



Miami Shores Village

Building Department

10050 N.E.2nd Avenue
Miami Shores, Florida 33138
Tel: (305) 795.2204
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CERTIFICATE OF OCCUPANCY/COMPLETION CHECK LIST

Building permit card.

Surveys (2 copies) Final as built - Required Items: Elevations of buildings showing all intended setbacks from property lines and other existing structures. Ingress+ Egress, required parking spaces, Wheel stops, stripping, and all paving to exterior.

Certificate of Elevation – (Sealed by surveyor). Expiration date required on the form.

Certificate of Insulation.

Certificate of Soil Treatment (Final treatment-original)\

CHAPTER 2913-5 TERMITE PROTECTION: “This Building has received a complete treatment for the prevention of subterranean termites. Treatment is in accordance with the rules and lawn as established by the Florida Department of Agriculture and Consumer Services.”

Health Department Approval Letter (On septic or private water).

Note: If the house is on septic tank, approval letter is required from Health Dpt.

Soil Compaction Letter (Density report is required)

Final certification letter from the Engineer/Architect (on masonry, trusses, special structure, etc)

Backflow preventor certificate (Required on commercial projects only)

PLEASE NOTE THAT THE SAME ITEMS ARE REQUIRED FOR TEMPORARY CO

- Emergency CO (Without 24 Hrs Processing) Additional fee is \$80.00.
- Temporary CO (Up to 90 days max) \$75.00.
- Residential CO fee is \$150.00
- Commercial CO is \$200.00