

Miami Shores Village

Mayor MacAdam Glinn
Vice Mayor Sean Brady
Councilwoman Alice Burch
Councilman Jonathan Meltz
Councilman Steven Zelkowitz

10050 N.E. 2nd Avenue
Miami Shores, FL 33138

Village Manager Tom Benton
Village Attorney Richard Sarafan
Village Clerk Ysabely Rodriguez



TUESDAY, JULY 18, 2017

6:30 PM

VILLAGE CHAMBERS

Meeting Minutes

1. CALL TO ORDER

Mayor Glinn called the meeting to order at 6:39 PM.

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

Present (3): Mayor MacAdam Glinn
Councilwoman Alice Burch
Councilman Jonathan Meltz

Councilman Steven Zelkowitz was absent.

Vice Mayor Brady was not present at the time of Roll Call, but arrived at 6:44 PM.

Also Present: Tom Benton, Village Manager
Ysabely Rodriguez, Village Clerk
Richard Sarafan, Village Attorney

5. PRESENTATIONS

A. LEGISLATIVE UPDATE BY SENATOR DAPHNE CAMPBELL

Senator Daphne Campbell provided the Council with information regarding the 2017 Legislative Session.

B. FINE ARTS COMMISSION ANNUAL REPORT

Chairwoman Susan Ackley presented the Fine Arts Commission's annual report.

C. CARBON FOOTPRINT PROJECT PRESENTATION BY CO2&YOU (SPONSORED BY: VICE MAYOR SEAN BRADY)

Bob Domlesky, Karl Marcuson, and Mary Benton delivered a presentation on the Carbon Footprint Project and answered questions posed by the Village Council.

D. ADVANCED INSTITUTE FOR ELECTED MUNICIPAL OFFICIALS (AIEMO) CERTIFICATE OF COMPLETION PRESENTED TO COUNCILWOMAN ALICE BURCH

On behalf of the Florida League of Cities, the Village Clerk read a congratulatory letter addressed to Councilwoman Burch for her completion of the AIEMO.

6. PUBLIC COMMENTS

Al Crespo spoke about engaging a different lobbyist firm to represent the Village; he provided historical perspective on the Village engaging an attorney to assist the Police pension board with tax related matters, and further advocated for succession planning as it relates to Village staff.

Patricia Gillespie Smith spoke in favor of the adoption of the Complete Streets Design guidelines item.

Ana Marie Garzas spoke in favor of the Complete Streets Design guidelines item.

Steve Mahoney, Sierra Club Miami representative, expressed support of renewable solar energy and Item 9C.

Jody Finver, Sun Solar Co-op Coordinator for Miami-Dade, advocated for renewable solar energy and Item 9C.

- 7. **CONSENT AGENDA** - Matters included under the Consent Agenda are routine, self-explanatory matters and are not expected to require discussion or review. Items will be enacted by one motion. If discussion is desired by any member of the Council, that item must be removed from the Consent Agenda and considered separately. If the public wishes to speak on a matter on the Consent Agenda, they must inform the Village Clerk prior to the start of the meeting. They will be recognized to speak prior to the approval of the Consent Agenda.

Ms. Rodriguez read the caption into the record.

Mr. Sarafan noted a scrivener's error in the draft meeting minutes to which the Village Clerk, upon verifying the error during the meeting, acceded to updating it to reflect the deletion of Ms. Estep's attendance at June 20 Regular Village Council Meeting.

A motion was moved by Councilwoman Burch and seconded by Mayor Glinn to approve the Consent Agenda as amended. The motion passed unanimously.

A. APPROVAL OF THE JUNE 20, 2017 COUNCIL MEETING MINUTES

Passed on Consent.

B. A RESOLUTION OF THE MIAMI SHORES VILLAGE COUNCIL AUTHORIZING THE ADMINISTRATION TO SUBMIT, ON BEHALF OF THE VILLAGE, AN APPLICATION FOR PUBLIC LIBRARY CONSTRUCTION FUNDS TO THE FLORIDA DEPARTMENT OF STATE, PROVIDING FOR AN EFFECTIVE DATE. (STAFF: LIBRARY DIRECTOR)

Passed on Consent.

8. ORDINANCES ON FIRST READING

- A. AN ORDINANCE OF THE MIAMI SHORES VILLAGE COUNCIL, ADOPTING DIVISION 22. MIAMI SHORES DOWNTOWN DISTRICT, OF ZONING APPENDIX A, CONTAINED IN THE CODE OF ORDINANCES OF MIAMI SHORES VILLAGE, FLORIDA, PROVIDING FOR THE ADOPTION OF THE "ARCHITECTURAL DESIGN MANUAL, AND ZONING CODE REGULATION TO IMPLEMENT THE MANUAL, SETTING FORTH THOSE CONDITIONS, PROVIDING FOR CONFLICTS, PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE. (STAFF: PLANNING & ZONING DIRECTOR)

The Village Clerk read the title into the record.

Mr. Sarafan requested the Village Council defer the item due to legal advertisement requirements.

There was unanimous consensus to defer the item.

9. RESOLUTIONS/VILLAGE BUSINESS

- A. A RESOLUTION OF THE MIAMI SHORES VILLAGE COUNCIL, SETTING TENTATIVE OPERATING AND DEBT SERVICE AD VALOREM MILLAGE LEVIES FOR FISCAL YEAR 2017-2018, BEGINNING OCTOBER 1, 2017, AND ENDING SEPTEMBER 30, 2018; SETTING THE TIME, DATE AND PLACE FOR THE TWO PUBLIC HEARINGS FOR THE FISCAL YEAR 2017-2018 OPERATING AND CAPITAL BUDGETS AND PROPOSED AD VALOREM MILLAGE RATES (STAFF: FINANCE DIRECTOR)

The Village Clerk read the title into the record.

Responding to Councilwoman Burch's inquiry, the Finance Director, Holly Hughdahl, stated, by virtue of approving this item, the Village is setting the maximum millage rate. Therefore, the millage rate may be reduced.

A motion was moved by Councilwoman Burch and seconded by Vice Mayor Brady to approve Item 9A. The motion passed unanimously.

- B. A RESOLUTION ENDORSING THE MIAMI-DADE COUNTY COMPLETE STREETS DESIGN GUIDELINES AND DIRECTING THE MIAMI SHORES VILLAGE ADMINISTRATION TO INCORPORATE THE COMPLETE STREETS DESIGN GUIDELINES INTO THE EVERYDAY OPERATIONS OF DEPARTMENTS RESPONSIBLE FOR TRANSPORTATION, PUBLIC WORKS, PLANNING, DESIGN, CONSTRUCTION, OPERATIONS AND MAINTENANCE OF LOCAL ROADS. (SPONSORED BY: COUNCILWOMAN ALICE BURCH)

The Village Clerk read the title into the record.

Councilwoman Burch provided a brief overview of the item and answered questions posed by the Village Council.

Mr. Benton clarified adoption of the resolution would not adversely affect the Village's operations.

A motion was moved by Councilwoman Burch and seconded by Councilman Meltz to approve Item 9B. The motion passed unanimously.

- C. DISCUSSION AND POSSIBLE ACTION REGARDING THE REMOVAL OF THE BUILDING PERMIT FEES FOR THE INSTALLATION OF SOLAR PANELS. (SPONSORED BY: COUNCILWOMAN ALICE BURCH) AB/JM

Councilwoman Burch provided a brief overview of the item and answered questions posed by the Village Council.

Mr. Benton informed the Village Council that the installation of solar panel permit fees generated \$4,000 in revenue last year.

Mr. Sarafan clarified the intent of the item is to remove the permit fee, but not to relieve residents from the obligation of getting a permit for solar panel installation.

Jody Finver, Sun Solar Co-op Coordinator for Miami-Dade, clarified solar panel installation permit fees are not a deterrent; however, removing the permit fee implies the Village's Building Department is solar-friendly and it aids applicants in navigating the process.

A motion was moved by Councilwoman Burch and seconded by Vice Mayor Brady to authorize staff to bring forth an ordinance amending the Village's Fee Schedule to remove the Solar Panel Installation Permit Fee. The motion passed unanimously.

D. AWARD OF DESIGN-BUILD CONTRACT FOR DOCTORS CHARTER SCHOOL AIR CONDITIONING AND CONTROLS REQUEST FOR PROPOSAL TO THERMAL CONCEPTS, INC. (STAFF: VILLAGE MANAGER)

Mr. Benton provided a brief overview of the item and answered questions posed by the Village Council.

Mr. Benton clarified funding for the repairs was accumulated from six years' worth of rent payments to the Village to offset precipitous expenses.

Mr. Benton recommended the Charter School account for costs associated with a maintenance contract for parts and labor repair.

A motion was moved by Vice Mayor Brady and seconded by Councilwoman Burch to approve Item 9D, Award of Design-Build Contract for Doctors Charter School Air Conditioning and Controls request for proposal to Thermal Concepts, Inc. The motion passed unanimously.

E. DISCUSSION AND POSSIBLE ACTION REGARDING SEWER LIQUIDATED DAMAGES SETTLEMENT. (STAFF: VILLAGE MANAGER)

Mr. Sarafan provided a brief overview of the item, thereby disclosing \$400,000 is the estimated amount to cover the liquidated damages claim. He further requested the Village Council authorize staff to negotiate a settlement agreement with the Contractor.

There was consensus from the Village Council to authorize the Village Manager and Village Attorney to negotiate a settlement agreement with the Contractor.

10. COUNCIL COMMENTS

Councilman Meltz thanked all of the residents who attended the meeting and further advocated for increased civic engagement with the Village Council.

Councilwoman Burch thanked everyone for attending the Village Council Meeting and spoke about the budget allocation of \$43,000 for trees and the \$100,000 allocation of funds for the Traffic Study implementation.

Vice Mayor echoed Councilman Meltz's comments and further expressed that sustainability is on staff and the Village Council's radar. He also spoke in favor of organizing an open house for solar panel installers.

Mayor Glinn spoke about his attendance at the *People of Color* Event and encouraged residents to attend their next event. He further mentioned there are new businesses coming to the Downtown District.

Mayor Glinn also communicated the newly appointed President of the Florida Police Chief's Association is our very own Chief Kevin Lystad.

11. ANNOUNCEMENTS

The Village Clerk read the announcements into the record.

12. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:15 PM.

**Ysabely Rodriguez, CMC
Village Clerk**