



# Miami Shores Village

## Building Department

10050 N.E.2nd Avenue  
Miami Shores, Florida 33138  
Tel: (305) 795.2204  
Fax: (305) 756.8972

### REQUIREMENTS FOR DRIVEWAYS, WALKWAYS & PATIOS

Permit application must be accompanied by:

- 2 Copies of survey (no more than 7 years).
- Surveys shall be reviewed and approved by HRS department.**
- If survey is older than 7 years it needs **Survey Affidavit.**
- Show on the 2 copies of the survey location and size where the work will be done.
- If owner is doing the job, owner must fill and notarize **Owner Builders Disclosure form** (This form must be signed and notarized in the building department only).
- On survey show details of labor: measures, scope of work, material to be used & depth of foundation.
- If swale is involved in the project, a right of way affidavit must be signed and notarized by home owner at Village Hall.