



Miami **S**hores **V**illage

Building Department

10050 N.E.2nd Avenue
Miami Shores, Florida 33138

Tel: (305) 795.2204

Fax: (305) 756.8972

REQUIREMENTS FOR DECKS, TRELIS AND PERGOLAS PERMIT

Permit application must be accompanied by:

- 2 Copies of survey (no more than 7 years).
- Surveys shall be reviewed and approved by HRS department.**
- If survey is older than 7 years it needs **Survey Affidavit.**
- Show on the 2 copies of the survey location and size where the work will be done.
- If owner is doing the job, owner must fill and notarize **Owner Builders Disclosure form** (This form must be signed and notarized in the building department only).
- Layout and details of the labor. Show foundation, how the work will be secured to the ground and type of materials to be used.
- Trellis and pergolas are structures subject to wind loads; drawings for such have to be prepared and approved by a Registered Architect or a Professional Engineer.