

# REQUEST FOR RELIEF CHECK LIST

- The property is in full compliance. (No open violations)
- All administrative fees must be paid upon receipt of the application.
- The total amount in which you propose to pay must be greater than zero. (You have the option to raise or lower that amount during the meeting)
- Power of attorney is required if you do not own the property.
- The application deadline is **12:00 PM** of business day one week prior to the meeting. (See Chart)

**\*If part of your reason for relief is, you obtained title on a specific date be prepared to tell us the date and amount paid.  
Please bring in a copy of your closing documents.**

DEADLINE FOR SUBMITTAL <b>NO LATER THAN 12:00 NOON</b>	DATE OF HEARING
SEPTEMBER 29, 2017	OCTOBER 5, 2017
OCTOBER 27, 2017	NOVEMBER 2, 2017
DECEMBER 1, 2017	DECEMBER 7, 2017
<b>NO JANUARY MEETING</b>	<b>NO JANUARY MEETING</b>
JANUARY 26, 2018	FEBRUARY 1, 2018
FEBRUARY 23, 2018	MARCH 1, 2018
MARCH 30, 2018	APRIL 5, 2018
APRIL 27, 2018	MAY 3, 2018
JUNE 1, 2018	JUNE 7, 2018
JUNE 29, 2018	JULY 5, 2018
JULY 27, 2018	AUGUST 2, 2018
AUGUST 31, 2018	SEPTEMBER 6, 2018

**Miami Shores Village  
Code Enforcement Board  
APPLICATION FOR REQUEST FOR RELIEF**

**OWNER (S) NAME:** \_\_\_\_\_  
**TELEPHONE NUMBER:** \_\_\_\_\_  
**MAILING ADDRESS:** \_\_\_\_\_  
**ADDRESS OF LIENED PROPERTY:** \_\_\_\_\_  
**LIENS AT ISSUE:** \_\_\_\_\_

<u><b>CASE No.</b></u>	<u><b>COMPLIANCE DATE</b></u>	<u><b>CURRENT AMOUNT</b></u>
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*TOTAL:* \$ \_\_\_\_\_

**REASONS WHY RELIEF SHOULD BE GRANTED** (attach additional sheets if necessary) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*\* Proposed amount must be greater than \$0.00 in order for this application to be accepted.\*\***

**TOTAL AMOUNT WHICH YOU PROPOSE TO OFFER: \$** \_\_\_\_\_

**I (WE) request relief from the above referenced liens for the reasons herein set forth**

\_\_\_\_\_  
**SIGNATURE OF APPLICANT**

\_\_\_\_\_  
**SIGNATURE OF CO-APPLICANT**