$39,000.00
Division Total: Finance		(\$39,506.27)	(\$39,000.00)	\$0.00	\$0.00	\$39,000.00
Department Total: Finance		(\$39,506.27)	(\$39,000.00)	\$0.00	\$0.00	\$39,000.00
Department	19	Non-Departmental				
	0800	Non-Departmental				
	00	None				
	519	Other General Government Service				
<u>Operating Expenditures/Expenses</u>						
49-400	Other Current Charges and Obligations Bank Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: Operating Expenditures/Expenses		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	301	Capital Projects				
Department	19	Non-Departmental				
	0800	Non-Departmental				
	00	None				
	519	Other General Government Service				
<u>Capital Outlay</u>						
64-000	Machinery and Equipment Machinery and Equipment	\$50,721.81	\$56,000.00	\$56,000.00	\$75,000.00	\$19,000.00
	Comment: Level	Comment				
	Department Entry	Funding to purchase computer equipment and software				
68-000	Intangible Assets Intangible Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: Capital Outlay		\$50,721.81	\$56,000.00	\$56,000.00	\$75,000.00	\$19,000.00
Activity Total: Other General Government Service		(\$50,721.81)	(\$56,000.00)	(\$56,000.00)	(\$75,000.00)	(\$19,000.00)
Program Total: None		(\$50,721.81)	(\$56,000.00)	(\$56,000.00)	(\$75,000.00)	(\$19,000.00)
Division Total: Non-Departmental		(\$50,721.81)	(\$56,000.00)	(\$56,000.00)	(\$75,000.00)	(\$19,000.00)
Department Total: Non-Departmental		(\$50,721.81)	(\$56,000.00)	(\$56,000.00)	(\$75,000.00)	(\$19,000.00)
Department	21	Police				
Division	0900	Police				
Program	00	None				
Activity	521	Law Enforcement				
<u>Capital Outlay</u>						
62-000	Buildings Buildings	\$0.00	\$25,000.00	\$0.00	\$25,000.00	\$0.00
	Comment: Level	Comment				
	Department Entry	Funding to replace the Police station roof (3/3)				
64-000	Machinery and Equipment Machinery and Equipment	\$97,529.09	\$98,442.00	\$37,500.00	\$33,000.00	(\$65,442.00)
	Comment: Level	Comment				
	Department Entry	Funding for the associated costs of K-9 replacement and laser replacement (2/2)				
Total: Capital Outlay		\$97,529.09	\$123,442.00	\$37,500.00	\$58,000.00	(\$65,442.00)
Activity Total: Law Enforcement		(\$97,529.09)	(\$123,442.00)	(\$37,500.00)	(\$58,000.00)	\$65,442.00
Program Total: None		(\$97,529.09)	(\$123,442.00)	(\$37,500.00)	(\$58,000.00)	\$65,442.00

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Division Total: Police		(\$97,529.09)	(\$123,442.00)	(\$37,500.00)	(\$58,000.00)	\$65,442.00
Department Total: Police		(\$97,529.09)	(\$123,442.00)	(\$37,500.00)	(\$58,000.00)	\$65,442.00
Department	24	Building Department				
Division	0400	Building				
Program	00	None				
Activity	524	Protective Inspections				
<u>Capital Outlay</u>						
64-000	Machinery and Equipment Machinery and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Capital Outlay</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Activity Total: Protective Inspections		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Program Total: None		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Building		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department Total: Building Department		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department	39	Public Works				
	1202	Facilities Maintenance/Streets				
	00	None				
	539	Other Physical Environment				
<u>Capital Outlay</u>						
62-000	Buildings Buildings	\$0.00	\$50,000.00	\$50,000.00	\$60,000.00	\$10,000.00
Comment: Level		Comment				
Department Entry		Funding for Village Hall renovation				
63-100	Infrastructure Transportation Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
63-200	Infrastructure Water & Sewer Project	\$128,824.71	\$0.00	\$350,000.00	\$0.00	\$0.00
Comment: Level		Comment				
Council Review		The \$3,702,736.09 includes the encumbrance for the Water & Sewer Project.				
63-400	Infrastructure Land Improvements	\$28,806.48	\$58,498.00	\$58,498.00	\$22,000.00	(\$36,498.00)
Comment: Level		Comment				
Department Entry		Funding for replacement of railing at the bay (partial allocation)				
64-000	Machinery and Equipment Machinery and Equipment	\$0.00	\$20,000.00	\$29,730.00	\$0.00	(\$20,000.00)
<u>Total: Capital Outlay</u>		\$157,631.19	\$128,498.00	\$488,228.00	\$82,000.00	(\$46,498.00)

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	301	Capital Projects				
Department	39	Public Works				
	1202	Facilities Maintenance/Streets				
	00	None				
Activity Total: Other Physical Environment		(\$157,631.19)	(\$128,498.00)	(\$488,228.00)	(\$82,000.00)	\$46,498.00
Program Total: None		(\$157,631.19)	(\$128,498.00)	(\$488,228.00)	(\$82,000.00)	\$46,498.00
Division Total: Facilities Maintenance/Streets		(\$157,631.19)	(\$128,498.00)	(\$488,228.00)	(\$82,000.00)	\$46,498.00
Division	1203	Public Works Administration				
Program	00	None				
Activity	539	Other Physical Environment				
<u>Capital Outlay</u>						
62-000	Buildings Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
63-400	Infrastructure Land Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
64-000	Machinery and Equipment Machinery and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: Capital Outlay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Activity Total: Other Physical Environment		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Program Total: None		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Public Works Administration		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	1204	Recreation Maintenance				
	00	None				
	539	Other Physical Environment				
<u>Capital Outlay</u>						
64-000	Machinery and Equipment Machinery and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: Capital Outlay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Activity Total: Other Physical Environment		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Program Total: None		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Recreation Maintenance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	6000	Fleet Maintenance				
	00	None				
	539	Other Physical Environment				

Miami Shores Village, FL Live

Expense Budget Worksheet Report

<u>Capital Outlay</u>						
62-000	Buildings Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Capital Outlay</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Activity Total: Other Physical Environment		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
581		Inter-Fund Group Transfers Out				
<u>Other Uses</u>						
91-550	Interfund Transfers Fleet Maintenance	\$0.00	\$30,000.00	\$30,000.00	\$0.00	(\$30,000.00)
<u>Total: Other Uses</u>		\$0.00	\$30,000.00	\$30,000.00	\$0.00	(\$30,000.00)
Activity Total: Inter-Fund Group Transfers Out		\$0.00	(\$30,000.00)	(\$30,000.00)	\$0.00	\$30,000.00
Program Total: None		\$0.00	(\$30,000.00)	(\$30,000.00)	\$0.00	\$30,000.00
Division Total: Fleet Maintenance		\$0.00	(\$30,000.00)	(\$30,000.00)	\$0.00	\$30,000.00
Department Total: Public Works		(\$157,631.19)	(\$158,498.00)	(\$518,228.00)	(\$82,000.00)	\$76,498.00
Department	71	Brockway Memorial Library				
Division	1500	Library				
Program	00	None				
	571	Libraries				
<u>Capital Outlay</u>						
63-400	Infrastructure Land Improvements	\$0.00	\$6,700.00	\$6,700.00	\$0.00	(\$6,700.00)
64-000	Machinery and Equipment Machinery and Equipment	\$0.00	\$0.00	\$16,950.00	\$0.00	\$0.00
68-000	Intangible Assets Intangible Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Capital Outlay</u>		\$0.00	\$6,700.00	\$23,650.00	\$0.00	(\$6,700.00)
Activity Total: Libraries		\$0.00	(\$6,700.00)	(\$23,650.00)	\$0.00	\$6,700.00
Program Total: None		\$0.00	(\$6,700.00)	(\$23,650.00)	\$0.00	\$6,700.00
Division Total: Library		\$0.00	(\$6,700.00)	(\$23,650.00)	\$0.00	\$6,700.00
Department Total: Brockway Memorial Library		\$0.00	(\$6,700.00)	(\$23,650.00)	\$0.00	\$6,700.00
Department	72	Recreation				
	1401	Recreation Administration				
	00	None				
	572	Parks and Recreation				

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	301	Capital Projects				
Department	72	Recreation				
	1401	Recreation Administration				
	00	None				
	572	Parks and Recreation				
<u>Capital Outlay</u>						
64-000	Machinery and Equipment Machinery and Equipment	\$1,003.50	\$28,000.00	\$28,000.00	\$0.00	(\$28,000.00)
Total: Capital Outlay		\$1,003.50	\$28,000.00	\$28,000.00	\$0.00	(\$28,000.00)
Activity Total: Parks and Recreation		(\$1,003.50)	(\$28,000.00)	(\$28,000.00)	\$0.00	\$28,000.00
Program Total: None		(\$1,003.50)	(\$28,000.00)	(\$28,000.00)	\$0.00	\$28,000.00
Division Total: Recreation Administration		(\$1,003.50)	(\$28,000.00)	(\$28,000.00)	\$0.00	\$28,000.00
Division	1402	Athletics				
Program	00	None				
Activity	572	Parks and Recreation				
<u>Capital Outlay</u>						
64-000	Machinery and Equipment Machinery and Equipment	\$0.00	\$13,000.00	\$13,000.00	\$9,500.00	(\$3,500.00)
Comment: Level		Comment				
Department Entry		Field house alarm system				
Total: Capital Outlay		\$0.00	\$13,000.00	\$13,000.00	\$9,500.00	(\$3,500.00)
Activity Total: Parks and Recreation		\$0.00	(\$13,000.00)	(\$13,000.00)	(\$9,500.00)	\$3,500.00
Program Total: None		\$0.00	(\$13,000.00)	(\$13,000.00)	(\$9,500.00)	\$3,500.00
Division Total: Athletics		\$0.00	(\$13,000.00)	(\$13,000.00)	(\$9,500.00)	\$3,500.00
	1403	Community Center				
	00	None				
	572	Parks and Recreation				
<u>Capital Outlay</u>						
62-000	Buildings Buildings	\$0.00	\$8,500.00	\$8,500.00	\$0.00	(\$8,500.00)
63-400	Infrastructure Land Improvements	(\$733.30)	\$0.00	\$0.00	\$0.00	\$0.00
64-000	Machinery and Equipment Machinery and Equipment	\$15,271.00	\$17,400.00	\$17,400.00	\$0.00	(\$17,400.00)

Miami Shores Village, FL Live

Expense Budget Worksheet Report

<u>Total: Capital Outlay</u>		\$14,537.70	\$25,900.00	\$25,900.00	\$0.00	(\$25,900.00)
Activity Total: Parks and Recreation		(\$14,537.70)	(\$25,900.00)	(\$25,900.00)	\$0.00	\$25,900.00
Program Total: None		(\$14,537.70)	(\$25,900.00)	(\$25,900.00)	\$0.00	\$25,900.00
Division Total: Community Center		(\$14,537.70)	(\$25,900.00)	(\$25,900.00)	\$0.00	\$25,900.00
Division	1405	Aquatics				
Program	00	None				
Activity	572	Parks and Recreation				
<u>Capital Outlay</u>						
62-000	Buildings Buildings	\$0.00	\$0.00	\$0.00	\$16,500.00	\$16,500.00
	Comment: Level					
	Department Entry					Funding to replace aquatic center deck showers and aqualic center concession shutters
63-400	Infrastructure Land Improvements	\$0.00	\$40,000.00	\$40,000.00	\$12,000.00	(\$28,000.00)
	Comment: Level					
	Department Entry					Funding to replace pool strainers
64-000	Machinery and Equipment Machinery and Equipment	\$131,031.76	\$40,000.00	\$43,308.00	\$6,800.00	(\$33,200.00)
	Comment: Level					
	Department Entry					Funding to purchase four 20' subrella tops
<u>Total: Capital Outlay</u>		\$131,031.76	\$80,000.00	\$83,308.00	\$35,300.00	(\$44,700.00)
Activity Total: Parks and Recreation		(\$131,031.76)	(\$80,000.00)	(\$83,308.00)	(\$35,300.00)	\$44,700.00
Program Total: None		(\$131,031.76)	(\$80,000.00)	(\$83,308.00)	(\$35,300.00)	\$44,700.00
Division Total: Aquatics		(\$131,031.76)	(\$80,000.00)	(\$83,308.00)	(\$35,300.00)	\$44,700.00
	1406	Tennis				
	00	None				
	572	Parks and Recreation				
<u>Capital Outlay</u>						
63-400	Infrastructure Land Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
64-000	Machinery and Equipment Machinery and Equipment	\$0.00	\$2,932.00	\$0.00	\$0.00	(\$2,932.00)
<u>Total: Capital Outlay</u>		\$0.00	\$2,932.00	\$0.00	\$0.00	(\$2,932.00)
Activity Total: Parks and Recreation		\$0.00	(\$2,932.00)	\$0.00	\$0.00	\$2,932.00
Program Total: None		\$0.00	(\$2,932.00)	\$0.00	\$0.00	\$2,932.00

Miami Shores Village, FL Live

Expense Budget Worksheet Report

Account Number	Description	2014 Actual Amount	2015 Budget	2015 Estimated Amount	2016 Adopted	2015 Budget vs 2016 Adopted
Fund	301	Capital Projects				
Department	72	Recreation				
	Division Total: Tennis	\$0.00	(\$2,932.00)	\$0.00	\$0.00	\$2,932.00
	Department Total: Recreation	(\$146,572.96)	(\$149,832.00)	(\$150,208.00)	(\$44,800.00)	\$105,032.00
	Fund Total: Capital Projects	(\$491,961.32)	(\$533,472.00)	(\$785,586.00)	(\$259,800.00)	\$273,672.00
	Net Grand Totals:	(\$491,961.32)	(\$533,472.00)	(\$785,586.00)	(\$259,800.00)	\$273,672.00

Capital Project Master List
 FY2016 thru FY2020
 by Fund

Project Description	Dept	FY 2016	Fund Source
FINANCE			
Purchase Computer Equipment and Software	NON	75,000	GEN
		\$ 75,000	
RECREATION			
Replace Aquatic Center Deck Showers	REC-1405	4,500	GEN
Replace Pool Strainers	REC-1405	12,000	GEN
Replace Aquatic Center Concession Shutters	REC-1405	12,000	GEN
Purchase four 20' Sunbrella Tops	REC-1405	6,800	GEN
Field House Alarm System	REC-1402	9,500	GEN
		\$ 44,800	
POLICE			
Police station roof replacement (3/3)	POL	25,000	GEN
Associated Costs K-9 Replacement	POL	14,000	GEN
Taser replacement (2/2)	POL	19,000	GEN
		\$ 58,000	
PUBLIC WORKS			
Village Hall Renovation	PW:1202	50,000	GEN
Replace Railing at Bay (partial allocation)	PW:1202	22,000	GEN
Village Hall Electric Improvement	PW:1202	10,000	GEN
		\$ 82,000	
FLEET MAINTENANCE (F. 550)			
Replace 1 Lawnmowers	PW:FF	8,000	FF-FB
Replace 2001 E150 Van	PW:FF	25,000	FF-FB
Replace Box Truck 9767	PW:FF	40,000	FF-FB
Replace PW Director's Vehicle #0202	PW:FF	32,000	FF-FB
Replace 2 Police Vehicles	PW:FF	70,000	FF-FB
Replace V-0463 F250 Pickup Truck	PW:FF	30,000	FF-FB
		\$ 205,000	
LOCAL OPTION GAS TAXES (F. 130)			
96th Street Medians	PW: Sts	75,000	LOGT-FB
		\$ 75,000	
CITT FUND (F. 135)			
Replace Sidewalks	PW:CITT	75,000	CITT
Replace Name Street Signs	PW:CITT	100,000	CITT-FB
		\$ 175,000	
SANITATION FUND (F. 405)			
Replace Loader [V-36]	PW:SAN	133,000	SAN-FB
Replace V-0524 Trash Truck	PW:SAN	105,000	SAN-FB
		\$ 238,000	
STORMWATER FUND (F. 402)			
GPS to Map Storm Drains	PW:SW	10,000	SW-FB
		\$ 10,000	
TOTAL: ALL DEPARTMENTS		\$ 962,800	

MIAMI SHORES VILLAGE
Capital Improvement Project Detail Sheet
For Fiscal Year 2016 - 2020

Fund / Department		Project Name:		Technology Replacement Program			
PROJECT STATUS					Project Rating & Effective Year(s)		
Existing Program	Program Improvement	New Program	Deferred Program	Deleted Program	Priority (1-5); Rating	Submittal date	Effective year
							2016
Cost Estimate \$ 75,000		Project expected to begin:		Q1: Oct-Dec	Q2: Jan-Mar	Q3: Apr-Jun	Q4: Jul-Sep
Description of Item(s) or Project: Estimated Cost to continue Technology replacement program and to update equipment to meet new technology needs. This includes both hardware and software improvements to provide updated communication to residents.							
EXPENDITURE SCHEDULE (000'S): do not use less than \$5000							
Cost	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
Planning, Design, Permitting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Site Work Improvement	-	-	-	-	-	-	
Construction	-	-	-	-	-	-	
Furnishings/Equipment	75,000	75,000	-	-	-	-	
Vehicles	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	
FUNDING SOURCES & SCHEDULE (000'S)							
Funding Source	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
General Fund Capital Outlay	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	
Enterprise Fund: Stormwater	-	-	-	-	-	-	
Enterprise Fund: Sanitation	-	-	-	-	-	-	
ISF: Fleet Maintenance	-	-	-	-	-	-	
Grants	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	
OPERATING BUDGET IMPACT (000'S)				GENERAL INFORMATION			
	1st Year	2nd Year	3rd Year	Project Approval Date _____			
Personnel Costs	\$ -	\$ -	\$ -				
Operating Expenses	-	-	-				
NET OPERATING IMPACT	\$ -	\$ -	\$ -	PROJECT COST (000'S)		\$ -	
COMMENTS:							

MIAMI SHORES VILLAGE
Capital Improvement Project Detail Sheet
For Fiscal Year 2016 - 2020

Fund / Department		1405		Project Name:		Replace 2 Deck Showers	
PROJECT STATUS					Project Rating & Effective Year(s)		
Existing Program	Program Improvement	New Program	Deferred Program	Deleted Program	Priority (1-5); Rating	Submittal date	Effective year
	X				1	4/15/2015	16
Cost Estimate \$		3,500		Project expected to begin:		Q1: Oct-Dec	Q2: Jan-Mar
						Q3: Apr-Jun	Q4: Jul-Sep
Description of Item(s) or Project:							
Replace deck showers for Shipwreck Cove and the Competition Pool. Current showers are constantly breaking and very rusty inside & out. Most internal parts cannot be replaced due to rust.							
EXPENDITURE SCHEDULE (000'S): do not use less than \$5000							
Cost	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
Planning, Design, Permitting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Site Work Improvement	3,500	3,500	-	-	-	-	
Construction	-	-	-	-	-	-	
Furnishings/Equipment	-	-	-	-	-	-	
Vehicles	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 3,500	\$ 3,500	\$ -	\$ -	\$ -	\$ -	
FUNDING SOURCES & SCHEDULE (000'S)							
Funding Source	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
General Fund Capital Outlay	\$ 3,500	\$ 3,500	\$ -	\$ -	\$ -	\$ -	
Enterprise Fund: Stormwater	-	-	-	-	-	-	
Enterprise Fund: Sanitation	-	-	-	-	-	-	
ISF: Fleet Maintenance	-	-	-	-	-	-	
Grants	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 3,500	\$ 3,500	\$ -	\$ -	\$ -	\$ -	
OPERATING BUDGET IMPACT (000'S)				GENERAL INFORMATION			
	1st Year	2nd Year	3rd Year	Project Approval Date _____			
Personnel Costs	\$ -	\$ -	\$ -				
Operating Expenses	-	-	-				
NET OPERATING IMPACT	\$ -	\$ -	\$ -	PROJECT COST (000'S)		\$ -	
COMMENTS:							

MIAMI SHORES VILLAGE
Capital Improvement Project Detail Sheet
For Fiscal Year 2016 - 2020

Fund / Department		1405		Project Name:		New Filter Strainers	
PROJECT STATUS					Project Rating & Effective Year(s)		
Existing Program	Program Improvement	New Program	Deferred Program	Deleted Program	Priority (1-5); Rating	Submittal date	Effective year
X					1	4/15/2015	16
Cost Estimate		Project expected to begin:		Q1: Oct-Dec	Q2: Jan-Mar	Q3: Apr-Jun	Q4: Jul-Sep
\$12,000				X			
Description of Item(s) or Project: Replace filter strainers for Shipwreck Cove 50 and 25 HP pumps.							
EXPENDITURE SCHEDULE (000'S): do not use less than \$5000							
Cost	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
Planning, Design, Permitting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Site Work Improvement	12,000	12,000	-	-	-	-	
Construction	-	-	-	-	-	-	
Furnishings/Equipment	-	-	-	-	-	-	
Vehicles	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 12,000	\$ 12,000	\$ -	\$ -	\$ -	\$ -	
FUNDING SOURCES & SCHEDULE (000'S)							
Funding Source	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
General Fund Capital Outlay	\$ 12,000	\$ 12,000	\$ -	\$ -	\$ -	\$ -	
Enterprise Fund: Stormwater	-	-	-	-	-	-	
Enterprise Fund: Sanitation	-	-	-	-	-	-	
ISF: Fleet Maintenance	-	-	-	-	-	-	
Grants	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 12,000	\$ 12,000	\$ -	\$ -	\$ -	\$ -	
OPERATING BUDGET IMPACT (000'S)				GENERAL INFORMATION			
	1st Year	2nd Year	3rd Year	Project Approval Date _____			
Personnel Costs	\$ -	\$ -	\$ -				
Operating Expenses	-	-	-				
NET OPERATING IMPACT	\$ -	\$ -	\$ -	PROJECT COST (000'S)		\$ -	
COMMENTS: Existing Strainer clamps are broken and strainer baskets are rusted and bent. Strainers are currently being sealed with c-clamps. When the strainers actually fail, priming Shipwreck Cove Slide or Interactive pumps will be impossible. Repair time would be weeks. The price quoted would be for both pumps as well as strainer baskets for each.							

MIAMI SHORES VILLAGE
Capital Improvement Project Detail Sheet
For Fiscal Year 2016 - 2020

Fund / Department		Recreation / 1405		Project Name:		Replace Pool Concession Shutters	
PROJECT STATUS					Project Rating & Effective Year(s)		
Existing Program	Program Improvement	New Program	Deferred Program	Deleted Program	Priority (1-5); Rating	Submittal date	Effective year
	X				1	4/15/2015	FY16
Cost Estimate		Project expected to begin:		Q1: Oct-Dec	Q2: Jan-Mar	Q3: Apr-Jun	Q4: Jul-Sep
					X		
Description of Item(s) or Project: Replace the existing concession serving window shutters.							
EXPENDITURE SCHEDULE (000'S): do not use less than \$5000							
Cost	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
Planning, Design, Permitting	\$ 12,000	\$ 12,000	\$ -	\$ -	\$ -	\$ -	
Site Work Improvement	-	-	-	-	-	-	
Construction	-	-	-	-	-	-	
Furnishings/Equipment	-	-	-	-	-	-	
Vehicles	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 12,000	\$ 12,000	\$ -	\$ -	\$ -	\$ -	
FUNDING SOURCES & SCHEDULE (000'S)							
Funding Source	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
General Fund Capital Outlay	\$ 12,000	\$ 12,000	\$ -	\$ -	\$ -	\$ -	
Enterprise Fund: Stormwater	-	-	-	-	-	-	
Enterprise Fund: Sanitation	-	-	-	-	-	-	
ISF: Fleet Maintenance	-	-	-	-	-	-	
Grants	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 12,000	\$ 12,000	\$ -	\$ -	\$ -	\$ -	
OPERATING BUDGET IMPACT (000'S)				GENERAL INFORMATION			
	1st Year	2nd Year	3rd Year	Project Approval Date _____			
Personnel Costs	\$ -	\$ -	\$ -				
Operating Expenses	-	-	-				
NET OPERATING IMPACT	\$ -	\$ -	\$ -	PROJECT COST (000'S)		\$ -	
COMMENTS: The current pool concession shutters no longer roll up and cannot be secured at night. This project will install new shutters designed to be open and closed daily.							

MIAMI SHORES VILLAGE
Capital Improvement Project Detail Sheet
For Fiscal Year 2016 - 2020

Fund / Department		Recreation/ 1405		Project Name:		Replace 20' Sunbrella Tops	
PROJECT STATUS					Project Rating & Effective Year(s)		
Existing Program	Program Improvement	New Program	Deferred Program	Deleted Program	Priority (1-5); Rating	Submittal date	Effective year
x					1	4/15/2015	FY16
Cost Estimate		Project expected to begin:		Q1: Oct-Dec	Q2: Jan-Mar	Q3: Apr-Jun	Q4: Jul-Sep
					x		
Description of Item(s) or Project: Replace 4 of Shipwreck Cove's 20' sunbrella tops.							
EXPENDITURE SCHEDULE (000'S): do not use less than \$5000							
Cost	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
Planning, Design, Permitting	\$ 6,800	\$ 6,800	\$ -	\$ -	\$ -	\$ -	
Site Work Improvement	-	-	-	-	-	-	
Construction	-	-	-	-	-	-	
Furnishings/Equipment	-	-	-	-	-	-	
Vehicles	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 6,800	\$ 6,800	\$ -	\$ -	\$ -	\$ -	
FUNDING SOURCES & SCHEDULE (000'S)							
Funding Source	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
General Fund Capital Outlay	\$ 6,800	\$ 6,800	\$ -	\$ -	\$ -	\$ -	
Enterprise Fund: Stormwater	-	-	-	-	-	-	
Enterprise Fund: Sanitation	-	-	-	-	-	-	
ISF: Fleet Maintenance	-	-	-	-	-	-	
Grants	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 6,800	\$ 6,800	\$ -	\$ -	\$ -	\$ -	
OPERATING BUDGET IMPACT (000'S)				GENERAL INFORMATION			
	1st Year	2nd Year	3rd Year	Project Approval Date _____			
Personnel Costs	\$ -	\$ -	\$ -				
Operating Expenses	-	-	-				
NET OPERATING IMPACT	\$ -	\$ -	\$ -	PROJECT COST (000'S)		\$ -	
COMMENTS: Several of the existing tops are faded or torn due to exposure to the sun and wind. Purchasing 4 tops will replace two torn tops and provide two for backups.							

MIAMI SHORES VILLAGE
Capital Improvement Project Detail Sheet
For Fiscal Year 2016 - 2020

Fund / Department		Recreation / 1402		Project Name:		Field House Alarm System	
PROJECT STATUS					Project Rating & Effective Year(s)		
Existing Program	Program Improvement	New Program	Deferred Program	Deleted Program	Priority (1-5); Rating	Submittal date	Effective year
	x				1	4/15/2015	FY16
Cost Estimate		Project expected to begin:		Q1: Oct-Dec	Q2: Jan-Mar	Q3: Apr-Jun	Q4: Jul-Sep
\$9,500				x			
Description of Item(s) or Project: Install a new fire and security system in the field house.							
EXPENDITURE SCHEDULE (000'S): do not use less than \$5000							
Cost	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
Planning, Design, Permitting	\$ 9,500	\$ 9,500	\$ -	\$ -	\$ -	\$ -	
Site Work Improvement	-	-	-	-	-	-	
Construction	-	-	-	-	-	-	
Furnishings/Equipment	-	-	-	-	-	-	
Vehicles	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 9,500	\$ 9,500	\$ -	\$ -	\$ -	\$ -	
FUNDING SOURCES & SCHEDULE (000'S)							
Funding Source	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
General Fund Capital Outlay	\$ 9,500	\$ 9,500	\$ -	\$ -	\$ -	\$ -	
Enterprise Fund: Stormwater	-	-	-	-	-	-	
Enterprise Fund: Sanitation	-	-	-	-	-	-	
ISF: Fleet Maintenance	-	-	-	-	-	-	
Grants	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 9,500	\$ 9,500	\$ -	\$ -	\$ -	\$ -	
OPERATING BUDGET IMPACT (000'S)				GENERAL INFORMATION			
	1st Year	2nd Year	3rd Year	Project Approval Date _____			
Personnel Costs	\$ -	\$ -	\$ -				
Operating Expenses	-	-	-				
NET OPERATING IMPACT	\$ -	\$ -	\$ -	PROJECT COST (000'S)		\$ -	
COMMENTS: The current fire alarm system is no longer functioning and is beyond repair.							

MIAMI SHORES VILLAGE
Capital Improvement Project Detail Sheet
For Fiscal Year 2016 - 2020

Fund / Department		POLICE		Project Name:		Police Station Roof Replacement	
PROJECT STATUS					Project Rating & Effective Year(s)		
Existing Program	Program Improvement	New Program	Deferred Program	Deleted Program	Priority (1-5); Rating	Submittal date	Effective year
X					1		
Cost Estimate \$ 75,000		Project expected to begin:		Q1: Oct-Dec	Q2: Jan-Mar	Q3: Apr-Jun	Q4: Jul-Sep
				X			
Description of Item(s) or Project: Replace police station roof.							
EXPENDITURE SCHEDULE (000'S): do not use less than \$5000							
Cost	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
Planning, Design, Permitting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Site Work Improvement	-	-	-	-	-	-	
Construction	75,000	25,000	-	-	-	-	
Furnishings/Equipment	-	-	-	-	-	-	
Vehicles	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 75,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	
FUNDING SOURCES & SCHEDULE (000'S)							
Funding Source	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
General Fund Capital Outlay	\$ 75,000	\$ 25,000	-	\$ -	\$ -	\$ -	
Enterprise Fund: Stormwater	-	-	-	-	-	-	
Enterprise Fund: Sanitation	-	-	-	-	-	-	
ISF: Fleet Maintenance	-	-	-	-	-	-	
Grants	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 75,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	
OPERATING BUDGET IMPACT (000'S)				GENERAL INFORMATION			
	1st Year	2nd Year	3rd Year	Project Approval Date _____			
Personnel Costs	\$ -	\$ -	\$ -				
Operating Expenses	-	-	-				
NET OPERATING IMPACT	\$ -	\$ -	\$ -	PROJECT COST (000'S)		\$ -	
COMMENTS: Police station roof is 17 years old. Commercial roof life expectancy is 13-18 years.							

MIAMI SHORES VILLAGE
Capital Improvement Project Detail Sheet
For Fiscal Year 2016 - 2020

Fund / Department		POLICE		Project Name:		Police K-9 Dog replacement	
PROJECT STATUS					Project Rating & Effective Year(s)		
Existing Program	Program Improvement	New Program	Deferred Program	Deleted Program	Priority (1-5); Rating	Submittal date	Effective year
X					1		
Cost Estimate \$ 14,000		Project expected to begin:		Q1: Oct-Dec	Q2: Jan-Mar	Q3: Apr-Jun	Q4: Jul-Sep
							X
Description of Item(s) or Project: Replacement of Police K-9 (Nik) an associated costs.							
EXPENDITURE SCHEDULE (000'S): do not use less than \$5000							
Cost	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
Planning, Design, Permitting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Site Work Improvement	-	-	-	-	-	-	
Construction	-	-	-	-	-	-	
Furnishings/Equipment	-	-	-	-	-	-	
Vehicles	-	-	-	-	-	-	
Other	14,000	14,000	-	-	-	-	
TOTAL	\$ 14,000	\$ 14,000	\$ -	\$ -	\$ -	\$ -	
FUNDING SOURCES & SCHEDULE (000'S)							
Funding Source	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
General Fund Capital Outlay	\$ 14,000	\$ 14,000	\$ -	\$ -	\$ -	\$ -	
Enterprise Fund: Stormwater	-	-	-	-	-	-	
Enterprise Fund: Sanitation	-	-	-	-	-	-	
ISF: Fleet Maintenance	-	-	-	-	-	-	
Grants	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 14,000	\$ 14,000	\$ -	\$ -	\$ -	\$ -	
OPERATING BUDGET IMPACT (000'S)				GENERAL INFORMATION			
	1st Year	2nd Year	3rd Year	Project Approval Date _____			
Personnel Costs	\$ -	\$ -	\$ -				
Operating Expenses	-	-	-				
NET OPERATING IMPACT	\$ -	\$ -	\$ -	PROJECT COST (000'S)		\$ -	
COMMENTS: K-9 (Nik) Replacement. K-9 is 11 years old.							

MIAMI SHORES VILLAGE
Capital Improvement Project Detail Sheet
For Fiscal Year 2016 - 2020

Fund / Department		POLICE		Project Name:		POLICE TASER REPLACEMENT	
PROJECT STATUS					Project Rating & Effective Year(s)		
Existing Program	Program Improvement	New Program	Deferred Program	Deleted Program	Priority (1-5); Rating	Submittal date	Effective year
X					1		
Cost Estimate \$ 38,000		Project expected to begin:		Q1: Oct-Dec	Q2: Jan-Mar	Q3: Apr-Jun	Q4: Jul-Sep
				X			
Description of Item(s) or Project: Replacement of Taser ECD devices for officers. Part 2 of 2.							
EXPENDITURE SCHEDULE (000'S): do not use less than \$5000							
Cost	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
Planning, Design, Permitting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Site Work Improvement	-	-	-	-	-	-	
Construction	-	-	-	-	-	-	
Furnishings/Equipment	38,000	19,000	-	-	-	-	
Vehicles	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 38,000	\$ 19,000	\$ -	\$ -	\$ -	\$ -	
FUNDING SOURCES & SCHEDULE (000'S)							
Funding Source	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
General Fund Capital Outlay	\$ 38,000	\$ 19,000	\$ -	\$ -	\$ -	\$ -	
Enterprise Fund: Stormwater	-	-	-	-	-	-	
Enterprise Fund: Sanitation	-	-	-	-	-	-	
ISF: Fleet Maintenance	-	-	-	-	-	-	
Grants	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 38,000	\$ 19,000	\$ -	\$ -	\$ -	\$ -	
OPERATING BUDGET IMPACT (000'S)				GENERAL INFORMATION			
	1st Year	2nd Year	3rd Year	Project Approval Date _____			
Personnel Costs	\$ -	\$ -	\$ -				
Operating Expenses	-	-	-				
NET OPERATING IMPACT	\$ -	\$ -	\$ -	PROJECT COST (000'S)		\$ -	
COMMENTS: Current Tasers are 9 years old and are no longer supported with parts/service. Purchase is part 2 of 2.							

MIAMI SHORES VILLAGE
Capital Improvement Project Detail Sheet
For Fiscal Year 2016 - 2020

Fund / Department		Public Works/General		Project Name:		Village Hall Renovation	
PROJECT STATUS					Project Rating & Effective Year(s)		
Existing Program	Program Improvement	New Program	Deferred Program	Deleted Program	Priority (1-5); Rating	Submittal date	Effective year
X					1	4/10/2015	2015/2016
Cost Estimate \$ 50,000		Project expected to begin:		Q1: Oct-Dec	Q2: Jan-Mar	Q3: Apr-Jun	Q4: Jul-Sep
				X			
Description of Item(s) or Project: Funding for renovation projects to update Village Hall.							
EXPENDITURE SCHEDULE (000'S): do not use less than \$5000							
Cost	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
Planning, Design, Permitting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Site Work Improvement	-	-	-	-	-	-	
Construction	-	-	-	-	-	-	
Furnishings/Equipment	-	-	-	-	-	-	
Vehicles	-	-	-	-	-	-	
Other	50,000	50,000	-	-	-	-	
TOTAL	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	
FUNDING SOURCES & SCHEDULE (000'S)							
Funding Source	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
General Fund Capital Outlay	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	
Enterprise Fund: Stormwater	-	-	-	-	-	-	
Enterprise Fund: Sanitation	-	-	-	-	-	-	
ISF: Fleet Maintenance	-	-	-	-	-	-	
Grants	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	
OPERATING BUDGET IMPACT (000'S)				GENERAL INFORMATION			
	1st Year	2nd Year	3rd Year	Project Approval Date _____			
Personnel Costs	\$ -	\$ -	\$ -				
Operating Expenses	-	-	-				
NET OPERATING IMPACT	\$ -	\$ -	\$ -	PROJECT COST (000'S)		\$ -	
COMMENTS:							

MIAMI SHORES VILLAGE
Capital Improvement Project Detail Sheet
For Fiscal Year 2016 - 2020

Fund / Department		Public Works/General		Project Name:		Replace railing at bay	
PROJECT STATUS					Project Rating & Effective Year(s)		
Existing Program	Program Improvement	New Program	Deferred Program	Deleted Program	Priority (1-5); Rating	Submittal date	Effective year
X					1	4/10/2015	2015/2016
Cost Estimate \$		22,000		Project expected to begin:		Q1: Oct-Dec	Q2: Jan-Mar
				X		Q3: Apr-Jun	Q4: Jul-Sep
Description of Item(s) or Project:							
The railing at the bay is getting close to reaching its life expectancy. (Partial allocation)							
EXPENDITURE SCHEDULE (000'S): do not use less than \$5000							
Cost	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
Planning, Design, Permitting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Site Work Improvement	22,000	22,000	-	-	-	-	
Construction	-	-	-	-	-	-	
Furnishings/Equipment	-	-	-	-	-	-	
Vehicles	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 22,000	\$ 22,000	\$ -	\$ -	\$ -	\$ -	
FUNDING SOURCES & SCHEDULE (000'S)							
Funding Source	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
General Fund Capital Outlay	\$ 22,000	\$ 22,000	\$ -	\$ -	\$ -	\$ -	
Enterprise Fund: Stormwater	-	-	-	-	-	-	
Enterprise Fund: Sanitation	-	-	-	-	-	-	
ISF: Fleet Maintenance	-	-	-	-	-	-	
Grants	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 22,000	\$ 22,000	\$ -	\$ -	\$ -	\$ -	
OPERATING BUDGET IMPACT (000'S)				GENERAL INFORMATION			
	1st Year	2nd Year	3rd Year	Project Approval Date _____			
Personnel Costs	\$ -	\$ -	\$ -				
Operating Expenses	-	-	-				
NET OPERATING IMPACT	\$ -	\$ -	\$ -	PROJECT COST (000'S)		\$ -	
COMMENTS:							

MIAMI SHORES VILLAGE
Capital Improvement Project Detail Sheet
For Fiscal Year 2016 - 2020

Fund / Department		Public Works/Parks		Project Name:		Replace 1 lawn mower	
PROJECT STATUS					Project Rating & Effective Year(s)		
Existing Program	Program Improvement	New Program	Deferred Program	Deleted Program	Priority (1-5); Rating	Submittal date	Effective year
X					1	4/10/2015	2015/2016
Cost Estimate \$ 8,000		Project expected to begin:		Q1: Oct-Dec	Q2: Jan-Mar	Q3: Apr-Jun	Q4: Jul-Sep
		X					
Description of Item(s) or Project: Lawnmower will have met their life expectancy.							
EXPENDITURE SCHEDULE (000'S): do not use less than \$5000							
Cost	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
Planning, Design, Permitting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Site Work Improvement	-	-	-	-	-	-	
Construction	-	-	-	-	-	-	
Furnishings/Equipment	8,000	8,000	-	-	-	-	
Vehicles	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 8,000	\$ 8,000	\$ -	\$ -	\$ -	\$ -	
FUNDING SOURCES & SCHEDULE (000'S)							
Funding Source	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
General Fund Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Enterprise Fund: Stormwater	-	-	-	-	-	-	
Enterprise Fund: Sanitation	-	-	-	-	-	-	
ISF: Fleet Maintenance	8,000	8,000	-	-	-	-	
Grants	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 8,000	\$ 8,000	\$ -	\$ -	\$ -	\$ -	
OPERATING BUDGET IMPACT (000'S)				GENERAL INFORMATION			
	1st Year	2nd Year	3rd Year	Project Approval Date _____			
Personnel Costs	\$ -	\$ -	\$ -				
Operating Expenses	-	-	-				
NET OPERATING IMPACT	\$ -	\$ -	\$ -	PROJECT COST (000'S)		\$ -	
COMMENTS:							

MIAMI SHORES VILLAGE
Capital Improvement Project Detail Sheet
For Fiscal Year 2016 - 2020

Fund / Department		Public Works/Fleet		Project Name:		Replace 2001 E150 Van	
PROJECT STATUS					Project Rating & Effective Year(s)		
Existing Program	Program Improvement	New Program	Deferred Program	Deleted Program	Priority (1-5); Rating	Submittal date	Effective year
X					1	4/10/2015	2015/2016
Cost Estimate	\$ 25,000	Project expected to begin:		Q1: Oct-Dec	Q2: Jan-Mar	Q3: Apr-Jun	Q4: Jul-Sep
			X				
Description of Item(s) or Project: Vehicle 2001 will have met its life expectancy.							
EXPENDITURE SCHEDULE (000'S): do not use less than \$5000							
Cost	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
Planning, Design, Permitting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Site Work Improvement	-	-	-	-	-	-	
Construction	-	-	-	-	-	-	
Furnishings/Equipment	-	-	-	-	-	-	
Vehicles	25,000	25,000	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	
FUNDING SOURCES & SCHEDULE (000'S)							
Funding Source	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
General Fund Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Enterprise Fund: Stormwater	-	-	-	-	-	-	
Enterprise Fund: Sanitation	-	-	-	-	-	-	
ISF: Fleet Maintenance	25,000	25,000	-	-	-	-	
Grants	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	
OPERATING BUDGET IMPACT (000'S)				GENERAL INFORMATION			
	1st Year	2nd Year	3rd Year	Project Approval Date _____			
Personnel Costs	\$ -	\$ -	\$ -				
Operating Expenses	-	-	-				
NET OPERATING IMPACT	\$ -	\$ -	\$ -	PROJECT COST (000'S)		\$ -	
COMMENTS:							

MIAMI SHORES VILLAGE
Capital Improvement Project Detail Sheet
For Fiscal Year 2016 - 2020

Fund / Department		Public Works/Streets		Project Name:		Replace Vehicle 9767 Box Truck	
PROJECT STATUS					Project Rating & Effective Year(s)		
Existing Program	Program Improvement	New Program	Deferred Program	Deleted Program	Priority (1-5); Rating	Submittal date	Effective year
X						4/10/2015	2015/2016
Cost Estimate \$		Project expected to begin:		Q1: Oct-Dec	Q2: Jan-Mar	Q3: Apr-Jun	Q4: Jul-Sep
\$ 40,000				X			
Description of Item(s) or Project: Vehicle 9767 will have met its life expectancy (1997 Vehicle)							
EXPENDITURE SCHEDULE (000'S): do not use less than \$5000							
Cost	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
Planning, Design, Permitting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Site Work Improvement	-	-	-	-	-	-	
Construction	-	-	-	-	-	-	
Furnishings/Equipment	-	-	-	-	-	-	
Vehicles	40,000	40,000	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	
FUNDING SOURCES & SCHEDULE (000'S)							
Funding Source	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
General Fund Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Enterprise Fund: Stormwater	-	-	-	-	-	-	
Enterprise Fund: Sanitation	-	-	-	-	-	-	
ISF: Fleet Maintenance	40,000	40,000	-	-	-	-	
Grants	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	
OPERATING BUDGET IMPACT (000'S)				GENERAL INFORMATION			
	1st Year	2nd Year	3rd Year	Project Approval Date _____			
Personnel Costs	\$ -	\$ -	\$ -				
Operating Expenses	-	-	-				
NET OPERATING IMPACT	\$ -	\$ -	\$ -	PROJECT COST (000'S)		\$ -	
COMMENTS:							

MIAMI SHORES VILLAGE
Capital Improvement Project Detail Sheet
For Fiscal Year 2016 - 2020

Fund / Department		Public Works/Fleet		Project Name:		Replace 2002 Director's car	
PROJECT STATUS					Project Rating & Effective Year(s)		
Existing Program	Program Improvement	New Program	Deferred Program	Deleted Program	Priority (1-5); Rating	Submittal date	Effective year
X					1	4/10/2015	2015/2016
Cost Estimate \$ 32,000		Project expected to begin:		Q1: Oct-Dec X	Q2: Jan-Mar	Q3: Apr-Jun	Q4: Jul-Sep
Description of Item(s) or Project: Vehicle 2002 will have met its life expectancy (2002) Vehicle							
EXPENDITURE SCHEDULE (000'S): do not use less than \$5000							
Cost	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
Planning, Design, Permitting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Site Work Improvement	-	-	-	-	-	-	
Construction	-	-	-	-	-	-	
Furnishings/Equipment	-	-	-	-	-	-	
Vehicles	32,000	32,000	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 32,000	\$ 32,000	\$ -	\$ -	\$ -	\$ -	
FUNDING SOURCES & SCHEDULE (000'S)							
Funding Source	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
General Fund Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Enterprise Fund: Stormwater	-	-	-	-	-	-	
Enterprise Fund: Sanitation	-	-	-	-	-	-	
ISF: Fleet Maintenance	32,000	32,000	-	-	-	-	
Grants	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 32,000	\$ 32,000	\$ -	\$ -	\$ -	\$ -	
OPERATING BUDGET IMPACT (000'S)				GENERAL INFORMATION			
	1st Year	2nd Year	3rd Year	Project Approval Date _____			
Personnel Costs	\$ -	\$ -	\$ -				
Operating Expenses	-	-	-				
NET OPERATING IMPACT	\$ -	\$ -	\$ -	PROJECT COST (000'S)		\$ -	
COMMENTS:							

MIAMI SHORES VILLAGE
Capital Improvement Project Detail Sheet
For Fiscal Year 2016 - 2020

Fund / Department		Public Works/Fleet/Police		Project Name:		Replace 2 police cars	
PROJECT STATUS					Project Rating & Effective Year(s)		
Existing Program	Program Improvement	New Program	Deferred Program	Deleted Program	Priority (1-5); Rating	Submittal date	Effective year
X					1	4/10/2015	2015/2016
Cost Estimate \$ 70,000		Project expected to begin:		Q1: Oct-Dec X	Q2: Jan-Mar	Q3: Apr-Jun	Q4: Jul-Sep
Description of Item(s) or Project: Vehicles will have met their life expectancy							
EXPENDITURE SCHEDULE (000'S): do not use less than \$5000							
Cost	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
Planning, Design, Permitting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Site Work Improvement	-	-	-	-	-	-	
Construction	-	-	-	-	-	-	
Furnishings/Equipment	-	-	-	-	-	-	
Vehicles	70,000	70,000	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 70,000	\$ 70,000	\$ -	\$ -	\$ -	\$ -	
FUNDING SOURCES & SCHEDULE (000'S)							
Funding Source	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
General Fund Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Enterprise Fund: Stormwater	-	-	-	-	-	-	
Enterprise Fund: Sanitation	-	-	-	-	-	-	
ISF: Fleet Maintenance	70,000	70,000	-	-	-	-	
Grants	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 70,000	\$ 70,000	\$ -	\$ -	\$ -	\$ -	
OPERATING BUDGET IMPACT (000'S)				GENERAL INFORMATION			
	1st Year	2nd Year	3rd Year	Project Approval Date _____			
Personnel Costs	\$ -	\$ -	\$ -				
Operating Expenses	-	-	-				
NET OPERATING IMPACT	\$ -	\$ -	\$ -	PROJECT COST (000'S)		\$ -	
COMMENTS:							

MIAMI SHORES VILLAGE
Capital Improvement Project Detail Sheet
For Fiscal Year 2016 - 2020

Fund / Department		Public Works/Fleet/CITT		Project Name:		Replace vehicle 0463 F250 Pick up	
PROJECT STATUS					Project Rating & Effective Year(s)		
Existing Program	Program Improvement	New Program	Deferred Program	Deleted Program	Priority (1-5); Rating	Submittal date	Effective year
X					1	4/10/2015	2015/2016
Cost Estimate \$ 30,000		Project expected to begin:		Q1: Oct-Dec X	Q2: Jan-Mar	Q3: Apr-Jun	Q4: Jul-Sep
Description of Item(s) or Project: Vehicle 0463 will have met its life expectancy. (2004 Vehicle)							
EXPENDITURE SCHEDULE (000'S): do not use less than \$5000							
Cost	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
Planning, Design, Permitting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Site Work Improvement	-	-	-	-	-	-	
Construction	-	-	-	-	-	-	
Furnishings/Equipment	-	-	-	-	-	-	
Vehicles	30,000	30,000	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	
FUNDING SOURCES & SCHEDULE (000'S)							
Funding Source	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
General Fund Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Enterprise Fund: Stormwater	-	-	-	-	-	-	
Enterprise Fund: Sanitation	-	-	-	-	-	-	
ISF: Fleet Maintenance	30,000	30,000	-	-	-	-	
Grants	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	
OPERATING BUDGET IMPACT (000'S)				GENERAL INFORMATION			
	1st Year	2nd Year	3rd Year	Project Approval Date _____			
Personnel Costs	\$ -	\$ -	\$ -				
Operating Expenses	-	-	-				
NET OPERATING IMPACT	\$ -	\$ -	\$ -	PROJECT COST (000'S)		\$ -	
COMMENTS:							

MIAMI SHORES VILLAGE
Capital Improvement Project Detail Sheet
For Fiscal Year 2016 - 2020

Fund / Department		Public Works/LOGT		Project Name:		96th Street Medians	
PROJECT STATUS					Project Rating & Effective Year(s)		
Existing Program	Program Improvement	New Program	Deferred Program	Deleted Program	Priority (1-5); Rating	Submittal date	Effective year
X						4/10/2015	2015/2016
Cost Estimate \$		Project expected to begin:		Q1: Oct-Dec	Q2: Jan-Mar	Q3: Apr-Jun	Q4: Jul-Sep
\$ 75,000				X			
Description of Item(s) or Project: Landscaping and improving medians							
EXPENDITURE SCHEDULE (000'S): do not use less than \$5000							
Cost	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
Planning, Design, Permitting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Site Work Improvement	75,000	75,000	-	-	-	-	
Construction	-	-	-	-	-	-	
Furnishings/Equipment	-	-	-	-	-	-	
Vehicles	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	
FUNDING SOURCES & SCHEDULE (000'S)							
Funding Source	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
General Fund Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Enterprise Fund: Stormwater	-	-	-	-	-	-	
Enterprise Fund: Sanitation	-	-	-	-	-	-	
ISF: Fleet Maintenance	-	-	-	-	-	-	
Grants	-	-	-	-	-	-	
Other: LOGT	75,000	75,000	-	-	-	-	
TOTAL	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	
OPERATING BUDGET IMPACT (000'S)				GENERAL INFORMATION			
	1st Year	2nd Year	3rd Year	Project Approval Date _____			
Personnel Costs	\$ -	\$ -	\$ -				
Operating Expenses	-	-	-				
NET OPERATING IMPACT	\$ -	\$ -	\$ -	PROJECT COST (000'S)		\$ -	
COMMENTS:							

MIAMI SHORES VILLAGE
Capital Improvement Project Detail Sheet
For Fiscal Year 2016 - 2020

Fund / Department		Public Works/LOGT		Project Name:		Replace sidewalks	
PROJECT STATUS					Project Rating & Effective Year(s)		
Existing Program	Program Improvement	New Program	Deferred Program	Deleted Program	Priority (1-5); Rating	Submittal date	Effective year
X					1	4/10/2015	2015/2016
Cost Estimate \$ 75,000		Project expected to begin:		Q1: Oct-Dec X	Q2: Jan-Mar	Q3: Apr-Jun	Q4: Jul-Sep
Description of Item(s) or Project: Replace damaged sidewalks caused by Village trees, throughout the Village.							
EXPENDITURE SCHEDULE (000'S): do not use less than \$5000							
Cost	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
Planning, Design, Permitting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Site Work Improvement	-	-	-	-	-	-	
Construction	75,000	75,000	-	-	-	-	
Furnishings/Equipment	-	-	-	-	-	-	
Vehicles	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	
FUNDING SOURCES & SCHEDULE (000'S)							
Funding Source	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
General Fund Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Enterprise Fund: Stormwater	-	-	-	-	-	-	
Enterprise Fund: Sanitation	-	-	-	-	-	-	
ISF: Fleet Maintenance	-	-	-	-	-	-	
Grants	-	-	-	-	-	-	
Other: CITT	75,000	75,000	-	-	-	-	
TOTAL	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	
OPERATING BUDGET IMPACT (000'S)				GENERAL INFORMATION			
	1st Year	2nd Year	3rd Year	Project Approval Date _____			
Personnel Costs	\$ -	\$ -	\$ -				
Operating Expenses	-	-	-				
NET OPERATING IMPACT	\$ -	\$ -	\$ -	PROJECT COST (000'S)		\$ -	
COMMENTS:							

MIAMI SHORES VILLAGE
Capital Improvement Project Detail Sheet
For Fiscal Year 2016 - 2020

Fund / Department		Public Works/		Project Name:		Replace Name Street Signs	
PROJECT STATUS					Project Rating & Effective Year(s)		
Existing Program	Program Improvement	New Program	Deferred Program	Deleted Program	Priority (1-5); Rating	Submittal date	Effective year
X						4/10/2015	2015/2016
Cost Estimate \$ 100,000		Project expected to begin:		Q1: Oct-Dec	Q2: Jan-Mar	Q3: Apr-Jun	Q4: Jul-Sep
				X			
Description of Item(s) or Project: Continue to replace the street signs within the Village							
EXPENDITURE SCHEDULE (000'S): do not use less than \$5000							
Cost	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
Planning, Design, Permitting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Site Work Improvement	100,000	100,000	-	-	-	-	
Construction	-	-	-	-	-	-	
Furnishings/Equipment	-	-	-	-	-	-	
Vehicles	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	
FUNDING SOURCES & SCHEDULE (000'S)							
Funding Source	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
General Fund Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Enterprise Fund: Stormwater	-	-	-	-	-	-	
Enterprise Fund: Sanitation	-	-	-	-	-	-	
ISF: Fleet Maintenance	-	-	-	-	-	-	
Grants	-	-	-	-	-	-	
Other: CITT	100,000	100,000	-	-	-	-	
TOTAL	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	
OPERATING BUDGET IMPACT (000'S)				GENERAL INFORMATION			
	1st Year	2nd Year	3rd Year	Project Approval Date _____			
Personnel Costs	\$ -	\$ -	\$ -				
Operating Expenses	-	-	-				
NET OPERATING IMPACT	\$ -	\$ -	\$ -	PROJECT COST (000'S)		\$ -	
COMMENTS:							

MIAMI SHORES VILLAGE
Capital Improvement Project Detail Sheet
For Fiscal Year 2016 - 2020

Fund / Department		Public Works/Fleet/Waste		Project Name:		Replace vehicle 36 Front End Loader	
PROJECT STATUS					Project Rating & Effective Year(s)		
Existing Program	Program Improvement	New Program	Deferred Program	Deleted Program	Priority (1-5); Rating	Submittal date	Effective year
X					1	4/10/2015	2015/2016
Cost Estimate \$ 133,000		Project expected to begin:		Q1: Oct-Dec X	Q2: Jan-Mar	Q3: Apr-Jun	Q4: Jul-Sep
Description of Item(s) or Project: Vehicle 36 will have met its life expectancy. (2006 Vehicle)							
EXPENDITURE SCHEDULE (000'S): do not use less than \$5000							
Cost	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
Planning, Design, Permitting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Site Work Improvement	-	-	-	-	-	-	
Construction	-	-	-	-	-	-	
Furnishings/Equipment	133,000	133,000	-	-	-	-	
Vehicles	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 133,000	\$ 133,000	\$ -	\$ -	\$ -	\$ -	
FUNDING SOURCES & SCHEDULE (000'S)							
Funding Source	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
General Fund Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Enterprise Fund: Stormwater	-	-	-	-	-	-	
Enterprise Fund: Sanitation	133,000	133,000	-	-	-	-	
ISF: Fleet Maintenance	-	-	-	-	-	-	
Grants	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 133,000	\$ 133,000	\$ -	\$ -	\$ -	\$ -	
OPERATING BUDGET IMPACT (000'S)				GENERAL INFORMATION			
	1st Year	2nd Year	3rd Year	Project Approval Date _____			
Personnel Costs	\$ -	\$ -	\$ -				
Operating Expenses	-	-	-				
NET OPERATING IMPACT	\$ -	\$ -	\$ -	PROJECT COST (000'S)		\$ -	
COMMENTS:							

MIAMI SHORES VILLAGE
Capital Improvement Project Detail Sheet
For Fiscal Year 2016 - 2020

Fund / Department		Public Works/Waste		Project Name:		Replace Vehicle 0524 Trash Truck	
PROJECT STATUS					Project Rating & Effective Year(s)		
Existing Program	Program Improvement	New Program	Deferred Program	Deleted Program	Priority (1-5); Rating	Submittal date	Effective year
X					1	4/10/2015	2015/2016
Cost Estimate \$ 105,000		Project expected to begin:		Q1: Oct-Dec	Q2: Jan-Mar	Q3: Apr-Jun	Q4: Jul-Sep
				X			
Description of Item(s) or Project: Vehicle 0524 will have met its life expectancy. (2005 Vehicle)							
EXPENDITURE SCHEDULE (000'S): do not use less than \$5000							
Cost	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
Planning, Design, Permitting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Site Work Improvement	-	-	-	-	-	-	
Construction	-	-	-	-	-	-	
Furnishings/Equipment	-	-	-	-	-	-	
Vehicles	105,000	105,000	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 105,000	\$ 105,000	\$ -	\$ -	\$ -	\$ -	
FUNDING SOURCES & SCHEDULE (000'S)							
Funding Source	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
General Fund Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Enterprise Fund: Stormwater	-	-	-	-	-	-	
Enterprise Fund: Sanitation	105,000	105,000	-	-	-	-	
ISF: Fleet Maintenance	-	-	-	-	-	-	
Grants	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 105,000	\$ 105,000	\$ -	\$ -	\$ -	\$ -	
OPERATING BUDGET IMPACT (000'S)				GENERAL INFORMATION			
	1st Year	2nd Year	3rd Year	Project Approval Date _____			
Personnel Costs	\$ -	\$ -	\$ -				
Operating Expenses	-	-	-				
NET OPERATING IMPACT	\$ -	\$ -	\$ -	PROJECT COST (000'S)		\$ -	
COMMENTS:							

MIAMI SHORES VILLAGE
Capital Improvement Project Detail Sheet
For Fiscal Year 2016 - 2020

Fund / Department		Public Works/		Project Name:		GPS System to Map Storm Drains	
PROJECT STATUS						Project Rating & Effective Year(s)	
Existing Program	Program Improvement	New Program	Deferred Program	Deleted Program	Priority (1-5); Rating	Submittal date	Effective year
X						4/10/2015	2015/2016
Cost Estimate \$ 10,000		Project expected to begin:		Q1: Oct-Dec X	Q2: Jan-Mar	Q3: Apr-Jun	Q4: Jul-Sep
Description of Item(s) or Project: The GPS System will allow us to locate and map the existing storm drains.							
EXPENDITURE SCHEDULE (000'S): do not use less than \$5000							
Cost	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
Planning, Design, Permitting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Site Work Improvement	-	-	-	-	-	-	
Construction	-	-	-	-	-	-	
Furnishings/Equipment	10,000	10,000	-	-	-	-	
Vehicles	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	
FUNDING SOURCES & SCHEDULE (000'S)							
Funding Source	TOTAL	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
General Fund Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Enterprise Fund: Stormwater	10,000.00	10,000.00	-	-	-	-	
Enterprise Fund: Sanitation	-	-	-	-	-	-	
ISF: Fleet Maintenance	-	-	-	-	-	-	
Grants	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	
OPERATING BUDGET IMPACT (000'S)				GENERAL INFORMATION			
	1st Year	2nd Year	3rd Year	Project Approval Date _____			
Personnel Costs	\$ -	\$ -	\$ -				
Operating Expenses	-	-	-				
NET OPERATING IMPACT	\$ -	\$ -	\$ -	PROJECT COST (000'S)		\$ -	
COMMENTS:							

CAPITAL PROJECTS

Services, Functions and Activities

The **FY 2016-2020 Capital Improvement Plan (CIP)** represents department requests for capital equipment and projects valued at more than \$5,000 with a life expectancy of at least three years. The purpose of the CIP is to establish a long term plan of proposed capital expenditures with the means and methods of financing. The Village is required to adopt a five-year comprehensive plan in order to comply with state requirements.

The five-year CIP is updated annually to add new projects, to re-evaluate the program and project priorities in light of unanticipated needs, and to revise recommendations to take into account new requirements and new sources of funding. Capital Improvement programming thus becomes a continuing part of the Village's budgeting and management procedures.

The Proposed Budget is divided into each funding year and identifies the following: 1) project or program description; 2) the department submitting the request; 3) the division that will benefit from the investment; and, 4) the cost of the project by funding source. For the five-year period scheduled to begin on October 1, 2015 and continue through September 30, 2020, **\$20,754,157** is planned for investment in Village assets and infrastructure as follows:

FISCAL YEAR	REQUESTED
2015-2016	\$ 952,800
2016-2017	\$ 15,601,672
2017-2018	\$ 1,664,685
2018-2019	\$ 1,273,000
2019-2020	\$ 1,262,000
TOTAL	\$ 20,754,157

DEPARTMENT	FIVE-YEAR TOTAL
Finance	\$ 275,000
Library	\$ 149,357
Police Dept	\$ 98,000
Public Works	\$ 5,527,000
Recreation	\$ 14,704,800
TOTAL	\$ 20,754,157

*The comment(s) for each line item can be found below the account and amounts on the following pages

Capital Project Master List
 FY2016 thru FY2020
 by Fund

Project Description	Dept	FY 2016	Fund Source
FINANCE			
Purchase Computer Equipment and Software	NON	75,000	GEN
		\$ 75,000	
RECREATION			
Replace Aquatic Center Deck Showers	REC-1405	4,500	GEN
Replace Pool Strainers	REC-1405	12,000	GEN
Replace Aquatic Center Concession Shutters	REC-1405	12,000	GEN
Purchase four 20' Sunbrella Tops	REC-1405	6,800	GEN
Field House Alarm System	REC-1402	9,500	GEN
		\$ 44,800	
POLICE			
Police station roof replacement (3/3)	POL	25,000	GEN
Associated Costs K-9 Replacement	POL	14,000	GEN
Taser replacement (2/2)	POL	19,000	GEN
		\$ 58,000	
PUBLIC WORKS			
Village Hall Renovation	PW:1202	50,000	GEN
Replace Railing at Bay (partial allocation)	PW:1202	22,000	GEN
Village Hall Electric Improvement	PW:1202	10,000	GEN
		\$ 82,000	
FLEET MAINTENANCE (F. 550)			
Replace 1 Lawnmowers	PW:FF	8,000	FF-FB
Replace 2001 E150 Van	PW:FF	25,000	FF-FB
Replace Box Truck 9767	PW:FF	40,000	FF-FB
Replace PW Director's Vehicle #0202	PW:FF	32,000	FF-FB
Replace 2 Police Vehicles	PW:FF	70,000	FF-FB
Replace V-0463 F250 Pickup Truck	PW:FF	30,000	FF-FB
		\$ 205,000	
LOCAL OPTION GAS TAXES (F. 130)			
96th Street Medians	PW: Sts	75,000	LOGT-FB
		\$ 75,000	
CITT FUND (F. 135)			
Replace Sidewalks	PW:CITT	75,000	CITT
Replace Name Street Signs	PW:CITT	100,000	CITT-FB
		\$ 175,000	
SANITATION FUND (F. 405)			
Replace Loader [V-36]	PW:SAN	133,000	SAN-FB
Replace V-0524 Trash Truck	PW:SAN	105,000	SAN-FB
		\$ 238,000	
STORMWATER FUND (F. 402)			
GPS to Map Storm Drains	PW:SW	10,000	SW-FB
		\$ 10,000	
TOTAL: ALL DEPARTMENTS		\$ 962,800	

City of St. Louis
 Department of Public Works
 Office of Capital Projects

Capital Project Master List
 FY2016 thru FY2020
 by Fund

Project Description	Dept	FY 2017
TOTAL: ALL DEPARTMENTS		\$15,601,672
Purchase Computer Equipment and Software	NON	50,000
FINANCE		\$ 50,000
Construct New Community Center	REC-1403	14,000,000
Aquatic Center Deck Equipment	REC-1405	12,000
Purchase 2 Portable Backstops	REC-1402	5,500
Re-surface Shipwreck Cove	REC-1405	45,000
Re-tile Aquatic Center Office	REC-1405	20,000
Purchase 3 sets of Portable Bleachers	REC-1402	21,000
Constitution Park Fence	REC-1403	26,000
Resurface Tennis and Basketball Courts	REC-1402	52,000
Replace Lifeguard Stands	REC-1405	16,000
Fence Constitution Park	REC-1403	26,000
Laser Level Sports Fields	REC-1402	75,000
Tot Lot Swing Set Sunshade	REC-1403	52,000
RECREATION		\$14,350,500
Library Software Upgrade	LIB	75,000
Replace North /South Wing Air Conditioners (4 units)	LIB	22,757
Replace Library Carpeting	LIB	40,415
LIBRARY		\$ 138,172
Police station roof replacement (2/3)	POL	25,000
Police Station rear canopy replacement (2/2)	POL	15,000
POLICE		\$ 40,000
Replace V-0401 Village Hall Generator (partial funding)	PW:ADM	70,000
Public Works		\$ 70,000

Capital Project Master List
 FY2016 thru FY2020
 by Fund

Project Description	Dept	FY 2017
Replace V-0704 Trail Blazer	PW: FF	40,000
Replace V-0712	PW: FF	35,000
Replace V-T6 Grass Crew Trailer	PW:FF	8,000
Replace Airafier Recreation Fields	PW: FF	38,000
Replace 4 Police Vehicles	PW: FF	140,000
Replace V-174 Smithco Groom Master (2005)	PW:FF	20,000
Code Enforcement Hybrid Vehicles (2)	PW: FF	70,000
Replace V-0601 F250 Pickup Truck	PW: FF	30,000
Replace V-0711 Crew Cab Pickup Truck	PW: FF	30,000
Replace V-T-11 Lawn Trailer	PW:FF	7,000
FLEET MAINTENANCE (F. 550)		\$ 418,000
Replace V-0703 White Bucket Truck	PW:LOGT	145,000
Replace Variable Message Sign	PW:LOGT	30,000
Replace V-0710 Stump Grinder	PW:LOGT	30,000
Tree Replacement	PW:LOGT	20,000
ADA Improvements	PW:LOGT	15,000
Replace Damaged Walls	PW:LOGT	20,000
Replace V-34 Skid Loader (2001)	PW:LOGT	40,000
Replace Chipper	PW:LOGT	28,000
LOCAL OPTION GAS TAXES (F. 130)		\$ 328,000
Roadway Signs	PW:CITT	7,000
Roadway Paving	PW:CITT	100,000
Sidewalk Replacement	PW:CITT	50,000
CITT FUND (F. 135)		\$ 157,000
Replace Bayshore Drive Generator	PW:STW	50,000
STORMWATER FUND (F. 402)		\$ 50,000

Capital Project Master List
 FY2016 thru FY2020
 by Fund

Project Description	Dept	FY 2018	Fund Source
TOTAL: ALL DEPARTMENTS		\$ 1,664,685	
Purchase Computer Equipment and Software	NON	50,000	GEN
FINANCE		\$ 50,000	
Spa Strantrol Update	REC-1405	9,000	GEN
Constitution Park Irrigation	REC-1403	8,500	GEN
Aquatic Center Teaching Building	REC-1405	92,000	GEN
RECREATION		\$ 109,500	
Library Software Upgrade	LIB	\$ 11,185	GEN
LIBRARY		\$ 11,185	
Replace 2 generator lights	PW	45,000	GEN
Replace Police Generator (partial)	PW	75,000	GEN
Public Works		\$ 120,000	
Replace 8 police vehicles	PW: FF	276,000	FF-FB
Replace 6 detective vehicles	PW: FF	204,000	FF-FB
Replace V-178 Recreation Tractor	PW:FF	35,000	FF-FB
Replace air compressor	PW: FF	10,000	FF-FB
Renovate Fuel System	PW: FF	30,000	FF-FB
Replace turf truck	PW: FF	22,000	FF-FB
FLEET MAINTENANCE (F. 550)		\$ 577,000	
Tree Replacement	PW:LOGT	20,000	LOGT
ADA Improvements	PW:LOGT	15,000	LOGT
Replace Damaged Walls	PW:LOGT	20,000	LOGT
Replace Variable Message Sign	PW:LOGT	35,000	LOGT
LOCAL OPTION GAS TAX (F. 130)		\$ 90,000	
Roadway Signs	PW:CITT	7,000	CITT
Roadway Paving	PW:CITT	100,000	CITT
Sidewalk Replacement	PW:CITT	50,000	CITT
CITT FUND (F. 135)		\$ 157,000	
Replace 2 trash trucks	PW:SAN	300,000	SAN-FB
Replace Low Side International Truck	PW:SAN	100,000	SAN-FB
Replace High Side International Truck	PW:SAN	100,000	SAN-FB
SANITATION FUND (F. 405)		\$ 500,000	
Replace Bayshore Drive Pump and Generator	PW:STW	50,000	STW
STORMWATER FUND (F. 402)		\$ 50,000	

Capital Project Master List
 FY2016 thru FY2020
 by Fund

Project Description	Dept	FY 2019	Fund Source
TOTAL: ALL DEPARTMENTS		\$ 1,273,000	
Purchase Computer Equipment and Software	FIN	50,000	GEN
FINANCE		\$ 50,000	
Replace 5 Police Cars	PW: FF	160,000	FF-FB
Replace Blue Recreation Bus	PW: FF	300,000	FF-FB
FLEET MAINTENANCE (F. 550)		\$ 460,000	
Tree Replacement	PW:LOGT	20,000	LOGT
ADA Improvements	PW:LOGT	15,000	LOGT
Replace Damaged Walls	PW:LOGT	20,000	LOGT
LOCAL OPTION GAS TAXES (F. 130)		\$ 55,000	
Roadway Signs	PW:CITT	7,000	CITT
Roadway Paving	PW:CITT	100,000	CITT
Sidewalk Replacement	PW:CITT	50,000	CITT
CITT FUND (F. 135)		\$ 157,000	
Replace 2 Trash Trucks	PW:SAN	260,000	SAN-FB
Replace Garbage Truck	PW:SAN	275,000	SAN-FB
SANITATION FUND (F. 405)		\$ 535,000	
Replace 16 small generators	PW:STW	\$ 16,000	STW
STORMWATER FUND (F. 402)		\$ 16,000	

Capital Project Master List
 FY2016 thru FY2020
 by Fund

Project Description	Dept	FY 2020	Fund Source
TOTAL: ALL DEPARTMENTS		\$ 1,262,000	
Purchase Computer Equipment and Software	NON	50,000	GEN
FINANCE		\$ 50,000	
Reconfigure Sports Fields and Demolish Field House	REC-1402	200,000	GEN
RECREATION		\$ 200,000	
Replace 4 Police Cars	PW:FF	140,000	FF-FB
Replace Backhoe	PW:FF	130,000	FF-FB
Replace Pick-Up	PW:FF	35,000	FF-FB
Replace Skid Loader	PW:FF	65,000	FF-FB
Replace Generator Trailer (Big Red)	PW:FF	80,000	FF-FB
FLEET MAINTENANCE (F. 550)		\$ 450,000	
Tree Replacement	PW:LOGT	20,000	LOGT
ADA Improvements	PW:LOGT	15,000	LOGT
Replace Damaged Walls	PW:LOGT	20,000	LOGT
LOCAL OPTION GAS TAXES (F. 130)		\$ 55,000	
Replace Trash Truck V-0523	PW:SAN	150,000	SAN-FB
SANITATION FUND (F. 405)		\$ 150,000	
Repair Damaged Sidewalks	PW:CITT	50,000	CITT
Street Paving	PW:CITT	100,000	CITT
Replace Street Sweeper	PW:CITT	200,000	CITT
Replace Street Signs	PW:CITT	7,000	CITT
CITT FUND (F. 135)		\$ 357,000	